

CITY OF REDLANDS

PARKS & RECREATION ADVISORY COMMISSION AGENDA

Douglas Gonzales, Chair
Roy Cencirulo, Commissioner
Justin Weekley, Commissioner
Noah Nguyen, Student Commissioner

Adam Hebden, Vice-Chair
Joanne Lessard, Commissioner
Scott Carlson, Commissioner

This will be an in-person meeting held in the City Council Chambers, 35 Cajon Street, Suite #2.

The following information comprises the agenda for a regular meeting of the Parks & Recreation Advisory Commission to be held at the date and time noted below.

Thursday, February 8, 2024

4:30 P.M.

HOW TO SUBMIT COMMENTS:

Speakers are encouraged to turn in a “Speaker Sign Up Sheet” before the meeting is convened. However, completion of speaker forms is not required to speak before the Commission. Once the meeting has convened, you may submit the speaker form to the Staff Liaison. Forms are available prior to the meeting in the Office of the City Clerk or in the Council Chambers/Conference Room during the meeting. Due to time constraints and the number of persons who may wish to give oral testimony, public comments will be limited to three (3) minutes.

Anyone desiring to speak on an agenda item at this meeting may do so during the consideration of that item. Anyone wishing to address the commission/board on a non-agenda item may do so during the Public Comment portion of the meeting.

Individuals with a disability, consistent with the Americans with Disabilities Act, who need assistance with public comment, may contact Joe Bierma by telephone [909-798-7655](tel:909-798-7655) or by email at jbierma@cityofredlands.org at least two hours before the meeting to make alternate arrangements.

1. CALL TO ORDER – Attendance

2. PUBLIC COMMENTS

(At this time, the Parks & Recreation Advisory Commission will provide an opportunity for the public to address them on any subject, within the jurisdiction of the Commission, which is not already scheduled on this agenda. The Commission may not discuss or take any action on any public comment made, except that the Commission members or staff may briefly respond to statements made or questions posed by members of the public. However, any matter that requires action will be referred to staff for a report and possible action at a subsequent meeting. Comments will be limited to three (3) minutes.)

3. APPROVAL OF MINUTES

- A. December 14, 2023 Minutes
- B. January 11, 2024 Minutes
- C. January 24, 2024 Special Meeting Minutes

4. STATUS REPORTS

- A. Individual Commissioner park reports (Attachment A)
- B. FCS staff report on Recreation and Park activities
 - 1. Shawn McIntosh – Parks
 - 2. Dave Jaffe - Recreation
 - 3. Don Crow – FCS
- C. Student Commissioner report
- D. RUSD Liaison report

5. OLD BUSINESS

6. NEW BUSINESS

- A. Discussion and possible action regarding the update and recommendation from staff related to Downtown’s Morning Market. (Attachment D)
- B. Discussion and possible action regarding the PRC priority project list to be utilized during budget development for FY 24-26. (Attachment E)
- C. Discussion and possible action regarding potential solutions to the utilization of the pickleball courts at the Redlands Community Center.

7. AGENDA ITEMS FOR NEXT MEETING

8. ADJOURNMENT TO REGULAR MEETING on Thursday, March 14th at 4:30 P.M.

9. ATTACHMENTS:

- A. December 14, 2023 Meeting Minutes
- B. January 11, 2024 Meeting Minutes
- C. January 24, 2024 Special Meeting Minutes
- D. Commissioner Park Assignment / Report List
- E. Downtown’s Morning Market brief and recommendations
- F. PRC Priority List

ATTACHMENT A

CITY OF REDLANDS PARKS & RECREATION ADVISORY COMMISSION MINUTES

DOUGLAS GONZALES, CHAIRMAN
ROY CENCIRULO, COMMISSIONER ADAM HEBDEN, VICE-CHAIR
JOANNE LESSARD, COMMISSIONER SCOTT CARLSON, COMMISSIONER
JUSTIN WEEKLEY, COMMISSIONER NIKITA JOS, STUDENT COMMISSIONER

The following information comprises the minutes for a regular meeting of the Parks & Recreation Advisory Commission which was held at **4:30 p.m.** on **Thursday, December 14, 2023**, in the City Council Chambers, 35 Cajon Street, Suite #2.

1. CALL TO ORDER – Attendance.

- A. Present: DOUGLAS GONZALES, CHAIRMAN; JOANNE LESSARD, COMMISSIONER; JUSTIN WEEKLEY, COMMISSIONER; NIKITA JOS, STUDENT COMMISSIONER
- B. Absent: ADAM HEBDEN, VICE-CHAIR; ROY CENCIRULO, COMMISSIONER; SCOTT CARLSON, COMMISSIONER
- C. Absences were excused unanimously

2. PUBLIC COMMENTS

No general public comments were received.

3. APPROVAL OF MINUTES

A. The minutes of the November 9th, 2023, regular meeting were approved on a motion by Chair Gonzales and seconded by Commissioner Lessard. Motion carried unanimously.

4. STATUS REPORTS

- A. Individual Commissioner park reports
 - a. *The commissioners present gave reports on their assigned parks. Commissioner Lessard gave an update on Oakmont Park, Caroline Park, and Centennial Park.*
- B. FCS staff report on Recreation and Park activities
 - a. *Don Crow gave a report on the skate park shade sail. Dave Jaffe gave a report on the upcoming fishing derby at Ford Park, and an upcoming breakfast with City officials as well as an update on the Paint and Donut series.*
- C. Student Commissioner report
 - a. *The student commissioner gave an update on school activities. Winter break is coming up so not much activity is happening. This was the last meeting for Commission Jos.*

D. RUSD Liaison report

- a. The RUSD liaison gave an update on school district activities. This will be Michelle's last meeting as the primary RUSD liaison for the PRC.*

5. OLD BUSINESS

- A. Status update from Sub-Committee on naming of the new park included as part of Bergamot housing development.
a. This item was in concert with item 6A.
- B. Discussion and possible action regarding the annual report to City Council scheduled for January 16, 2024
a. Chair Gonzales will give the annual report.
- C. Discussion and possible action regarding the recommendations from the Joint Sub-Committee between the Parks & Recreation Advisory Commission and the Cultural Arts Commission on the murals in the Redlands Community Center.
a. Christine White gave comment in support of the mural and her experiences discussing the mural's meaning with students. Jessica Bruny gave comment in support of the mural. Motion to keep murals in place for 5 years with recommended changes by Chair Gonzales. Second by Commissioner Weekley. Approved unanimously.

6. NEW BUSINESS

- A. Discussion and possible action regarding the consideration of accepting proposed land dedication and park improvements associated with MLC Holding, Inc. planned development adjacent to Citrus Valley High School, and recommendation to City Council to issue a credit for Park and Open Space development impact fees associated with the project.
a. Aaron Talarico spoke about the naming of the new park after Pat Meyer. The Coyazo family spoke in support of naming the park after the family, who have been part of Redlands since 1911. The Gonzales family spoke in support of naming the park after Joe Gonzales. Motion to name Coyazo Park and Gonzales Field by Chair Gonzales. Second by Commissioner Weekley. Approved unanimously. Motion to recommend a flagpole be erected at the park and dedicated to Patrick Meyer for his contribution to getting the park to be part of the development by Chair Gonzales. Second by Commissioner Weekley. Recommended unanimously. Motion to issue a credit for Park and Open Space development impact fees associated with the project by Commissioner Weekley. Second by Chair Gonzales. Approved unanimously.

7. POSSIBLE AGENDA ITEMS FOR NEXT MEETING

- Discussion and possible action regarding the Fire Demonstration Garden at Ford Park and potential plans to reprogram the space
- Discussion and possible action regarding the State Street parking study
- Parks Master Plan – Presentation by Doug Grove from RHA Landscape Architects

8. ADJOURNMENT AT 5:56 PM TO REGULAR MEETING on Thursday, January 11, 2024, at 4:30 P.M.

ATTACHMENT B

CITY OF REDLANDS PARKS & RECREATION ADVISORY COMMISSION MINUTES

DOUGLAS GONZALES, CHAIRMAN
ROY CENCIRULO, COMMISSIONER ADAM HEBDEN, VICE-CHAIR
JOANNE LESSARD, COMMISSIONER SCOTT CARLSON, COMMISSIONER
JUSTIN WEEKLEY, COMMISSIONER NOAH NGUYEN, STUDENT COMMISSIONER

The following information comprises the minutes for a regular meeting of the Parks & Recreation Advisory Commission which was held at **4:30 p.m.** on **Thursday, January 11, 2024**, in the City Council Chambers, 35 Cajon Street, Suite #2.

1. CALL TO ORDER – Attendance.

- A. Present: ADAM HEBDEN, VICE CHAIRMAN; JOANNE LESSARD, COMMISSIONER; JUSTIN WEEKLEY, COMMISSIONER; SCOTT CARLSON, COMMISSIONER
- B. Absent: DOUG GONZALES, CHAIRMAN; NOAH NGUYEN, STUDENT COMMISSIONER
- C. Absences were excused unanimously

2. PUBLIC COMMENTS

Sharon Wilbur gave comment about the impact of classes and availability of recreation facilities.

3. APPROVAL OF MINUTES

A. The minutes of the December 14th, 2023, regular meeting will be available for approval at a later meeting.

4. STATUS REPORTS

A. Individual Commissioner park reports

a. The commissioners present gave reports on their assigned parks. Commissioner Lessard gave an update on Oakmont Park, Caroline Park, and Centennial Park. Commissioner Carlson gave a report on Heritage, Prospect, and the Sports Park. Commissioner Cencirulo gave a report on Brookside, Smiley Parks. Commissioner Weekley gave a report on the Skate Park, Laramie Park, and Ed Hales.

B. FCS staff report on Recreation and Park activities

a. Dave Jaffe gave an update on Recreation activities and answered questions about procedures for determining class size and use of the pickleball courts. Don Crow spoke briefly about the Oriental Fruit Fly infestation in City groves.

C. Student Commissioner report

a. The student commissioner was absent from this meeting.

D. RUSD Liaison report

- a. The RUSD liaison was absent from this meeting.*

5. OLD BUSINESS

A. Discussion and possible action regarding the State Street Study.

- a. Shawn Burch answered questions about his redesign of State Street's tree wells. Motion to use gloss black on metalwork and platforms for tree surrounds by Commissioner Weekley. Second by Commissioner Cencirulo. Recommended unanimously.*

6. NEW BUSINESS

A. Discussion and possible action regarding the Fire Demonstration Garden at Ford Park and potential plans to reprogram the space.

- a. Erin Sanborn from the University of Redlands read a letter in support of the renewal of the Fire Demonstration Garden. Chris Dearson spoke in support of the garden. Linda Hamilton of ANCA spoke in support of the garden. Danielle Guidici Wallis spoke about getting grants for this project. Motion to recommend forming a partnership between the City, the University of Redlands, and other community organizations to develop a plan to re-do the garden at a site to be determined by Commissioner Cencirulo. Second by Commissioner Weekley. Recommended unanimously.*

B. Discussion and possible action regarding Texonia Park design. Presentation by David Higginson of Higginson Architects on the upcoming design process.

- a. David Higginson presented about the redesign of Texonia Park.*

7. POSSIBLE AGENDA ITEMS FOR NEXT MEETING

- Discussion of pickleball court utilization
- Priority list

8. ADJOURNMENT AT 6:08 PM TO REGULAR MEETING on Thursday, February 8, 2024, at 4:30 P.M.

ATTACHMENT C

CITY OF REDLANDS

PARKS & RECREATION ADVISORY COMMISSION

MINUTES

DOUGLAS GONZALES, CHAIRMAN
ROY CENCIRULO, COMMISSIONER ADAM HEBDEN, VICE-CHAIR
JOANNE LESSARD, COMMISSIONER SCOTT CARLSON, COMMISSIONER
JUSTIN WEEKLEY, COMMISSIONER NOAH NGUYEN, STUDENT COMMISSIONER

The following information comprises the minutes for a special meeting of the Parks & Recreation Advisory Commission which was held at **4:30 p.m.** on **Wednesday, January 24, 2024**, in the City Council Chambers, 35 Cajon Street, Suite #2.

1. CALL TO ORDER – Attendance.

- A. Present: ADAM HEBDEN, VICE CHAIRMAN; JOANNE LESSARD, COMMISSIONER; JUSTIN WEEKLEY, COMMISSIONER; SCOTT CARLSON, COMMISSIONER; NOAH NGUYEN, STUDENT COMMISSIONER
- B. Absent: DOUG GONZALES, CHAIRMAN

2. PUBLIC COMMENTS

No public comments were given.

3. NEW BUSINESS

- A. Discussion and possible action regarding the Fire Demonstration Garden at Ford Park and potential plans to reprogram the space.
 - a. *Doug Grove of RHA gave a presentation about the upcoming Parks Master Plan development process. Commissioner Cencirulo asked about random sampling polling. Mr. Grove responded that a website will be live where residents can take an online poll about the future of parks in Redlands. Commissioner Cencirulo asked how the Commission's priority list will figure into the overall parks master plan. Mr. Grove responded that if community polling matches with the priority list projects, those projects will be incorporated into the master plan. Commissioner Cencirulo asked what RHA has improved over the years in their master plan development process. Mr. Grove responded that online polling has greatly improved alignment of master plan with community will. Commissioner Carlson asked how often a city should do a master plan. Mr. Grove responded that a survey every 5 years would be sufficient to keep up with population growth and changing community priorities. Commissioner Lessard commented that she would like to see open space and native plantings recommended in the master plan. Commissioner Nguyen asked how the plan would maintain existing open space. Mr. Grove responded that the master plan process will take open space, existing and recommended, into account. Asked when the plan will be ready, Mr. Grove responded that it would likely be March 2025.*

4. ADJOURNMENT AT 5:15 PM TO REGULAR MEETING on Thursday, February 8, 2024, at 4:30 P.M.


ATTACHMENT D

CITY PARKS - PARKS & RECREATION COMMISSIONERS

City Park Facilities	Commissioner	Last Reported
Brookside Park 1630 Brookside Ave	Roy Cencirulo	Jan-24
Smiley Park 168 S. Eureka St	Roy Cencirulo	Jan-24
Jocelynn Senior Center 21 Grant St	Roy Cencirulo	Jan-24
Community Park 1535 N. Church St	Doug Gonzales	Dec-23
Isreal Beal Park 255 Riverview Dr	Adam Hebden	
The Terrace 106 & 500 E. Colton Ave	Doug Gonzales	
Community Center and Senior Center 111 Lugonia Ave	Doug Gonzales	Dec-23
Texonia Park 1321 Texas St	Doug Gonzales	
Crafton Park 601 N. Wabash Ave	Adam Hebden	
Ed Hales Park 101 E. State St	Justin Weekley	Jan-24
Caroline Park 206 & 320 W. Sunset Dr	Jo Lessard	Jan-24
Sylvan Park 730 Chapel St	Justin Weekley	Jan-24
Heritage Park 11126 Iowa St	Scott Carlson	Jan-24
Jennie Davis Park 923 W. Redlands Blvd	Scott Carlson	Jan-24
Sports Park 1790 N. Dearborn St	Scott Carlson	Jan-24
Oakmont Park 31212 Sutherland Dr	Jo Lessard	Jan-24
Ford Park 955 Parkford Dr	Adam Hebden	
Prospect Park 352 Prospect Dr	Scott Carlson	Jan-24
Laramie Park N. Lincoln St. & Laramie Ave	Justin Weekley	Jan-24
Centennial Park Riverview Dr. btw Orange & Riverbend	Jo Lessard	Jan-24

Updated as of 1.11.24

ATTACHMENT E



DOWNTOWN'S MORNING MARKET

Update Brief:

The re-imagined Saturday morning market began on March 4, 2023 and ran each week from 8:30am – 11:30am through the weekend before Thanksgiving. The market location included E State St. from Orange St. to 7th Street, 5th Street from Redlands Blvd to Citrus Ave, and Ed Hales Park. A consolidated Certified Farmers Market only “Farmers Alley” is being held From December 2nd through February (Closed Dec 23rd and 30th) on 5th Street between Redlands Blvd and State St. and Ed Hales Park.

Successes:

- Positive feedback from community members and patrons who visit the market.
- Limited impact to brick-and-mortar businesses – State St. re-opens by 1pm.
- Growth of certified farmer participation over the first year

Challenges:

- Communication from vendors indicates that the time-slot presents challenge. The majority of sales occur after 10am, creating an abbreviated window for successful operation.
- High turnover and vacancy rate of vendors (no shows make market appear empty)
- Large staff demand for street closure – to ensure re-open by 1pm

Recommended Operating Changes:

- Relocate market area from E State St. to the Ed Hales Parking Lot and 5th Street Between Redlands Blvd and State St.
 - Improve traffic flow and parking availability by maintaining State St. open
 - Reduce staffing requirements for street closure – reduce from 6 to 3 barrier locations



- Adjust operating hours from current 8:30am – 11:30am to **10am – 2pm**
 - Increase ability to attract and retain vendors
 - Better align with times patrons are currently attending and shopping
- Maintain the reduced scale Farmers Only market from Thanksgiving through February

ATTACHMENT F

Parks & Recreation Priority Project List 3.06.2023

Priority 1-10	Project Name	Project Description	Cost	Grants	Grant Status	City District	Target Age	Adds Revenu	Project Status	Project Site	Notes
1	Pump Track	Install new pump track in the city.	\$400k - 1.2 million					FALSE	Staff have researched the Temecula pump track.	Sylvan Park	Commissioner Weekly a proponent of this; suggested that there be a 'test' version of this made from dirt.
2	Overdue Smiley Park Updates	Upgrade range of facilities and amenities in Smiley Park.				1	All	FALSE		Smiley Park	
3	Overdue Texonia Park Updates	Upgrade existing facilities including sidewalks.				2	All	FALSE		Texonia Park	
3	Overdue Jenny Davis Park Renovation	Update upates to Jenny Davis Park						FALSE			Assessible; potential, but has no purpose- disabled veterans orienteted park;
3	Caretaker House	Fully rennovate caretaker house and grounds.						TRUE	Not started	Sylvan Park	
3	Small Splash Pad 1	Install small scale splash pad.	100-250k			2	0-12	FALSE	Researched 092622; Presentation from Vortex 081122	Texonia Park	
3	Small Splash Pad 2	Install small scale splash pad.	100-250k				0-12	FALSE	Researched 092622; Presentation from Vortex 081122	Brookside Park	
4	Fire Garden Regeneration	Updated ADA parking space and sidewalk to enable regeneration of the fire garden.	\$100k					FALSE		Ford Park	
4	Park Wifi	Extend city wi-fi network to Ed Hales, Smiley Park, Jenny Davis Park, and others.	Unknow n					FALSE		Multiple Parks	
4	Additional Basketball Court at Community Center	Install additional basketball court						FALSE		Community Center	One for rec and not appointments
4	Texonia Park Stadium	Install stadium at Texonia Park.						FALSE		Texonia Park	
4	Texonia Park Lighting	Install new lighting for basketball courts.						FALSE		Texonia Park	
4	Texonia Community Garden	Install new community garden for park.						TRUE		Texonia Park	
4	Smiley Park Benches	Install additional benches at Smiley Park						FALSE		Smiley Park	
4	Community Garden	Install new community garden site.						TRUE		Heritage Park	

4	Complete Redlands Bluffs	Plan and complete Redlands Bluffs Trail						FALSE			
5	Ford Park Lighting	Install new lighting at dog park.						FALSE		Ford Park	
5	Ford Park Trees	Install shade trees at dog park and playground.				4	All	FALSE		Ford Park	
6	Additional Pickle Ball Courts	Install additional pickle ball courts				4		FALSE	Staff have researched cities who have installed pickle ball courts.	TBD (suggestions inc. Jennie Davis, Smiley, Sylvan).	
9	Full-Scale Aquatic Center	Plan and install new aquatic center	\$1 million			TBD	All	TRUE	Separated out from splash pad for now 5/12/22	TBD	
9	Peforming Arts Center	Plan and install new performing arts center						TRUE			