

**CITY OF REDLANDS  
TRAFFIC AND PARKING COMMISSION  
REGULAR MEETING  
Thursday, July 27, 2023 at 6:00 P.M.**

**MINUTES**

**1. ATTENDANCE & CALL TO ORDER**

The regular meeting of the Traffic and Parking Commission was called to order at 6:00 pm by Chairperson Eric Shamp.

Roll Call:

**Present**

Commissioners:

Eric Shamp  
Cassie MacDuff  
Kevin Morningstar  
Andrew Hoder  
Carl Davis  
Johnathan Ghazal

Staff:

Martin Gonzalez, PD  
John Harris, MUED  
Goutam Dobey, MUED  
Johana Silva, MUED  
Brian Desatnik, DSD  
Cruz Esparza, DSD

**Absent**

Commissioners:

Bill Waddell (excused)

Presenter:

Steffen Turoff, Walker Consultants  
Jonathan Louie, KOA Corporation

**2. APPROVAL OF MINUTES**

Commissioner MacDuff and Chairperson Shamp made corrections to the minutes.

**A motion was made by Commissioner MacDuff and seconded by Commissioner Hoder to approve the minutes of the regular meeting held on May 25, 2023. By roll call vote of 6-0, the motion carried unanimously.**

**3. PUBLIC COMMENT**

No non-agenda related public comments were made. Comments related to specific agenda items are incorporated into the item discussion.

**4. COMMUNICATIONS**

**4A. *Status of Traffic and Parking Commission budget***

Ms. Silva presented a slide with an overview of expenditures relating to the Traffic and Parking Commission (TPC) budget.

**4B. *Status of work orders***

Ms. Silva presented a slide and provided a brief overview of the status of work orders that were previously recommended by the Commission and approved by City Council, and the status of work orders which do not require Commission recommendation and have been approved and completed by city staff in accordance with the Redlands Municipal Code.

**4C. *City Council presentation schedule for commission annual reports***

Ms. Silva stated that a schedule was developed for commission/board/committee annual report presentations to City Council. The TPC is scheduled to present the annual report on the second meeting of the February.

**4D. *Citywide Left-Turn Pocket Study***

Ms. Silva introduced Jonathan Louie, Traffic Engineer from KOA Corporation. Mr. Louie presented an outline of the study's objectives, evaluation criteria, and resultant recommendations.

Discussion ensued regarding the study's scope, clarifying recommendations or the absence of recommendations in certain intersections, and methods for prioritizing these recommendations. There was a general agreement that Staff should proceed with the implementation of actionable recommendations while prioritizing those requiring further study. This matter will be presented in the forthcoming commission meeting.

**4E. *Discussion about roundabouts***

**The item was tabled to the next commission meeting.**

**5. NEW BUSINESS**

**5B. *Downtown Parking Study***

In the interest of time, the order of the agenda was modified, and item 5B was introduced for discussion ahead of its original placement.

Evan Sanford, the Executive Director of the Redlands Chamber of Commerce, expressed several concerns regarding the Study's content. These concerns encompassed aspects such as the absence of special event considerations and the enforcement of parking measures.

Director Desatnik stated that to aid in prioritizing and organizing the commission's recommendations, a matrix of action items has been included in the agenda specifically for the Downtown Parking Study.

Discussion covered the city's challenges with Assembly Bill 2097 and current parking enforcement limitations. Corporal Martin Gonzalez noted the city has just one officer for parking enforcement. Steffen Turoff of Walker Consultations clarified AB 2097, highlighted the potential benefits of implementing paid parking for addressing Police Department demands, and explained why the study doesn't include special events.

Noah Moeller, representative from the Redlands Chamber of Commerce, stated that the Chamber will clarify its position on paid parking before the next commission meeting.

Commissioners expressed their views on the merits and drawbacks of the suggested remedies outlined in the study. It was generally agreed upon that the item would be revisited during the next commission meeting to provide commissioners with more time to evaluate and complete the matrix. Additionally, the commissioners requested that the Staff elaborate on their recommendations within the study.

**5A. *Discussion and possible election of the Traffic and Parking Commission Vice Chair for the 2023 Calendar Year***

**A motion was made by Chairperson Shamp and seconded by Commissioner Davis to appoint Commissioner MacDuff as Vice Chair for the 2023 calendar year. By roll call vote of 6-0, the motion carried unanimously.**

**5C. *Continued discussion of the duties and responsibilities under the TPC's purview***

**The item was tabled to the next commission meeting.**

**6. ADJOURNMENT**

The meeting was adjourned by Chairperson Shamp at 8:59 pm.