



**CITY OF REDLANDS
TENANT/USER and INSTRUCTOR APPLICATION
SPECIAL EVENTS INSURANCE**



If event requires underwriter approval please allow 10 days prior to event date. If insufficient time is not allowed possible decline on coverage could occur. Please return to the location you received this application from. PLEASE PRINT CLEARLY.

EVENT HOLDER INFORMATION	
Name:	
Address:	
City:	Zip Code:
Phone Number:	Fax Number:
Email Address:	

TENANT/USER EVENT INFORMATION	
Name/Type of Event (15 TH Birthday Party, Anniversary Party, Meeting, Dance, Job Fair, etc.)	
Description of Event:	
Date(s):	Hour(s):
Location:	
Attendance (Per Day) :	Total Attendance for Event:
Ages of Attendees:	Will waivers be signed? Yes No
Participants (Per Day) :	Ages of Participants :
Are Fireworks Included?	Carnival Rides?
Bands?	How Many?
Names*:	
Type of Music?	
<i>*if more than one please attach a separate page</i>	

TENANT/USER EVENT - ADDITIONAL INFORMATION
Additional Insureds:
Number of Exhibitors Requiring Coverage (No Sales)*:
Number of Concessionaires Requiring Coverage (Non Food Sales)*:
Number of Concessionaires Requiring Coverage (Food Sales)*:
<i>*Please provide separate list of concessionaires / exhibitors to be covered</i>



CITY OF REDLANDS TENANT/USER and INSTRUCTOR APPLICATION SPECIAL EVENTS INSURANCE



LIQUOR LIABILITY INFORMATION	
Liquor Liability Needed? Yes No If yes, please complete the following questions:	
Are the securities in place to avoid overindulge and underage drinking? Yes No	
Are identifications checked and wristbands issued? Yes No	
Is this in a fence area? Yes No	

INSTRUCTOR CLASS INFORMATION	
Description of Instructional Class:	
Date(s):	Hour(s):
Location:	
Attendance (Per Class Per Day):	Same attendance per day:
Are these in weekly sessions? Yes	Ages of Attendees:

OPTIONAL COVERAGES	
Limit Increase	
\$1,000,000/\$3,000,000 Total Event premium will be increased by 11% \$2,000,000/ \$2,000,000 Total Event premium will be increased by 19%	
Property Damage :	
\$50,000 Limit Premium \$50.00	
\$100,000 Limit Premium \$100.00	
\$300,000 Limit Premium \$250.00	

PAYMENT OPTIONS	
<input type="checkbox"/> Credit Card (Please note there is a 4% processing fee to pay with credit card)	<input type="checkbox"/> Cash / Check (Payable to "City of Redlands")

COMPANY USE ONLY:	
Hazard Group:	Attendance Premium:
Exhibitors Premium:	Concessionaires Premium:
Liquor Liability Premium:	Additional Insureds Premium:
Property Damage Premium:	Increase Limits Premium:
TOTAL PREMIUM:	