



**CITY OF REDLANDS
HUMAN RELATIONS COMMISSION**

**Redlands Senior Center
111 W Lugonia Ave, Redlands CA 92374
Saturday, January 27, 2018. 8 am**

MINUTES

PRESENT: Gretchen Andrews, Judith Ashton, Prachi Asher, Edward Gomez, Shaheen Zakaria, Yulissa Navaro

ABSENT: Gail Howard, Evelyn Maldonado, Roy Williamson, Paul Barich, Jon Harrison

GUEST: Ashely Samaan, Rachel Tolber, Mario Saucedo

I. Call to Order, Roll Call

A quorum was established. The meeting opened at 8:26 am.

II. Approval of the Minutes – July, September, and November 2017

July, September, and November minutes were reviewed and accepted as written.

III. Public Comment

At this time, the Human Relations Commission will provide an opportunity for the public to address them on any subject, within the jurisdiction of the Human Relations Commission, which is not already scheduled on this agenda. However, any matter that requires action will be referred to staff for a report and possible action at a subsequent Human Relations Commission meeting. Please limit your comments to three (3) minutes.)

This item is reserved for petitions from the floor regarding topics that do not appear on the agenda. The comments may be received; however the Brown Act prevents action.

No comments from the public.

IV. Presentations/Discussion

No presentations or discussions.

V. Reports

a. Chairperson's Report

Ms. Andrews gave updates on several activities that HRC Commissioners engaged in.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact Jason Montgomery of Municipal Utilities/Engineering Department at (909) 798-7584 ext. 5. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.
(28 CFR 35.102-35.104 ADA Title II)

NOTE: Any writings or documents distributed to a majority of the Human Relations Commission regarding an open session agenda item less than 72 hours before this meeting are available for public inspection at the Redlands Police Department, 300 Cajon Street, Redlands, CA.

b. Committee Reports

Youth & Education (G. Howard/A. Samaan)

Annual Block Party went well. The cookie decorating event may have to be redesigned to ensure we have an engaging activity for visitors to the event.

Shop with a Cop had around 100-125 children attend. Close to 150 volunteers showed up to help. Each child had approximately \$125 to spend on gifts. Thousands of dollars were raised.

Social Justice (G. Andrews)

HRC partnered with 2nd Baptist Church for their Juneteeth event scheduled for this June.

Community Service/Public Relations (R. Venegas/E. Maldonado)

No Report

c. Commissioner’s Reports

Ms. Ashton reported the Synagogue in Redlands will be hosting a Mitzvah Day.

Ms. Asher reported that in February we will have a vacancy on the commission. We have a new student member, Ms. Navarro who joined us in January (in place of Ms. Samaan). We are still having issues with the email distribution list. The HRC has a remaining budget of approximately \$800 and Bylaws will be updated at the July meeting. In October we will have three commission members’ terms expiring. They may have an option to renew their commission.

VI. Old Business

VII. New Business

a. Review of 2017 goals and accomplishments

The commission reviewed the three goals set for 2017. All three goals were accomplished.

Increase frequency of meetings. Additional meetings will be scheduled as needed. Closed.	HRC Booth at Independence Day event at Sylvan Park. Complete. HRC hosted a booth which was attended well.	Charter of Compassion. Complete. After some challenges, the Mayor signed the charter of compassion.
--	---	---

b. New meeting time and date for 2018

The committee voted to schedule the HRC meetings to 2nd Monday of every other month. Since the November meeting falls on Veterans’ Day, that meeting will be moved to November 5, 2018. 2018 meeting dates are as follows:

January 27, 2018 (8 am) – Special Meeting Annual Retreat

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact Jason Montgomery of Municipal Utilities/Engineering Department at (909) 798-7584 ext. 5. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

(28 CFR 35.102-35.104 ADA Title II)

NOTE: Any writings or documents distributed to a majority of the Human Relations Commission regarding an open session agenda item less than 72 hours before this meeting are available for public inspection at the Redlands Police Department, 300 Cajon Street, Redlands, CA.

March 12, 2018 (5:45 pm) – Regular Meeting
 May 14, 2018 (5:45 pm) – Regular Meeting
 July 9, 2018 (5:45 pm) – Regular Meeting
 September 10, 2018 (5:45 pm) – Regular Meeting
 November 5, 2018 (5:45 pm) – Regular Meeting
 Ms. Asher will confirm with the city clerk on the availability of the meeting rooms.

c. Goals for 2018

The commission has an exciting and an aggressive agenda for 2018.

Coffee with Council

Each commissioner will commit to attending one coffee with council event. The schedule is as follows:

Date	Location	Commissioner assigned
2/24/2018 9am	Olive Ave Market	Ms. Andrews
4/21/2018 9am	Stell Coffee & Tea Company	Ms. Asher
6/16/2018 9am	Cuca's Mexican Food	Mr. Gomez
9/15/2018 9am	Olive Ave Market	Ms. Ashton
11/17/2018 9am	Senior Community Center	Ms. Navarro

City Council Member Outreach

Each commission will commit to reaching out to each Council Member to reiterate the importance of the Human Relations Commission and update them on the work the council is doing. (Outreach can be via phone, email, in person, attending city council meetings or any other appropriate contact). Team assignments:

Mayor Paul W. Foster	Ms. Navarro
Mayor Pro Tem Paul Barich	Ms. Asher
Council Member Jon Harrison	New Member
Council Member Eddie Tejada	Mr. Gomez
Council Member Toni Momberger	Ms. Ashton
Police Chief Chris Catren	Ms. Andrews
Fire Chief	Ms. Andrews
City Manager N. Enrique Martinez	Dr. Zakaria
City Attorney Dan McHugh	Dr. Zakaria

Themes for each meeting. Commissioners will invite subject matter experts to each meeting. Presenters will have 3-4 minutes to present on their topics.

March	Homeless prevention, awareness
May	Mental Health awareness
July	World Peace, Global Unity
September	Education System, Special Needs, School Violence, Sexual Assault
November	Impact of Social Media

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact Jason Montgomery of Municipal Utilities/Engineering Department at (909) 798-7584 ext. 5. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.
 (28 CFR 35.102-35.104 ADA Title II)
 NOTE: Any writings or documents distributed to a majority of the Human Relations Commission regarding an open session agenda item less than 72 hours before this meeting are available for public inspection at the Redlands Police Department, 300 Cajon Street, Redlands, CA.

Other action items broken down by completion timelines and Commissioner assignments:

3 Months	6 Months	9 Months	12 Months
Procure T-shirts and visiting cards for new commissioners. Ms. Andrews	Provide HRC support for the Hunger Walk. June 2, 2018 Ms. Ashton	HRC to host booth (Compassion Games) at the 4 th of July Event at Sylvan Park. Dr. Zakaria Ms. Navarro	Coffee with Council. See schedule above. All
Get guidance on HRC social media outreach and our budget. Ms. Asher	Provide HRC support for Juneteeth Event. June 16, 2018 Ms. Andrews	HRC support for Common Visions Coalition's Little Library Project All	Presenting the HRC at Pubtalks. Ms. Ashton
Create and schedule an orientation program for the commission. Ms. Andrews	Provide HRC support for Mayor's Prayer Breakfast. All		Outreach to each City Council member and other city officials. See assignments above. All
Create a theme for each meeting and invite speakers. See schedule above. All			
Organize the Cezar Chavez Breakfast (3/31) Mr. Gomez			

VIII. Staff Report

Lieutenant Tolber gave an update to the commission on behalf of Officer Williamson. She can help with some of our administrative challenges.

IX. Adjournment

The meeting adjourned at 12:01 pm. The next meeting will be held on March 12, 2018 5:45 pm at the City Council Chambers.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact Jason Montgomery of Municipal Utilities/Engineering Department at (909) 798-7584 ext. 5. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.
(28 CFR 35.102-35.104 ADA Title II)
NOTE: Any writings or documents distributed to a majority of the Human Relations Commission regarding an open session agenda item less than 72 hours before this meeting are available for public inspection at the Redlands Police Department, 300 Cajon Street, Redlands, CA.