

September 21st, 2023 6:00 PM

City of Redlands

Airport Advisory Board

Members Present: Thomas Cook, Deborah Forthun, Jason Golembeski, Dennis Nodine,
Robert Pearce, and Johnny Ghazal.

Members Absent: Karl Grove

1. Call to Order – Pledge of Allegiance

- a. Member Grove was absent

2. Public Comments

- a. Bob O'Connor gave comment on securing of dumpsters out at the airport and securing the windows in the hangars.

3. Approval of Minutes

- a. Member Cook moved to approve the minutes with the following changes:
 - i. Member Forthun requested the spelling of her last name be corrected throughout the written minutes.
- b. Motion seconded. Motion approved by all members present.

4. Communications

- a. Maintenance: Main gate, software, and camera systems completed.
- b. Operations: Planning is ongoing for Halloween event.
- c. Administration: Expect grants presentation at next meeting.
- d. Member cook asked about airport preparations to tropical storm Hilary. Director Crocker said there was some sandbagging done on Sessums. Member Cook asked if the airport is involved in any city disaster planning. The board was referred to the city website.

5. New Business

- a. Discussion and possible action regarding a recommendation to City Council that the Airport Division be reassigned to a different department.
 - i. Director Crocker advised the City Council has no authority over departmental scope and organization. Resident Ted Gablin commented grant writing is lacking and the City has left money on the table by grant writing neglect. Director Crocker mentioned the City has a dedicated grant writer. This topic was added to the next meeting agenda.
- b. Discussion and possible action regarding a recommendation to City Council that the City of Redlands is represented and participates in local airspace and airport groups including the Southern California Airspace and Users Group and the Western Service Center Operations Manager Group with FAA.
 - i. Member Pearce gave background on this item. Item was tabled to next meeting.

6. Old Business

- a. Discussion and possible action related to a recommendation from the Ad Hoc Sub-committee on Community Engagement and proposed November 2023 Fly-In Event.
 - i. Member Cook motioned to dissolve sub-committee. Motion passed

unanimously. The topic of community events and promotion related to the airport will be added to the next meeting.

- b. Discussion and possible action related to updates to the City of Redlands Municipal Code section(s) relating to the operation, function, and reach of the Airport Advisory Board. Potential to form subcommittee to recommend updates.
 - i. Member Cook wants the AAB to have greater control over traffic patterns, staff appointments, grants, budgets, taxation, safety procedures, forecasting, and long-term planning. Member cook wants to change the verbiage in the code from advisory to regulatory. This topic was added to the next agenda.
7. Possible Agenda Items for Next Meeting
- a. Sub-committee for emergency preparedness
 - b. Sub-committee for special events
 - c. City participation in airspace user groups
 - d. Possible change in departments
 - e. Update to the municipal code relating to the AAB
 - f. Airport beacon tower
8. Board Member Comments
- a. None
9. Adjournment to next regular meeting on October 19, 2023 at 6 pm.
- a. Motion to adjourn by Chair Golembeski. Motion passed unanimously.