



CITY OF REDLANDS  
MUNICIPAL UTILITIES/PUBLIC WORKS COMMISSION

**APPROVED**  
**@ MUPWC'S**  
**SPECIAL MEETING**  
**ON FEB. 25, 2019**

SPECIAL MEETING MINUTES

Monday, February 11, 2019, at 4:00 pm  
Civic Center, 35 Cajon Street, Suite 15A

A. Call to Order and Roll Call

The special meeting of the Municipal Utilities/Public Works Commission (Commission) was called to order by Commissioner Landis at 4:15 pm with four commissioners present except Adekunle Ojo, R. Brad Thoms, and Norm Miner. Below is the list of Commissioners and staff present at the meeting and any public who signed in.

Commissioners Tim Landis, Steve Stockton, Richard Hernandez, and Bill Bayne; City staff Municipal Utilities and Engineering Director Paul Toor, Municipal Utilities and Engineering Deputy Director Savat Khamphou, Senior Project Manager Ross Wittman, Utilities Operations Manager Kevin Watson, Wastewater Superintendent Ron Kisling, and Senior Administrative Technician Jane Weathers.

B. Continued Business

- a. Recommendation to City Council – Wastewater Treatment Plant Facility Assessment and Design

Following a thorough discussion of the status of the City's Wastewater Treatment Plant (WWTP) and the preliminary assessment that has been completed, **Commissioner Bayne made a motion to recommend to City Council to initiate the professional engineering services for the Wastewater Treatment Plant design to Parsons Water & Infrastructure, Inc. in accordance within the negotiated scope of work. Upon completion of the preliminary assessment, the Commission further requested staff present the proposed final design to the Commission for their review and recommendation to City Council. Commissioner Bayne's motion was seconded by Commissioner Hernandez and approved unanimously.**

Prior to the motion and earlier in the discussion regarding the cost for the assessment, the Commission requested the contract have a not to exceed amount. Additionally, funding for the depreciation of the WWTP, inclusive of current needs to rehabilitate the plant comprehensively or phased approach, was discussed with regard to needing to proceed with a rate study concurrent with the assessment. Updates would be provided to the Commission on the status of the WWTP, work with the proposed consultant, and any further coordination for a rate study.

C. Public Comment - (for items not listed on this agenda, but within the jurisdiction of the Commission. Note that no general discussion of such items, or action on such items may be taken by the Commission. At this time, the Commission will provide an opportunity

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for the public to address them on the subject which is scheduled on this notice. Please limit your comments to three (3) minutes).  
There were no public comments.

D. Adjournment

The meeting was adjourned at 5:17 pm.

*Jane Weathers*

Jane Weathers, Senior Administrative Technician