

**CITY OF REDLANDS
TRAFFIC AND PARKING COMMISSION
REGULAR MEETING
Thursday, January 25, 2024 at 6:00 P.M.**

MINUTES

1. ATTENDANCE & CALL TO ORDER

The regular meeting of the Traffic and Parking Commission was called to order at 6:00 pm by Chairperson Eric Shamp.

Roll Call:

Present

Commissioners:

Eric Shamp

Kevin Morningstar

Carl Davis

Bill Waddell

Andrew Hoder

Benjamin Daniel Perez

Staff:

Ryan Steinhaus, PD

Martin Gonzalez, PD

Brian Desatnik, DSD

John Harris, MUED

Goutam Dobey, MUED

Johana Silva, MUED

Absent

Commissioners:

Cassie MacDuff (excused)

2. APPROVAL OF MINUTES

Commissioner MacDuff and Chairperson Shamp made corrections to the minutes.

A motion was made by Commissioner Morningstar and seconded by Commissioner Waddell to approve the minutes of the regular meeting held on September 28, 2023. By roll call vote of 4-0, the motion carried with Commissioner Hoder and Shamp abstaining.

3. PUBLIC COMMENT

Commissioner Waddell requested contact details for previously approved commission items to receive project updates. Chairperson Shamp then presented a written request from Vice Chair MacDuff for a report on downtown parking and public safety and an update on the study for converting Citrus Avenue to one-way westbound. Mr. Harris sought clarification on the parking and public safety update request and informed the commission that the City Council has decided against making Citrus Avenue one-way westbound. Mr. Desatnik added that a prior study revealed this change would only yield approximately thirty (30) additional parking spaces.

4. NEW BUSINESS

4A. *Request to establish on-street parking restrictions on Al Harris Lane and 3rd Street between Redlands Boulevard and Orange Street*

Ms. Silva presented updated plans submitted by Arteco Partners for the Redlands Public Market, a development with around twenty small restaurants at 330 N 3rd Street. She provided an overview of Staff's suggested modifications, proposing additional no-parking zones because the road width is inadequate for parking on both sides. Mr. Desatnik outlined the development proposal for the Redlands Public Market lacking on-site parking.

Jerry Tessier, owner of the Redlands Public Market, emphasized the need for short-term customer parking, proposing 30-minute zones on Al Harris Lane and 3rd Street from 6:00 AM to 10:00 PM and a 5-minute zone in front of Redlands Public Market.

Tom Robinson of VantageOne Real Estate expressed concerns about potential parking issues, stating that it could become problematic. He suggested further discussions with the property owner, neighboring businesses, and staff to address these concerns. However, he clarified that he is supportive of the proposed 5-minute parking.

Glenn Fearon of Property One, LLC mentioned that parking restrictions should be applicable to all businesses and further discussions with neighboring businesses are needed.

Chair Shamp mentioned that Property One, LLC submitted a public comment for the record. He also addressed Vice Chair MacDuff's inquiry regarding the storage container shown on the exhibit. Mr. Tessier clarified that it was an error on the exhibit and confirmed that the storage container no longer exists.

Chairperson Shamp called for a five (5) minute recess at 6:52 PM.

Bryan Bruce, owner of the Overland and Aori Mak Mak, highlighted the existing limited parking in the area and expressed concern about the proposed parking restrictions, noting the challenges it poses for his businesses. He emphasized the perceived danger of crossing at the Orange Street and Al Harris Lane intersection.

The commission inquired about the businesses housed in the structure, sought clarification on the proposed parking plan within the development plan, and asked whether off-street parking was taken into account. Additionally, there were queries regarding employee parking arrangements and the leasing of parking spaces.

The commission decided to table the item for further discussion to the next meeting.

4B. *Request to clarify and distinguish the scope of the Traffic and Parking Commission with regard to the responsibilities and duties of the Planning Commission*

Chairperson Shamp proposed changes to the City ordinance to clarify that the Traffic and Parking Commission has the authority to provide supplemental review for projects seeking parking requirement reductions in the Zoning ordinance. The changes also address the omission of multi-family residential parking concerns in the current duties, recognizing their impact on on-street parking availability. The overall goal is to ensure that both the Traffic and Parking Commission and the Planning Commission collectively address adequate parking within the City.

The Commission continued discussions on the distinction between parking concerns falling under the purview of the Traffic and Parking Commission and those falling within the responsibilities of the Planning Commission. The commission proposed actions aim to provide clear guidance to City staff on this matter.

Chairperson Shamp read Vice Chair MacDuff's comments into recorded stating that most of her concerns have been discussed. One concern was raised about the educational duties of TPC, seeking clarification on what they should consist of. Staff responded that the clarification should come from the TPC membership, and the level of educational involvement is at the discretion of the Commission.

This item was tabled for further discussion to the next meeting.

4C. *Request to clarify the scope of the Traffic and Parking Commission with regard to non-motorized traffic*

Chairperson Shamp discussed the evolving landscape of non-motorized transportation in the City, emphasizing the significant infrastructure developed over the past decade to support non-motorized vehicles. Mr. Shamp stated that the Traffic and Parking Commission's duties, outlined in Section 2.48.040, lack clarity regarding non-motorized road users, leading to confusion and a gap in oversight. To address this, he proposed changes to City ordinances, particularly in Sections 10 and 12, were discussed. These changes aim to redefine the Commission's scope, ensuring it includes non-motorized and non-automobile traffic, as well as non-motorized thoroughfares. The goal is to educate, supervise, address complaints, and make recommendations for all road users, not solely motorized automotive road users.

This item was tabled for further discussion to the next meeting.

4D. *Request to update ordinances regarding bicycle licenses*

Chairperson Shamp discussed the Bicycle License program. He proposed updating the Bicycle License program, making it optional, and increasing awareness among the public and local bicycle retailers. Proposed changes to Chapter 10.56 BICYCLES

aim to eliminate the license requirement and associated penalties, offering clearer instructions on program participation. The discussion emphasized the potential benefits of combatting bicycle theft and facilitating the recovery of stolen bicycles.

This item was tabled for further discussion to the next meeting.

5. COMMUNICATIONS

5A. *Annual report to City Council*

Mr. Harris clarified that City commissions and committees are required to provide annual updates to the City Council. The commission was assigned February 20th as the date to report to the Council. Any changes to the date would result in the commission submitting a staff report under consent instead of presenting it in person. In consensus, Chairperson Shamp was chosen to present to the City Council on behalf of the Commission.

5B. *Status of Traffic and Parking Commission budget*

Mr. Harris mentioned that an overview of the budget is available in the agenda packet. To save time, Staff will skip a presentation and invite the commission to ask any questions they may have.

5C. *Status of work orders*

Mr. Harris mentioned that an overview of the work orders' status is available in the agenda packet. To save time, Staff will skip a presentation and invite the commission to ask any questions they may have.

5D. *Discussion about roundabouts*

This item has been tabled for an upcoming commission meeting.

6. OLD BUSINESS

7A. *Continued discussion of the duties and responsibilities under the TPC's purview*

The item was removed from the agenda, as it pertained to a previously discussed topic and related agenda items. It will also be excluded from future agendas.

7. ADJOURNMENT

The meeting was adjourned by Chairperson Shamp at 8:19 pm.