

City of Redlands
2010-2011
Adopted Budget

Quality of Life

Mission Statement:

It is the mission of the Quality of Life Department to promote and develop policies and practices that minimize impacts to the environment, improve the response to citizen reports and complaints, provide quality service to City residents and improve the quality of life for present and future generations.

Departmental Description:

The Quality of Life Department is comprised of the following divisions and functions:

- Building Maintenance
- Parks Division: (park maintenance, tree trimming, Landscape Maintenance Districts and Community Facility Districts)
- Street Division: (sidewalk repair, curb and gutter repair, traffic signal maintenance, traffic sign maintenance, street light maintenance, street maintenance, roadway markings, street sweeping, storm drain maintenance and weed abatement)
- Code Enforcement
- Graffiti Removal
- The Solid Waste Division: (collection of residential and commercial green waste, refuse and recyclables and operation of the California Street Landfill)
- Citrus Groves
- Hillside Memorial Park (management and operation of the City owned cemetery)
- The Redlands Municipal Airport
- Equipment Maintenance Division: (City fleet maintenance, Natural Gas fuel station, Corporate Yard maintenance)
- Environmental Policy Development

City of Redlands
2010-2011
Adopted Budget

REVENUE DETAIL

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>QUALITY OF LIFE DEPARTMENT</u>				
3121 Sign Permit	216	100	494	200
3170 Code Enforcement/Admin Citation	2,900	2,600	1,543	1,500
3302 Inspections	0	0	0	70,000
3305 Cost Recover/Reimb Expenditure	37,039	35,000	79,723	87,134
3310 Litter Control Fees	5,844	5,500	3,645	4,100
3311 Street Cleaning Fees	328,279	300,000	288,178	300,000
3317 Abandoned Property Inspection	247	0	19,498	15,000
3318 Rental Property Inspections	0	0	283	350
3331 Lighting Fees	11,780	5,000	4,399	6,000
3515 Land Sale Proceeds	110,000	0	0	0
3516 Sale of Surplus Property	0	0	30,000	45,000
3520 Rental Income	24,658	20,000	21,615	20,000
3525 Waste Import Fees	10,482	900,000	574,332	575,246
3530 Miscellaneous Receipts	78	0	832	1,073
3533 Misc Taxable Sales	69	1,000	0	0
3540 Other Grants	0	0	26,660	0
3590 Donations	0	0	5,000	0
3640 Landfill Mitigation Fees	182,369	150,000	125,000	130,000
3734 Contract Services	79,000	48,000	60,000	55,000
TOTAL QUALITY OF LIFE DEPARTMENT	792,962	1,467,200	1,241,202	1,310,603
<u>STREET LIGHTING DIST #1 (260)</u>				
3650 Assessment District	25,494	22,000	25,000	25,000
TOTAL STREET LIGHTING DIST #1	25,494	22,000	25,000	25,000
<u>COMM FAC DIST 2004-1 (261)</u>				
3305 Cost Recovery/Reimb Expenditure	100	0	0	0
3510 Investment Income	10,689	5,500	5,000	5,500
3650 Assessment District	89,235	83,000	130,000	125,000
TOTAL COMM FAC DIST	100,024	88,500	135,000	130,500

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	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>LANDSCAPE MAINT DISTRICT (263)</u>				
3650 Assessment District	32,373	33,600	29,000	30,000
TOTAL LANDSCAPE MAINT DIST	32,373	33,600	29,000	30,000
<u>SOLID WASTE (511)</u>				
3200 State Grants	23,941	18,000	24,132	18,000
3305 Cost Recover/Reimb Expenditure	2,381	0	239,177	0
3372 Special Hauls & Roll-Offs	1,076,810	1,000,000	922,762	1,184,492
3373 Solid Waste Svrc Residential	3,775,482	3,333,789	3,775,684	4,153,030
3374 Solid Waste Svrc Non-Resident	3,564,183	3,358,527	3,330,847	3,920,601
3375 Landfill Tipping	0	0	0	130,000
3376 Recycled Material	188,024	60,000	199,332	200,000
3510 Investment Income	266,747	66,857	80,000	100,000
3516 Sale of Surplus Property	39,648	8,000	0	8,000
3520 Rental Income	13,606	13,000	14,400	13,000
3525 Waste Import Fees	2,361	0	131,000	100,000
3530 Miscellaneous Receipts	23,361	5,000	4,286	5,000
3533 Misc Taxable Sales	1,841	0	687	0
3540 Other Grants	160,000	0	0	0
3643 Refuse Auto Sys Developer Fee	7,084	12,000	240	12,000
3770 Property Damage Reimbursement	0	0	23	0
TOTAL SOLID WASTE	9,145,468	7,875,173	8,722,640	9,844,123
<u>SOLID WASTE PROJ (513)</u>				
3305 Cost Recover/Reimb Expenditure	1,024,966	0	0	0
3510 Investment Income	16,899	0	50	26
TOTAL SOLID WASTE PROJ	1,041,865	0	50	26
<u>SOLID WASTE BOND PROJ (515)</u>				
3510 Investment Income	196,604	0	0	0
TOTAL SOLID WASTE DEBT SVC	196,604	0	0	0
<u>CALIF ST LANDFILL CLOSURE (517)</u>				
3510 Investment Income	196,604	120,000	55,000	75,000
TOTAL CALIF ST LANDFILL CLOSURE	196,604	120,000	55,000	75,000

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	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SOLID WASTE CAP IMPROVE (519)</u>				
3369 Cap Improv Chrg Non-Res	299,750	250,000	28,440	29,000
3370 Cap Improv Chrg Resident	(7,775)	25,000	4,457	4,500
3510 Investment Income	88,449	27,000	27,000	300,000
TOTAL SOLID WASTE CAP IMPROVE	380,424	302,000	59,897	333,500
<u>GROVES (538)</u>				
3510 Investment Income	11,551	5,000	3,000	4,000
3530 Miscellaneous Receipts	112,752	100,000	50,000	50,000
3550 Grove Receipts	439,670	325,000	502,522	450,000
TOTAL GROVES	563,973	430,000	555,522	504,000
<u>CEMETERY (562)</u>				
3360 Cemetery Internment	151,812	160,000	143,563	145,000
3361 Cemetery Lots	146,861	150,000	155,000	175,000
3362 Cemetery Crypts	10,250	22,500	10,000	10,000
3510 Investment Income	45,936	60,000	25,000	12,000
3511 Finance Charges	1,431	1,500	6,341	1,500
3520 Rental Income	49,150	35,000	47,425	50,000
3530 Miscellaneous Receipts	36,747	36,000	33,000	36,000
3533 Misc Taxable Sales	41,566	27,500	28,078	27,000
TOTAL CEMETERY	483,752	492,500	448,407	456,500
<u>CEMETERY PRE-NEED (563)</u>				
3364 Cemetary Endowment	0	0	500	500
3510 Investment Income	22,018	7,500	8,500	8,500
3512 Returned Check Charge	0	0	70	0
TOTAL CEMETERY PRE-NEED	22,018	7,500	9,070	9,000
<u>AVIATION OPERATING (564)</u>				
3001 Current Unsecured Taxes	45,221	55,000	45,000	55,000
3200 State Grants	8,799	0	0	0
3250 Federal Grants	16,957	274,000	130,086	300,000

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REVENUE DETAIL

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>AVIATION OPERATING (564) (CONT)</u>				
3510 Investment Income	6,420	0	1,000	0
3512 Returned Check Charge	0	0	60	0
3520 Rental Income	239,010	215,000	258,000	275,000
3530 Miscellaneous Receipts	2,595	2,000	19,000	20,000
3533 Misc Taxable Sales	0	5,500	0	0
3545 Tie-Down Fees	6,183	6,000	7,989	6,000
3546 Gate Access Fees	6,611	0	7,500	7,500
3770 Property Damage Reimbursement	315	1,000	0	0
TOTAL AVIATION OPERATING	332,110	558,500	468,635	663,500
<u>EQUIPMENT MAINTENANCE (607)</u>				
3305 Cost Recover/Reimb Expenditure	171,150	147,000	162,000	160,000
3393 Internal Svc Rcpts: General Fund	1,984,519	1,618,928	1,538,928	1,436,701
3394 Internal Svc Rcpts: Non-Gen Fund	2,299,886	1,795,918	1,795,918	1,857,785
3398 LCNG Outside Fuel Sales	175,638	150,000	200,000	190,000
3510 Investment income	7,577	0	7,000	7,000
3512 Returned Check Charge	35	0	0	0
3530 Miscellaneous Receipts	3,353	0	0	0
TOTAL EQUIP MAINTENANCE	4,642,157	3,711,846	3,703,846	3,651,486

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DEPARTMENT/DIVISION
QUALITY OF LIFE ADMINISTRATION

FUND
GENERAL FUND

ORGKEY
101300

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	382,667	250,265	424,471	331,482
4005 Salaries: Part Time	32,144	60,315	17,976	0
4010 Overtime Salaries	3,743	3,000	13,000	3,000
4015 Banked Leave Buy Back	17,613	4,469	12,198	6,503
4050 Pension Contributions	66,695	42,923	74,992	60,392
4051 Fica/Medicare	32,637	19,139	74,134	24,531
4053 Deferred Compensation	1,761	1,667	4,494	3,566
4055 Health/Dental Insurance	75,999	50,454	89,184	46,759
4056 Worker's Comp Insurance	0	7,492	6,354	8,900
4057 Disability Insurance	2,504	1,391	2,956	1,584
4058 Unemployment Insurance	3,187	2,009	3,589	2,062
4059 Life Insurance	435	252	479	295
4081 Eyecare Reimbursement	1,324	688	944	799
4082 Clothing Allowance	0	0	825	0
4084 Clothing Cash Payment	1,054	582	800	600
4085 Other Taxable Benefits	2,330	172	2,257	262
TOTAL SALARIES AND BENEFITS	624,092	444,818	728,653	490,735

SERVICES

5140 Legal Services	535	0	0	0
5180 Medical/Physicals	40	0	0	0
5190 Other Professional Services	0	0	1,000	500
5240 Meeting & Professional	935	2,000	2,000	2,000
5255 Travel Reimbursement	779	930	90	900
5270 Printing and Binding	1,645	2,000	1,236	1,000
5275 Postage	2,310	3,500	2,856	1,500
5303 Telephone	6,508	6,500	5,405	5,300
5340 Office Equipment Maintenance	320	500	500	500
5392 License & Permits	50	0	0	0
5395 Info Technology Services	9,948	9,912	7,993	9,519
5396 City Garage Charges	10,793	19,382	19,382	3,596

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DEPARTMENT/DIVISION

QUALITY OF LIFE ADMINISTRATION

FUND

GENERAL FUND

ORGKEY

101300

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SERVICES (CONT)</u>				
5570 Office Equip & Furn Rent	5,775	5,650	5,689	6,159
5800 Subscriptions & Memberships	105	1,000	215	1,000
5880 Special Contractual Services	0	0	26,660	0
5840 Training	240	0	0	0
5950 Bad Debt Expense	16	0	2,468	0
TOTAL SERVICES	40,000	51,374	75,494	31,974
<u>SUPPLIES</u>				
6140 Office Supplies	5,087	8,000	2,383	6,000
6145 Awards/Recognition Program	0	0	248	0
6160 Medical Supplies	38	50	0	0
6180 Turnouts/Uniforms/Sfty	353	500	145	500
6210 Repair/Maintenance Supplies	1,912	2,500	1,052	2,500
6310 Janitorial Supplies	296	500	25,083	15,000
6375 Computer Components	160	0	0	0
6500 Office Equipment & Furniture	619	0	0	0
6510 Small Tools & Equipment	400	1,200	204	1,200
6560 Food	43	100	0	0
6590 Special Departmental Supplies	3,676	8,370	16,308	8,370
TOTAL SUPPLIES	12,584	21,220	45,423	33,570
DIVISION TOTAL	676,676	517,412	849,570	556,279

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Quality of Life
Building Maintenance Division

Program Description:

The Building Maintenance Division performs routine maintenance of City-owned facilities. The Building Maintenance crew consists of two full-time positions and one half-time position. This crew provides maintenance services to the Civic Center, A.K. Smiley Library, 4 fire stations, Safety Hall, the Police Annex, Joselyn Senior Center, the Community/Senior Center, the Corporate Yard and miscellaneous facilities such as water, wastewater and Hillside Memorial Park. In addition, two parking structures are maintained by this Division. Employees handle a wide range of building maintenance functions including carpentry, plumbing, electrical, HVAC, painting and general cleaning services. This crew is also utilized for special projects including office construction and remodeling.

The City contracts with various vendors to provide ongoing and/or specialized maintenance services. Among the contracted services are janitorial, pest control, HVAC maintenance, elevator servicing, and security alarm systems.

Program Objectives:

- Provide quality service when responding to calls from various departments regarding maintenance and repair of City-owned facilities.
- Reduce response time for maintenance/service calls.

Significant Program Changes:

- Reduction in staffing by one part-time employee.

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DEPARTMENT/DIVISION
BUILDING MAINTENANCE

FUND
GENERAL FUND

ORGKEY
101301

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	106,101	110,107	108,720	80,194
4005 Salaries: Part Time	13,436	14,360	14,763	14,360
4010 Overtime Salaries	2,724	5,000	3,925	5,000
4012 Stand By	296	1,000	300	1,000
4015 Banked Leave Buy Back	0	2,592	0	1,209
4050 Pension Contributions	18,506	18,940	18,778	20,562
4051 Fica/Medicare	9,418	8,979	9,788	7,276
4055 Health/Dental Insurance	26,422	24,804	24,557	25,279
4056 Worker's Comp Insurance	13,830	7,011	5,946	1,207
4057 Disability Insurance	1,044	1,241	1,245	1,250
4058 Unemployment Insurance	973	1,302	1,472	434
4059 Life Insurance	123	124	121	124
4081 Eyecare Reimbursement	420	450	450	450
4082 Clothing Allowance	550	550	550	550
TOTAL SALARIES AND BENEFITS	193,843	196,460	190,615	158,895
<u>SERVICES</u>				
5190 Other Professional Services	345	25,000	0	0
5255 Travel Expense/Reimbursement	56	0	0	0
5300 Water, Sewer, Disposal	46,978	50,000	36,747	50,000
5303 Telephone	14,766	13,670	12,091	13,670
5310 Electricity & Gas	567,240	580,000	535,924	580,000
5313 Heating/AC Service Contract	72,997	72,864	72,864	72,864
5320 Janitorial Services	115,847	126,732	113,719	126,336
5350 Building/Grounds Maintenance	80,640	89,000	22,153	44,000
5360 Machinery & Equip Maint	18,834	13,290	27,792	33,000
5395 Info Technology Services Charge	3,577	3,564	2,874	3,423
5396 City Garage Charges	4,274	4,080	4,080	5,138
5880 Special Contractual Services	52,139	36,665	66,922	61,665
TOTAL SERVICES	977,693	1,014,865	895,166	990,096

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DEPARTMENT/DIVISION
BUILDING MAINTENANCE

FUND
GENERAL FUND

ORGKEY
101301

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SUPPLIES</u>				
6140 Office Supplies	280	100	100	100
6160 Medical Supplies	90	125	104	125
6180 Turnouts/Uniforms/Safety Clothin	233	250	452	250
6210 Repair/Maintenance Supplies	40,595	34,000	32,831	34,000
6310 Janitorial Supplies	33,928	27,000	387	1,000
6350 Building Supplies	8,562	13,375	3,396	29,375
6375 Computer Components	323	0	0	0
6410 Motor Vehicle Supplies	24	0	43	0
6510 Small Tools & Equipment	1,664	3,000	1,077	3,000
6590 Special Departmental Supplies	888	2,000	837	2,000
TOTAL SUPPLIES	86,587	79,850	39,227	69,850
<u>FIXED ASSETS</u>				
7150 Other Betterments/Improvements	10,610	0	0	0
TOTAL FIXED ASSETS	10,610	0	0	0
<u>DEBT SERVICE</u>				
8100 Principal	21,297	0	0	0
TOTAL DEBT SERVICE	21,297	0	0	0
 DIVISION TOTAL	 1,290,030	 1,291,175	 1,125,008	 1,218,841

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DEPARTMENT/DIVISION
ELECTRICAL

FUND
GENERAL FUND

ORGKEY
101302

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	162,544	175,508	103,945	99,819
4010 Overtime Salaries	489	3,700	3,706	3,700
4012 Stand By	380	0	122	0
4015 Banked Leave Buy Back	2,339	2,373	12,366	2,394
4050 Pension Contributions	28,339	30,198	18,083	18,122
4051 Fica/Medicare	12,680	14,292	8,999	7,861
4055 Health/Dental Insurance	36,173	36,867	25,438	24,643
4056 Worker's Comp Insurance	0	14,527	12,321	2,009
4057 Disability Insurance	1,609	1,977	1,320	1,130
4058 Unemployment Insurance	1,104	1,302	665	868
4059 Life Insurance	185	186	128	124
4081 Eyecare Reimbursement	208	675	225	225
4082 Clothing Allowance	825	825	825	550
TOTAL SALARIES AND BENEFITS	246,876	282,430	188,143	161,445
<u>SERVICES</u>				
5240 Meeting & Professional Devlpmt	225	0	0	0
5275 Postage	88	0	168	200
5303 Telephone	1,303	1,225	999	1,220
5310 Electricity & Gas	70	0	903	0
5315 Elec Svc: State Traffic Signals	25,179	18,000	13,985	15,000
5316 Elec Svc: City Traffic Signals	30,023	28,000	31,341	32,000
5330 Elec Svc: State Street Lighting	19,557	18,000	20,266	20,000
5331 Elec Svc: SCE Street Lighting	105,247	92,000	94,546	95,000
5360 Machinery & Equip Maint	49,155	115,435	95,000	105,435
5370 City Street Lighting Power	281,745	245,430	254,820	245,435
5395 Info Technology Services Charge	7,320	7,293	5,881	7,004
5396 City Garage Charges	17,311	17,342	17,342	12,330
5510 Land and Building Rent	3,998	7,000	3,559	7,000
5880 Special Contractual Services	27,580	36,325	13,371	18,000

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DEPARTMENT/DIVISION
ELECTRICAL

FUND
GENERAL FUND

ORGKEY
101302

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SERVICES (CONT)</u>				
5950 Bad Debt Expense	10,684	0	8,000	9,000
5990 Reimbursed Expenditures	0	(10,000)	0	(10,000)
TOTAL SERVICES	579,485	576,050	560,181	557,624
<u>SUPPLIES</u>				
6140 Office Supplies	888	730	470	730
6160 Medical Supplies	11	20	0	0
6180 Turnouts/Uniforms/Safety Clothin	738	600	759	600
6210 Repair/Maintenance Supplies	44,636	35,000	51,418	50,000
6310 Janitorial Supplies	121	100	108	100
6350 Building Supplies	2,718	3,000	0	3,000
6375 Computer Components	2,708	0	0	0
6410 Motor Vehicle Supplies	0	0	7	0
6510 Small Tools & Equipment	1,301	2,000	1,081	2,000
6590 Special Departmental Supplies	16,952	8,840	57,828	10,000
TOTAL SUPPLIES	70,072	50,290	111,671	66,430
DIVISION TOTAL	896,433	908,770	859,995	785,499

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Quality of Life
Parks Division

Program Description:

The Parks Division is responsible for the maintenance and upkeep of approximately 233 acres consisting of 14 established parks, parking lots, median strips and traffic islands throughout the City. The Parks Division provides for maintenance on a seven day per week basis during the summer months with a staff of 12 full-time employees. This Division also includes a community facilities district, a landscape district and a lighting district.

Program Objectives:

- Provide clean, safe, and attractive open space and parkland areas.
- Maintain irrigation systems functioning properly in all areas of responsibility.
- Maintain playgrounds and other facilities in a safe, clean manner.

Significant Program Changes:

- Due to budget restrictions, the Division was reduced by four full-time Grounds Maintenance Workers, one Tree Trimmer and three part-time Grounds Maintenance Workers.
- One of the part-time employees was dedicated to graffiti removal, however this position was eliminated. The division will no longer remove graffiti outside of the City Parks.
- City tree trimming will be handled by an outside vendor.
- Minor tree trimming and downed branches will be handled by Park staff. Maintenance on Cal Trans on and off ramps, in the City, will no longer be maintained by Division staff. These duties will revert back to Cal Trans.

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DEPARTMENT/DIVISION
PARKS

FUND
GENERAL FUND

ORGKEY
101303

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	742,415	775,684	696,687	511,315
4005 Salaries: Part Time	26,544	45,979	40,517	46,263
4010 Overtime Salaries	16,962	34,000	34,000	34,000
4012 Stand By	9,047	7,900	9,204	9,000
4015 Banked Leave Buy Back	8,563	13,907	9,430	7,352
4050 Pension Contributions	129,283	137,714	120,827	98,353
4051 Fica/Medicare	62,027	65,085	60,554	43,490
4055 Health/Dental Insurance	189,756	203,628	180,059	168,564
4056 Worker's Comp Insurance	55,320	96,214	81,605	24,128
4057 Disability Insurance	7,472	8,809	8,254	6,069
4058 Unemployment Insurance	8,397	9,548	7,895	6,076
4059 Life Insurance	1,122	1,178	1,044	806
4081 Eyecare Reimbursement	1,323	2,475	1,350	1,350
4082 Clothing Allowance	5,006	4,950	4,950	3,575
4085 Other Taxable Benefits	2,328	1,800	1,653	0
TOTAL SALARIES AND BENEFITS	1,265,564	1,408,871	1,258,029	960,341

SERVICES

5180 Medical/Physicals	171	0	35	0
5275 Postage	18	0	0	0
5300 Water, Sewer, Disposal	130,687	0	5,494	20,000
5303 Telephone	3,694	3,400	3,115	3,400
5310 Electricity & Gas	44,376	42,000	44,759	44,780
5320 Janitorial Services	1,542	1,000	0	1,000
5350 Building/Grounds Maintenance	9,815	11,500	10,286	11,500
5360 Machinery & Equipment Maintena	0	0	5,718	0
5395 Info Technology Services Charge	21,701	21,622	17,435	20,765
5396 City Garage Charges	275,888	163,219	128,219	136,662
5800 Subscriptions & Memberships	15	0	0	0
5880 Special Contractual Services	6,644	19,000	19,000	24,300

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DEPARTMENT/DIVISION
PARKS

FUND
GENERAL FUND

ORGKEY
101303

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SERVICES (CONT)</u>				
5890 Landfill Tipping Charges	12,960	15,000	12,000	7,500
5950 Bad Debt Expense	464	0	878	0
TOTAL SERVICES	507,974	276,741	246,939	269,907
<u>SUPPLIES</u>				
6130 Books & Supplies	0	0	130	0
6140 Office Supplies	393	546	845	546
6160 Medical Supplies	836	1,000	693	700
6180 Turnouts/Uniforms/Safety Clothin	3,852	3,800	4,402	3,800
6210 Repair/Maintenance Supplies	61,800	59,500	56,865	59,500
6310 Janitorial Supplies	13,302	11,000	11,949	11,000
6350 Building Supplies	1,698	7,000	16,935	7,000
6410 Motor Vehicle Supplies	361	0	272	0
6510 Small Tools & Equipment	9,744	13,000	8,522	13,000
6590 Special Departmental Supplies	10,279	12,000	7,500	12,000
TOTAL SUPPLIES	102,264	107,846	108,113	107,546
<u>FIXED ASSETS</u>				
7140 All Other Equipment	18,086	25,000	25,000	0
TOTAL FIXED ASSETS	18,086	25,000	25,000	0
 DIVISION TOTAL	 1,893,888	 1,818,458	 1,638,081	 1,337,794

City of Redlands
2010-2011
Adopted Budget

Quality of Life
Street Division

Program Description:

The Street Division provides for the general maintenance and repair of 314 miles of streets and 45 miles of storm drains through the City. Crews respond to approximately 1,000 annual calls for routine street maintenance services.

The Division also provides routine street cleaning and sweeping services on all public roadways within the City of Redlands. This includes mechanical sweeping, debris removal, storm cleanup, and other related services. Streets are swept on a bi-monthly basis. A total of 510 curb-miles are swept during each sweeping rotation equating to a total of 1,020 curb-miles swept per month. The City provides street sweeping services with City-owned and operated equipment.

The Division is also charged with providing for the maintenance and repair of 68 City-owned traffic signals and approximately 5,000 City Owned street lights. Division personnel also provide maintenance and repair of City radio equipment.

Program Objectives:

- Patch and repair to asphalt surfaces including pot holes, utility trenches, and cracks.
- Repair and ramping of sidewalks damaged by tree roots.
- General maintenance and repair to the storm drain system including clearing of vegetation, repairs to open and rock channels, debris removal, cleaning of blockages, and general inspections.
- Operation of a weed abatement program to include shoulder grading and mowing, spraying and removal to comply with Fire Department's abatement requirements.
- Provide support to public safety departments for barricades, signs and manpower in response to emergencies.
- Install, replace, repair and maintain all traffic signage within the public right-of-way.
- Install, replace and maintain all roadway markings and striping including painted curbs, street legends, crosswalks, centerline and lane-line stripes, and parking lot lines.
- Remove graffiti and repair damaged signs resulting from vandalism.

Significant Program Changes:

- The Division's Concrete Repair Crew and Street Sweeping Crew were eliminated due to budget cuts.
- The Department anticipates contracting with an outside vendor for street sweeping. Street maintenance staff will cover street sweeping duties until a vendor is identified.
- The Division was further reduced with the elimination of one part-time Maintenance Worker position.
- Sidewalks will be repaired and replaced with asphalt.
- Concrete curb and gutter repair will be handled by outside contractors.
- Minor emergency concrete work will be performed by Division staff assigned to the Asphalt Repair Crew.

City of Redlands
2010-2011
Adopted Budget

DEPARTMENT/DIVISION
STREETS

FUND
GENERAL FUND

ORGKEY
101304

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	515,882	589,889	527,220	352,849
4010 Overtime Salaries	6,504	10,000	24,000	10,000
4012 Stand By	10,001	9,000	9,259	9,000
4015 Banked Leave Buy Back	14,382	6,783	3,301	3,300
4050 Pension Contributions	89,785	101,075	91,942	64,623
4051 Fica/Medicare	41,877	45,909	43,210	26,977
4055 Health/Dental Insurance	125,880	146,819	131,939	92,315
4056 Worker's Comp Insurance	41,490	10,162	8,619	6,522
4057 Disability Insurance	5,289	6,602	6,251	3,880
4058 Unemployment Insurance	5,404	6,076	5,280	3,472
4059 Life Insurance	700	868	792	496
4081 Eyecare Reimbursement	1,222	1,575	1,125	450
4082 Clothing Allowance	3,025	3,850	3,575	2,200
4085 Other Taxable Benefits	100	0	0	0
TOTAL SALARIES AND BENEFITS	861,542	938,608	856,513	576,084
<u>SERVICES</u>				
5180 Medical/Physicals	493	0	175	0
5240 Meeting & Professional Devlpmt	52	1,000	500	1,000
5303 Telephone	2,169	2,000	1,702	2,000
5395 Info Technology Services Charge	18,227	18,161	14,644	17,441
5396 City Garage Charges	527,847	346,841	331,841	337,032
5590 Other Rentals	410	2,000	261	2,000
5720 Taxes	207	0	0	0
5800 Subscriptions & Memberships	225	120	120	120
5880 Special Contractual Services	12,714	38,016	8,131	138,000
5890 Landfill Tipping Charges	40,141	40,000	37,749	8,000
5950 Bad Debt Expense	4,962	0	226	3,000
5990 Reimbursed Expenditures	(15,357)	(10,000)	(10,000)	(10,000)
TOTAL SERVICES	592,090	438,138	385,349	498,593

City of Redlands
2010-2011
Adopted Budget

DEPARTMENT/DIVISION
STREETS

FUND
GENERAL FUND

ORGKEY
101304

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SUPPLIES</u>				
6130 Books & Supplies	0	0	393	0
6140 Office Supplies	505	350	300	350
6160 Medical Supplies	426	100	480	400
6180 Turnouts/Uniforms/Safety Clothin	3,343	150	4,737	4,000
6210 Repair/Maintenance Supplies	103,262	41,000	81,645	41,000
6310 Janitorial Supplies	2,415	350	3,811	350
6410 Motor Vehicle Supplies	312	100	465	0
6510 Small Tools & Equipment	7,257	5,000	5,000	5,000
6560 Food	75	0	0	0
6590 Special Departmental Supplies	51,730	49,700	44,170	49,700
TOTAL SUPPLIES	169,326	96,750	141,001	100,800
<u>FIXED ASSETS</u>				
7100 Motor Vehicles	168,817	0	0	0
7140 All Other Equipment	6,289	0	0	0
7230 Street Construction	0	109,000	109,000	109,000
TOTAL FIXED ASSETS	175,106	109,000	109,000	109,000
<u>DEBT SERVICE</u>				
8100 Principal	89,950	93,233	93,233	96,636
8200 Interest	10,213	6,930	6,930	3,527
TOTAL DEBT SERVICE	100,163	100,163	100,163	100,163
 DIVISION TOTAL	 1,898,227	 1,682,659	 1,592,026	 1,384,640

City of Redlands
2010-2011
Adopted Budget

DEPARTMENT/DIVISION
TREES

FUND
GENERAL FUND

ORGKEY
101305

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SERVICES</u>				
5880 Special Contractual Services	97,158	100,000	22,000	75,000
TOTAL SERVICES	97,158	100,000	22,000	75,000
<u>SUPPLIES</u>				
6140 Office Supplies	114	0	0	0
TOTAL SUPPLIES	114	0	0	0
 DIVISION TOTAL	 97,272	 100,000	 22,000	 75,000

City of Redlands
2010-2011
Adopted Budget

Quality of Life
Code Enforcement

Program Description:

The Code Enforcement Division is responsible for enforcement of the Redlands Municipal Code. Such enforcement includes, but is not limited to, enforcement of codes related to property maintenance, health and safety; unsafe buildings, and the eradication of neighborhood blight. This Division is currently funded for two officers

Program Objectives:

- Enhance and improve the visual appearance of our neighborhoods through the enforcement of the property maintenance ordinance.
- Respond to citizen complaints pertaining to Municipal Code violations.
- Affect voluntary compliance with the Municipal Code through mediation and diplomacy in advance of enforcement actions.

Significant Program Changes:

- A funded but vacant Code Enforcement Officer position was eliminated.
- The City of Ontario, Ca. utilizes volunteer resources to augment their Code Enforcement Program. The Department is exploring a similar option to supplement Redlands Code Enforcement Division.

City of Redlands
2010-2011
Adopted Budget

DEPARTMENT/DIVISION
CODE ENFORCEMENT

FUND
GENERAL FUND

ORGKEY
101306

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	0	140,690	95,390	99,820
4005 Salaries: Part Time	0	0	0	14,076
4010 Overtime Salaries	0	0	2,863	3,000
4015 Banked Leave Buy Back	0	2,290	1,234	1,234
4050 Pension Contributions	0	24,142	16,484	18,145
4051 Fica/Medicare	0	10,989	7,578	8,850
4055 Health/Dental Insurance	0	27,531	14,108	18,372
4056 Worker's Comp Insurance	0	0	0	869
4057 Disability Insurance	0	1,580	1,099	1,107
4058 Unemployment Insurance	0	1,302	792	1,302
4059 Life Insurance	0	186	120	124
4081 Eyecare Reimbursement	0	675	300	450
4084 Clothing Cash Payment	0	600	0	550
4085 Other Taxable Benefits	0	1,800	2,250	0
TOTAL SALARIES AND BENEFITS	0	211,785	142,218	167,899
<u>SERVICES</u>				
5140 Legal Services	0	0	0	500
5270 Printing and Binding	0	0	0	1,000
5275 Postage	0	0	0	2,000
5303 Telephone	0	0	0	1,200
5396 City Garage Charges	0	0	0	7,707
TOTAL SERVICES	0	0	0	12,407

City of Redlands
2010-2011
Adopted Budget

DEPARTMENT/DIVISION
CODE ENFORCEMENT

FUND
GENERAL FUND

ORGKEY
101306

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SUPPLIES</u>				
6140 Office Supplies	0	0	2,000	2,000
TOTAL SUPPLIES	0	0	2,000	2,000
 DIVISION TOTAL	 0	 211,785	 144,218	 182,306
DEPARTMENT TOTAL	6,752,526	6,530,259	6,230,898	5,540,359

City of Redlands

2010-2011

Adopted Budget

DEPARTMENT/DIVISION
STREET LIGHTING DISTRICT #1

FUND

STREET LIGHTING DISTRICT #1 FUND

ORGKEY

260300

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	21,906	6,502	4,257	3,969
4010 Overtime Salaries	105	0	67	0
4015 Banked Leave Buy Back	4,524	147	121	95
4050 Pension Contributions	3,816	1,123	740	721
4051 Fica/Medicare	1,518	480	340	312
4053 Deferred Compensation	605	98	98	26
4055 Health/Dental Insurance	1,199	733	536	530
4057 Disability Insurance	1	0	13	13
4058 Unemployment Insurance	56	30	16	22
4059 Life Insurance	11	4	3	3
4081 Eyecare Reimbursement	0	11	0	7
4084 Clothing Cash Payment	0	0	4	4
4085 Other Taxable Benefits	98	5	5	4
TOTAL SALARIES AND BENEFITS	33,838	9,133	6,200	5,706
<u>SERVICES</u>				
5190 Other Professional Services	20,774	41,021	0	5,000
5270 Printing and Binding	0	100	0	0
5370 City Street Lighting Power	0	8,000	0	8,000
5860 Labor	0	5,400	0	0
5870 General Govt Service Charge	1,239	1,239	1,239	1,261
TOTAL SERVICES	22,013	55,760	1,239	14,261
FUND TOTAL	55,852	64,893	7,439	19,967

City of Redlands

2010-2011

Adopted Budget

DEPARTMENT/DIVISION
COMMUNITY FACILITIES DIST 2004-1

FUND

CFD 2004-1 ASSESSMENTS FUND

ORGKEY

261300

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	28,441	17,937	6,960	6,065
4010 Overtime Salaries	87	0	89	0
4015 Banked Leave Buy Back	4,572	413	179	146
4050 Pension Contributions	4,958	3,084	1,208	1,105
4051 Fica/Medicare	2,098	1,308	556	472
4053 Deferred Compensation	696	322	34	34
4055 Health/Dental Insurance	3,097	1,835	908	780
4057 Disability Insurance	3	47	27	26
4058 Unemployment Insurance	56	87	27	35
4059 Life Insurance	20	12	5	5
4081 Eyecare Reimbursement	0	28	0	9
4084 Clothing Cash Payment	0	0	8	8
4085 Other Taxable Benefits	104	18	59	6
TOTAL SALARIES AND BENEFITS	44,130	25,091	10,060	8,691
<u>SERVICES</u>				
5140 Legal Services	20,407	24,472	0	24,472
5190 Other Professional Services	8,000	47,425	8,571	47,425
5300 Water, Sewer, Disposal	10,475	15,000	11,940	15,000
5310 Electricity & Gas	468	500	420	500
5350 Building/Grounds Maintenance	10,039	10,000	9,895	10,000
5870 General Govt Service Charge	1,901	1,901	1,901	1,935
5880 Special Contractual Services	12,100	54,791	12,463	54,791
TOTAL SERVICES	63,391	154,089	45,190	154,123
FUND TOTAL	107,521	179,180	55,250	162,814

City of Redlands
2010-2011
Adopted Budget

DEPARTMENT/DIVISION
LANDSCAPE MAINTENANCE DISTRICT

<u>FUND</u>	<u>ORGKEY</u>
LANDSCAPE MAINTENANCE DISTRICT FUND	263300

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	21,906	6,502	4,259	3,964
4010 Overtime Salaries	105	0	67	0
4015 Banked Leave Buy Back	4,524	147	120	95
4050 Pension Contributions	3,816	1,123	740	723
4051 Fica/Medicare	1,518	480	340	308
4053 Deferred Compensation	605	98	0	26
4055 Health/Dental Insurance	1,199	733	536	530
4057 Disability Insurance	1	12	13	13
4058 Unemployment Insurance	56	30	16	22
4059 Life Insurance	11	4	3	3
4081 Eyecare Reimbursement	0	11	0	7
4084 Clothing Cash Payment	0	0	4	4
4085 Other Taxable Benefits	98	12	5	5
TOTAL SALARIES AND BENEFITS	33,838	9,152	6,103	5,700
 <u>SERVICES</u>				
5190 Other Professional Services	4,726	45,000	0	5,000
5270 Printing and Binding	0	100	0	0
5300 Water, Sewer, Disposal	18,603	24,000	20,261	9,000
5310 Electricity & Gas	1,493	1,300	1,443	1,300
5350 Building/Grounds Maintenance	25,486	26,365	20,633	9,000
5360 Machinery & Equipment Maintenance	0	0	651	0
5870 General Govt Service Charge	38,970	38,970	38,970	0
TOTAL SERVICES	89,277	135,735	81,958	24,300
 FUND TOTAL	 123,115	 144,887	 88,061	 30,000

City of Redlands
2010-2011
Adopted Budget

Quality of Life
Solid Waste

Program Descriptions:

The Solid Waste Division operates automated refuse, recycling, and green waste collection for approximately 19,000 single-family residential units. Commercial bin service is provided one to six days per week to 900 customers and commercial recycling service is provided to approximately 300 businesses. Roll-off bin service is provided using 160 roll-off bins, which are rented on a weekly basis. An un-staffed drop-off center is provided at the City Yard for residents and businesses that don't otherwise have an opportunity to recycle. As a community service, the Solid Waste Division provides cleanup of illegal dumping; free community clean up events for household waste, used tire, scrap metal, recycling; subsidized backyard composting containers and training; educational activities with schools; and other solid waste education, including recycling and waste reduction for residents and businesses in Redlands.

Program Objectives:

- Comply with all local, state, and federal regulatory requirements (e.g., AB 939 State mandated waste diversion, landfill operating requirements, etc).
- Provide cost effective, high quality service to all solid waste customers

Significant Changes:

- A rate increase will go into effect in July 2010. This reflects the first rate increase, in solid waste services, in over fifteen years.
- The Division has been moved under the oversight of the Department's Operations Manager due to the elimination of the Department's Senior Project Manager position.

City of Redlands
2010-2011
Adopted Budget

DEPARTMENT/DIVISION
SOLID WASTE

FUND
SOLID WASTE FUND

ORGKEY
511401

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	1,820,469	1,786,092	1,702,378	1,814,160
4010 Overtime Salaries	247,000	300,000	270,698	300,000
4015 Banked Leave Buy Back	118,275	42,484	37,880	42,517
4016 Compensated Absences	(20,673)	0	0	0
4050 Pension Contributions	328,379	306,541	308,283	329,206
4051 Fica/Medicare	166,277	136,730	151,672	143,083
4053 Deferred Compensation	3,586	3,404	3,404	4,345
4055 Health/Dental Insurance	445,546	448,856	427,461	458,053
4056 Worker's Comp Insurance	82,980	148,608	126,043	46,993
4057 Disability Insurance	18,450	18,618	20,367	17,417
4058 Unemployment Insurance	14,419	16,253	13,562	14,212
4059 Life Insurance	2,288	2,322	2,111	2,337
4081 Eyecare Reimbursement	2,425	8,631	2,474	8,482
4082 Clothing Allowance	9,250	9,950	9,950	9,499
4084 Clothing Cash Payment	30	50	429	250
4085 Other Taxable Benefits	4,771	1,980	3,381	12,834
4086 Tuition Reimbursement	0	0	8,561	0
TOTAL SALARIES AND BENEFITS	3,243,472	3,230,519	3,088,654	3,203,388
<u>SERVICES</u>				
5110 Architect & Engineer	201,360	386,929	140,151	386,929
5140 Legal Services	0	0	120	0
5142 City Attorney Legal Service	20,841	21,247	21,247	21,247
5180 Medical/Physicals	797	700	420	700
5190 Other Professional Services	257,747	217,000	186,077	217,000
5240 Meeting & Professional Devlpmt	2,003	200	108	200
5255 Travel Reimbursement	1,833	325	100	325
5270 Printing and Binding	9,357	17,000	44,718	17,000
5275 Postage	7,688	7,000	7,064	7,000
5280 Advertising	1,000	2,500	0	2,500
5300 Water, Sewer, Disposal	1,192	4,000	756	4,000

City of Redlands
2010-2011
Adopted Budget

DEPARTMENT/DIVISION
SOLID WASTE

FUND
SOLID WASTE FUND

ORGKEY
511401

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SERVICES (CONT)</u>				
5302 City Disposal	0	0	48,043	0
5303 Telephone	31,044	18,000	23,295	24,000
5310 Electricity & Gas	2,048	2,000	1,685	2,000
5317 Service for Facility Ops	260	500	219	500
5360 Machinery & Equip Maint	135,688	127,350	6,962	127,000
5365 Vehicle Maintenance	4,642	825	0	0
5392 License & Permits	30,029	39,000	35,830	39,000
5395 Info Technology Services Charge	86,074	85,761	69,154	82,362
5396 City Garage Charges	1,794,317	1,492,943	1,492,943	1,459,102
5451 Retiree Health Insurance	425,162	141,496	149,549	141,496
5510 Land & Building Rent	2,639	2,634	2,349	2,634
5530 Clothing and Linen Rent	2,199	2,000	2,047	2,000
5580 Communications Svs & Rental	0	0	408	500
5590 Other Rentals	281	246	260	250
5720 Taxes	7,534	9,000	7,178	8,000
5800 Subscriptions & Memberships	941	1,000	1,723	1,000
5840 Training	90	4,000	0	4,000
5870 General Govt Service Charge	625,875	625,875	625,875	637,141
5880 Special Contractual Services	484,257	675,000	60,195	671,500
5890 Landfill Tipping Charges	1,466	7,000	355,623	7,000
5898 State Mandated Fees	99,519	105,000	90,938	10,500
5950 Bad Debt Expense	29,377	0	0	0
5980 Billing Services	330,636	332,000	328,198	332,000
5995 Depreciation Expense	1,027,555	0	0	0
5996 Landfill Closure/PC Expense	835,468	0	0	0
TOTAL SERVICES	6,460,917	4,328,531	3,703,235	4,208,886
<u>SUPPLIES</u>				
6140 Office Supplies	1,402	2,000	2,448	2,000
6160 Medical Supplies	521	550	1,087	1,000
6180 Turnouts/Uniforms/Safety Clothin	13,550	17,000	12,615	15,000

City of Redlands
2010-2011
Adopted Budget

DEPARTMENT/DIVISION
SOLID WASTE

<u>FUND</u>					<u>ORGKEY</u>
SOLID WASTE FUND					511401
	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED	
<u>SUPPLIES (CONT)</u>					
6190 Photograph, Photocopy, Duplica	3,124	0	0	0	
6210 Repair/Maintenance Supplies	4,151	6,000	17,225	15,000	
6310 Janitorial Supplies	6,914	6,500	6,269	6,500	
6350 Building Supplies	392	0	0	0	
6410 Motor Vehicle Supplies	13,686	560	473	560	
6510 Small Tools & Equipment	8,117	4,500	5,930	4,500	
6520 Promotional Supplies	0	0	39	0	
6590 Special Departmental Supplies	206,482	440,000	101,779	440,000	
TOTAL SUPPLIES	258,338	477,110	147,865	484,560	
<u>FIXED ASSETS</u>					
7100 Motor Vehicles	433,854	50,000	0	500,000	
7140 All Other Equipment	0	5,000	0	0	
TOTAL FIXED ASSETS	433,854	55,000	0	500,000	
<u>DEBT SERVICE</u>					
8100 Principal	0	54,554	54,554	54,554	
8200 Interest	10,797	13,623	13,623	13,623	
TOTAL DEBT SERVICE	10,797	68,177	68,177	68,177	
 FUND TOTAL	 10,407,378	 8,159,337	 7,007,931	 8,465,011	

City of Redlands
2010-2011
Adopted Job Ledger Budget

<u>Fund</u> Solid Waste	<u>Department</u> Quality of Life	<u>Orgkey</u> 511401	
Job Ledger No.	Project/Program Description	FY 2010 12-Month Estimate	FY 2011 Budget Request
72001	Solid Waste General Administration	1,777,661	1,921,642
72020	Solid Waste Landfill - General	452,945	552,945
72032	Solid Waste Landfill - Maint & Operations	383,080	533,491
72040	Solid Waste Landfill - Quality Control	129,964	230,965
72060	Solid Waste Collection - General	674,394	1,174,934
72061	Solid Waste Green Waste Collection	564,753	665,900
72062	Solid Waste Residential Collection - Auto	761,381	861,381
72063	Solid Waste Residential Collection - Non-Auto	0	0
72066	Solid Waste Commercial Collection	1,702,975	1,852,975
72068	Solid Waste Special Collection	67,357	127,357
72090	Solid Waste Recycling	493,421	543,421
TOTALS		\$7,007,931	\$8,465,011

City of Redlands
2010-2011
Adopted Budget

DEPARTMENT/DIVISION
SOLID WASTE PROJECTS

<u>FUND</u>					<u>ORGKEY</u>
SOLID WASTE PROJECTS FUND					513401
	2008-09	2009-10	2009-10	2010-11	
	ACTUAL	ADJUSTED	12 MONTH	COUNCIL	
	(AUDITED)	BUDGET	ESTIMATED	ADOPTED	
<hr/>					
<u>SERVICES</u>					
5110 Architect & Engineer	416,946	90,000	0	90,000	
5300 Water, Sewer, Disposal	11,299	0	0	0	
5880 Special Contractual Services	136,375	110,000	0	110,000	
TOTAL SERVICES	<hr/> 564,621	<hr/> 200,000	<hr/> 0	<hr/> 200,000	
<u>SUPPLIES</u>					
6210 Repair/Maintenance Supplies	781	0	0	0	
6590 Special Departmental Supplies	0	45,000	23,571	45,000	
TOTAL SUPPLIES	<hr/> 781	<hr/> 45,000	<hr/> 23,571	<hr/> 45,000	
<u>FIXED ASSETS</u>					
7650 Solid Waste/Landfill	2,846,757	111,000	8,331	111,000	
TOTAL FIXED ASSETS	<hr/> 2,846,757	<hr/> 111,000	<hr/> 8,331	<hr/> 111,000	
FUND TOTAL	3,412,158	356,000	31,902	356,000	

City of Redlands
2010-2011
Adopted Job Ledger Budget

<u>Fund</u>	<u>Department</u>		<u>Orgkey</u>
Solid Waste Projects	Quality of Life		513401
Job Ledger No.	Project/Program Description	FY 2010 12-Month Estimate	FY 2011 Budget Request
72311	Landfill Site Work	0	296,000
72315	LFG Probes	21,131	60,000
72321	Landfill - Horizontal Expansion	10,772	0

	TOTALS	\$31,903	\$356,000
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City of Redlands
2010-2011
Adopted Budget

Quality of Life
Citrus Groves

Program Descriptions:

The City currently farms, through local farming companies, 17 separate citrus groves totaling approximately 207 acres. Several citrus varieties, including Navel Orange, Valencia Orange, Ruby Star Grapefruit, and Rio Grapefruit, are farmed within these groves.

The Citrus Preservation Commission has been appointed by the City Council to advise staff and the City Council on both the technical and business matters relative to citrus grove management. Seventy acres of the City-owned groves are designated as Citrus Heritage Groves to be protected for future generations. The groves were primarily purchased with funds from Measure "O" and Park Acquisition Funds.

The Citrus Grove budget is presented in eighteen separate job ledger/programs in a separate enterprise fund, with the goal of being supported by revenue received from the sale of citrus products from these groves. The groves currently owned and maintained by the City are known as the Texas / Webster, Fifth Avenue, Judson, Prospect, I-10 California, Nevada / Palmetto No. 1 (Best), Nevada / Palmetto No. 2 (Ramirez), Nevada / Palmetto No. 3 (Daniels), Olive, Granite, Lugonia, Mullin Memorial, Jacinto Memorial, Riverview, University, and Mt. View Groves.

Program Objectives:

- Staff support for the Citrus Preservation Commission on matters of acquisition, improvement, preservation, operation, and retention of citrus properties within the City.
- Efficiently, effectively, and economically manage the day-to-day operation of the groves, and market the crops to recover all costs of operation.
- Preserve acreage in citrus production consistent with the City's historical and cultural heritage as a citrus growing community while providing an economic basis for supporting private citrus development and processing facilities.

Significant Program Changes:

- Due to budget cuts, the Senior Project Manager position, responsible for the Division's oversight, was eliminated.
- The Division has been moved under the oversight of the Department's Operations Manager.

City of Redlands
2010-2011
Adopted Budget

DEPARTMENT/DIVISION
GROVES

FUND
GROVES FUND

ORGKEY
538404

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	31,678	21,770	30,881	9,092
4010 Overtime Salaries	134	0	759	0
4015 Banked Leave Buy Back	268	520	847	218
4050 Pension Contributions	5,553	3,759	5,367	1,656
4051 Fica/Medicare	2,474	1,807	2,454	706
4053 Deferred Compensation	344	215	0	86
4055 Health/Dental Insurance	5,608	3,543	4,978	1,439
4056 Worker's Comp Insurance	0	0	0	194
4057 Disability Insurance	0	0	0	0
4058 Unemployment Insurance	157	109	96	43
4059 Life Insurance	25	16	22	6
4081 Eyecare Reimbursement	0	56	0	22
4085 Other Taxable Benefits	60	38	63	15
TOTAL SALARIES AND BENEFITS	46,301	31,833	45,467	13,477
<u>SERVICES</u>				
5270 Printing and Binding	0	500	0	0
5275 Postage	2	100	0	0
5300 Water, Sewer, Disposal	20,631	15,000	24,770	15,000
5303 Telephone	833	800	919	800
5312 Electric Service: Facility Ops	33,526	45,000	35,000	45,000
5360 Machinery & Equip Maintenance	0	0	610	0
5395 Info Technology Services Charge	295	294	237	283
5490 Other Insurance	5,669	6,980	10,214	10,000
5720 Taxes	2,391	600	910	900
5730 Stock Assessment	6,534	13,320	0	13,320
5870 General Govt Service Charge	13,660	13,660	13,660	13,906
5880 Special Contractual Services	594,953	558,400	483,400	558,400
TOTAL SERVICES	678,494	654,654	569,720	657,609

City of Redlands
2010-2011
Adopted Budget

DEPARTMENT/DIVISION
GROVES

FUND
GROVES FUND

ORGKEY
538404

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SUPPLIES</u>				
6140 Office Supplies	36	100	9	100
6510 Small Tools & Equipment	92	100	0	1,100
6570 Water Meters & Fittings	0	500	0	500
6590 Special Departmental Supplies	284	2,500	2,450	2,500
TOTAL SUPPLIES	412	3,200	2,459	4,200
FUND TOTAL	725,207	689,687	617,646	675,286

City of Redlands
2010-2011
Adopted Job Ledger Budget

Department
Quality of Life

<u>Fund</u> Groves			<u>Orgkey</u> 538404
Job Ledger No.	Project/Program Description	FY 2010 12-Month Estimate	FY 2011 Budget Request
76600	Groves General Administration	48,961	45,106
76610	Texas/Webster Grove	39,895	45,000
76616	Fifth Avenue Grove	8,505	10,000
76617	Judson Grove	24,519	30,000
76618	Prospect Grove	13,659	15,000
76622	I-10/California Grove	22,452	25,000
76623	Nevada/Palmetto Grove #1	18,970	20,000
76624	Olive Avenue Grove	42,371	50,200
76626	San Bernardino/Granite Grove	8,410	10,000
76627	Nevada/Palmetto Grove #2	165,140	175,000
76628	Nevada/Palmetto Grove #3	79,041	85,000
76629	Lugonia Avenue Groves	61,089	71,000
76630	Mullin Grove	39,878	40,000
76631	Jacinto Memorial Grove	2,740	5,000
76632	University Grove	18,929	20,900
76633	Riverview Grove	10,530	12,530
76634	Mountain View Grove	12,557	15,550
TOTALS		\$617,646	\$675,286

City of Redlands
2010-2011
Adopted Budget

Quality of Life
Cemetery Division

Program Description:

Hillside Memorial Park is an historical cemetery consisting of fifty acres of developed land containing over 38,000 gravesites. The principal purpose of Hillside Memorial Park is to provide a place of reflection and remembrance. Hillside staff work with public and private organizations to provide the best possible services to the public. Ground space or mausoleum areas for both casket and cremation burials are available to accommodate various interring requests. Hillside Memorial Park conducts approximately 300 services per year. A typical burial service lasts about one hour; however, significant administrative coordination, planning and grounds preparation are required throughout the process.

The cemetery is an enterprise fund organized to produce revenue to offset expenditures. Revenues and interest from an endowment fund are also used to provide for maintenance. Over 38,000 gravesites are maintained on the 50 acres of developed grounds.

Program Objectives:

- Continue to modernize record keeping system to include computerized information storage and retrieval.
- Convert archived records to book format for research sales.
- Engage volunteer programs utilizing individuals from service clubs and church groups to assist with maintenance and minor capital improvements.
- Work with the 'Friends of Hillside program.
- Continue research and development of possible grant opportunities for continued development of facilities.
- Create area plans to develop a new cremation garden.

Significant Program Changes:

- The Division has been moved under the oversight of the Department's Operations Manager.

City of Redlands
2010-2011
Adopted Budget

DEPARTMENT/DIVISION
CEMETERY

FUND
CEMETERY FUND

ORGKEY
562430

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	144,963	141,941	142,633	143,716
4005 Salaries: Part Time	28,188	29,575	28,428	28,436
4010 Overtime Salaries	1,605	3,500	3,497	3,500
4015 Banked Leave Buy Back	2,436	3,354	3,396	3,438
4016 Compensated Absence	2,478	0	0	0
4050 Pension Contributions	25,309	24,362	24,734	26,078
4051 Fica/Medicare	13,613	10,964	13,592	10,994
4055 Health/Dental Insurance	37,896	38,391	40,981	42,055
4056 Worker's Comp Insurance	13,830	0	0	3,090
4057 Disability Insurance	1,424	1,576	1,576	1,581
4058 Unemployment Insurance	2,034	21,700	2,100	1,302
4059 Life Insurance	185	186	186	186
4081 Eyecare Reimbursement	213	450	339	675
4082 Clothing Allowance	550	550	550	550
4084 Clothing Cash Payment	200	200	200	200
TOTAL SALARIES AND BENEFITS	274,922	276,749	262,212	265,802

SERVICES

5034 Collection Agent/Bank Fees	4,529	4,000	3,453	4,000
5190 Other Professional Services	33,268	36,000	26,247	40,000
5255 Travel/Expense Reimbursement	1,242	1,200	223	500
5270 Printing and Binding	373	0	0	0
5275 Postage	96	0	127	0
5280 Advertising	266	3,000	0	3,000
5300 Water, Sewer, Disposal	4,749	7,000	2,530	7,000
5303 Telephone	3,373	3,000	2,655	3,000
5310 Electricity & Gas	2,544	2,500	2,385	2,500
5340 Office Equipment Maintenance	50	0	35	0
5350 Building/Grounds Maintenance	3,190	2,800	2,122	2,800
5395 Info Technology Services Charge	3,715	3,702	2,986	3,555
5396 City Garage Charges	35,373	40,805	40,805	30,826

City of Redlands
2010-2011
Adopted Budget

DEPARTMENT/DIVISION
CEMETERY

FUND
CEMETERY FUND

ORGKEY
562430

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SERVICES (CONT)</u>				
5451 Retiree Health Insurance	32,705	21,000	18,931	21,000
5570 Office Equip & Furn Rent	3,499	3,500	3,523	2,431
5740 Resale Materials	23,387	10,000	17,321	10,000
5840 Training	570	2,000	0	2,000
5870 General Govt Service Charge	30,492	30,492	30,492	31,041
5880 Special Contractual Services	2,123	2,250	1,851	2,250
5950 Bad Debt Expense	14,725	0	9,533	0
5995 Depreciation Expense	623	0	0	0
TOTAL SERVICES	200,890	173,249	165,219	165,903

SUPPLIES

6120 Chemical & Lab Supplies	0	0	68	0
6140 Office Supplies	464	225	403	225
6160 Medical Supplies	90	0	24	0
6180 Turnouts/Uniforms/Safety Clothin	559	600	348	600
6210 Repair/Maintenance Supplies	2,497	3,000	2,892	3,000
6310 Janitorial Supplies	185	100	590	100
6400 Equipment Parts	0	0	641	0
6410 Motor Vehicle Supplies	103	0	105	0
6500 Office Equipment & Furniture	107	300	465	300
6510 Small Tools & Equipment	3,726	4,000	3,281	4,000
6590 Special Departmental Supplies	12,822	12,000	3,093	12,000
TOTAL SUPPLIES	20,553	20,225	11,910	20,225

FIXED ASSETS

7245 Repurchase Cemetery Property	0	9,000	8,069	9,000
TOTAL FIXED ASSETS	0	9,000	8,069	9,000

City of Redlands
2010-2011
Adopted Budget

DEPARTMENT/DIVISION
CEMETERY

FUND
CEMETERY FUND

ORGKEY
562430

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>DEBT SERVICE</u>				
8200 Interest	30,032	25,000	15,000	25,000
TOTAL DEBT SERVICE	30,032	25,000	15,000	25,000
 FUND TOTAL	 526,396	 504,223	 462,410	 485,930

City of Redlands
2010-2011
Adopted Budget

Quality of Life
Redlands Municipal Airport

Program Description:

This Division provides administration of airport land leases, tie downs, and airport public facilities and equipment. The Airport budget is presented in a separate enterprise fund with the goal of sustaining the program through airport revenue. The Airport Advisory Board has been appointed by City Council to advise staff and the City Council on all matters relating to airport management.

The airport encompasses 177 acres, with 126 hangars, 307 tie downs, and approximately 230 based aircraft. There are approximately 51,000 annual operations (take-offs or landings). There are 9 businesses based at the airport.

Program Objectives:

- Maintain a safe aviation environment.
- Provide regular inspection of airport public facilities and equipment and provide maintenance as required.
- Administer the City-owned west ramp tie downs.
- Administer four land leases.
- Administer the airport storm water pollution prevention program.
- Provide staff support to the Airport Advisory Board.
- Provide routine maintenance and repair of runway lighting, security gates and other airport facilities.

Significant Program Changes:

- The Division has been moved under the oversight of the Department's Operations Manager.

City of Redlands
2010-2011
Adopted Budget

DEPARTMENT/DIVISION
AIRPORT

FUND
AVIATION OPERATING FUND

ORGKEY
564450

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	37,547	21,770	36,270	27,276
4010 Overtime Salaries	922	2,000	2,000	2,000
4015 Banked Leave Buy Back	268	520	847	655
4050 Pension Contributions	6,653	3,786	6,447	4,967
4051 Fica/Medicare	2,982	1,691	2,949	2,141
4053 Deferred Compensation	344	215	0	258
4055 Health/Dental Insurance	6,927	3,543	6,251	4,316
4057 Disability Insurance	62	0	21	0
4056 Worker's Comp Insurance	0	0	0	194
4058 Unemployment Insurance	160	109	96	130
4059 Life Insurance	32	16	26	19
4080 Vehicle Allowance	0	0	0	67
4081 Eyecare Reimbursement	0	56	0	0
4085 Other Taxable Benefits	60	38	103	45
TOTAL SALARIES AND BENEFITS	55,959	33,744	55,010	42,068
<u>SERVICES</u>				
5110 Architect & Engineer	57,722	255,469	7,515	375,000
5240 Meeting & Professional Devlpmt	85	1,500	226	0
5255 Travel Reimbursement	1,124	250	62	250
5270 Printing and Binding	5	50	70	50
5275 Postage	82	250	257	250
5280 Advertising	1,125	1,500	1,529	1,500
5300 Water, Sewer, Disposal	1,694	2,000	2,169	2,000
5303 Telephone	2,444	2,300	2,302	2,300
5310 Electricity & Gas	20,873	21,000	19,485	21,000
5320 Janitorial Services	3,362	3,855	3,302	3,855
5340 Office Equipment Maintenance	1,512	1,008	3,318	1,008
5350 Building/Grounds Maintenance	20,930	89,368	4,044	85,368

City of Redlands
2010-2011
Adopted Budget

DEPARTMENT/DIVISION
AIRPORT

FUND AVIATION OPERATING FUND **ORGKEY**
564450

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SERVICES (CONT)</u>				
5360 Machinery & Equipment	0	0	2,057	0
5392 License and Permits	2,144	2,500	196	2,500
5395 Info Technology Services Charge	1,185	1,180	950	1,134
5490 Other Insurance	7,146	8,000	12,286	13,000
5590 Other Rentals	0	500	0	500
5870 General Govt Service Charge	4,327	4,327	4,327	4,405
5880 Special Contractual Services	7,299	0	8,839	7,500
5995 Depreciation Expense	137,341	0	0	0
TOTAL SERVICES	270,398	395,057	72,934	521,620

<u>SUPPLIES</u>				
6140 Office Supplies	32	100	0	100
6180 Turnouts/Uniforms/Safety Clothin	147	250	4	250
6210 Repair/Maintenance Supplies	4,094	3,000	0	3,000
6310 Janitorial Supplies	0	1,700	0	1,700
6350 Building Supplies	377	500	1,253	500
6510 Small Tools & Equipment	1,097	1,500	959	1,500
6590 Special Departmental Supplies	1,555	0	1,956	0
TOTAL SUPPLIES	7,302	7,050	4,172	7,050

<u>FIXED ASSETS</u>				
7150 Other Betterments/Improvement	0	0	8,235	73,000
TOTAL FIXED ASSETS	0	0	8,235	73,000

City of Redlands
2010-2011
Adopted Budget

DEPARTMENT/DIVISION
AIRPORT

FUND
AVIATION OPERATING FUND

ORGKEY
564450

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>DEBT SERVICE</u>				
8100 Principal	0	57,000	57,000	57,000
8200 Interest	37,230	68,000	68,000	68,000
TOTAL DEBT SERVICE	37,230	125,000	125,000	125,000
FUND TOTAL	370,889	560,851	265,351	768,738

City of Redlands
2010-2011
Adopted Job Ledger Budget

<u>Fund</u> Airport	<u>Department</u> Quality of Life	<u>Orgkey</u> 564450	
Job Ledger No.	Project/Program Description	FY 2010 12-Month Estimate	FY 2011 Budget Request
64001	Airport Admin & General	174,929	394,738
64030	Runway & Taxiway	73,178	0
64081	Airport Pavement Rehabilitation Grant	17,244	374,000

	TOTALS	\$265,351	\$768,738
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City of Redlands
2010-2011
Adopted Budget

Quality of Life
Equipment Maintenance Division

Program Description:

The Equipment Maintenance Division provides the service, maintenance, repairs and safety inspections for vehicles and equipment assigned to the thirty divisions in the City of Redlands. Emphasis is placed on safety, preventive maintenance and compliance with air quality regulations. In addition to a superintendent, this division employs eleven mechanics, one welder, one storekeeper and one administrative assistant. The mechanics check everything from heavy equipment and safety vehicles to lawn mowers and weed-eaters. The Equipment Maintenance Division is an internal enterprise fund.

Program Objectives:

- Provide effective and reliable service.
- Implement programs as required by the State of California and other regulatory agencies.
- Increase training for mechanics to raise their skill level and update their knowledge pertaining to the computer and electronic technology on newer model vehicles and the alternative fuel converted vehicles.

Significant Program Changes:

- None.

City of Redlands
2010-2011
Adopted Budget

DEPARTMENT/DIVISION
EQUIPMENT MAINTENANCE

FUND **ORGKEY**
EQUIPMENT MAINTENANCE FUND 607500

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	763,061	638,461	573,123	626,464
4010 Overtime Salaries	5,086	10,000	22,249	20,000
4012 Stand By	1,243	2,000	1,378	2,000
4015 Banked Leave Buy Back	46,905	14,548	10,428	10,057
4016 Compensated Absences	(22,066)	0	0	0
4050 Pension Contributions	133,531	103,192	100,018	113,882
4051 Fica/Medicare	62,427	49,510	45,870	48,042
4053 Deferred Compensation	1,267	1,285	1,276	1,752
4055 Health/Dental Insurance	154,113	134,098	138,858	146,294
4056 Worker's Comp Insurance	27,660	210	178	3,231
4057 Disability Insurance	6,779	5,880	5,314	5,515
4058 Unemployment Insurance	5,426	5,251	4,201	4,783
4059 Life Insurance	894	750	700	696
4081 Eyecare Reimbursement	1,037	2,722	1,298	1,604
4082 Clothing Allowance	1,650	1,350	1,350	1,350
4083 Uniform Rental	12,452	13,500	7,674	9,000
4084 Clothing Cash Payment	600	1,350	600	1,500
4085 Other Taxable Benefits	2,940	1,965	1,910	1,984
4086 Tuition Reimbursement	0	0	145	300
TOTAL SALARIES AND BENEFITS	1,205,006	986,072	916,570	998,454
 <u>SERVICES</u>				
5103 Software Support/Development	0	0	0	1,000
5180 Medical/Physicals	165	150	0	200
5190 Other Professional Services	6,270	1,000	881	1,000
5240 Meeting & Professional Devlpmt	468	1,000	0	1,000
5255 Travel/Expense Reimbursement	310	0	0	0
5270 Printing and Binding	441	225	0	500
5275 Postage	281	45	88	200

City of Redlands
2010-2011
Adopted Budget

DEPARTMENT/DIVISION
EQUIPMENT MAINTENANCE

FUND **ORGKEY**
EQUIPMENT MAINTENANCE FUND 607500

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SERVICES (CONT)</u>				
5280 Advertising	0	4,000	0	2,000
5303 Telephone	4,753	3,000	3,902	4,000
5310 Electricity & Gas	35	0	112	112
5340 Office Equipment Maintenance	30	0	0	0
5350 Building Grounds & Maintenance	13,449	16,000	5,391	28,000
5360 Machinery & Equip Maint	99,863	128,000	28,320	16,000
5365 Vehicle Maintenance	247,110	220,200	333,390	400,000
5392 License & Permits	9,684	4,200	11,344	6,000
5395 Info Technology Services Charge	13,214	13,166	10,617	12,644
5451 Retiree Health Insurance	163,524	0	21,118	21,118
5570 Office Equip & Furn Rent	3,499	3,500	3,524	2,431
5590 Other Rentals	1,019	300	929	300
5720 Taxes	9,588	6,500	5,128	6,500
5722 Penalties and Interest	163	200	0	200
5840 Training	3,186	7,400	3,407	7,400
5870 General Govt Service Charge	301,510	301,510	301,510	306,937
5880 Special Contractual Services	0	5,000	0	4,000
5890 Landfill Tipping Charges	3,726	480	1,929	2,000
5950 Bad Debt Expense	720	0	811	900
5995 Depreciation Expense	15,840	0	0	0
TOTAL SERVICES	898,847	715,876	732,401	824,442

<u>SUPPLIES</u>				
6140 Office Supplies	1,430	1,000	939	1,000
6160 Medical Supplies	247	100	146	200
6180 Turnouts/Uniforms/Safety Clothir	1,054	700	593	700
6210 Repair/Maintenance Supplies	911	300	519	300
6310 Janitorial Supplies	363	300	776	300
6375 Computer Components	16,806	15,000	14,039	15,000

City of Redlands
2010-2011
Adopted Budget

DEPARTMENT/DIVISION
EQUIPMENT MAINTENANCE

FUND **ORGKEY**
EQUIPMENT MAINTENANCE FUND 607500

	2008-09 ACTUAL (AUDITED)	2009-10 ADJUSTED BUDGET	2009-10 12 MONTH ESTIMATED	2010-11 COUNCIL ADOPTED
<u>SUPPLIES (CONT)</u>				
6400 Equipment Parts	389	0	0	0
6410 Motor Vehicle Supplies	656,316	542,132	495,470	495,470
6420 Tires & Tubes	198,436	180,000	211,599	210,000
6430 Gasoline	486,254	510,000	340,654	350,000
6440 Compressed Natural Gas (LCNG)	344,034	340,000	274,931	290,000
6450 Oil and Lubricants	51,220	39,000	29,770	35,000
6460 Diesel Fuel	285,429	330,000	229,233	270,000
6470 Steel	4,986	3,000	4,149	5,000
6500 Office Equipment & Furniture	403	200	0	200
6510 Small Tools & Equipment	20,423	23,761	1,743	23,000
6590 Special Departmental Supplies	8,956	9,000	3,135	5,000
TOTAL SUPPLIES	2,077,657	1,994,493	1,607,696	1,701,170
 <u>FIXED ASSETS</u>				
7140 All Other Equipment	36,995	0	0	0
TOTAL FIXED ASSETS	36,995	0	0	0
 FUND TOTAL	 4,218,505	 3,696,441	 3,256,667	 3,524,066

