



**CITY OF REDLANDS  
REDLANDS MUNICIPAL AIRPORT**

**VEHICLE GATE ACCESS CONTROL CARD APPLICATION**

<b>Name of Applicant:</b>			<b>Type:</b>		<b>Term:</b>	
Last _____ First _____ MI _____			New <input type="checkbox"/> Renewal <input type="checkbox"/>		Annual <input type="checkbox"/> Temporary <input type="checkbox"/>	
<b>Street Address:</b>		<b>City:</b>		<b>State:</b>	<b>Zip:</b>	
Mailing Address: <input type="checkbox"/> same as Street Address		<b>City:</b>		<b>State:</b>	<b>Zip:</b>	
<b>Phone #:</b>		<b>Cell #:</b>		<b>Work #:</b>		
<b>Email:</b>				<b>Date of Birth:</b>		
<b>Driver's License Number:</b>		<b>State:</b>		<b>Expiration Date:</b>		
<b>Temporary Access Card:</b>		<b>Start Date:</b>	<b>End Date:</b>	<b>Reason:</b>		
<b>Pilot and/or Aircraft Owner:</b>			<b>Pilot:</b>	<b>Aircraft Owner:</b>		
				Yes <input type="checkbox"/> No <input type="checkbox"/>		
<b>Airplane Make:</b>		<b>Airplane Model:</b>		<b>Color:</b>	<b>Tail Number:</b>	
<b>Tie-Down Location/FBO:</b>			<b>Hanger Number:</b>	<b>Space Number:</b>		
<b>Business Owner/Employee:</b>		<b>Business Owner:</b>		<b>Employee:</b>		
		Yes <input type="checkbox"/> No <input type="checkbox"/>		Yes <input type="checkbox"/> No <input type="checkbox"/>		
<b>Business/FBO name:</b>		<b>Type of Business:</b>		<b>Location at Airport:</b>		
<b>Service or Delivery Business:</b>						
<input type="checkbox"/> SUNDAY <input type="checkbox"/> MONDAY <input type="checkbox"/> TUESDAY <input type="checkbox"/> WEDNESDAY <input type="checkbox"/> THURSDAY <input type="checkbox"/> FRIDAY <input type="checkbox"/> SATURDAY						
<b>Need Access:</b>		<b>Name of Contact Person:</b>			<b>Phone Number:</b>	
_____ to _____						
AM		PM				
<b>Primary Cardholder (if applicable):</b>						
<b>Additional Information:</b>						
<p>I hereby affirm that I will cooperate with any reasonable request from the City's Airport Manager or staff regarding vehicle use or operation at the airport. I shall immediately report any loss or theft to this access card to the City of Redlands Quality of Life Department. I further affirm that all information submitted in the application is true and correct. I understand that this card may be revoked at any time.</p>						
<b>Signature of Cardholder:</b> _____					<b>Date:</b> _____	
<i>Official Use Only</i>		<b>Completed By:</b>			<b>Date:</b>	
<b>Card # issued:</b>						



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**RULES AND REGULATIONS FOR USE OF VEHICLE GATE ACCESS CONTROL CARD**

Airport Rules and Regulations, Redlands Municipal Code, Chapter 12.56. A copy of this code may be viewed at the City of Redlands municipal Code website at [www.ci.redlands.ca.us/plans/municipal\\_code.htm](http://www.ci.redlands.ca.us/plans/municipal_code.htm)

1. All applicants shall complete the Vehicle Gate Access Control Card Application form and submit the form to the Quality of Life Department with all required data and information for review and processing. All blanks on the application shall be completed. If a particular field is not applicable, the applicant shall so indicate by placing N/A in the blank. Applicant shall allow two working days for processing. (Please note City offices are closed every other Friday).
2. All applicants shall provide adequate photo identification such as a valid driver’s license as proof of identification. Photo identification cards shall be photocopied for the file.
3. All applicants shall provide proof of the need to be permitted access to Redlands Municipal Airport.
4. All applicants approved for access shall be required to pay the appropriate card fee and deposit as may be determined from time to time by resolution adopted by the Redlands City Council. Pursuant to Resolution No. 6451, the following fees are in effect:

<b>New Annual Card -</b>	<b>\$25.00</b>	<b>Renewal of Annual Card -</b>	<b>\$15.00</b>
<b>Replacement Card -</b>	<b>\$15.00</b>	<b>Temporary card -</b>	<b>\$10.00</b>
<b>Multi-User Replacement card -</b>	<b>\$10.00</b>	<b>Renewal of Multi-User Annual card -</b>	<b>\$10.00</b>

5. All annual Vehicle Gate Access Control Cards shall be issued for one year. Fees will not be prorated. It shall be the applicant’s responsibility to renew their Vehicle Gate Access Control Card prior to the expiration date. Multi-year renewals are not allowed.
6. Temporary cards may be issued for periods not to exceed four months.
7. Any applications for applicants under the age of 18 shall be co-signed by a parent or legal guardian.
8. Not all applicants may be granted 24-hour, 7 days a week access. Airport access will be limited to a period in which actual usage is required.
9. The applicant shall immediately report any loss or theft of the Vehicle Gate Access Control Card to the Quality of Life Department by contacting (909) 798-7655 or (909) 798-7551 ext. 7.
10. The applicant agrees to observe the 10 mph vehicle speed limit and to operate their vehicle in a safe and courteous manner while on airport property. **Initial (\_\_\_\_\_)**
11. The applicant agrees to yield to aircraft. **Initial (\_\_\_\_\_)**
12. The applicant will not store any vehicle on airport property and agrees to notify the Quality of Life Department at (909) 798-7655 when their vehicle will be on airport property for more than 96 hours. **Initial (\_\_\_\_\_)**

*All information submitted shall be maintained by the Quality of Life Department. For official use only.*

**Applicant Signature:**

**Date:**