



Joslyn Senior Center
 21 Grant St., Redlands, CA 92373
 Phone (909) 798-7550 shaynes@cityofredlands.org

Vendor Agreement Joslyn Holiday Craft Fair 2019

RESERVATIONS:

Reservations are made on a first come first serve basis. A vendor agreement must be completed, approved and paid prior to the event date in order to secure the reservation. Vendors may choose from renting a 2X6 table for \$20.00 or bring your own table for \$10.00. Please fill out the application below and fax or mail it to the Redlands Community Senior Center.

REFUNDS:

For a full refund all cancellations must be made 7 days in advance of the reservation date. No refunds will be given after that

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|-------------------------------|-----------------------------------|---------------------|--|
| Craft Fair Reservation | Saturday, October 21, 2019 | | |
| DONATION: | | | |
| NAME OF ORGANIZATION: | | | |
| CONTACT PERSON: | | | |
| CONTACT PHONE NUMBER: | | CELL NUMBER: | |
| ADDRESS: | | | |
| CITY: | | ZIP: | |
| EMAIL ADDRESS: | | | |
| DESCRIPTION OF SERVICE | | | |

Applicant hereby acknowledges that he/she understands, and will comply with all rules pertaining to use of the Joslyn Senior Center facilities. Applicant hereby assumes all responsibility to leave the facility in as neat and clean condition as found. No alcohol is to be provided or served on City of Redlands premises. All payments and deposits are due, in full, two weeks prior to the event date in order to secure the reservation. All cancellations must be made 14 days in advance of the reservation date. All refunds, except cleaning deposit, shall be subject to a ten percent (10%) administrative fee. Time used in excess of the rental agreement may be deducted from the reservation deposit. The cleaning fee will be reduced by \$20.00 per hour for staff clean-up. Applicant agrees to hold harmless and indemnify the City of Redlands, California, from any and all liability, except for that liability arising as a result to the sole negligence of the City, For the injury to persons or property occurring

as a result of this activity and agrees to be liable to said City for any and all damages to any room, equipment and/or furniture owned or controlled to the City, which results from the activity of permittee for is caused by a participant in said activity. Applicant acknowledges that this reservation is subject to immediate cancellation by any Police Officer or agent of the City of Redlands upon determination of a violation of the Redlands Municipal Code or in times of declared emergencies. I/We agree to abide by and enforce the rules and regulations of the City of Redlands and verify that I/We have read the above rules and regulations.

 Applicant Signature / Date

OFFICE USE ONLY

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|-----------------------|---------------------|
| RECEIPT NUMBER | TABLE NUMBER |
|-----------------------|---------------------|