

CITY OF REDLANDS
MEASURE T OVERSIGHT COMMITTEE
Special Meeting of May 19, 2021
MINUTES

Present:	<u>Committee Members</u>	<u>Staff</u>
	Toni Momberger, Chairperson	Charles Duggan, City Manager
	Steven Chapman, Vice Chairperson	James Garland, Fiscal Manager
	Ruth Cook, Secretary	Danielle Garcia, Mgmt. Services Director
	Rich Smith	
	Brent Fuller	
	Shelli Stockton	
Absent:	Eddie Sanchez	

- 1. CALL TO ORDER:** The meeting of the Measure T Oversight Committee was called to order at 5:05 pm with a full quorum of committee members.

As this public meeting was conducted using Zoom, the name of any guests present on the phone line were not available.

A brief discussion followed regarding the start time of the meeting. Some committee members were not present and some had to leave early. The Zoom meeting invite indicated a 4:30 pm start time for the committee members, but the public meeting notice was for 5:00 pm. The 4:30 start time was done to provide ample time for sign-on and microphone testing before the meeting started, but inadvertently lead to confusion.

- 2. PUBLIC COMMENT:**

One written public comment was received from Mr. Dennis Bell requesting to know where the minutes from the Committee's last meeting were posted and verifying that such minutes were being taken. Mr. Bell went on to comment regarding the nature of the budget presentation that was provided to Council on May 18, 2021 and also questioned the format with which the budget presentation would be provided during this meeting of the Oversight Committee.

- 3. NEW BUSINESS**

- A. Presentation of the City Manager's Proposed Budget - Measure T for Fiscal Years 2020-21 and 2021-22 –*

A presentation was made to the Committee by City Manager Duggan and Ms. Garcia. City Manager Duggan outlined the budget landscape, beginning with the economic climate that hampered FY 2020-21 budget planning, the rebuilding goals of the FY 2021-22 budget and gave an overview of future year planning, including the introduction of biennial budgeting and a six-year strategic plan. These all influence the City Manager's recommended budget for FY 2021-22.

The ballot language was reviewed as well as the Municipal Code sections relevant to the Committee's duties and responsibilities. Revenue projections and planned spending for FY 2020-21 were reviewed. Spending included additional public safety staffing at mid-year, public safety vehicles and facility improvements, as well as improvements for Library, Animal Shelter

and Fire Station facilities. In total, roughly \$2.9 million in spending was proposed for use of Measure T revenues (of the same amount).

For FY 2021-22, revenue projections were estimated at approximately \$13 million. Planned spending was presented in four categories:

- Restoring positions that were cut from the previous budget
- Restoring non-staffing cuts (services, equipment & supplies)
- Enhancement to service levels
- Spending on capital equipment/improvements and additions to reserves

A copy of the presentation is attached to the Minutes as Attachment A. The details of spending in these categories can be found in this presentation and includes projects such as restoring Library hours to pre-pandemic levels, equipment leases for the Police Department, the purchase of 3 fire engines and the addition to reserves for sidewalk repair and homelessness/public safety.

The presentation concluded with a review of the remaining budget calendar and a question & answer session.

B. Discussion and possible action relating to a recommendation to the City Council regarding the City Manager's Proposed Budget - Measure T for Fiscal Years 2020-21 and 2021-22–

Members of the Committee discussed the budget, including the information on future plans for addressing issues of homelessness, a public safety building, and the amount of General Fund reserves.

It was moved and seconded to recommend the City Manager's Proposed Budget to City Council as it relates to expenditures from Measure T and approved.

At this point, Committee Member Stockton had to take her leave of the meeting to attend another meeting.

C. Discussion and possible action relating to future meetings –

The Committee discussed the need to meet in future months during the remaining calendar year. Ms. Garcia discussed the timing of audited financials being available for the Committee to review. The timing of those reports is anticipated in January 2022 after the audit is completed.

During this discussion, a quorum was lost for a period of 5 minutes while Committee Member Fuller had to temporarily excuse himself from the meeting to respond to a call-out from Fire Dispatch. When he returned to the meeting shortly thereafter, the quorum resumed.

It was moved and seconded to reconvene the Committee to a date in January and approved.

5. 6:05 P.M. - Adjournment. No future meeting date set.