

CITY OF REDLANDS

PARKS & RECREATION ADVISORY COMMISSION AGENDA

Roy Cencirulo, Commissioner
Adam Hebden, Commissioner
Justin Weekley, Commissioner
Nikita Jos, Student Commissioner

Douglas Gonzales, Vice-Chair
Joanne Lessard, Commissioner
Scott Carlson, Commissioner

This will be an in-person meeting held in the City Council Chambers, 35 Cajon Street, Suite #2.

The following information comprises the agenda for a regular meeting of the Parks & Recreation Advisory Commission to be held at the date and time noted below.

**Thursday, March 9, 2023
4:30 P.M.**

HOW TO SUBMIT COMMENTS:

Speakers are encouraged to turn in a "Speaker Sign Up Sheet" before the meeting is convened. However, completion of speaker forms is not required to speak before the Commission. Once the meeting has convened, you may submit the speaker form to the Staff Liaison. Forms are available prior to the meeting in the Office of the City Clerk or in the Council Chambers/Conference Room during the meeting. Due to time constraints and the number of persons who may wish to give oral testimony, public comments will be limited to three (3) minutes.

Anyone desiring to speak on an agenda item at this meeting may do so during the consideration of that item. Anyone wishing to address the commission/board on a non-agenda item may do so during the Public Comment portion of the meeting.

Individuals with a disability, consistent with the Americans with Disabilities Act, who need assistance with public comment, may contact Joe Bierma by telephone [909-798-7655](tel:909-798-7655) or by email at jbierma@cityofredlands.org at least two hours before the meeting to make alternate arrangements.

1. CALL TO ORDER – Attendance

2. PUBLIC COMMENTS

(At this time, the Parks & Recreation Advisory Commission will provide an opportunity for the public to address them on any subject, within the jurisdiction of the Commission, which is not already scheduled on this agenda. The Commission may not discuss or take any action on any public comment made, except that the Commission members or staff may briefly respond to statements made or questions posed by members of the public. However, any matter that requires action will be referred to staff for a report and possible action at a subsequent meeting. Comments will be limited to three (3) minutes.)

3. ELECTION OF OFFICERS

4. APPROVAL OF MINUTES

- A. February 9, 2023, regular minutes (Attachment A)

5. STATUS REPORTS

- A. Individual Commissioner park reports (Attachment B)
- B. FCS staff report on Recreation and Park activities

1. Dave Jaffe – Recreation
 2. Shawn McIntosh – Parks
 3. Don Crow - FCS
- C. Student Commissioner report
D. RUSD Liaison report

6. OLD BUSINESS

- A. Discussion and possible action regarding the Parks and Recreation priority list. (Attachment C)
- B. Update, discussion, and possible action regarding the Approved Vendors for Downtown’s Morning Market Spring Season.

7. NEW BUSINESS

- A. Discussion and possible action regarding a recommendation to City Council to direct staff to prepare and put out a Request for Proposals (RFP) for the design of a BMX pump track and allocate the required funds from the Nevada Palmetto Grove fund.
- B. Discussion and possible action regarding a recommendation to City Council to approve security fencing installation at the Sewell Theater within Prospect Park and allocate up to \$140,000 in funding from the Nevada Palmetto Grove Funds. (Attachment D)
- C. Discussion and possible action regarding the scheduling of Brown Act training with the City Attorney at a future or special meeting.

8. POSSIBLE AGENDA ITEMS FOR NEXT MEETING

9. ADJOURNMENT TO REGULAR MEETING on Thursday, April 13, 2023, at 4:30 P.M.

10. ATTACHMENTS:

- A. February 9, 2023, regular minutes
- B. Commissioner Parks List
- C. Parks and Recreation Priority List
- D. Redlands Theatre Festival Letter

ATTACHMENT A

CITY OF REDLANDS PARKS & RECREATION ADVISORY COMMISSION MINUTES

RYAN JOHNSON, CHAIRMAN
ADAM HEBDEN, COMMISSIONER DOUGLAS GONZALES, VICE-CHAIR
JOANNE LESSARD, COMMISSIONER SCOTT CARLSON, COMMISSIONER
JUSTIN WEEKLEY, COMMISSIONER NIKITA JOS, STUDENT COMMISSIONER

The following information comprises the minutes for a regular meeting of the Parks & Recreation Advisory Commission to be held at **4:30 p.m.** on **Thursday, February 9, 2023**, in the City Council Chambers, 35 Cajon Street, Suite #2.

1. CALL TO ORDER – Attendance. All commissioners were present.

2. PUBLIC COMMENTS

Public comment was received from Jan Orbacher, Mike Eubanks, Debbie Forthun, Monica De La Paz, Christian Jacobson, Zach Thorpe, Kenneth Ford, and Ramon from Don Orange, about the date and times of the Saturday Morning Market.

3. APPROVAL OF MINUTES

A. The minutes of the January 12th, 2022, meeting were approved on a motion by Vice-chair Gonzales, and seconded by Commissioner Weekley. Motion carried unanimously.

4. STATUS REPORTS

A. Individual Commissioner park reports

a. Commissioner Jos gave a report on the general lighting of downtown parks. Commissioner Lessard gave a report on maintenance at Caroline Park and the erosion at Oakmont Park. Chair Johnson gave a report on vendors at Cajon & Highland, vendors leaving trash behind at Prospect Park, and the need for mowing at Jennie Davis Park. Vice-chair Gonzales gave a report on his parks, noting that all looked good. Commissioner Weekley gave a report on Laramie Park and Sylvan Park.

B. FCS staff report on Recreation and Park activities

a. Dave Jaffe gave a report on the fishing derby at Ford Park and the Annual Senior 5k event which will take place along the Orange Blossom Trail. Don Crow gave a report on improvements at Oakmont Park. Monica De La Paz gave public comment about landscaping area by her home and the need for further maintenance.

C. Student Commissioner report

a. Student Commissioner Jos spoke about a school tournament happening over the weekend.

D. RUSD Liaison report

a. Michele Rendler reported on the RUSD Superintendent leaving, a small cheer demonstration between RHS and REV, and a Rube Goldberg competition the district won an award for.

5. OLD BUSINESS

A. Discussion and possible action regarding presentation of the Annual Report to the City Council

a. The Commission requested staff compile the Commission's accomplishments from 2022.

B. Discussion and possible action regarding the Market Morning Policy and Procedures

a. After discussion, a motion was made by Chair Johnson to recommend approval of the changes to the policy to the City Council. Second by Commissioner Weekley. Motion carried 4-1, with Commissioner Lessard dissenting.

C. Discussion and possible action related to the formation of a subcommittee for the review and recommendation of disposition of murals within the City's Community Center (Joint subcommittee with Cultural Arts Commission)

a. Chair Johnson and Vice-chair Gonzales volunteered to be on this subcommittee.

D. Discussion and possible action regarding the Parks and Recreation priority list

- a. *After discussion, a motion was made by Vice-chair Gonzales and seconded by Commissioner Lessard to prioritize the pump track and renovation of Smiley Park. Motion carried unanimously.*

6. NEW BUSINESS

- A. Discussion and possible action regarding the approval of vendors for the March – July season of Downtown’s Morning Market as recommended by the PRC subcommittee
- a. *Samantha Nicole spoke about one of the businesses on East State Street making the decision to close the entirety of the day of the Morning Market. Debbie Forthun spoke about the number of vendors who are selling the same items and the need to decrease that number. Zach Thorpe spoke about the need for weights on the vendor’s tents as well as a quick cleanup and exit of the vendors. Chair Johnson questioned if the parking lot of the mall was still available for public parking. Monica De La Paz spoke about the need to get the vendors out quickly once the market is done. Motion by Chair Johnson to approve vendor list with a maximum of 4 cosmetic vendors chosen by City staff. Second by Commissioner Weekley. Motion carried unanimously.*
- B. Discussion and possible action regarding the donation of the umbrellas from the Orange Street alley after removal
- a. *After discussion, a motion to recommend approval of the donation was made by Commissioner Weekley. Second by Commissioner Lessard. Motion carried unanimously.*
- C. Discussion and possible action regarding the use of Palmetto Grove funds to cover lighting improvements at Prospect Park
- a. *After discussion, Vice-chair Gonzales motioned to recommend use of Palmetto Grove funds in the amount of \$156,172 to fund the remainder of the project. Seconded by Commissioner Weekley. Motion carried unanimously.*
- D. Discussion of a donation request
- a. *Motion to recommend acceptance of the donation of the art piece and placement in Simonds Parkway by Chair Johnson. Second by Commissioner Weekley. Motion carried 4-1, Commissioner Lessard dissenting.*

7. POSSIBLE AGENDA ITEMS FOR NEXT MEETING

- Brown Act training
- Chair and Vice-chair election
- Redlands Bowl audio/visual project update
- Update on parks app

8. ADJOURNMENT TO REGULAR MEETING on Thursday, March 9, 2023, at 4:30 P.M.

ATTACHMENT B

CITY PARKS - PARKS & RECREATION COMMISSIONERS

City Park Facilities	Commissioner	Month Reported
Brookside Park 1630 Brookside Ave	Vacant	
Smiley Park 168 S. Eureka St	Vacant	
Jocelynn Senior Center 21 Grant St	Vacant	
Community Park 1535 N. Church St	Doug Gonzales	
Isreal Beal Park 255 Riverview Dr	Adam Hebden	
The Terrace 106 & 500 E. Colton Ave	Vacant	
Community Center and Senior Center 111 Lugonia Ave	Doug Gonzales	
Texonia Park 1321 Texas St	Doug Gonzales	
Crafton Park 601 N. Wabash Ave	Adam Hebden	
Ed Hales Park 101 E. State St	Justin Weekley	
Caroline Park 206 & 320 W. Sunset Dr	Jo Lessard	
Sylvan Park 730 Chapel St	Justin Weekley	
Heritage Park 11126 Iowa St	Ryan Johnson	
Jennie Davis Park 923 W. Redlands Blvd	Ryan Johnson	
Sports Park 1790 N. Dearborn St	Ryan Johnson	
Oakmont Park 31212 Sutherland Dr	Jo Lessard	
Ford Park 955 Parkford Dr	Adam Hebden	
Prospect Park 352 Prospect Dr	Ryan Johnson	
Laramie Park N. Lincoln St. & Laramie Ave	Justin Weekley	
Centennial Park Riverview Dr. btw Orange & Riverbend	Jo Lessard	

Updated as of 11/04/2022

ATTACHMENT C

Parks & Recreation Priority Project List 3.06.2023

Priority 1-10	Project Name	Project Description	Cost	Grants	Grant Status	City District	Target Age	Adds Revenu	Project Status	Project Site	Notes
1	Pump Track	Install new pump track in the city.	\$400k - 1.2 million					FALSE	Staff have researched the Temecula pump track.	Sylvan Park	Commissioner Weekly a proponent of this; suggested that there be a 'test' version of this made from dirt.
2	Overdue Smiley Park Updates	Upgrade range of facilities and amenities in Smiley Park.				1	All	FALSE		Smiley Park	
3	Overdue Texonia Park Updates	Upgrade existing facilities including sidewalks.				2	All	FALSE		Texonia Park	
3	Overdue Jenny Davis Park Renovation	Update upates to Jenny Davis Park						FALSE			Assessible; potential, but has no purpose- disabled veterans orienteted park;
3	Caretaker House	Fully rennovate caretaker house and grounds.						TRUE	Not started	Sylvan Park	
3	Small Splash Pad 1	Install small scale splash pad.	100-250k			2	0-12	FALSE	Researched 092622; Presentation from Vortex 081122	Texonia Park	
3	Small Splash Pad 2	Install small scale splash pad.	100-250k				0-12	FALSE	Researched 092622; Presentation from Vortex 081122	Brookside Park	
4	Fire Garden Regeneration	Updated ADA parking space and sidewalk to enable regeneration of the fire garden.	\$100k					FALSE		Ford Park	
4	Park Wifi	Extend city wi-fi network to Ed Hales, Smiley Park, Jenny Davis Park, and others.	Unknow n					FALSE		Multiple Parks	
4	Additional Basketball Court at Community Center	Install additional basketball court						FALSE		Community Center	One for rec and not appointments
4	Texonia Park Stadium	Install stadium at Texonia Park.						FALSE		Texonia Park	
4	Texonia Park Lighting	Install new lighting for basketball courts.						FALSE		Texonia Park	
4	Texonia Community Garden	Install new community garden for park.						TRUE		Texonia Park	

4	Smiley Park Benches	Install additional benches at Smiley Park						FALSE		Smiley Park	
4	Community Garden	Install new community garden site.						TRUE		Heritage Park	
4	Complete Redlands Bluffs	Plan and complete Redlands Bluffs Trail						FALSE			
5	Ford Park Lighting	Install new lighting at dog park.						FALSE		Ford Park	
5	Ford Park Trees	Install shade trees at dog park and playground.				4	All	FALSE		Ford Park	
6	Additional Pickle Ball Courts	Install additional pickle ball courts				4		FALSE	Staff have researched cities who have installed pickle ball courts.	TBD (suggestions inc. Jennie Davis, Smiley, Sylvan).	
9	Full-Scale Aquatic Center	Plan and install new aquatic center	\$1 million			TBD	All	TRUE	Separated out from splash pad for now 5/12/22	TBD	
9	Peforming Arts Center	Plan and install new performing arts center						TRUE			

ATTACHMENT D



March 6, 2023

Mr. Chris Boatman, Director
Facilities and Community Services Department
City of Redlands
35 Cajon Street, Suite 22
Redlands, California, 92373

Dear Mr. Boatman:

The Redlands Theater Festival would like to make a formal request for security fencing to be installed around the theater area in Prospect Park. To protect our equipment, sets, and belongings, as well as our Company members and patrons, we believe a fence that surrounds the theater area is the best solution to curbing the recent vandalism and harassment we have experienced. We have been working closely with your staff on the style, height, and footprint of the fence that would enclose our sets, seating areas, tech booth, concessions area, stored equipment, and the back of the ticket booth. We feel this addition to the facility would assist greatly in the way our organization is managed and perceived, helping us to continue to provide quality theater and arts to Redlands for years to come.

Very sincerely,



Allan D. Griesemer, President
Redlands Theater Festival