

**DRAFT**  
**CITY OF REDLANDS**  
**STREET TREE COMMITTEE**  
**December 16, 2020**  
**MINUTES**

**1. CALL TO ORDER at 5:48 pm – Attendance via ZOOM**

Present: Andy Hoder  
Chris Sedmack  
Janet Ward  
Lorraine Enriquez  
Paul Hodson

Council Liaison: None

QOL Staff: Erik Reeves  
Jocelynn Santa Cruz

**2. PUBLIC COMMENTS:** None

**3. APPROVAL OF MINUTES: October 22, 2020 regular meeting** – Janet Ward motioned, Chris Sedmack 2nd. Minutes approved unanimously (Andy Hoder, Chris Sedmack, Janet Ward, Paul Hodson, Lorraine Enriquez.)

**4. STATUS REPORTS:**

- A. *Bi-monthly review of any new City parkway street trees in proposed developments* – In holding pattern due to COVID-19.
  - Eureka/Stuart St. – Street Trees on South side of Stuart St. – Oaks
  - *Housing Development* – San Bernardino Ave/Texas, SE corner – 150 parkway trees to be used from street tree palette. Trees from East corridor specific plan.
- B. *Bi-monthly Street Tree Overview (QOL) – Update on City parkway trees trimmed, removed, or planted* – Erik Reeves reported no big tree trimming areas, West Coast Arborist doing some pockets of little trimming, wind clean-up.
- C. *Tree removal and tree trimmed lists* – Jocelynn Santa Cruz will attach list to minutes.

**5. OLD BUSINESS:**

- A. *Discuss staff report to City Council on Historical and Landmark designations of trees* – staff explained that the Historical and Landmark Tree designation will be on the January 19 City Council agenda.
- B. *Update from staff on Oak trees on San Mateo Street* – Tabled. Project will be worked on after COVID 19 – using decomposed granite for damaged sidewalk areas.
- C. *Update from staff on Tree City USA – status* – staff is getting status on when already submitted 2019 will appear on Tree City USA website, will submit 2020 for Tree City USA website.
- D. *Update from staff on dead palm on 5<sup>th</sup> and Ford Streets* – Tabled.

- E. *Update from staff on utility bill memo – care and watering of Crape myrtles – Jocelynn Santa Cruz submitted insert for review to be included on water bill in Spring or early summer, depending on COVID-19.*
- F. *Discussion and possible action on establishing a tree planting schedule – The University of Redlands and the Fallows Program will work with the city to plant trees, education and outreach programs. The Made-In-The-Shade program is at \$480.00 per tree if West Coast Arborist trims one tree. Follow-up needed to establish how this program will be implemented (notification to public, addition to City's website, form to be used, etc.)*
- G. *Discussion and possible action on updating Street Tree Policy & Guidelines Manual – Tabled. Janet Ward will meet with staff.*
- H. *Continue discussion on amending Chapter 12 of the Redlands Municipal Code – Andy Hoder and Janet Ward will meet with staff. Erik Reeves to provide further information on amendments.*

## **6. NEW BUSINESS:**

- A. *Discussion and possible action on tree removal at the following locations:*
  - *1447 Cambridge Avenue – Palm tree - Paul Hodson motioned to not remove Palm tree and to trim tree instead. Janet Ward 2<sup>nd</sup>. Tree will be put on city's accelerated tree trimming schedule. Motion carried unanimously: (Andy Hoder, Chris Sedmack, Janet Ward, Paul Hodson, Lorraine Enriquez.)*
  - *718 Sherwood Street – Palm tree – Andy Hoder motioned to not remove Palm tree and to trim tree instead. Lorraine Enriquez 2<sup>nd</sup>. Motion carried unanimously: (Andy Hoder, Chris Sedmack, Janet Ward, Paul Hodson, Lorraine Enriquez.)*
- B. *Discuss Committee member updates – Terms expiring 2/16/2021, appointed to fill unexpired terms of previous STC members. Both current members agreed to continue with another 4-year term.*

Paul Hodson  
Anna Allissi

## **7. POSSIBLE AGENDA ITEMS FOR NEXT MEETING**

- A. *Discussion on Model Water Efficiency (MWELO)*
- B. *Possible firewood companies to remove dead trees in city parkways*
- C. *Donation program brochure*
- D. *STC Comments Section*
- E. *Discussion on parkway tree trimming permits in front of schools (Cope)*
- F. *Discussion on limiting Crape myrtles in parkways*

## **8. ADJOURNMENT AT 7:04 PM TO NEXT REGULAR MEETING, Thursday, February 25, 2021.**

Submitted by Chris Sedmack, Secretary