APPLICATION FOR PLAN REVIEW

REDLANDS FIRE DEPARTMENT

COMMUNITY RISK REDUCTION DIVISION
35 Cajon St. Ste. 12 • Redlands, California 92373
MAIN (909) 798-7601 • Fax (909) 798-7602
fireprevention@cityofredlands.org

PROJECT #
F_____- _____

APPLICATION DATE:

NEW	☐	**INITIAL SUBMISSION**	☐
PLAN AMENDMENT - CHANGES REQUIRING FURTHER PLAN REVIEW (FEES REQUIRED)	☐	**1st RESUBMITTAL**	☐
AS-BUILT - NO FURTHER REVIEW REQUIRED. PLANS SUBMITTED FOR ACCURACY OF PROJECT ONLY	☐	**ADDITIONAL RESUBMITTAL** (FEES REQUIRED)	☐

PROJECT TITLE/JOB NAME: _____

Project Address: _____ Building/Suite #: _____

PROJECT DESCRIPTION: (ENTER A DESCRIPTION OF THE PROJECT)

_____

SUBMITTAL TYPE: (PLEASE SELECT ONE)

Fire Sprinkler System: No. of heads _____ ◯ Sprinkler TI – Commercial ◯ Residential _____ Sq. Ft. ◯ New System
Fire Alarm System: No. of devices _____ ◯ Alarm TI - Commercial ◯ Landline to Cellular ◯ New System
Pvt. Fire Service Mains: No. Hydrants _____ No. of FDC/PIV _____ No. Backflows _____

Other: ◯ High Piled Storage ◯ Technical Report ◯ Hazardous Materials ◯ Emerg. Responder Radio ◯ Fixed Fire Suppression
◯ CO2 Monitoring ◯ Tank Removal/Installation

CONTACT INFORMATION:

	OWNER ☐ PROPERTY ☐ BUSINESS	**APPLICANT** (Company submitting to Fire Dept.)	**CONTRACTOR** (Check here if same as APPLICANT) ☐
Business:			
Contact:			
Address:			
Building/Suite#:			
City:			
State:	Zip:	Zip:	Zip:
Office Phone:	( )	( )	( )
Cell:	( )	( )	( )
Email:			

Contractor City Business License Number: **City Business License Exp. Date:**

CONTRACTOR STATE LICENSE:

I hereby affirm under penalty of perjury that I am a licensed contractor under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

Contractor State License Number: **Contractor License Exp. Date:**

License Classification: ☐ GEN. A ☐ C-7 ☐ C-10 ☐ C-16 ☐ C-34 ☐ C-36 ☐ OTHER

Signature of Contractor: **Date:**

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WORKERS COMPENSATION DECLARATION:

I hereby affirm under penalty of perjury one of the following declarations: (PLEASE SELECT ONLY ONE)

☐ Not Applicable

☐ I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the Worker's Compensation Laws of California.

☐ I have and will maintain a Certificate of Consent to self-insure for Worker's Compensation, as provided for by Section 3700 of the Labor Code, for the performance of the work for which the permit is issued. My Worker's Compensation Insurance and Policy number are:

Carrier:_____ **Policy #:**_____ **Expiration:** _____

Name of Agent:_____ **Phone Number:** _____

NOTE TO APPLICANT: If, after making this Certificate of Exemption, you should become subject to the Worker's Compensation provision of the Labor Code, you must comply with such provision or this permit will be revoked.

California Business & Professions Code Section 7031.5. Plans submitted through Redlands Fire Department shall have the Contractor's **WET STAMP, LICENSE NUMBER, EXPIRATION DATES AND WET SIGNATURE OF THE STATE LICENSEE** on each sheet of the plan.

CFC 105.3.6 Compliance with code. The issuance or granting of a permit shall not be construed to be a permit for, or an approval of, any violation of any of the provisions of this code or of any other ordinance of the jurisdiction. Permits presuming to give authority to violate or cancel the provisions of this code or other ordinances of the jurisdiction shall not be valid. The issuance of a permit based on construction documents and other data shall not prevent the fire code official from requiring the correction of errors in the construction documents and other data. Any addition to, or alteration of, approved construction documents shall be approved in advance by the fire code official, as evidenced by the issuance of a new approval and/or a permit.

CFC 105.4 Revocation. The fire code official is authorized to revoke a permit issued under the provisions of this code when it is found by inspection or otherwise that there has been a false statement or misrepresentation as to the material facts in the application or construction documents on which the permit or approval was issued.

Initial: _____

REQUIREMENTS AND NOTES TO THE APPLICANT:

1. **FIRE FEES INCLUDE:** Plan check, inspection, and permit job card.
2. **EXPIRATION OF PERMITS:** This permit shall expire and become null and void if approved plans have not been inspected within 180 days from the date of the approval.
3. **INSPECTION REQUESTS:** As required by the California Fire Code the appropriate installing contractor shall schedule the necessary inspections and be present on site for inspections. A minimum of 48 hours notice is required. Inspections are made subject to availability. Inspections are scheduled by contacting (909) 798-7601. **It is the responsibility of the Applicant to have the permit number available when scheduling inspections.**
4. **REINSPECTION FEE:** May be charged against a permit when an inspection has failed, is not ready, or the responsible party is not on site or where previously noted corrections have not been completed.
5. **APPROVED PLANS:** Upon approval, plans shall be kept on the job site at all times that work is in progress. Work shall not begin or commence without approved plans and permits. **Fines, penalties and double permit fees will be required. Complaints to the Contractor State License Board will be filed.**
6. **SPECIAL OR OVERTIME INSPECTIONS:** The Fire Marshal or Designee **MUST** approve arrangements **in advance** and is subject to the availability of personnel. Additional fees will be required and must be paid prior to the inspection.
7. **PLAN AMENDMENT/AS-BUILTS:** A supplemental plan review fee will be charged upon receiving a plan amendment. This fee will be collected upon submittal.

I certified that I have read this application and state that the above information is true and correct. (We) agree to comply with all City ordinances and state laws relating to building construction, and hereby authorize representatives of Redlands Fire Department to enter upon the above-mentioned property for inspection purposes. (We) agree to save, indemnify, and keep harmless the Redlands Fire Department against liabilities, judgments, costs, and expenses that may in any way accrue against said department in consequence of granting this permit.

Applicant Name (print): _____

Signature:_____ **Date:** _____

ELECTRONIC/DIGITAL SIGNATURE DISCLOSURE:

I understand and agree that (i) electronically signing and submitting any document(s) to the City of Redlands legally binds me in the same manner as if I had signed in a non-electronic or non-digital form, and (ii) the electronically stored copy of my signature, any written instruction or authorization and any other document provided to me by the City of Redlands, is considered to be the true, accurate and legally enforceable record in any proceeding to the same extent as if such documents were originally generated and maintained in printed form. I agree not to contest the admissibility or enforceability of the City of Redlands electronically stored copy of any other documents.

By using the system to electronically sign and submit any document. I agree to the terms and conditions of this Electronic/Digital Signature Disclosure.

Applicant Signature:_____ **Date:** _____

PLANS PICKED UP BY:

Signature:_____ **Print Name:**_____ **Date:** _____

Office Use ONLY: FEE $: Date Received: Received by:

Paid by: Check # ☐ Credit Card **Plan Checker:** ☐ Fire Marshal ☐ Plans Examiner