

CITY OF REDLANDS

LIBRARY BOARD OF TRUSTEES

MEETING AGENDA

Friday, May 19, 2023

8:00 A.M.

A.K. SMILEY PUBLIC LIBRARY CONTEMPORARY CLUB

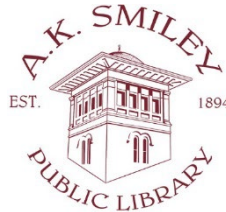
173 S. Eureka Street

Redlands CA 92373

Bill Hatfield
PRESIDENT

Rosa Gomez
VICE PRESIDENT

Marty Davis
TRUSTEE



Bill Hardy
TRUSTEE

Kate Pretorius
TRUSTEE

Don McCue
LIBRARY DIRECTOR

The following information comprises the agenda for a special meeting of the A.K. Smiley Public Library Board of Trustees.

- I. Call to order – Bill Hatfield
- II. Public Comment
(At this time, the Library Board will provide an opportunity for the public to address them on any subject, within the jurisdiction of the Library Board, which is not already scheduled on this agenda. However, any matter that requires action will be referred to staff for a report and possible action at a subsequent meeting. Comments will be limited to three {3} minutes.)
- III. Discussion and possible action regarding Fiscal Year 2023/2024 City Budget and biennium budget review
- IV. Discussion and possible action regarding relationship between Library and City
 - A. State of California Education Code
 - B. Smiley Library Manager Responsibilities
- V. Discussion and possible action regarding the 5-Year Strategic Plan and preliminary findings
- VI. Discussion and possible action regarding the California State Library Building Forward Grant
- VII. Museum of Redlands
 - A. Discussion and possible action regarding the Memorandum of Understandings between RHMA and the Smiley Library
- VIII. Overview of Library Operations, Presented by Don McCue, Library Director
 - A. Library Infrastructure
 - i. Discussion and possible action regarding tile repair / replacement throughout library.
 - ii. Termite Tenting
 - iii. Landscaping
 - B. Censorship Issues
 - C. Discussion and possible action regarding library fees and fines structure.
 - D. Discussion and possible action regarding analysis of Circulation and Attendance
 - E. Report on Databases usage and statistics
 - F. Discussion and possible action regarding School Library Card Project
 - G. Discussion and possible action regarding Summer Reading / Meals Program

- H. Report on IT
- I. Discussion and possible action regarding social media
- J. Discussion and possible action regarding Library Outreach to Ethnic and Cultural Groups
 - i. Dia de los Muertos Committee
 - ii. Mexican Independence Day
 - iii. Offsite School Visits and other opportunities
 - iv. Black History Month
 - v. Mandarin Language Outreach
 - vi. Hindi Language Outreach
 - vii. Vietnamese Language Outreach
- K. Discussion and possible action regarding Adult Literacy Program
- L. Library Security Issues
- M. Discussion and possible action regarding Smiley Heritage Tours
- N. Discussion and possible action regarding Friends of the Library issues including budget
- IX. Board of Trustees
 - A. Discussion and possible action regarding the Trustee Handbook.
 - B. Discussion and possible action regarding Trustee Recruitment, Development and Terms.
- X. Recess Library Meeting to Closed Session
 - A. Personnel evaluation of Library Director
- XI. Reconvene Library Meeting
- XII. Closed Session Report
- XIII. Adjournment
 - The next regular meeting of the Library Board of Trustees will be held on Tuesday, June 13, 2023.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact Goutam Dobey of the Municipal Utilities and Engineering Department at (909) 798-7584, Ext. 2. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)