

**CITY OF REDLANDS
PARKS AND RECREATION ADVISORY COMMISSION
Special Meeting of January 26, 2017
MINUTES**

Call to Order at 4:00 pm - Attendance

Present: Roy Cencirulo, Chair
Tina Price Vice-Chair
Kimberly Collins
Don Gifford
Ryan Johnson
Bailee Kimery
Cathyleen Nece
Maryn Wells

Absent: Patrick Hafley, excused

QOL Staff: Tricia Swope
Chris Boatman
Tim Sullivan
Tabitha Kevari

Council Liaison: Mayor Paul Foster

2. Public Comments:
None Forthcoming.

3. Approval of Minutes

A correction to the spelling of Maryn’s is to be made. A correction to indicate that Tina inquired of tree status and Erik provided response. A correction to indicate that that instead of Tina asking “about the status of switching the funds from Palmetto Grove to DIF” that the minutes should indicate she asked “about the feasibility of switching the funds from Palmetto Grove to DIF”. The minutes of the September 8, 2016 meeting were approved with corrections on a motion by Roy, seconded by Ryan and carried.

4. Correspondence and communications

A. *City Council liaison report – Mayor Paul Foster* was in attendance, as the City Council reorganized the Council Liaisons to the City’s commission at their meeting of January 17, 2017.

B. *Park Ranger Program Report* – no report forthcoming.

C. *QOL Staff Report* –

Chris reported that we have new exercise classes available at the community center and the City Council approved an agreement with RRM Design Group in the amount of \$29,900 to develop a park facility assessment tool and assess the City’s parks. The

consultant will be scheduled to present their findings to the Park and Recreation Advisory Commission prior to presentation to the City Council.

Roy inquired about the status of replacing the slides at Sylvan Park. Tricia indicated that they were completed on October 10, 2016. A photo of the completed slides were provided to Roy and the other commissioners.

Ryan inquired about the copy of the RBY agreement. Tricia indicated this was scheduled for the November 10, 2016 meeting, however, as that meeting was cancelled, the copies were not distributed to the Commissioners. An email copy will be sent as information to the Commissioners. This item will be added to the agenda for the next meeting.

- D. *QOL staff report on current and future recreation activities* –
None forthcoming.

Roy indicated he attended the Christmas Caroling event at the center and had an enjoyable visit. Roy expressed that he and the other Commissioners appreciated the email notifications of events at the Community and Senior Centers and requested that staff continue to provide ongoing updates of upcoming events.

- E. *Student Liaison Report*: Bailee Kimery, student at Citrus Valley High, was welcomed to the Commission as the newly appointed Student Commissioner. Bailee reported on several athletic accomplishments of students from Citrus, Redlands East Valley, and Redlands High Schools. Bailee is on the Tennis and Track & Field teams and plays both the saxophone and bassoon

5. **Old Business**

- A. The commissioners requested an update on the financial report and status of the skate park. This is to be a standing item on all future agendas.

Tim reported that staff received the 60% design plan. February 6, 2017, is the cutoff date for other departments to submit comments on the plans submitted by the design team. After the departmental comments are complete, staff will discuss with the design team so that they can move forward towards 100% completion. Additionally, the plans are currently under environmental and Tribal review with oversight by the Development Services Department. The environmental and Tribal review process is expected to be several months long. Roy requested that staff provide a calendar timeline for completion.

A commissioner indicated that Council Member Harrison is working closing with the FORS group for a fundraising timeline. FORS has a fundraising event tentatively scheduled for March 18, 2017, at Sylvan Park.

Mayor Foster spoke to the fundraising efforts indicating that typically, matching funds are not expended until matched. This was an unusual situation that the Council approved the expenditure on concept design/construction plans. This was approved to provide a concrete plan to present to potential donators.

6. New Business

- A. Discussion on prioritizing projects and Recreation Center's maintenance needs: Chris indicated that some of the projects, including the Community Center parking lot repaving project may be funded through a Community Development Block Grant (CDBG) and the Commission may want to select a back-up project to present to the City Council in case CDBG funding is approved.

Cathleen indicated she is against funding the bleachers, as this was a request from a third party. Ryan indicated that projects eligible for CDBG funds should be floated and other projects, such as the game room upgrade be given higher priority. Tina indicated that Health and Safety projects should be given priority, while at the same time, new revenue opportunities were also valuable. Roy indicated revenue generating projects could help fund other projects in the future.

Chris indicated that staff will provide a narrative as background for each project as some of the newer Commissioners were not present for discussions at previous meetings.

This item was tabled to allow a subcommittee to review and recommend projects to the entire Commission. The subcommittee members include Ryan, Cathleen, Kimberly or Tina, and Don. Roy suggested that Kimberly sit on the subcommittee, however, as she had left the meeting early, staff would confirm with her. If Kimberly was not available sit on the subcommittee, Tina would be included.

Consideration of recreation projects in Fiscal Year 2016-2017:

7. Possible Agenda Items for Next Meeting

- A. Review of the RBY agreement. A summary will be provided to the Commissioners
- B. Commission presentation of accomplishments to the City Council (Ryan volunteered to make the presentation)
- C. Roy proposes a request for Mr. Harrison to update the Commission on City Council's status on the skate park.

8. 5:10p.m. - Adjournment to Next meeting: Thursday, March 9, 2017, 4:00 pm, Council Chambers

**CITY OF REDLANDS
PARKS AND RECREATION ADVISORY COMMISSION
Meeting of March 9, 2017
MINUTES**

Call to Order at 4:01 pm - Attendance

Present:	Roy Cencirulo, Chair Tina Price Vice-Chair Don Gifford Patrick Hafley Ryan Johnson Bailee Kimery Cathyleen Nece Maryn Wells	Absent:	Kimberly Collins, excused
QOL Staff:	Tricia Swope Dave Jaffe Shawn McIntosh		

Council Liaison: Mayor Paul Foster

2. Public Comments:
None Forthcoming.

3. Approval of Minutes

A correction to indicate that Kimberly, rather than Kathyleen, is against funding the bleachers. The minutes of the January 26, 2017 special meeting were approved with corrections on a motion by Roy, seconded by Ryan, and carried.

4. Correspondence and communications

- A. *City Council liaison report* – Mayor Paul Foster informed the Commission that there will be a community service day at Heritage Park on April 29.
- B. *Park Ranger Program Report* – Park Ranger Mike Reiss reported that the program was okay, although facing a reduction in park rangers. Rangers have recently been passing out flyers to visitors, providing information from Redlands Police with contact information. Roy asked for the flyer to also be printed in Spanish and to include information about the Redlands 311 app.
- C. *QOL Staff Report* – Sean McIntosh reported of the City’s intent to convert irrigation systems to drip irrigation and plant CA native, drought-tolerant plants in the City. A shade sail was damaged due to vandalism; prices to fix and raise are currently being sought after. Parks have been improving with trash receptacles being fixed and replaced, park restroom doors being painted by missionaries, and six new park

benches being built by Eagle Scouts in Prospect Park. The tennis courts at Ford Park have been refurbished and resurfaced, completing another project.

New signage is being installed throughout parks for enforcement. Tina inquires about the language on the signs, suggesting that signs should indicate what can occur instead of what cannot.

The trial/ loan of electric, battery lawn equipment from Steel and Green Machine has been a success. There have been reports of quieter blowers and lawn mowers at soccer fields, thus limiting noise pollution.

- D. *QOL staff report on current and future recreation activities* – Dave Jaffe presented a presentation about senior transportation services. The service picks up residents 55+ curbside and brings them throughout Redlands for medical appointments, social gatherings, and other purposes for a \$1.75 one-way ticket. The program recently earned a grant via Omnitrans, which allowed to program to expand with a second bus.

A \$30,000 grant was awarded to Healthy Redlands for a collaboration with RUSD, providing free, healthy, barbecue meals for children 17 and under during the summer at the community Center and park.

On Saturday, March 11 at 9:00, a Coffee with the Council will be held at the Community Center.

Seniors volunteering over 100 hours will be honored with the annual luncheon, held at 3:00 on March 21st at the Jocelyn Senior Center.

- E. *Student Liaison Report*: Bailee Kimery, student at Citrus Valley High, reported on several musical accomplishments of students from Citrus, Redlands East Valley, and Redlands High School. Additionally, she reported about CIF scores for CVHS and REV water polo and soccer teams. Students in Redlands will begin spring break at the conclusion of this week.

5. **Old Business**

- A. Item B was transferred to item A by Roy, beginning with an update from the Friends of Redlands Skate park group.

Justin Weekley and Maureen Perez, of the Friends of the Redlands Skatepark organization, was reported that the group had received a \$25,000 grant from the Tony Hawk Foundation in addition to the nearly \$20,000 the group had previously earned at fundraisers. To continue such a trend, the group is holding a new fundraiser April 23 at Sylvan Park with future site ramps on loan, experts teaching skate safety, and Active Redlands providing helmets on site.

The City approved and funded the design to be at the old plunge. On a dollar-for-dollar basis, the City will match what the group has earned, leaving \$85,000 remaining.

Don inquired about the groups plans should this one not be fulfilled on time, causing the grant to be lost. He also inquired about the Sunset Clause and its deadline; however, the group does not know the answer. In general, the Commission is supportive of the skate park and will reiterate the ideas to the Council via their annual presentation. Tricia indicated that the plan review for the design was 60% completed with a compilation of comments. Staff will review the plans after they are 80% complete, which is expected in April.

Don inquired about the future of the project and whether back up options had been considered. According to the group, there's is great enthusiasm from the community. As a plan, the project has been divided into phases. Phase one will be the basis, costing \$500,000 of the projected total of \$800,000. Because of good planning and community excitement, the project was moved to status report via staff, reoccurring at each meeting. Roy requested Tim be present at the next meeting to provide an update.

6. New Business

- A. The Sub-committee, consisting of Ryan, Don, Cathyleen, and Kimberly, discussed prioritizing projects to be presented to the City Council on 2/13/17. The projects were reorganized based on the possibility of funding some projects through a Community Development Block Grant (CDBG).

Tina expressed concern in regards to CDBG funding, inquiring about how much is available. Tricia indicated that the funds were indeed dwindling and the minimum for each project is \$75,000.

According to Ryan, the community center needs to be updated, which will ultimately help keep kids off the streets. Roy asked of Dave's opinion about the given order, also inquiring about CDBG applications and deadlines. Tricia indicated that applications should begin now and be submitted by October with Council's approval.

Tina indicated her concern with the kitchen upgrade not having enough funds, agreeing with Ryan that it should be prioritized. Roy inquired about Dave's personal opinion in regards to prioritization. Dave indicated that upgrades would result in facility rentals, thus earning revenue, the game room is utilized but outdated, and that the kitchen would be a good project for at least the top three suggested upgrades.

Based on such opinions, Tina suggested a caveat be made that the priorities be adjusted should a project be funded with CDBG funds. Mayor Foster agreed with Tina, calling the approach reasonable and agreeing that CDBG resources are dwindling.

On a motion by Roy, seconded by Tina, the Community Center Large Classroom upgrade was prioritized as number 1; the Community Center Game Room upgrade was prioritized as number 2; and the Joslyn Kitchen upgrade was prioritized as number 3, with the caveat that if this was funded through CDBG, the Community Center Multi-Purpose Room would be moved to number 3. All other items listed would be moved down by one. The motion passed unanimously.

Ryan indicated he will bring this to Council with assistance in preparation of the material. Tricia will provide an updated list of priorities to the Commission. Ryan confirmed he will make the annual accomplishment presentation to the City Council on Tuesday, March 21.

Roy indicates his intent to table item E for RBY. Dave indicated that the City was working with RBY to develop a new agreement to allow for additional scheduling opportunities. Roy inquired about Dave's satisfaction with the current agreement and flex. Dave indicates that the agreement satisfies the City's and RBY's desire to schedule field use. The commissioners agreed that this item need no further discussion.

7. Possible Agenda Items for Next Meeting

- A. Add Representative of the Board of Education, Jim O'Neill. Tricia to confirm the next meeting with Mr. O'Neill. Tina inquired about Redwood tree health at Smiley Park. Tricia will follow up with information from Erik.
- B. Add nominations for Chair and Vice Chair
- C. Assign parks to each of the Commissioners.

8. 5:35 p.m. - Adjournment to Next meeting: Thursday, May 11, 2017, 4:00 pm, Council Chambers.

**CITY OF REDLANDS
PARKS AND RECREATION ADVISORY COMMISSION
Special Meeting of May 24, 2017
MINUTES**

CALL TO ORDER at 5:42 pm - Attendance

Present:	Roy Cencirulo, Chair	Absent:	Don Gifford, Excused
	Kimberly Collins		Patrick Hafley, Excused
	Ryan Johnson		Cathyleen Nece, Unexcused
	Bailee Kimery		Maryn Wells, Excused
	Tina Price Vice-Chair		

QOL Staff: Tricia Swope
Dave Jaffe

Council Liaison: Mayor Paul Foster

2. PUBLIC COMMENTS:

None Forthcoming.

3. ELECTION OF OFFICERS

Due to their persistent work, diligence, and experience within the City of Redlands' Parks and Recreation Commission, Kimberly Collins was appointed Chair and Ryan Johnson was appointed Vice-Chair on a motion by Tina, seconded by Roy, and carried.

4. Approval of Minutes

The minutes of the March 9, 2017 special meeting were approved on a motion by Roy, seconded by Ryan, and carried.

5. PRESENTATION

AT&T/Smart Link/AT&T. In consideration of the representative from AT&T/Smart Link, the commission considered New Business Item 8-A at this time.

Will Hamilton and Alexis Hadley, of Smart Link, presented information regarding the future AT&T tower in Community Park. On a motion from Tina, seconded by Ryan, and carried, the commission approved the plans for a cell tower in Community Park.

AT&T/Smart Link now bring their plans forward for Planning Commission/City Council review.

B. *Jessica Dodd, reporting on completion of Eagle Scout project-* In memory of devoted gardener, Lloyd Patterson, Daniel Cronin and his troop of Eagle Scouts transformed a previous Smiley Garden plot into a self-sustainable, communal gardening plot, complete with timed irrigation and a weed blocker.

6. STATUS REPORTS

- A. *City Council liaison report* – No report forthcoming.
- B. *Park Ranger Program Report* – No report forthcoming.
- C. *QOL staff report on current and future recreation activities* – Dave Jaffe reported on the implementation of cool center project, one which specifically aims to engage Redlands' elderly and youth in fun, free activities while staying out of the heat of the summer. The Joslyn Senior Center, Community Senior Center, and the Community center will all be open from Monday through Saturday.

A free music festival workshop is being offered at the Community Center on Saturdays, providing interactive workshops and engaging youth with the professional performers at the Redlands Bowl.

The Boys and Girls Club and the City of Redlands are collaborating to offer a free, all-day dance program with a grant from State Street Dance, who are happily hosting the event.

A free screening of the movie Sing will be held at Ed Hales Park Friday, May 26.

The Dessert and Dialogue senior program is being offered, in which seniors attend for a free lecture on a variety of topics. Accompanying the educational experience is also a delicious dessert.

The Diabetes Empowerment Program was a success, hosting six free courses in which those who participated in all six were awarded a \$40 gift card. Positive results have been seen, with seniors requesting fruit kabobs instead of brownies.

On Wednesday, June 14, the free summer meal program will kick off at the community center at 12:00 PM.

- D. *QOL staff report on parks activities*- The consultant completed the site visits for needs assessment of City parks. a first draft will soon be ready for review.

The shade sails at Israel Beal destroyed by vandalism, can be fixed for free. However, there is a significant cost to raise the sails to prevent future incidents similar to this, an estimate for such a project is being waited on.

On June 13, interviews will be held for part time positions in Redlands Parks, paid for by Friends of Prospect Park.

During Volunteer Day at Heritage Park, a bridge was put in in addition to curbing. However, the curbing detail was inadequate and must be redone.

- E. *QOL Staff report on status of the Skatepark*- The Friends of Redlands Skate Park procured approximately \$2,800 with their two latest fundraisers. The skate park final design is currently 90% complete, with final changes in two weeks. It is decided that at the next meeting the commission should make a group contribution to the skate park fund.
- F. *Student Liaison Report*- Bailee Kimery, student at Citrus Valley High, reported on several musical and theatrical accomplishments of students from Citrus, Redlands East Valley, and Redlands High School. Additionally, she reports of CVHS Girls Track tie for CBL Championship, and CVHS, REV, and RHS' three-way tie for Boys Track CBL Championships. For the third straight year, RHS' Boys Tennis team won CIF Championships. Students in Redlands will soon begin summer vacation.

7. OLD BUSINESS

- A. Redlands City Council suggested a total of a \$100,000 allotment to Parks and Recreation. With Dave's recommendations standing, Roy suggested that the upgrades be prioritized between the community center, kitchen, and game room until the \$100,000 is met. Dr. Collins inquired about the revenues which such renovations would make, and Dave Jaffe estimates that \$20,000-\$30,000 would be raised from the rooms, going into the general fund. Dr. Kimberly Collins motioned with a second from Tina that the Community Center room and Joslyn Senior Center Kitchen upgrades occur with the contingency that all revenue produced makes up the \$60,000 difference and that the added funds are split between Parks and Recreation and the City.

6. NEW BUSINESS

- B. According to Tricia, the Redwoods at Smiley Park had been removed due to an organism attacking the trees. One tree had been cut down at the bowl for this reason in addition to the stress in which the trees faced during the drought. Redlands is currently planning on milling the cut down trees for tables; however, one stump was left at the Redlands Bowl with plans to transform it into a table.
- C. This item was tabled until the next regular meeting.

7. Possible Agenda Items for Next Meeting

- A. Group contribution for a donation to Friends of Redlands Skate park
- B. Assign parks to each of the commissioners

8. 6:59 p.m. - Adjournment to Next meeting: Thursday, July 13, 2017, 4:00 pm, Council Chambers.

**CITY OF REDLANDS
PARKS AND RECREATION ADVISORY COMMISSION
Regular Meeting of September 14, 2017
MINUTES**

CALL TO ORDER at 4:01 pm - Attendance

Present:	Kimberly Collins, Chair Roy Cencirulo Don Gifford Ryan Johnson, Vice-Chair Tina Price Bailee Kimery	Absent: Cathyleen Nece, Excused Maryn Wells, Excused
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QOL Staff: Tricia Swope
Dave Jaffe

Council Liaison: Mayor Paul Foster

2. PUBLIC COMMENTS:

None Forthcoming.

3. Approval of Minutes

The minutes of the May 24, 2017 special meeting were approved with revisions. Item D under Status Reports should be changed to explain that the curbing was not inadequate; rather, it was simply done on a volunteer level instead of professionally. Item E under Status Reports should be changed to note that the commission would consider making donations. Item A under New Business should be changed to note that only some Redwoods had been removed. The minutes with changes were approved on a motion by Kim, seconded by Tina, and carried.

4. STATUS REPORTS

A. *City Council liaison report* – No report forthcoming.

B. *Park Ranger Program Report* – No report forthcoming.

C. *QOL staff report on current and future recreation activities* – Robin from RUSD Nutrition reports on the implementation of of the Services Grant expanding on the After School Meals in order to advance equipment and serve more students. Snack meals are offered after school at The Boys and Girls Club and the Community Center. Meal boxes with two protein items and a fruit and vegetable are offered after school with free tutoring. With fun marketing and packaging, it is hoped that these nutritional snack meals will replace vending machines. This program is deemed sustainable, since once the program runs out of funds, they will be reimbursed for food costs through a government program. Additionally, meals are packaged in such

a way in which they may be handed out cold without needing a food handling license.

Dave Jaffe reports on the success of the Midnight Hoops program implemented during the summer. Every Friday from 10:00 PM to 1:00 AM, kids aged 12-17 played basketball with the Police Department from the support of a church and the Police Department with a \$2,600 donation.

Seniors were offered a free Ipad training at Joslyn Senior Center thanks to help from AT&T.

A free screening of the movie Wonder Woman will be offered on State Street on Friday, October 27.

Volunteering opportunities are available to aid in the Annual Thanksgiving Turkey Shoot on November 18 at the Community Center and Senior Citizen Thanksgiving Luncheon on November 22 at the Joslyn Senior Center. It is discussed that attempts will be made to advertise Quality of Life volunteer opportunities to students at the local high schools.

Boy Scout Troop 226 honored Lloyd Patterson and David Englebretson, lifetime gardeners, in repairing and improving the communal garden.

Dave Jaffe will provide updates from the Council level in regards to the changes made to the fitness room at the Community Center and the kitchen at the Joslyn Center.

- D. *QOL staff report on parks activities-* Six new hires were recently made to Parks and Recreation, with three working with trees. Current workers are making do with supplies available to them.

An outside grant is being used in order to fund a project adding handicap access into Smiley park with a ramp.

The previously vandalized Israel Beal Park shade sail has been further damaged; this time past the point of repair. Repair costs will be \$10,000 to raise and replace the sail. Additionally, video surveillance or video surveillance signs should be considered to prevent future damages.

A permanent bridge such as that at Heritage Park, was installed from the parking lot into the park at Jennie Davis Park, increasing access into the park and eliminating the use for renting temporary bridges.

A curbing and rainwater pathway was recently, successfully completed at Heritage Park in an effort to control rainwater at the park.

The Sports Park was recently reseeded and reopened by AYSO; the park is looking the best it has in a long time as it has been needing time to rest and be redone.

RBY recently redid the netting at the park; however, in order to ensure that the group is holding up their end of the bargain, an update is necessary.

- E. *QOL Staff report on status of the Skate Park*- The Friends of Redlands Skate Park will be holding a fundraiser at the Elks Lodge on September 30.
- F. *Student Liaison Report*- Bailee Kimery, student at Citrus Valley High, reported on the upcoming arts opportunities offered by the PTA Reflections Program. Additionally, she reports of the football records and success of the Redlands Girls Tennis Team.
- G. Tina provided an update of Prospect Park, anticipating the 50th anniversary of the park. The celebration will kick off with the Redlands Christmas Parade. 50 years ago the land for Prospect Park was reserved and converted into a park instead of more track housing. With the mayor visiting from Redlands' Sister City, it will be a special time to arrange a tour.

5. **New Business**

- A. *Discussion of fundraising for Skate Park*- It is unanimously decided that should members of the Parks and Recreation Commission want to support the Skate Park, it should be on an individual basis, rather than a group contribution, on a motion from Jim and a second by Roy. Additionally, the group ought to seek out the support from service clubs and send letters individually, asking for donations. On a motion from Ryan and seconded by Roy, it is decided that the commission should make a recommendation to QOL, to be brought to the city manager, asking for a timeline on the project with a detailed report and additional fundraising strategies for the skate park, from the City Council.
- B. *Discussion and possible action on assigning parks to individual commissioners*- This item was tabled to the next meeting, with a list of parks being needed.
- C. *Discussion on Centennial Park at Riverview conceptual plan*- This item was tabled to the next meeting with the request that someone would come and present the idea.
- D. Roy announces a community service opportunity to clean the Orange Blossom Trail with the Redlands Sister Cities from 8-10 on the upcoming Saturday. He also proposes having murals on the block walls on the trail, asking David to follow up about who he needs permission from and information regarding benches.

- 6. Possible Agenda Items for Next Meeting**
 - A. Review attendance requirements and policy
 - B. Tour of parks
 - C. Open position on the Parks and Recreation Commission
 - D. Report on Centennial Park
 - E. List of parks with possibility of assigning them to individual commissioners
 - F. Skate Park Report

- 7. 5:32 p.m. - Adjournment to Next meeting: Thursday, November 9, 2017, 4:00 pm, Council Chambers.**

**CITY OF REDLANDS
PARKS AND RECREATION ADVISORY COMMISSION
Special Meeting of November 30, 2017
MINUTES**

CALL TO ORDER at 4:00 pm - Attendance

Present: Kimberly Collins, Chair
Roy Cencirulo
Don Gifford
Ryan Johnson, Vice-Chair
Tina Price
Cathyleen Nece
Bailee Kimery

Absent: Maryn Wells, Unexcused

QOL Staff: Tricia Swope
Dave Jaffe

Council Liaison: Mayor Paul Foster

2. PUBLIC COMMENTS:

None Forthcoming.

3. Approval of Minutes

The minutes of the September 14, 2017 meeting were approved on a motion by Roy, seconded by Tina, and carried.

4. Presentation

A. Sean Wilson, Director/Head Coach, Andiamo Jr Cycling Development Program- Sean Wilson reported on the various ways in which to expand cycling in Redlands. Ideas include implementing a cyclovia festival, expanding after school programs, and hosting mass start rides. Roy inquired about the possibility of reinstalling the University of Redlands triathlon event in the future.

5. Status Reports

A. *City Council Liaison Report* – Mayor Paul Foster extended his invitation to attend the annual Redlands Christmas Parade. He reported on the festive archways throughout Downtown Redlands and their purpose to serve primarily as seasonal decoration at night. Additionally, the Mayor invited Commissioners to attend the December 5th council meeting, as the agenda noted consideration of the approval of funding for the skatepark.

- B. *Park ranger program report* – Martin Lemon, introduced himself as the new Park Ranger and reported on the status of both the park ranger program and Redlands parks in general. For his 38 park rangers, a new truck was recently purchased. He reported the major issues of the parks being drugs, paraphernalia, graffiti, and trouble with the homeless inhabitants of the park.
- C. *QOL staff report on current and future recreation activities*- Dave Jaffe provided an update on volunteer opportunities, including the Annual Christmas Block Party, the Senior Citizen Christmas Luncheons, and Santa’s Elf for a Senior.
- D. *QOL staff report on parks activities* – Sean provided an update, informing the commission of new grounds staff in January. He also assured members that the sprinkler issue at Ford Park was a result of the recent time change and that the sprinkler timing would be adjusted.
- E. *QOL staff report on Ford Park Tennis courts*- Fees have recently been instituted at Ford Park’s tennis courts after having resurfaced and made various improvements to them. Because the courts are only used by a small, select group of people and are managed under recreation, it would be logical for those utilizing them to help pay for their costly maintenance. Players can reserve courts for \$3/half hour or \$5/hour and rent a tennis ball machine for \$10/hour. This will be implemented using the honor system and spot checking. While some players remain upset, the fee makes up less than 30% of the total funds to be used for the phased renovation.
- F. *QOL Staff report on status of the Skate Park*- At the City Council meeting a motion to confirm City funding for the project will be considered. With the possibility of a grant from San Manuel, fundraising, and money earmarked from the Palmetto Grove fund, there is sufficient funding to move forward. On a motion by Roy seconded by Ryan, the commission unanimously recommends to support the plan to allocate funds.
- G. *Student Liaison Report*- Bailee Kimery, student at Citrus Valley High, reported on the upcoming musical concerts at CVHS, REV, and RHS in celebration of the holidays. Additionally, she reports on the success of Eli Opsahl as a CIF undefeated champion and the RHS girls tennis team as undefeated CIF champions. With fall sports concluding at CIF, it is the beginning of the winter sport season.

6. Old Business

- A. *Continued discussion of fundraising for Skate Park*- It is unanimously decided that should members of the Parks and Recreation Commission want to support the Skate Park, it should be on an individual basis, rather than a group contribution.
- B. *Discussion and possible action on assigning parks to individual commissioners*- This item was tabled to the next meeting, with commissioners choosing to pick items and discuss further at the following meeting.
- C. *Discussion on Centennial Park at Riverview conceptual plan*- There is currently volunteer work being done on the trail and there is consideration of a bike trail. Tricia will revisit this item in January.

6. **Possible Agenda Items for Next Meeting**
 - A. Review attendance requirements and policy
 - B. Tour of parks
 - C. Open position on the Parks and Recreation Commission
 - D. Report on Centennial Park
 - E. List of parks with possibility of assigning them to individual commissioners
 - F. Skatepark Report
 - G. Reduction of commission members

7. **5:54 P.M. - Adjournment to next regular meeting: Thursday, January 11, 2018, 4:00 PM, Council Chambers.**