

**CITY OF REDLANDS
MEASURE T OVERSIGHT COMMITTEE
Organizational Meeting of April 27, 2021
MINUTES**

Present:	<u>Committee Members</u>	<u>Staff</u>
	Ruth Cook (District 1)	Janice McConnell, Asst. City Manager
	Eddie Sanchez (District 2)	James Garland, Fiscal Manager
	Steven Chapman (District 3)	Danielle Garcia, Mgmt. Services Director
	Toni Momberger (District 4)	
	Shelli Stockton(District 5)	<u>City Council</u>
	Brent Fuller (Bargaining Unit)	Paul Foster, City Council Member
	Rich Smith (Bargaining Unit)	

- 1. CALL TO ORDER:** The first meeting of the Measure T Oversight Committee was called to order at 5:00 pm with a full quorum of committee members.

As this public meeting was conducted using Zoom, the name of any guests present on the phone line are not available.

A few housekeeping items and a roundtable introduction followed.

- 2. SELECTION OF OFFICERS:**
Ms. McConnell provided an overview to the committee members on the process for selection of officers for the committee.

The committee was asked to nominate members to service as chairperson, vice chairperson and secretary for the committee.

It was moved and seconded to appoint Ms. Momberger as the Chairperson and approved unanimously.

It was moved and seconded to appoint Steven Chapman as the Vice Chairperson for the Measure T Oversight Committee and approved unanimously.

It was moved and seconded to appoint Ms. Cook as the Secretary for the Measure T Oversight Committee and approved unanimously.

- 3. PUBLIC COMMENT**

There was no public comment submitted in accordance with the instructions provided in the meeting agenda.

- 4. NEW BUSINESS**

A. *Background and history on Measure T –*

A brief presentation was made to the Committee by Council Member Foster, providing background information from his perspective as Mayor during the initial research & outreach phases, as well as the ongoing public interactions and the City's approach to gaining support from the community.

Council Member Foster's overview included references to the budgetary reductions experienced as a result of the Great Recession (2009 – 2012) as well as more recent reductions that resulted from the uncertainty of the COVID-19 pandemic. In both instances, significant cuts were made to the budgets for Police and Fire services. In addition to cuts in these areas, there was also a lack of funding for facilities in public safety, park services and basic general services, and efforts to address homelessness.

The main intent for the revenue raised from the Measure T sales tax was to restore these reductions in critical service areas. Once that end was achieved, to the extent possible, there were secondary priorities that were also discussed as valued by the community. These included: Library services, animal shelter services, trees, parks, sidewalks and sport park facilities.

B. *Overview of the duties and responsibilities of the Measure T Oversight Committee –*

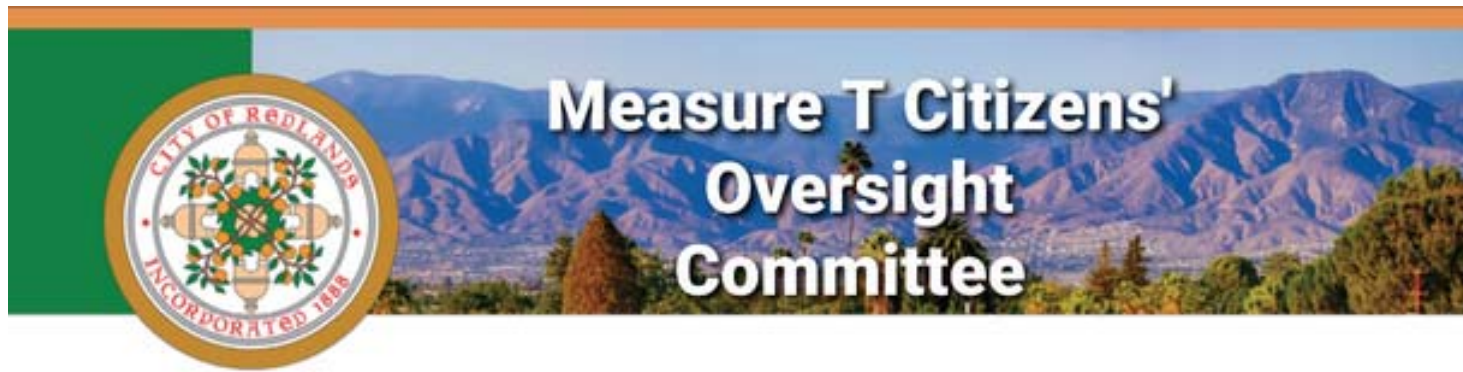
Danielle Garcia provided an overview of the Committee's role and responsibilities concerning the Measure T sales tax revenue and expenditures. A copy of the presentation is attached to the Minutes as Attachment A.

C. *Review of the Fiscal Year 2021-22 Budget Schedule & the Oversight Committee's Schedule –*

Ms. Garcia also provided a review of the upcoming budget meetings of the City Council as well as the date for the next Measure T Oversight Committee meeting. These dates are included as the last slide in Attachment A.

5. **5:55 P.M. - Adjournment to next special meeting: May 19, 2021, 5:00 PM, via Zoom.**

ATTACHMENT A
OVERVIEW OF MEASURE T COMMITTEE
DUTIES & RESPONSIBILITIES
&
BUDGET CALENDER



Duties & Responsibilities Overview

Agenda Item 4.B.

April 27, 2021



Duties & Responsibilities:

- The committee shall advise the City Council regarding the use of transactions and use tax revenue according to the priorities set forth in each fiscal year adopted budget.



Duties & Responsibilities (cont'd):

- Review, on an annual basis, the City's expenditure of revenues received from the 1% transactions and use tax (TUT) imposed by Measure T;



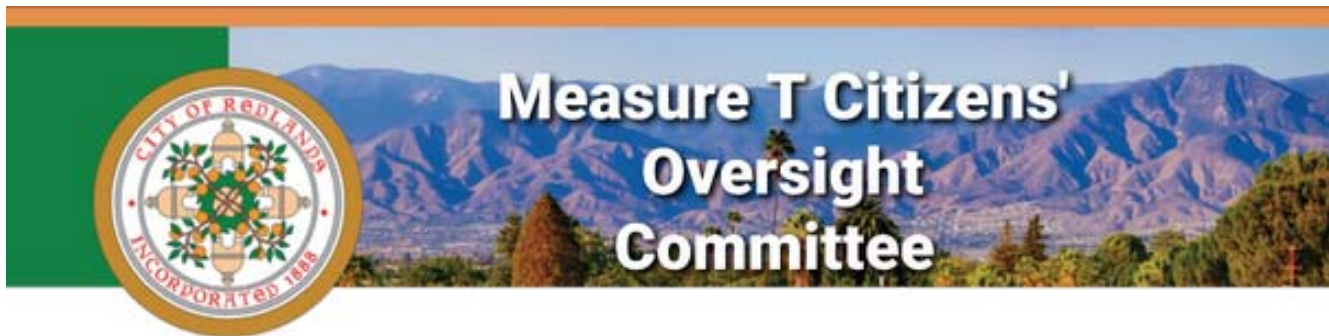
Duties & Responsibilities (cont'd):

- Act in an advisory capacity to the City Council in all other policy matters pertaining to Measure T funds;



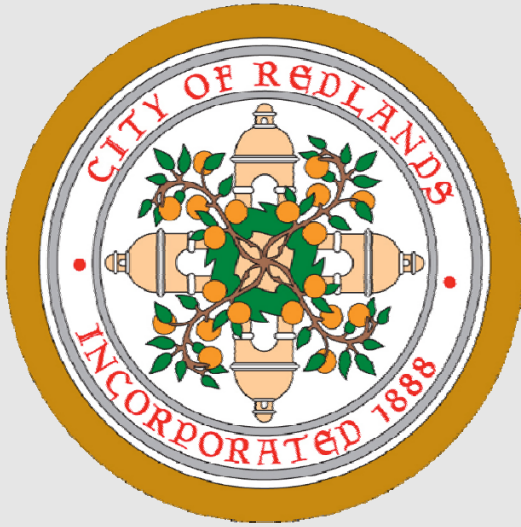
Duties & Responsibilities (cont'd):

- Present an annual written report to the City Council, which shall include a summary of the committee's proceedings and activities during the most recent review period.



The annual report shall include a response to the following questions:

1. Does the current audited financial information reflect that Measure T revenue was collected and appropriately spent in accordance with the City's corresponding fiscal year budget plan?
2. Does the City's most recently adopted general fund budget promote and maintain the City's core services, including public safety?"





Fiscal Year 2021-22 Budget Schedule:

Date	Item
Wednesday, May 5	Distribution of proposed budget to City Council
Thursday, May 6	Council Budget Workshop for Department Budget Presentations
Tuesday, May 18	Budget presentation at regular City Council Meeting
Wednesday, May 19	Measure T Oversight Committee
Tuesday, June 1	Continued budget discussion and possible adoption at regular City Council Meeting

