

CITY OF REDLANDS
STREET TREE COMMITTEE
Special Meeting of February 22, 2018
MINUTES

1. CALL TO ORDER at 5:35 pm – Attendance

Present: Chris Sedmack
Janet Ward
Chuck Dykes
Andy Hoder

Council Liaison: Eddie Tejada

QOL Staff: Erik Reeves
Jocelynn Santa Cruz

Redlands Community
Foundation liaison: Absent

2. PUBLIC COMMENTS:

None

3. SPECIAL PRESENTATION:

Recognition of Don Buchanan's years of faithful and diligent service on the Street Tree Committee – presentation of plaque – Erik Reeves presented Don Buchanan a plaque from the City of Redlands and the Street Tree Committee for his unmatched service, along with a card. Janet Ward brought in treats in honor of Dr. Buchanan. A congratulations card was presented to Jocelyn Santa Cruz on the birth of her new baby.

4. APPROVAL OF MINUTES:

Approval of Minutes for October 26, 2017 - Andy Hoder motioned for approval, Chuck Dykes seconded. Motion carried unanimously. (Chris Sedmack, Janet Ward, Chuck Dykes, Andy Hoder)

5. STATUS REPORTS:

A. *Bi-Monthly review of any new City parkway street trees in proposed developments* – Erik Reeves reported no new developments. Housing tracts on Northside, and NE Alabama/Park, industrial building, planting 12 trees mostly dryscape. Andy Hoder inquired about tree planting guidelines. Erik Reeves had sent tree planting guidelines to the Planning Department to take into account tree specifications. Erik Reeves is getting heads up so he could attend Planning Department meetings to check on city parkway tree plans.

B. *Bi-Monthly Street Tree Overview (QOL) – Update on City parkway trees trimmed, removed or planted* – Erik Reeves reported 27 tree removals, 27 trimmed locations and 3 emergency removals. Stump grinding machine is in the shop and will resume stump grinding schedule once repaired. Trimming schedule is going off the current list. See attached for non-emergency trimming, non-emergency dead tree removals and emergency tree removals.

6. OLD BUSINESS:

A. *Update from sub-committee tasked to look into assigning historical and landmark designations to street trees in coordination with the Historic & Scenic Preservation*

Commission – Janet Ward reported on contacting Sean McNaughton and Tom Ackley. (Tabled)

B. *Follow up discussion on list of trees that are in fair to good condition based on current inventory* – Erik Reeves contacted West Coast Arborist to discuss levels of tree conditions. Erik Reeves pulled report and rated declining/diseased parkway trees at 1700 locations on stressed trees due to various reasons, and sent report to Linda Richards. Erik Reeves to contact Carl Baker for the Facts article on the need to water stressed parkway trees; trees in City parkways belong to the City and to contact the Quality of Life if require information, in conjunction with article on the Triangle Tree Planting in April. (Tabled)

C. *Continue discussion on fall tree planting in cooperation with the Honorary Tree Program and Brookside Oak trees planting project* – Erik Reeves meeting with Jacinto Farming on Friday February 23 to discuss Brookside Oak tree planting project. Erik Reeves reported working with Shelli Stockton and West Coast Arborist to plant trees on list, 300-400 trees. Honorary Tree Program plantings will coincide with planting of Brookside Oaks and Triangle Park Oak tree dedication in April or May.

D. *Continue discussion on “Trimming Donation Program” to be added to the Street Tree Policy & Protection Guidelines Manual and the Redlands Street Tree Trimming Donation Program brochure* – Janet Ward working on brochure. (Tabled)

E. *Continue discussion on how surrounding Cities are handling utility pipes, overhead utilities and infrastructure as it pertains to tree roots, and branches* – Jocelynn Santa Cruz contacted cities of Riverside and Claremont, waiting on responses. (Tabled)

F. *Continue discussion and possible recommendation to Council on watering City parkway trees* – Erik Reeves reported that City is keeping current watering restrictions in place.

G. *Finalize discussion on Palm trees on Ford Street that are diseased, dying, or dead and need to be removed* – No action on removing diseased Palm trees on Ford Street at this time.

7. NEW BUSINESS:

A. *Discussion and possible action on removal at the following locations:*

- *312 Hartzell Street – Holly Oak* – Janet Ward motioned to **not** remove the Holly Oak and to have the city trim the suckers. Chuck Dykes seconded. Motion carried unanimously. (Chris Sedmack, Janet Ward, Chuck Dykes, Andy Hoder).
- *907 Knightsbridge Lane – Pine tree* – Chuck Dykes motioned to recommend removal of Pine tree due to the water box twisting. Janet Ward seconded. Motion passed unanimously. (Chris Sedmack, Janet Ward, Chuck Dykes, Andy Hoder).
- *835 Tulane Court – Oak Tree* – Erik Reeves talked to the owner of the property who attended the STC meeting, to not intentionally damage or kill that Oak tree, that it is protected by the city and the Redlands Municipal Code. Erik Reeves to follow up. Janet Ward motioned to **not** remove Oak tree, to repair sidewalk with asphalt, and to move up trimming time. Chuck Dykes seconded. Motion carried unanimously. (Chris Sedmack, Janet Ward, Chuck Dykes, Andy Hoder).
- *13 N. San Mateo Street – Locust trees (2)* – Chuck Dykes motioned to **not** remove the 2 Locust trees due to no damage to sidewalks. Janet Ward seconded. Motion carried unanimously. (Chris Sedmack, Janet Ward, Chuck Dykes, Andy Hoder).

B. *Discussion on certificates for property owners/businesses for watering their street trees in front of their property* – Jocelynn Santa Cruz vetting certificates through city channels. (Tabled).

C. *Discussion on San Mateo Project.* (Tabled).

D. *Discuss Arbor Day/Triangle Park tree dedication dates* – Erik Reeves reported Jacinto Farming will be planted Oak tree on February 27 or 28. Site still a construction zone. Triangle Park tree dedication will not occur until April 20, 2018. This will be 2018 Redlands Arbor Day Celebration.

8. AGENDA ITEMS FOR NEXT MEETING:

- A. Remove 6.E, how Cities handling utility pips from future agenda.
- B. Remove 6.G, Palm trees on Ford Street from future agenda.
- C. Tree Banner across Cajon, Sustainability Network, Water your trees!
- D. Move tabled items forward for future agenda.

9. Adjournment at 7:00 p.m. to next Regular Meeting April 26, 2018.

Submitted by Chris Sedmack, Acting Secretary

CITY OF REDLANDS
STREET TREE COMMITTEE
Regular Meeting of April 26, 2018
MINUTES

1. CALL TO ORDER at 5:35 pm – Attendance

Present: Chris Sedmack
Janet Ward
Chuck Dykes
Andy Hoder
Linda Richards
Paul Hodson

Council Liaison: Eddie Tejada

QOL Staff: Erik Reeves
Jocelynn Santa Cruz

Redlands Community
Foundation liaison: Absent

2. PUBLIC COMMENTS:

Resident Bettina McLeod noted that many trees that were planted on public school property have died due to inadequate care such as weed-whacking, mowing and over pruning, and suggested the STC discuss the issue with the District superintendent. Erik Reeves will follow-up on this and query about possibly posting 'water your tree' signs at the individual schools.

3. APPROVAL OF MINUTES:

Approval of Minutes for October 26, 2017 – Janet Ward motioned for approval, Chuck Dykes seconded. Motion carried unanimously. (Chris Sedmack, Janet Ward, Chuck Dykes, Linda Richards, Paul Hodson)

4. STATUS REPORTS:

A. *Bi-Monthly review of any new City parkway street trees in proposed developments* – Erik Reeves reported no new developments.

B. *Bi-Monthly Street Tree Overview (QOL)* – Update on City parkway trees trimmed, removed or planted – Erik Reeves provided lists of removals and trimmed trees since the last week in February through April. See attached for non-emergency trimming, non-emergency dead tree removals and emergency tree removals. Reeves also said 190 trees will be planted citywide during the next two weeks where residents have agreed to water the trees, with more scheduled for planting in the fall, to total up to 300 trees. This was spurred by a request by City Councilwoman Toni Momberger. The Community Day of Service volunteer day this Saturday will include 56 trees on Fifth Avenue across from Moore, and 24 trees in Heritage Park.

5. OLD BUSINESS:

A. *Update from sub-committee tasked to look into assigning historical and landmark designations to street trees in coordination with the Historic & Scenic Preservation Commission* – Janet Ward introduced Tom Atchley from the Redlands Area Historical Society who agreed with STC's proposed heritage tree list. He also provided an overview of historical trees in Redlands. This began with the long history of peppers planted by Judson, and included the Eucalyptus tree in front of the high school on citrus as the city's oldest trees. He noted the blue palms planted on

Redlands Blvd dating to 1946, and the trees planted by the Judson and Brown's nurseryman in the 1880s, such as the two palms on Cypress by Gerards Market and the upper Eureka incense cedars. The camphor trees at Redlands University date from the 1920s on College Avenue through the 1950s, while some of the Washington palms planted by Eli Wade in the 1890s were sold for the cost of relocating by the citrus growers to the city of Loma Linda, where they still stand. Atchley noted three historic palms that died on Palm Avenue after over trimming by SCE. Atchley also noted the city's historical umbrella trees and encouraged establishing a street tree theme, such as the oak trees on Buena Vista, to provide street continuity. The Heritage/Landmark tree list will be submitted to the City Council for approval to be included into the Redlands City Municipal Code.

B. *Continue discussion of trees that are in fair to good condition based on current inventory* - In a follow-up of the declining/diseased parkway trees at 1700 locations, Erik Reeves discussed a plan where QOL, with Jocelynn Santa Cruz as contact person, will put trees that are reported as possibly drought-stressed due to a lack of watering will be put on an evaluation list, which will then be further assessed by Reeves or his crew. Residents of trees determined to be drought-stressed will be notified by Code Enforcement to water their tree, along with watering instructions. Reeves said late June to mid-July when the heat hits is an ideal time to determine drought-stress. Linda Richards checked with IERCD's Mandy Parkes who said they can donate a certain amount of soaker hoses to offer residents, and will follow up with her. (Tabled for more discussion at June meeting.)

C. *Continue discussion on "Trimming Donation Program" to be added to the Street Tree Policy & Protection Guidelines Manual and the Redlands Street Tree Trimming Donation Program brochure* – Janet Ward reported several improvements have been made to the brochure, which is close to being finished. (Tabled)

D. *Continue discussion on certificates for property owners/businesses for watering trees in front of their property* – Jocelyn Santa Cruz said Tim Sullivan is waiting to hear back from Carl Baker on this and whether it perhaps needs a resolution by the council.

E. *Finalize discussion on Arbor Day/Triangle Park tree dedication dates* – Erik Reeves reported the 2018 Redlands Arbor Day Celebration take place on May 18th at 5:30 pm.

6. NEW BUSINESS:

A. *Discuss dates for Water your Trees banner across Cajon/Citrus* – Linda Richards signed up for the following dates: Cajon July 9-15, Citrus July 20-29 and Prospect Park: Sep 3-16. Jocelynn Santa Cruz will confirm there will be no city fee.

7. AGENDA ITEMS FOR NEXT MEETING:

- A. Assess cedar trees on Eureka from Palm to Fern.
- B. Diseased palms on Highland Ave and 5th avenue to be removed.
- C. Move tabled items forward for future agenda.

9. Adjournment at 6:45 p.m. to next Regular Meeting June 28, 2018.

Submitted by Linda Richards, Secretary

**CITY OF REDLANDS
STREET TREE COMMITTEE
Regular Meeting of June 28,
2018 MINUTES**

1. CALL TO ORDER at 5:30 pm – Attendance

Present: Chris Sedmack
Janet Ward
Chuck Dykes
Andy Hoder
Linda Richards
Barbara Bates

Council Liaison: Eddie Tejeda

QOL Staff: Erik Reeves
Jocelynn Santa Cruz

Redlands Community
Foundation liaison: Absent

2. PUBLIC COMMENTS:

Gary Whitworth spoke on the dead Liquidambar tree located at 1234 San Pablo Ave. Now Huge limbs falling off. He called the tree in 5 years ago and wanted his tree to be put on list to be removed.

3. APPROVAL OF MINUTES:

Approval of Minutes for April 26, 2018 – Janet Ward motioned for approval, Chuck Dykes seconded. Motion carried unanimously. (Chris Sedmack, Janet Ward, Chuck Dykes, Linda Richards, Andy Hoder, Barbara Bates).

4. STATUS REPORTS:

A. *Bi-monthly review of any new City parkway street trees in proposed developments* – Jocelyn Santa Cruz reported no new parkway trees for new developments.

B. *Bi-monthly Street Tree Overview (QOL) – Update on City parkway trees trimmed, removed, or planted* – Jocelyn Santa Cruz passed out list of trees removed, trimmed since the April 26 STC Meeting. See attached for non-emergency trimming, non-emergency dead tree removals and emergency tree removals. Andy Hoder asked about the procedures for Proposed Developments choosing Street Trees. Erik Reeves will follow-up. City working 2 days a week just doing stump grinding. City crew becoming more trained and working on city trees well. Erik Reeves contacted District School Superintendent on instructing their workers on better trimming of the schools in the Redlands District Parkway Trees and possibly posting “water your tree” signs at the individual schools. Also checking on Cope School replacing destroyed trees in Parkways on Cypress and Fern Avenue.

Trees Reported as Dead: - 1234 San Pablo Ave.
- 922 6th Street - Palm tree
- 330 Myrtle Street - a tree dead for 11 years
- 852 Denise Ave – dead tree, beans hanging from it
- 922 6th Street – Dead Palm

- 330 Myrtle Street – dead tree – going to fall over
- 519 & 532 Buena Vista (diseased, possibly ganoderma as with 518 B.V.)
- 50 Ash (at Palmbrook)
- 814 Pine
- North Side Pine (no address), between Center and Tamarisk
- Northeast corner Center and Linda Place (large tree, totally dead, across from Mortuary)
- 607, 615, & 631 Linda Place (dead myrtles)
- West side 4th Street, at entrance to public parking, dead tree, unknown type but not big.
- 852 Denise (near the tree we were to evaluate at 860 Denise), nearly dead
- 851 Gail, 90% dead, unknown species (same neighborhood at Denise)
- 1557 Robyn, nearly dead Oak (I think), interfering with Edison utility boxes.
- 1232 Highland, dead palm
- 1021 S. Center, two dead cedars
- 521 S. Center, dead myrtle
- 449 S. Buena Vista, tree stakes adjacent to healthy tree, straps long gone
- 327 S. Michigan, dead myrtle
- 303 S. Michigan, dead myrtle
- South side Redlands Blvd., across from Walmart center, next to Car Wash, dead palm.

5. OLD BUSINESS:

A. *Update on status of seeking Council approval to add trees as Historical and Landmark designations in coordination with the Historic & Scenic Preservation Commission* – Jocelyn Santa Cruz reported Lauralee Farris, the Principle Planner and Staff Liaison for the Historic & Scenic Preservation Commission, will meet in early July and will vet the list. After that, it goes to CC for approval. Then included into the Redlands Muni Code.

B. *Continue discussion of trees that are in fair to good condition based on current inventory; possible subcommittee* – Linda Richards formed sub-committee consisting of Patty Mariano, Barbara Bates, Mandy Parks and Linda Richards, to identify drought stress trees throughout Redlands. Sub-committee will get with Jocelynn and Erik Reeves. Citizens could call in stressed trees to the QOL department. Previously, Erik Reeves discussed possible 1700 locations and a plan where QOL, with Jocelynn Santa Cruz as contact person, will put trees that are reported as possibly drought-stressed due to a lack of watering will be put on an evaluation list, which will then be further assessed by Reeves or his crew. Those determined to be drought-stressed will be notified by Code Enforcement, via calls or letters or in person, to water their tree, along with watering instructions. Reeves said late June to mid-July when the heat hits is an ideal time to determine drought-stress. Linda Richards checked with IERCD's Mandy Parkes who said they can donate 100 soaker hoses to offer residents. Linda Richards handed out flyer on trimming trees taking into account "Bird-Friendly Tree and Shrub Trimming" information to STC members. Jocelynn Santa Cruz reported that Erik Reeves is working up a GPS Program with a Map Overlay of the drought stressed trees submitted by the sub-committee.

C. *Continue discussion on “Trimming Donation Program” to be added to the Street Tree Policy & Protection Guidelines Manual and the Redlands Street Tree Trimming Donation Program brochure* – Janet Ward reported working and met with Jocelynn Santa Cruz finalizing the brochure, which is close to being finished. (Tabled)

D. *Continue discussion on certificates for property owners/businesses for watering trees in front of their property* – Jocelyn Santa Cruz said both types of certificates were sent to City Manager’s Office for approval. Jocelynn will get with Managers Office to provide feedback from STC on how homeowners/businesses will be submitted for certificates.

6. NEW BUSINESS:

A. *Discussion and possible action on removal at the following locations:*

- *860 Denise Ave., Holly oak, resident claims roots are in the sewer line; maintenance issues* – Chuck Dykes motioned to have Holly Oak remain due to no outward signs of damage. Janet Ward seconded. Motion passed unanimously (Chris Sedmack, Janet Ward, Chuck Dykes, Linda Richards, Andy Hoder, and Barbara Bates). Tree will not be removed.
- *Frontier Communications Building, S. 4th St., Eucalyptus – tree produces debris on the rooftop, continual maintenance issues for the rooftop drains, leaves & sap are compromising the roof material. Corrective trimming is not an option as it would entail removing 7/8 of the existing tree canopy* – Janet Ward motioned to remove Eucalyptus citriodora tree and replant with a 24” – 36” box tree farther away from the Frontier Building, with the same species. Barbara Bates seconded. Motion passed unanimously (Chris Sedmack, Janet Ward, Chuck Dykes, Linda Richards, Andy Hoder, and Barbara Bates). Jocelyn Santa-Cruz checking on watering of 5 Crape Myrtles at this site. Tree will be removed by city crew within 30 days.
- *518 S. Buena Vista St., Coast live oak, tree stricken with ganoderma (root rot)* – Patty Mariano spoke on history of the Buena Vista Oak Tree Project and commented that herself and the property owner would like only a trim to be performed. Erik Reeves reported that ganoderma is a root rotting fungus and that the city did not feel comfortable with leaving the tree standing on site. He explained that due to the nature of the ailment as well as the potential hazard and liability, the City is making the decision to remove the existing Coast Live Oak tree. Erik Reeves also reported that he spoke with the owner several times and recommended the tree be removed due to it being unbalanced and diseased. City will remove the soil at that site and a new Engelmann oak, box tree, will be planted at the proper time. Erik Reeves checking on 2 other oaks on Buena Vista/Fern. Andy Hoder motioned to remove the Oak Tree, and surrounding dirt, and replant with a 24” box Engelmann oak. Chuck Dykes seconded. Motion passed unanimously (Chris Sedmack, Janet Ward, Chuck Dykes, Linda Richards, Andy Hoder, and Barbara Bates). The tree will be removed by city work crew within 30 days.

B. *Status on Incense cedar trees on Eureka, from Palm Ave to Fern Ave* – Erik Reeves reported 12 trees will be removed on Eureka from Palm to Fern Ave. In the fall, will be replanted probably with cedar trees.

- C. *Status on removal of diseased palms on Highland Ave and 5th Ave to be removed*
– Diseased Palm on Highland Ave have been removed.
- D. *History of the Street Tree Committee* – Janet Ward reported on producing a report on the accomplishments of the Street Tree Committee from 2003 to the present. Gus Ortega will assist with report. Janet Ward will check into publishing of STC accomplishments in local newspapers.
- E. *Licensing of gardeners & all school gardeners* – Erik Reeves to get list of City licensed gardeners from Superintendent of Grounds. Janet Ward will research list of licensed gardeners in Redlands.
- F. *Send info to homeowners and businesses regarding: Don't water oak trees on the trucks, Water all street trees, Don't weed whack the trees, especially the Crape Myrtles* – Erik Reeves to check on contact information to re-insert tree information into City's Water Bills.

7. AGENDA ITEMS FOR NEXT MEETING:

- A. Update on Eureka Cedar trees from Palm to Fern.
- B. Move tabled items forward for future agenda.
- C. Moving STC Months from even months to odd months.
- D. Update on planting of @ 190 trees planted citywide during the next two weeks where residents have agreed to water the trees, with more scheduled for planting in the fall, to total up to 300 trees. The Community Day of Service volunteer day this Saturday will include 56 trees on Fifth Avenue across from Moore, and 24 trees in Heritage Park.
- E. Evening Kiwanis donations to Honorary Tree Program – Evening Kiwanis wanted to know status of trees planted or not.
- F. The District Superintendent. Erik Reeves will follow-up on this and query about possibly posting 'water your tree' signs at the individual schools.

8. Adjournment at 7:10 p.m. to next Special Meeting July 26, 2018.

Submitted by Linda Richards, Secretary

**CITY OF REDLANDS
STREET TREE COMMITTEE
Regular Meeting of July 19,
2018 MINUTES**

1. CALL TO ORDER at 5:30 pm – Attendance

Present: Chris Sedmack
Janet Ward
Andy Hoder
Paul Hodson

Council Liaison: Eddie Tejeda

QOL Staff: Erik Reeves
Jocelynn Santa Cruz

VISITOR: Gus Ortega

Redlands Community
Foundation liaison: Absent

2. PUBLIC COMMENTS:

Jocelynn Santa Cruz reported on the status of the Landmark and Historical Tree List. Lauralee Farris, Redlands Principle Planner from Developmental Services, is working on how to proceed with the list Historical Tree List. List requires DPR Forms, pictures, species, age of the trees, sketch map indicating location of trees. Janet Ward will work with Jocelynn Santa Cruz on minor differences between the Redlands Municipal Code and The Street Tree Policy and Protection Guidelines Manual.

3. NEW BUSINESS:

- A. *Discussion and possible action on tree removal at the following locations:*
- 816 Buckingham Drive, Arizona Ash Tree – Continued to next meeting
 - 623 Solano Way, Liquidambar Tree – Continued to next meeting
 - 1455 Clock Avenue, Southern Live Oak tree – Tree already approved for removal
- B. *Discussion and possible action on changing the routine STC meeting dates from even to odd months* – Erik Reeves reported that Committee can meet on odd months starting in September 2018.

4. AGENDA ITEMS FOR NEXT MEETING:

- A. Move tabled items forward for future agenda.
- B. Update on planting 190 trees citywide with more scheduled for planting in the fall, to total up to 300 trees.
- C. Evening Kiwanis donations to Honorary Tree Program – want to know status of trees planted.
- D. Staff to follow up on possibly posting ‘water your tree’ signs at the individual schools.

5. Adjournment at 6:35 p.m. to next Regular Meeting in August 2018, to be announced.

Submitted by Chris Sedmack, Acting Secretary

**CITY OF REDLANDS
STREET TREE COMMITTEE
Regular Meeting of August 23, 2018
MINUTES**

1. CALL TO ORDER at 5:30 pm – Attendance

Present: Chris Sedmack
Janet Ward
Chuck Dykes
Andy Hoder
Paul Hodson
Barbara Bates

Council Liaison: Eddie Tejeda

QOL Staff: Erik Reeves
Jocelynn Santa Cruz

2. PUBLIC COMMENTS: None

3. STATUS REPORTS:

A. *Bi-monthly review of any new City parkway street trees in proposed developments* – Erik Reeves reported KB Homes building on Lugonia Ave is ongoing but no planting yet.

B. ***Bi-monthly Street Tree Overview (QOL) – Update on City parkway trees trimmed, removed, or planted*** – Erik Reeves contacted District School Superintendent on instructing their workers on better trimming of the schools in the Redlands district parkway trees and possibly posting “water your tree” signs at the individual schools. Also checking on Cope School replacing destroyed trees in parkways on Cypress Ave and Fern Ave. Erik Reeves reported Palm trees from Redlands Blvd and Highland Ave to Fern Ave stressed due to possible over spraying of roundup. Erik Reeves reported on planting of 150 trees planted in Spring, city wide. 2 dead Palms on Cajon St are diseased; The Terrace is looking better due to additional water.

4. APPROVAL OF MINUTES:

June 28, 2018 – Andy Hoder motioned for approval, Janet Ward seconded. Motion carried unanimously. (Chris Sedmack, Janet Ward, Chuck Dykes, Andy Hoder, Paul Hodson, Barbara Bates).

July 19, 2018 - (Chris Sedmack, Janet Ward, Chuck Dykes, Andy Hoder, Paul Hodson, Barbara Bates).

5. OLD BUSINESS:

A. *Continue discussion on Historical and landmark designations of trees in coordination with the historic & Scenic Preservation Commission* – Tabled.

B. *Continue discussion on the evaluation of drought stressed trees based on current inventory* - Linda Richards with Erik Reeves. Her sub-committee working on going around zone by zone checking on stressed trees. At 12 drought stressed trees so far. Code Enforcement will be following up with nice recommendations to water these trees. Erik Reeves reported that the Texas Street housing complex is starting to put in irrigation system – Code Enforcement following up.

C. Continue discussion on “Trimming Donation Program” to be added to the Street Tree Policy & Protection Guidelines Manual and the Redlands Street Tree Trimming Donation Program brochure – Janet Ward reported working with Jocelyn Santa Cruz finalizing the brochure, which is close to being finished – *Tabled*.

D. Continue discussion on certificates for property owners/businesses for watering trees in front of their property – *Tabled*.

E. Continue discussion and possible recommendation on tree removal at the following locations:

- 816 Buckingham Drive – Arizona Ash tree. Homeowner Dan Bell reported on tree roots in his clay pipe sewage line. Mr. Bell has the clay pipe lined with plastic liner was installed wrong. Chris Sedmack commented on the plastic liner should be repaired and even with a new tree, the clay pipe is still cracked. Andy made motion to recommend the removal of the Arizona Ash tree. Chris Sedmack and Janet Ward voted to not recommend removal. Paul Hodson, Andy Hoder and Barbara Bates voted to recommend removal of tree. Chuck Dykes abstained. Motion to recommend removal of Arizona Ash tree approved.
- 623 Solano Way – Liquidambar tree. Paul Hodson motioned to keep Liquidambar tree. Janet Ward seconded. Motion carried to not remove Liquidambar tree. (Chris Sedmack, Janet Ward, Chuck Dykes, Andy Hoder, Paul Hodson, Barbara Bates).

6. NEW BUSINESS:

A. Discussion and possible action on removal at the following locations:

- 1007 Stickney Circle, Camphor tree – Chuck Dykes motioned to not remove Camphor tree, Paul Hodson seconded. Motion passed to not remove Camphor tree. (Chris Sedmack, Janet Ward, Chuck Dykes, Andy Hoder, Paul Hodson, Barbara Bates).
- 11 Hastings Street, Camphor tree – Andy Hoder motioned to remove Camphor tree due to very small parkway, Janet Ward seconded. Motion carried to remove Camphor tree. (Chris Sedmack, Janet Ward, Chuck Dykes, Andy Hoder, Paul Hodson, Barbara Bates).
- 1502 Cambridge Street, Holly Oak – *Tabled* so Erik Reeves could further evaluate tree.
- 1150 East Citrus Avenue, Coast Redwood – Erik Reeves reported there were 2 Redwood trees. One was inadvertently removed, and the second Redwood has died due to lack of water. Chuck Dykes motioned to remove dead Redwood tree, Paul Hodson seconded. Redwood will be replaced with appropriate tree, to be determined. Motioned carried to remove dead Redwood tree. (Chris Sedmack, Janet Ward, Chuck Dykes, Andy Hoder, Paul Hodson, Barbara Bates).
- 173 East Highland Avenue, Camphor tree – Concrete blocks located in the city parkway do not belong under the jurisdiction of the city. Quality of Life will ask Plymouth Village to remove or move the blocks away from the Camphor tree. Chuck Dykes motioned to not remove Camphor tree, Paul Hodson seconded. Motioned carried to not remove Camphor tree. (Chris Sedmack, Janet Ward, Chuck Dykes, Andy Hoder, Paul Hodson, Barbara Bates).

- B. *Discussion on 2018 Citywide tree planting accomplishments and future planting* – Chris Sedmack working on 2018 Street Tree Accomplishments to be handed out at the October STC meeting.
- C. *Discussion on the Evening Kiwanis donation to the Honorary Tree Program* – Paul Hodson reported that the Evening Kiwanis wants to know where the trees were planted with their Honorary Tree Program donation. Erik Reeves and Jocelyn Santa Cruz will provide tree locations at October STC meeting.
- D. *Discussion on posting ‘water your tree’ signs at Redlands schools* – Erik Reeves checking with the Redlands Unified School District Superintendent to see if we could post signs to have the school water their trees.
- E. *Discussion on licensed landscape businesses with the City of Redlands* – Janet Ward and Andy Hoder pulled list from Redlands Engineering department on all licensed gardeners doing work at the city of Redlands. Will follow up with plan to send out letters/hand-outs, to inform them of City parkway tree concerns.

7. AGENDA ITEMS FOR NEXT MEETING:

- A. Update on Stump Grinding schedule
- B. Move tabled items forward for future agenda
- C. Clarification on Street Tree Zone Policy to look at surrounding trees

8. Adjournment at 6:50 p.m. to next Regular Meeting on October 25, 2018.

Submitted by Chris Sedmack, Acting Secretary

**CITY OF REDLANDS
STREET TREE COMMITTEE
Regular Meeting of October 25,
2018 MINUTES**

1. CALL TO ORDER at 5:30 pm – Attendance

Present: Chris Sedmack
Janet Ward
Linda Richards
Andy Hoder
Barbara Bates

Council Liaison: Eddie Tejeda

QOL Staff: Chris Boatman
Erik Reeves
Jocelynn Santa Cruz

PUBLIC COMMENTS:

Gary Wentworth of 1234 San Pablo spoke about his dead, large Liquidambar shedding large limbs which he felt was a safety issue. Greg Corrigan of 1509 S. Center Street talked about several tree issues, one being a Chinese Pistache in the Franklin/Ford area on a truck route that needs trimming (his RV hits its branches) and a dead Oak tree on Ridge and Center that dropped a large branch, which Corrigan said has been scheduled for removal for a year. Chris Boatman promised removal in the next several weeks. Other concerning trees are Pepper trees on Elizabeth by Henrietta, and a large Eucalyptus branch hanging down on NE Palm and Cajon.

2. STATUS REPORTS:

A. *Bi-monthly review of any new City parkway street trees in proposed developments.*
No new developments.

B. *Bi-monthly Street Tree Overview (QOL) – Update on City parkway trees trimmed, removed, or planted.*

Erik Reeves will email list. The city is trimming all trees on Orange Street up to Lugonia. Janet Ward provided Erik Reeves a list of trees suggested for removal, and Erik Reeves will check on the terrible trimming job on two Camphor trees on Olive Street, and will follow up on the Clay property that has plastic under a city tree.

Erik Reeves was queried about Redlands no longer being listed as a Tree City on the Arbor Foundation website. He said the city let it lapse but is doing the work to get back on as a Tree City.

3. APPROVAL OF MINUTES:

August 23, 2018 – Linda Richards motioned for approval, Janet Ward seconded. Motion carried unanimously. (Chris Sedmack, Janet Ward, Linda Richards, Barbara Bates).

4. OLD BUSINESS:

A. *Continue discussion on Historical and landmark designations of trees in coordination with the historic & Scenic Preservation Commission* – Janet Ward shared the status of this project which has stalled in the Historic & Scenic Preservation Commission, but said Nathan Gonzales questioned whether their approval was necessary. Chris Boatman said he would look into it.

B. *Continue discussion on the evaluation of drought stressed trees based on current inventory* – Chris Boatman presented a door hanger for anyone on the committee to give to residents with drought-stressed city parkway trees. With an addition about using a soaker hose, Janet Ward moved to approve it, second by Barbara Bates. Motion passed unanimously (Chris Sedmack, Janet Ward, Linda Richards, Andy Hoder, Barbara Bates)

Chris Boatman also met with director Mandy Parkes of the local government agency, Inland Empire Resource Conservation District (IERCD) about enlisting their help in recruiting volunteers and configuring a stressed-tree education packet to provide residents.

C. *Continue discussion on “Trimming Donation Program” to be added to the Street Tree Policy & Protection Guidelines Manual and the Redlands Street Tree Trimming Donation Program brochure* – Janet Ward reported working with Jocelynn Santa Cruz finalizing the brochure, which is close to being finished.

D. *Continue discussion on certificates for property owners/businesses for watering trees in front of their property* – Jocelynn will talk to Chris Boatman and review the concept with the city attorney.

5. NEW BUSINESS:

A. *Discussion and possible action on removal at the following locations:*

364 Los Robles Crest, Large Coast Redwood lifting the sidewalk. The resident doesn't want it removed but wants to know what the city plans for hers and others on the street who have similar issues with their Redwoods. The committee expressed it doesn't want this healthy Redwood removed. Erik discussed options, which included moving the curb out and rerouting the sidewalk, or putting in DG or flexible concrete. He will present options to the City Council to get their input since this is an ongoing problem.

727 S. Eureka, Incense Cedar growing out into street – Linda Richards motioned to remove it, Janet Ward seconded. Motion carried to remove Camphor tree, approved unanimously. (Chris Sedmack, Janet Ward, Linda Richards, Barbara Bates).

464 Summit Ave – Resident Doug Richards shared his experience of not knowing some of his trees were street trees, questioning if there was a way to notify new owners. Linda Richards suggested the city look into using the GIS system with the tree inventory to establish a program where people could look up on the City website if they had a street tree. Erik will check into the feasibility.

B. *Discussion and staff update on Stump Grinding schedule* - Tabled.

C. *Discussion and staff update on the definition of a Street Tree* – Erik explained that on the streets without sidewalks, street trees vary depending on the parcel maps but are often so many feet from the center line.

6. Adjournment at 6:50 p.m. to next general meeting to be rescheduled due to holidays.
Submitted by Linda Richards, Secretary

CITY OF REDLANDS
STREET TREE COMMITTEE
Special Meeting of December 17,
2018 MINUTES

1. CALL TO ORDER at 5:30 pm – Attendance

Present: Chris Sedmack
Chuck Dykes
Andy Hoder
Linda Richards
Barbara Bates

Council Liaison: Absent

QOL Staff: Erik Reeves
Jocelynn Santa Cruz

2. PUBLIC COMMENTS:

Santa Claus (a very jolly Tim Sullivan) came and delivered some goodies to the good STC members and staff.

3. APPROVAL OF MINUTES:

Approval of Minutes for October 25 2018 – Andy Hoder motioned for approval, Chuck Dykes seconded. Motion carried unanimously. (Chris Sedmack, Chuck Dykes, Linda Richards, Andy Hoder, Barbara Bates).

4. STATUS REPORTS:

A. *Bi-monthly review of any new City parkway street trees in proposed developments* – The KD Homes project on Lugonia and Pennsylvania (east of Judson) is selecting trees off the Street Tree List, while the Wabash development is just starting. Both? Developments have 5 feet sidewalks with 7 feet parkways.

B. *Bi-monthly Street Tree Overview (QOL)* – *Update on City parkway trees trimmed, removed, or planted* – Erik Reeves or Jocelynn Santa Cruz will mail out the list to the committee. 300 trees were planted in Spring 2018 with a couple hundred more to plant in early Spring 2019. People who commit to watering newly planted are targeted, while a few people have requested removals or a different tree.

5. OLD BUSINESS:

A. *Continue discussion on Historical and Landmark designations in coordination with the Historic & Scenic Preservation Commission* – Tabled.

B. *Continue discussion of trees on draft door hanger for drought-stressed trees*– Current wording was reviewed with Committee members inputting final recommendations to Erik Reeves in the next week.

C. *Continue discussion on “Trimming Donation Program” to be added to the Street Tree Policy & Protection Guidelines Manual and the Redlands Street Tree Trimming Donation Program brochure* – The committee discussed potential donations to the Redlands Foundation for trimming trees. Jocelynn Santa Cruz said this would be submitted to City attorney for approval and then will go to the City Council.

D. *Continue discussion on certificates of recognition for property owners/businesses for watering trees adjacent to their property* – Jocelynn Santa Cruz said the proposal was submitted to the City attorney, awaiting feedback.

6. NEW BUSINESS:

A. *Discussion and possible action on removal at the following locations:*

- *1504 Bellevue Court, Jacaranda tree.* Motion by Andy Hoder to keep this healthy tree and have it trimmed (within 30 days), seconded by Linda Richards. Motion passed unanimously (Chris Sedmack, Chuck Dykes, Linda Richards, Andy Hoder, Barbara Bates.)
- *317 Elise Drive, Oak Tree.* Motion by Barbara Bates, second by Chuck Dykes to keep this other healthy tree but recommend that Quality of Life let the resident know that it needs deep watering.
- Andy Hoder noted dead palms on 922 6th Street (Cajon cross street) and a palm on NE Elise and Webster for removal

7. AGENDA ITEMS FOR NEXT MEETING:

8. Adjournment at 6:45 p.m. to next Regular Meeting on Feb 28, 2019.

Submitted by Linda Richards, Secretary