

**CITY OF REDLANDS
TRAFFIC AND PARKING COMMISSION
REGULAR MEETING
Thursday, September 28, 2023 at 6:00 P.M.**

MINUTES

1. ATTENDANCE & CALL TO ORDER

The regular meeting of the Traffic and Parking Commission was called to order at 6:00 pm by Vice Chair Cassie MacDuff.

Roll Call:

Present

Commissioners:

Cassie MacDuff
Kevin Morningstar
Carl Davis
Bill Waddell
Johnathan Ghazal

Staff:

Martin Gonzalez, PD
John Harris, MUED
Goutam Dobey, MUED
Johana Silva, MUED
Brian Desatnik, DSD

Absent

Commissioners:

Eric Shamp (excused)
Andrew Hoder (excused)

2. APPROVAL OF MINUTES

Commissioner MacDuff and Chairperson Shamp made corrections to the minutes.

A motion was made by Commissioner Morningstar and seconded by Commissioner Ghazal to approve the minutes of the regular meeting held on July 27, 2023 with the inclusion of the letter from the Redlands Chamber of Commerce. By roll call vote of 5-0, the motion carried unanimously.

3. PUBLIC COMMENT

No non-agenda related public comments were made. Comments related to specific agenda items are incorporated into the item discussion.

4. OLD BUSINESS

4A. *Downtown Parking Study*

Director Desatnik presented staff's recommendations on the Downtown Parking Study. The recommendations encompass various immediate and medium-term strategies. Immediate actions include enhancing turnover in timed parking spaces

through increased parking enforcement, initiating a feasibility study for a parking structure to assess capacity and economic impacts, focusing on acquiring private lots with over twenty-five (25) spaces for public or employee parking, and starting safety enhancements in existing public lots. Street crosswalk improvements in identified priority areas are also prioritized immediately. Evaluating special event impacts on parking availability revealed minimal disruptions except for certain holidays and specific events. Moreover, a medium-term initiative, the paid parking pilot program, is proposed after evaluating the effectiveness of increased enforcement. The consideration of a Parking Benefits District (PBD) is not immediate and depends on the success of the pilot program.

Evan Sanford, the Executive Director of the Redlands Chamber of Commerce, raised various concerns about the Study's content and shared results to a survey conducted by the Chamber.

Noah Moeller, representative from the Redlands Chamber of Commerce, addressed concerns raised by business employees regarding safety while walking from parking areas to their workplace.

The commission discussed the feasibility of making Citrus Avenue a one-way street from Orange Street to Redlands Boulevard and adding angled parking, and courtesy warnings before enforcement measures are taken. The commission systematically reviewed each recommendation individually to ascertain their position on each one.

A motion was made by Commissioner Morningstar and seconded by Commissioner Davis to recommend the following to City Council:

Increased Parking Education and Phased Enforcement: Educate the public with signage, communication with the business community, and develop parking options for employees of downtown businesses. Phase-in parking enforcement, with a focus on issuing warnings for a period of time to be determined, followed by citations and fines.

Pursue Shared-Use Agreements with Private Parking Lot Owners: Pursue agreements with local churches and businesses on underutilized parking lots.

Encourage Use of Existing Parking Facilities through Safety Improvements: Target improvements in convenience, safety, and usability for existing parking facilities.

The Traffic and Parking Commission (TPC) did not support the following: a feasibility study of parking structure, paid parking pilot program, or the establishment of a PBD.

Request for Staff Report: Task staff to return to the Commission with a report on downtown and parking safety, including an assessment of the impact of homelessness.

Study on Citrus Ave Restriping: Explore the restriping of Citrus Ave for additional parking, one-way circulation alternating with State Street, and introducing greenery and shade improvements.

By roll call vote of 5-0, the motion carried unanimously.

5. COMMUNICATIONS

4A. *Citywide Left-Turn Pocket Study*

Ms. Silva provided an update on the Left-Turn Pocket Study, presenting tables that outline recommendations for signal timing adjustments and left-turn pocket striping configurations. These tables distinguished between actions that can be carried out in-house and those requiring additional evaluation.

4B. *Status of Traffic and Parking Commission budget*

Ms. Silva presented a slide with an overview of expenditures relating to the TPC budget.

4C. *Status of work orders*

Ms. Silva presented a slide and provided a brief overview of the status of work orders that were previously recommended by the Commission and approved by City Council, and the status of work orders which do not require Commission recommendation and have been approved and completed by city staff in accordance with the Redlands Municipal Code.

4D. *Discussion about roundabouts*

A motion was made by Commissioner Waddell and seconded by Commissioner Morningstar to continue this item to the next commission meeting.

6. ADJOURNMENT

The meeting was adjourned by Chairperson MacDuff at 7:49 pm.