City of Redlands
PERMIT FOR TEMPORARY SALES AND SPECIAL EVENT FACILITIES

Date of Application:_______________ Date Permit Issued:___________ Permit #: ____________

Site Address:__________________________ Owner's Name:_______________________________

Applicant's Name:___________________________________________________________________

Mailing Address:______________________________________________ Phone: _______________

City, State, Zip: ______________________________________________________________________

Emergency Contact: ___________________________________________ Phone: _______________

Period of Operation:

Start date: __________________________________ End date: _____________________________

Days & Time: ______________________________________________________________________

Electrical Permit Number: __________________ Date of Removal of Facility: _______________

REQUIRED APPLICATION INFORMATION

• Submission of a completed application for a “Permit for Temporary Sales and Special Event Facilities,” and payment of all applicable fees.

• Submittal of a site plan drawn to scale and fully dimensioned containing the following information:
  1. The boundaries of the entire site on which the Facility is proposed and the boundaries of the Facility.
  2. Proposed access, including the type and location of any traffic control devices or persons.
  3. The proposed location of the Facility, including all fences, structures and vehicles to be used as part of the operation of the Facility.
  4. The location and size of any proposed utility service, such as electrical power generator.
  5. The method for providing restrooms, including the location and type of any portable toilets, if needed.
  6. Proposed hours of operation for the facility.
  7. Any other operation characteristics unique to the Facility.
  8. The applicant’s name, address and phone number.
  9. The name, address and phone number of a person to contact in the event of an emergency.

Signature of Applicant: _________________________________ Date: _____________________

NOTE: A COPY OF THIS APPLICATION MUST BE POSTED AT THE LOCATION OF TEMPORARY SALES AND SPECIAL EVENT FACILITY AT ALL TIMES. VIOLATION OF THE TERMS AND CONDITIONS OF THIS PERMIT MAY RESULT IN THE REVOCATION OF THE PERMIT.

Approved: Planning Department:___________________________ Date:______________________

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INSPECTOR: ________________________________ DATE: ________________________________

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