

# City of Redlands

## PERMIT FOR TEMPORARY SALES AND SPECIAL EVENT FACILITIES

Date of Application: \_\_\_\_\_ Date Permit Issued: \_\_\_\_\_ Permit # \_\_\_\_\_

Site Address: \_\_\_\_\_ Owner's Name: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

### Period of Operation:

Start date: \_\_\_\_\_ End date: \_\_\_\_\_

Days & Time: \_\_\_\_\_

Electrical Permit Number: \_\_\_\_\_ Date of Removal of Facility: \_\_\_\_\_

### REQUIRED APPLICATION INFORMATION

- **Submission of a completed application for a "Permit for Temporary Sales and Special Event Facilities," and payment of all applicable fees.**
- **Submittal of a site plan drawn to scale and fully dimensioned containing the following information:**
  1. **The boundaries of the entire site on which the Facility is proposed and the boundaries of the Facility.**
  2. **Proposed access, including the type and location of any traffic control devices or persons.**
  3. **The proposed location of the Facility, including all fences, structures and vehicles to be used as part of the operation of the Facility.**
  4. **The location and size of any proposed utility service, such as electrical power generator.**
  5. **The method for providing restrooms, including the location and type of any portable toilets, if needed.**
  6. **Proposed hours of operation for the facility.**
  7. **Any other operation characteristics unique to the Facility.**
  8. **The applicant's name, address and phone number.**
  9. **The name, address and phone number of a person to contact in the event of an emergency.**

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE: A COPY OF THIS APPLICATION MUST BE POSTED AT THE LOCATION OF TEMPORARY SALES AND SPECIAL EVENT FACILITY AT ALL TIMES. VIOLATION OF THE TERMS AND CONDITIONS OF THIS PERMIT MAY RESULT IN THE REVOCATION OF THE PERMIT.**

Approved: Planning Department: \_\_\_\_\_ Date: \_\_\_\_\_

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INSPECTOR: \_\_\_\_\_ DATE: \_\_\_\_\_