

City of Redlands  
2015-2016  
Adopted Budget

**Municipal Utilities and Engineering**

**Mission Statement:**

Provide impeccable service to our community through professionalism, integrity, accountability, quality, transparency, dedication, collaboration and innovation. Municipal Utilities and Engineering Department plans, builds, and maintains Redland's physical and environmental infrastructure for the residents, businesses and visitors of the City, making it a sustainable and desirable place to live, work, invest and visit.

The Municipal Utilities & Engineering Department (MUED) is responsible for providing the following major services to the City and its residents:

- Water production and water distribution administration and operation
- Non-potable water distribution administration and operation
- Wastewater collection, treatment, and disposal administration and operation
- Engineering review and inspection of development proposals for compliance with City codes, standards and other governmental requirements relating to land subdivisions, grading, drainage, public improvements within the City right of way and transportation matters
- Management, rehabilitation, and replacement of public improvements, such as, water mains, sewer mains, storm drains, streets, traffic signals, etc. to provide continued reliable service to the community
- Development and construction of new public facilities to protect and enhance community quality of life
- Optimize the total cost of ownership of City's physical assets
- Effectively manage regulatory compliance by ensuring all MUED procedures, as well as MUED and vendor practices, are consistent with all related codes and regulations

To provide these services MUED is organized into several divisions which include land development, capital improvement engineering services, regulatory compliance, water and wastewater operations, administration, and customer service/utility billing

The administrative and general budget programs support each department function. All engineering and utilities operations are coordinated for efficient use of City resources. Municipal Utilities & Engineering has a total of 105 full-time authorized positions.

**Departmental Goals:**

- Preservation of City's Assets
  - Provide leadership, management, and long-term preservation of City's physical assets and resources
  - Optimize the total cost of ownership of City's physical assets
  - Maximize sustainability by ensuring City's facilities support the City's mission while mitigating negative environmental impact
  - Provide water, non-potable, and wastewater service at a price that is economical and recovers the cost of providing service
  - Provide a safe, maintained, and efficient transportation roadway system
  - Provide storm drain facilities that protect public and private property from flooding

- Effectively manage regulatory compliance by ensuring MUED and vendor practices are consistent with all related codes and regulations
- Maintain effective business continuity and crisis management planning that can be implemented by appropriate staff in a crisis
- Pursue and secure grants or low interest loans to fund public improvements
- Quality Customer Service
  - Promptly and cost-effectively complete all service delivery with the highest quality of workmanship and to the satisfaction of our customers
  - Consistently and effectively communicate with customers
  - Improve overall customer service ratings through effective communication (according to customer satisfaction feedback)
- Employee Effectiveness and Satisfaction
  - Recruit and retain the highest quality employees
  - Ensure all employees have the resources needed to perform their jobs safely and efficiently
  - Maintain an environment that is diverse and conducive to staff engagement, sense of ownership, high performance, and professional satisfaction
  - Encourage employee development to allow for promotion within the department
  - Foster accountability of MUED leadership and employees by ensuring staff ethically, and cost-effectively use City resources, while maintaining the highest quality standards
- Partnership
  - Promote respectful, productive, and ethical work relationships with all customers, throughout all levels of MUED and with all other City stakeholders
  - Continue to improve the effectiveness and transparency of external communication
- Innovation
  - Leverage new ideas and technology to solve problems and accomplish City's mission
  - Create and sustain an organizational culture that encourages and supports innovation
  - Optimize the use of existing and appropriate new technology
- Integrated and Unified Organization
  - Operate MUED as a single, integrated and unified organization that maximizes resources, talent and technology to provide high quality services

#### Sustainability Efforts:

- Reuse used tires in street resurfacing project (Rubberize Asphalt Concrete Paving & Asphalt Rubber Aggregate Membrane products)
- Participated in the EnerNoc Demand Response program designed for load shedding
- Rehabilitating well and booster pumps with premium efficiency units
- Continually seek grant opportunities for solar and other sustainable technologies
- Promote the use of LED street lights and seek funding to replace existing HPS street lights

#### Accomplishments for Fiscal Year 2014-2015:

##### Capital Projects implemented:

- City's "Pavement Management Program"
- Pavement Accelerated Repair Implementation Strategy (PARIS)
- PARIS Resurfacing Project (567-1028), 98 lane miles
- Construction of major bike lane grid system
- Installation of numerous traffic calming treatments and devices throughout the City
- Construction of street pavement, sidewalks, ADA ramps and street signs
- Planning for over \$14.4 million water, wastewater, streets, flood control, and other CIP projects
- Design of over \$30 million water, wastewater, streets, flood control, and other CIP projects
- Construction management of over \$42 million infrastructure improvement projects
- Opal basin improvement plan
- Flood Control Master Plan
- Nearly completed construction of Orange Blossom Trail 1

- Complete design of Orange Blossom Trail 2 and 3
- I-10 Gateway project
- Construction of Orange Street Alley
- Construction of Redlands/ Alabama Intersection
- SCADA system upgrade
- B-contract Pipeline

Development Activity – Projects Initiated:

- Onestop Permit Center customer service
- Encroachment Permits
- Commission Review and Approval
- Conditional Use Permits
- Historic Conditions of Approval
- Historic Demolition Permits
- Lot Line Adjustments
- Minor Exceptions
- Grading Permits
- Wide Load Permits
- Street Closure
- Building Permit Reviews
- Improvement Plan Reviews
- Map Reviews
- Traffic Commission Reports
- Dining Permits
- National Pollutant Discharge Elimination System (NPDES) Business Inspections
- NPDES Residential Inspections
- NPDES Investigations
- Develop comprehensive flood control master plan

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	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>ENGINEERING</u></b>				
3113 Building Permits	4,146	4,700	0	0
3116 Grading/Paving Permits	54,613	54,300	30,000	25,000
3124 Plan Check	96,705	76,800	150,000	115,000
3130 Street Permits	587,785	464,400	464,400	400,000
3135 NPDES Permit	446,739	466,000	400,000	138,000
3142 Conditional Use Permit	9,015	5,200	15,000	15,000
3148 CRA Review	4,823	3,900	2,907	3,900
3152 Map Review	40,911	36,400	20,000	20,000
3153 Street Vacation	0	0	3,069	0
3154 Environmental Impact	1,571	2,200	8,332	8,000
3170 Code Enforcement/Admin Citation	500	0	0	0
3175 Development Agreements	2,133	2,400	6,409	4,500
3177 Subordination Agreements	0	0	77	0
3305 Cost Recover/Reimb Expenditure	4,056	3,700	2,000	2,500
3316 WQMP Review Admin	55,238	22,900	35,000	35,000
3416 Street Trench Cut Fees	24,005	20,300	25,000	20,300
3530 Miscellaneous Receipts	10,090	136,930	125,530	0
<b>TOTAL ENGINEERING DEPARTMENT</b>	<b>1,342,330</b>	<b>1,300,130</b>	<b>1,287,724</b>	<b>787,200</b>
<b><u>MEASURE "I" (208)</u></b>				
3510 Investment Income	47,623	0	30,000	0
<b>TOTAL MEASURE "I"</b>	<b>47,623</b>	<b>0</b>	<b>30,000</b>	<b>0</b>
<b><u>LOCAL TRANSPORTATION (209)</u></b>				
3200 State Grants	483,014	0	3,338,530	0
3250 Federal Grants	779,052	0	0	0
3305 Cost Recover/Reimb Expenditure	0	0	3,300,000	0
3415 Street Replacement/Haul Permit	71,080	25,000	687	0
3510 Investment Income	14,297	10,000	10,000	10,000
3530 Miscellaneous Receipts	70,108	0	221,339	1,537,300
3810 Bond/Loan Proceeds	0	4,035,000	3,050,000	6,000,000
3771 Resident Contrib.: Bike Lanes	0	1,000	0	0

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	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>LOCAL TRANSPORTATION (209) (CONTD)</u></b>				
3772 Resident Contrib.: Sidewalks	1,442	0	0	0
<b>TOTAL LOCAL TRANSPORTATION</b>	<b>1,418,993</b>	<b>4,071,000</b>	<b>9,920,556</b>	<b>7,547,300</b>
<b><u>MEASURE "I" 2010 (210)</u></b>				
3021 Measure I Sales Tax	1,039,417	975,000	1,020,500	1,048,566
3510 Investment Income	29,647	15,000	50,000	30,000
<b>TOTAL AIR QUALITY IMPROVEMENT</b>	<b>1,069,064</b>	<b>990,000</b>	<b>1,070,500</b>	<b>1,078,566</b>
<b><u>OPEN SPACE (227)</u></b>				
3510 Investment Income	22,259	10,000	10,000	10,000
3515 Land Sale Proceeds	0	0	372	0
3627 Open Space Acquisition Fees	130,020	50,000	70,000	70,000
<b>TOTAL OPEN SPACE</b>	<b>152,279</b>	<b>60,000</b>	<b>80,372</b>	<b>80,000</b>
<b><u>GENERAL CAPITAL IMPRV (240)</u></b>				
3200 State Grants	37,129	0	1,470,407	1,121,032
3250 Federal Grants	481,919	0	523,221	649,400
3530 Miscellaneous Receipts	0	0	162,128	0
3540 Other Grants	0	0	55,219	0
<b>TOTAL GENERAL CAPITAL IMPRV</b>	<b>519,048</b>	<b>0</b>	<b>2,210,975</b>	<b>1,770,432</b>
<b><u>PARK &amp; OPEN SPACE DEV (250)</u></b>				
3510 Investment Income	9,733	5,500	9,000	13,000
3515 Land Sale Proceeds	0	0	0	0
3530 Miscellaneous Receipts	0	86,180	86,180	1,200
3625 Park & Open Space Fee	341,704	40,000	200,000	275,000
<b>TOTAL PARK &amp; OPEN SPACE DEV</b>	<b>351,437</b>	<b>131,680</b>	<b>295,180</b>	<b>289,200</b>
<b><u>PUBLIC FACILITIES DEV (251)</u></b>				
3600 Police Facilities	207,573	195,000	140,000	350,000
3601 Fire Facilities	272,659	250,000	325,000	300,000
3603 Library Facilities	82,941	69,000	69,000	100,000
3604 General Government Facilities	328,770	280,000	565,000	500,000

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<b><u>PUBLIC FACILITIES DEV (251) (CONT)</u></b>				
3606 Community Center Facilities	0	0	30,000	40,000
<b>TOTAL PUBLIC FACILITIES DEV</b>	<b>891,943</b>	<b>794,000</b>	<b>1,129,000</b>	<b>1,290,000</b>
<b><u>ARTERIAL STREET CONSTRUCTION (252)</u></b>				
3510 Investment Income	11,084	17,000	17,000	17,000
3630 Arterial Street Construction Fees	192,094	205,000	0	0
3631 Regional Arterial Fee	0	0	800,000	800,000
3632 Railroad Crossing Fee	0	0	38,805	18,000
3633 Local Arterial Fee	0	0	388,049	150,000
<b>TOTAL ARTERIAL STREET CONST</b>	<b>203,178</b>	<b>222,000</b>	<b>1,243,855</b>	<b>985,000</b>
<b><u>TRAFFIC SIGNALS (253)</u></b>				
3510 Investment Income	4,686	6,600	6,600	6,600
3630 Traffic Signals Fees	83,326	20,000	110,000	250,000
<b>TOTAL TRAFFIC SIGNALS</b>	<b>88,012</b>	<b>26,600</b>	<b>116,600</b>	<b>256,600</b>
<b><u>FREEWAY INTERCHANGES (254)</u></b>				
3510 Investment Income	4,337	5,260	7,500	7,500
3630 Freeway Interchange Fees	332,229	50,000	600,000	1,250,000
<b>TOTAL FREEWAY INTERCHANGES</b>	<b>336,566</b>	<b>55,260</b>	<b>607,500</b>	<b>1,257,500</b>
<b><u>STORM DRAIN CONSTRUCTION (405)</u></b>				
3510 Investment Income	24,266	20,000	20,000	20,000
3620 Storm Drain Fees	144,723	10,000	25,000	200,000
<b>TOTAL STORM DRAIN CONST.</b>	<b>168,989</b>	<b>30,000</b>	<b>45,000</b>	<b>220,000</b>
<b><u>WATER (501)</u></b>				
3124 Plan Check	9,140	8,000	23,000	30,000
3305 Cost Recover/Reimb Expenditure	5,371	2,000	3,000	3,000
3313 Non-Potable Water Usage	22,041	0	0	0
3380 Water Usage	20,282,196	20,000,000	20,000,000	19,500,000
3382 Irrigation Water Usage	2,151,071	2,000,000	2,000,000	1,750,000
3383 Fire Hydrant Water Usage	213,897	170,000	200,000	200,000
3384 Water Meter Install	16,510	5,000	50,000	50,000

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<b><u>WATER (501) (CONT)</u></b>				
3387 Frontage Charge	322,731	100,000	508,546	250,000
3388 "B" Contract Water Usage	119,079	92,000	110,000	110,000
3389 Fire Protection Water Usage	311,476	285,000	300,000	300,000
3510 Investment Income	281,402	152,000	205,000	205,000
3516 Sale of Surplus Property	10,251	0	2,633	0
3520 Rental Income	125,610	135,000	125,000	125,000
3530 Miscellaneous Receipts	244,660	100,000	350,000	225,000
3533 Misc Taxable Sales	150	100	88	0
<b>TOTAL WATER</b>	<b>24,115,585</b>	<b>23,049,100</b>	<b>23,877,267</b>	<b>22,748,000</b>
<b><u>WATER PROJECTS (503)</u></b>				
3305 Cost Recover/Reimb Expenditure	0	0	56,722	0
<b>TOTAL WATER PROJECTS</b>	<b>0</b>	<b>0</b>	<b>56,722</b>	<b>0</b>
<b><u>WATER DEBT SERVICE (506)</u></b>				
3510 Investment Income	52,355	0	235	0
<b>TOTAL WATER DEBT SERVICE</b>	<b>52,355</b>	<b>0</b>	<b>235</b>	<b>0</b>
<b><u>SOURCE ACQUISITION (508)</u></b>				
3510 Investment Income	56	0	35	0
3551 Water Source Acq Residential	255,179	47,500	150,000	100,000
3552 Water Source Acq Non-Residen	0	0	20,000	15,000
<b>TOTAL SOURCE ACQUISITION</b>	<b>255,235</b>	<b>47,500</b>	<b>170,035</b>	<b>115,000</b>
<b><u>WATER CAPITAL IMPROVEMENT (509)</u></b>				
3369 Cap Improv Chrg Non-Res	105,190	102,500	55,000	100,000
3370 Cap Improv Chrg Resident	1,112,070	163,000	700,000	350,000
3510 Investment Income	(1,809)	0	200	0
<b>TOTAL WATER CAPITAL IMPROVE</b>	<b>1,215,451</b>	<b>265,500</b>	<b>755,200</b>	<b>450,000</b>
<b><u>SEWER SERVICE (521)</u></b>				
3305 Cost Recover/Reimb Expenditure	129	0	0	0
3366 Sewer Residential	6,394,468	6,100,000	6,400,000	6,400,000
3367 Sewer Non-Residential	2,478,700	2,300,000	2,450,000	2,450,000

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<b><u>SEWER SERVICE (521) (CONTD)</u></b>				
3368 Septage Charge	54,502	38,700	40,000	40,000
3379 Recycled Water Useage	268,971	250,000	250,000	250,000
3387 Frontage Charge	137,860	85,700	200,000	120,000
3391 Joint Lab - Water Charges	207,233	160,000	160,000	160,000
3392 Joint Lab - Solid Wst Charges	34,877	33,500	33,500	33,500
3510 Investment Income	170,679	87,000	175,500	160,000
3530 Miscellaneous Receipts	9,321	5,000	0	0
<b>TOTAL SEWER SERVICE</b>	<b>9,756,740</b>	<b>9,059,900</b>	<b>9,709,000</b>	<b>9,613,500</b>
<b><u>SEWER DEBT SERVICE (526)</u></b>				
3510 Investment Income	77,900	200	200	200
<b>TOTAL SEWER DEBT SERVICE</b>	<b>77,900</b>	<b>200</b>	<b>200</b>	<b>200</b>
<b><u>SEWER CAPITAL IMPROVE (529)</u></b>				
3369 Cap Improv Chrg Non-Res	0	0	120,000	200,000
3370 Cap Improv Chrg Resident	1,446,766	120,000	1,200,000	1,200,000
3510 Investment Income	9,315	3,000	10,200	10,500
<b>TOTAL SEWER CAPITAL IMPROVE</b>	<b>1,456,081</b>	<b>123,000</b>	<b>1,330,200</b>	<b>1,410,500</b>
<b><u>NON-POTABLE WATER (541)</u></b>				
3313 Non-Potable Water Usage	549,923	500,000	500,000	500,000
3387 Frontage Charge	4,991	0	1,208	0
3510 Investment Income	13,650	4,500	15,000	15,000
<b>TOTAL NON-POTABLE WATER</b>	<b>568,564</b>	<b>504,500</b>	<b>516,208</b>	<b>515,000</b>
<b><u>NON-POTABLE CAPITAL IMPRV FUND (549)</u></b>				
3369 Capital Improv Chrg Non-Res	0	200,000	207,352	0
3510 Investment Income	4,477	1,000	5,000	5,000
<b>TOTAL NON POT CAP IMPRV FUND</b>	<b>4,477</b>	<b>201,000</b>	<b>212,352</b>	<b>5,000</b>



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**Municipal Utilities and Engineering  
Public Works Improvements**

**Program Description:**

Measure "I" is a half cent sales tax levy approved by the voters to fund local transportation improvements including the street expansion and rehabilitation and related capital improvements. A portion of the Measure "I" allocation is provided to the City for the improvement of local roadways. The local transportation and traffic signal, governmental public facilities, park development, and storm drain fund revenues collected from new development to provide the necessary funds for master planned facilities to accommodate impacts associated with new development.

The capital improvement program provides for the construction of public improvements, such as street widening, resurfacing or reconstruction, traffic signals, storm drain pipelines and other related street or drainage improvements.

**Program Objectives:**

- Use funds, where feasible, as a match for State and Federal Grant Funds to implement significant capital improvement projects
- Effectively use the financial resources to preserve and extend the useful service life of the public facilities
- Use funds to acquire right-of-way necessary for the capital improvement project
- Provide a safe, maintained, and efficient transportation roadway system
- Provide storm drain facilities that protect public and private property from flooding

**Significant Program Changes:**

In 2012-13 the City completed the PARIS funding strategy for the pavement condition assessment and pavement management platform to strategically prioritize the investment of funds for road improvements. This program will result in the resurfacing of 2/3 of all City streets in 5 years. The program took considerable effort to complete and was unanimously approved by Council. Once completed, the City will have some of the best roadway surfaces in all San Bernardino County.

The City is also pursuing grant funding opportunities to augment its financial resources for roadway improvements and leveraging/coordinating utility pavement trench repair and paving programs.

**Accomplishments for Fiscal Year 2014-2015:**

- Approximately 140 lane miles of resurfacing

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**DEPARTMENT/DIVISION**  
ENGINEERING

**FUND**  
GENERAL FUND

**ORGKEY**  
101400

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	187,625	233,379	191,488	261,896
4005 Salaries: Part Time	3,284	0	4,567	0
4010 Overtime Salaries	1,097	0	1,846	0
4015 Banked Leave Buy Back	10,986	4,531	14,792	6,044
4050 Pension Contributions	41,357	44,644	34,590	49,629
4051 Fica/Medicare	14,289	17,662	15,304	20,202
4053 Deferred Compensation	2,700	3,056	2,223	3,149
4055 Health/Dental Insurance	27,705	29,295	25,675	32,561
4056 Worker's Comp Insurance	30,578	18,729	18,729	23,323
4057 Disability Insurance	377	747	418	626
4058 Unemployment Insurance	1,068	1,224	1,118	1,375
4059 Life Insurance	135	178	178	200
4081 Eyecare Reimbursement	153	635	635	714
4084 Clothing Cash Payment	248	248	248	230
4085 Other Taxable Benefits	1,449	447	833	1,227
<b>TOTAL SALARIES AND BENEFITS</b>	<b>323,051</b>	<b>354,774</b>	<b>312,643</b>	<b>401,175</b>
<b><u>SERVICES</u></b>				
5141 Settlements/Judgements	113,042	0	0	0
5190 Other Professional Services	243,407	265,996	116,130	123,000
5270 Printing and Binding	1,952	500	1,500	2,000
5275 Postage	107	100	500	500
5280 Advertising	710	500	841	841
5303 Telephone	0	200	0	0
5392 License & Permits	125,643	140,000	125,000	125,000
5395 Info Technology Services Charge	8,473	8,500	8,500	12,521
5396 City Garage Charges	16,935	8,600	8,600	7,652
5570 Office Equip & Furn Rent	5,844	10,000	10,000	10,000
5760 Special Program Expenditure	0	0	9,293	0
5800 Subscriptions & Memberships	32	0	0	0
5840 Training	0	200	750	750

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**DEPARTMENT/DIVISION**  
**ENGINEERING**

**FUND**

GENERAL FUND

**ORGKEY**

101400

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>SERVICES (CONT)</u></b>				
5880 Special Contractual Services	4,927	16,500	5,000	5,000
5950 Bad Debt Expense	330	2,000	2,000	2,000
<b>TOTAL SERVICES</b>	<b>521,402</b>	<b>453,096</b>	<b>288,114</b>	<b>289,264</b>
<b><u>SUPPLIES</u></b>				
6140 Office Supplies	0	1,000	1,000	0
6590 Special Departmental Supplies	6,353	90,000	364	115,000
<b>TOTAL SUPPLIES</b>	<b>6,353</b>	<b>91,000</b>	<b>1,364</b>	<b>115,000</b>
<b><u>FIXED ASSETS</u></b>				
7140 All Other Equipment	117,539	4,657	4,657	0
7150 Other Betterments/Improvement	0	244,880	244,880	0
7230 Street Construction	0	451,479	901,479	0
7270 Building Construction	327,500	0	6,873	0
<b>TOTAL FIXED ASSETS</b>	<b>445,039</b>	<b>701,016</b>	<b>1,157,889</b>	<b>0</b>
<b>DEPARTMENT TOTAL</b>	<b>1,295,845</b>	<b>1,599,886</b>	<b>1,760,011</b>	<b>805,439</b>

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**DEPARTMENT/DIVISION**  
**MEASURE I**

**FUND**  
MEASURE I FUND

**ORGKEY**  
208400

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	179,871	157,889	122,255	0
4005 Salaries: Part Time	418	0	2,078	0
4010 Overtime Salaries	973	0	1,418	0
4015 Banked Leave Buy Back	2,698	2,371	8,023	0
4050 Pension Contributions	37,221	29,963	21,695	0
4051 Fica/Medicare	13,374	11,967	9,481	0
4053 Deferred Compensation	2,971	1,901	1,161	0
4055 Health/Dental Insurance	20,743	19,414	15,690	0
4057 Disability Insurance	156	338	248	0
4058 Unemployment Insurance	710	816	699	0
4059 Life Insurance	127	118	94	0
4081 Eyecare Reimbursement	101	423	423	0
4084 Clothing Cash Payment	16	98	98	0
4085 Other Taxable Benefits	3,754	335	905	0
<b>TOTAL SALARIES AND BENEFITS</b>	<b>263,133</b>	<b>225,633</b>	<b>184,270</b>	<b>0</b>
<b><u>SERVICES</u></b>				
5190 Other Professional Services	0	0	3,500	0
5275 Postage	80	0	0	0
5280 Advertising	1,053	0	0	0
5395 Info Technology Service Chgs	929	1,496	1,500	0
5800 Subscriptions & Memberships	12	0	0	0
5870 General Govt Service Charge	15,468	16,953	12,300	0
5880 Special Contractual Services	62,500	0	0	0
<b>TOTAL SERVICES</b>	<b>80,042</b>	<b>18,449</b>	<b>17,300</b>	<b>0</b>
<b><u>SUPPLIES</u></b>				
6140 Office Supplies	32	0	0	0
<b>TOTAL SUPPLIES</b>	<b>32</b>	<b>0</b>	<b>0</b>	<b>0</b>

City of Redlands  
2015-2016  
Adopted Budget

DEPARTMENT/DIVISION  
MEASURE I

FUND  
MEASURE I FUND

ORGKEY  
208400

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>FIXED ASSETS</u></b>				
7230 Street Construction	66,893	4,076,082	2,479,396	0
TOTAL FIXED ASSETS	66,893	4,076,082	2,479,396	0
FUND TOTAL	410,100	4,320,164	2,680,966	0

City of Redlands  
2015-2016  
Adopted Job Ledger Budget

Department  
Municipal Utilities & Engineering

<u>Fund</u> Measure I			<u>Orgkey</u> 208400
Job Ledger No.	Project/Program Description	FY 2015 12-Month Estimate	FY 2016 Budget Request
41000	Engineering (208)	201,570	0
41080	PARIS Resurfacing Project (567-960)	2,479,396	0

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TOTALS                      \$2,680,966                      \$0

City of Redlands

2015-2016

Adopted Budget

DEPARTMENT/DIVISION  
LOCAL TRANSPORTATION

FUND

LOCAL TRANSPORTATION FUND

ORGKEY

209400

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	296,389	591,366	418,791	546,311
4005 Salaries: Part Time	368	0	1,270	0
4010 Overtime Salaries	1,051	0	3,537	0
4015 Banked Leave Buy Back	4,914	10,734	36,794	12,608
4050 Pension Contributions	63,254	113,252	75,849	103,526
4051 Fica/Medicare	22,181	45,007	33,095	42,368
4053 Deferred Compensation	4,124	7,309	4,630	6,998
4055 Health/Dental Insurance	27,387	56,162	37,124	46,180
4057 Disability Insurance	247	1,429	760	1,256
4058 Unemployment Insurance	1,878	2,995	2,042	2,782
4059 Life Insurance	207	435	319	404
4081 Eyecare Reimbursement	130	1,553	1,553	1,442
4084 Clothing Cash Payment	16	416	416	410
4085 Other Taxable Benefits	4,910	5,973	7,244	6,786
<b>TOTAL SALARIES AND BENEFITS</b>	<b>427,056</b>	<b>836,629</b>	<b>623,424</b>	<b>771,071</b>
<b><u>SERVICES</u></b>				
5103 Software Support/Development	0	40,000	1,259	0
5110 Architect & Engineer	112,707	96,301	30,254	30,254
5140 Legal Services	25,059	20,400	20,400	20,400
5180 Medical/Physicals	25	0	0	0
5190 Other Professional Services	135,596	0	300,000	250,000
5240 Meeting & Professional Devlpmt	0	2,000	2,000	2,000
5255 Travel Expense Reimbursement	108	500	500	500
5270 Printing and Binding	2,592	1,000	3,000	3,000
5275 Postage	3,043	50	100	100
5280 Advertising	1,169	3,000	3,000	3,000
5392 License & Permits	50	0	275	275
5395 Info Technology Services Chgs	3,708	5,973	5,973	5,811
5760 Special Program Expenditures	0	10,000	10,000	10,000
5800 Subscriptions & Membership	12	500	500	500

City of Redlands  
2015-2016  
Adopted Budget

DEPARTMENT/DIVISION  
LOCAL TRANSPORTATION

FUND  
LOCAL TRANSPORTATION FUND

ORGKEY  
209400

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>SERVICES (CONT)</u></b>				
5840 Training	303	0	0	0
5870 General Govt Service Charge	51,102	306,003	306,003	306,003
5880 Special Contractual Services	346,253	299,900	299,900	299,900
<b>TOTAL SERVICES</b>	<b>681,727</b>	<b>785,627</b>	<b>983,164</b>	<b>931,743</b>
<b><u>SUPPLIES</u></b>				
6130 Books & Supplies	0	0	360	0
6140 Office Supplies	0	0	30	0
6590 Special Departmental Supplies	67	0	6,966	0
<b>TOTAL SUPPLIES</b>	<b>67</b>	<b>0</b>	<b>7,356</b>	<b>0</b>
<b><u>FIXED ASSETS</u></b>				
7100 Motor Vehicles	0	0	50,853	0
7150 Other Betterment/Improvement	0	39,900	267,760	1,537,300
7230 Street Construction	11,563,015	35,776,337	23,294,627	5,242,030
7250 Land Acquisitions	0	0	41,795	0
<b>TOTAL FIXED ASSETS</b>	<b>11,563,015</b>	<b>35,816,237</b>	<b>23,655,035</b>	<b>6,779,330</b>
<b>FUND TOTAL</b>	<b>12,671,865</b>	<b>37,438,493</b>	<b>25,268,979</b>	<b>8,482,144</b>



City of Redlands  
2015-2016  
Adopted Job Ledger Budget

Department  
Municipal Utilities & Engineering

Fund  
Local Transportation

Orgkey  
209400

Job Ledger No.	Project/Program Description	FY 2015 12-Month Estimate	FY 2016 Budget Request
41004	Engineering	757,849	788,857
41017	Redlands/Alabama Street Improvements	6,571,747	150,853
41019	Street Resurfacing	42,424	0
41030	Transportation DIF Study	2,934	0
41033	Safe Routes to School - Cycle 2	167,383	0
41040	Safe Routes to School - Cycle 8	225,531	0
41044	Hwy Safety Imprv Prgm - Cycle 4 (Striping)	526,896	0
41049	PARIS Project Funding	0	5,275,774
41054	I-10 Underpass Improvements	221,228	0
41055	Gateway Monuments	7,237	1,575,013
41056	PARIS Resurfacing Project 2013 (35-450)	6,334,066	0
41057	Pavement Assessment: Geotechnical Svcs	271,210	0
41058	2011 TDA Bus Pad Upgrade	49,636	0
41059	Bike Lane Master Plan	24,204	0
41060	PARIS Resurfacing Project (567-960)	10,066,634	150,853
41061	HSIP Cycle 4 Supplemental	0	220,966
Unassigned	2013 TDA Bus Pad Upgrade	0	58,777
Unassigned	Non-Motorized Master Plan	0	261,051

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TOTALS                      \$25,268,979                      \$8,482,144

City of Redlands  
2015-2016  
Adopted Budget

**DEPARTMENT/DIVISION**  
MEASURE I (2010)

<b><u>FUND</u></b>	<b><u>ORGKEY</u></b>
MEASURE I FUND (2010)	210400

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	0	0	0	159,834
4015 Banked Leave Buy Back	0	0	0	3,688
4050 Pension Contributions	0	0	0	30,289
4051 Fica/Medicare	0	0	0	12,428
4053 Deferred Compensation	0	0	0	1,758
4055 Health/Dental Insurance	0	0	0	18,055
4057 Disability Insurance	0	0	0	416
4058 Unemployment Insurance	0	0	0	846
4059 Life Insurance	0	0	0	123
4081 Eyecare Reimbursement	0	0	0	439
4084 Clothing Cash Payment	0	0	0	130
4085 Other Taxable Benefits	0	0	0	1,245
<b>TOTAL SALARIES AND BENEFITS</b>	0	0	0	229,251
 <b><u>FIXED ASSETS</u></b>				
7230 Street Construction	0	0	0	5,000,000
<b>TOTAL FIXED ASSETS</b>	0	0	0	5,000,000
 <b>FUND TOTAL</b>	 0	 0	 0	 5,229,251

City of Redlands  
2015-2016  
Adopted Job Ledger Budget

Department  
Municipal Utilities & Engineering

Fund  
Measure I (2010)

Orgkey  
210400

Job Ledger No.	Project/Program Description	FY 2015 12-Month Estimate	FY 2016 Budget Request
Unassigned	PARIS Project Funding	0	5,229,251

TOTALS

\$0

\$5,229,251

City of Redlands  
2015-2016  
Adopted Budget

**DEPARTMENT/DIVISION**  
OPEN SPACE

**FUND**  
OPEN SPACE FUND

**ORGKEY**  
227130

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>SERVICES</u></b>				
5190 Other Professional Services	11,650	5,000	5,000	5,000
5720 Taxes	0	0	189	0
5870 General Govt Service Charge	2,600	2,000	2,000	2,000
<b>TOTAL SERVICES</b>	<b>14,250</b>	<b>7,000</b>	<b>7,189</b>	<b>7,000</b>
<b><u>FIXED ASSETS</u></b>				
7250 Land Acquisitions	48,715	0	1,500,763	0
<b>TOTAL FIXED ASSETS</b>	<b>48,715</b>	<b>0</b>	<b>1,500,763</b>	<b>0</b>
 <b>FUND TOTAL</b>	 <b>62,965</b>	 <b>7,000</b>	 <b>1,507,952</b>	 <b>7,000</b>

City of Redlands  
2015-2016  
Adopted Budget

**DEPARTMENT/DIVISION**  
GENERAL CAPITAL IMPROVEMENT

<b><u>FUND</u></b>		<b><u>ORGKEY</u></b>
GENERAL CAPITAL IMPROVEMENT FUND		240400

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	4,369	0	61,124	42,683
4010 Overtime Salaries	26	0	47	0
4015 Banked Leave Buyback	0	0	3,171	985
4050 Pension Contributions	865	0	11,079	8,088
4051 Fica/Medicare	334	0	4,808	3,343
4053 Deferred Compensation	103	0	746	664
4055 Health/Dental Insurance	325	0	5,013	4,305
4057 Disability Insurance	0	0	(4)	34
4058 Unemployment Insurance	4	0	254	213
4059 Life Insurance	3	0	43	31
4081 Eyecare Reimbursement	7	0	48	110
4084 Clothing Allowance	0	0	0	10
4085 Other Taxable Benefits	1	0	227	234
<b>TOTAL SALARIES AND BENEFITS</b>	<b>6,037</b>	<b>0</b>	<b>86,555</b>	<b>60,699</b>
<b><u>SERVICES</u></b>				
5190 Other Professional Services	75,796	1,571,493	512,924	78,500
5270 Printing and Binding	724	0	0	0
5275 Postage	783	0	31	0
5280 Advertising	738	0	2,485	2,485
5360 Machinery & Equip Maint	359,868	0	18,128	18,128
5392 License & Permits	0	0	5,450	5,450
5760 Special Program Expenditures	0	0	1,120	1,120
5880 Special Contractual Services	2,230	0	11,000	0
5990 Reimbursed Expenditures	(1,727)	0	0	0
<b>TOTAL SERVICES</b>	<b>438,412</b>	<b>1,571,493</b>	<b>551,138</b>	<b>105,683</b>
<b><u>FIXED ASSETS</u></b>				
7150 Other Betterments/Improvement	118,589	640,600	1,574,400	1,604,050
<b>TOTAL FIXED ASSETS</b>	<b>118,589</b>	<b>640,600</b>	<b>1,574,400</b>	<b>1,604,050</b>
<b>FUND TOTAL</b>	<b>563,038</b>	<b>2,212,093</b>	<b>2,212,093</b>	<b>1,770,432</b>

City of Redlands  
2015-2016  
Adopted Job Ledger Budget

Department  
Municipal Utilities & Engineering

Fund  
General Capital Improvement

Orgkey  
240400

Job Ledger No.	Project/Program Description	FY 2015 12-Month Estimate	FY 2016 Budget Request
47015	Orange Blossom Trail	663,496	0
47016	DOE: Energy Efficiency Facility Upgrades	393,472	0
47017	Fueling Station Upgrades AQMD MSRC	85,000	0
47018	Orange Blossom Trail II	858,833	0
47019	Orange Blossom Trail Development Phase 3	162,128	998,887
47020	SCE Energy Action Plan	49,164	0
Unassigned	Orange Street Signal	0	386,855
Unassigned	Citrus Bike Lanes	0	384,690

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TOTALS                      \$2,212,093                      \$1,770,432

City of Redlands  
2015-2016  
Adopted Budget

**DEPARTMENT/DIVISION**  
PARK & OPEN SPACE DEVELOPMENT FUND

<b><u>FUND</u></b>	<b><u>ORGKEY</u></b>
PARK & OPEN SPACE DEVELOPMENT FUND	250400

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	0	0	0	6,176
4015 Banked Leave Buy-Back	0	0	0	142
4050 Pension Contributions	0	0	0	1,170
4051 Fica/Medicare	0	0	0	465
4053 Deferred Compensation	0	0	0	89
4055 Health/Dental Insurance	0	0	0	92
4058 Unemployment Insurance	0	0	0	26
4059 Life Insurance	0	0	0	4
4081 Eyecare Reimbursement	0	0	0	14
4085 Insurance Adjustment	0	0	0	261
<b>TOTAL SALARIES AND BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8,439</b>
<b><u>SERVICES</u></b>				
5034 Collection Agent/Bank Fees	5,162	5,015	5,015	4,864
5110 Architect & Engineer	0	0	13,000	0
5140 Legal Services	2,958	5,000	5,000	5,000
5190 Other Professional Services	0	86,180	94,945	0
5270 Printing and Binding	0	0	400	0
5280 Advertising	0	0	1,158	0
5392 License & Permits	0	0	2,260	0
5870 General Govt Service Charge	6,834	5,000	5,000	5,000
5990 Reimbursed Expenditures	1,727	0	0	0
<b>TOTAL SERVICES</b>	<b>16,681</b>	<b>101,195</b>	<b>126,778</b>	<b>14,864</b>
<b><u>FIXED ASSETS</u></b>				
7150 Other Betterments/Improvement	39,955	418,860	580,060	0
<b>TOTAL FIXED ASSETS</b>	<b>39,955</b>	<b>418,860</b>	<b>580,060</b>	<b>0</b>

City of Redlands  
2015-2016  
Adopted Budget

**DEPARTMENT/DIVISION**  
PARK & OPEN SPACE DEVELOPMENT FUND

<b><u>FUND</u></b>	<b><u>ORGKEY</u></b>
PARK & OPEN SPACE DEVELOPMENT FUND	250400

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>DEBT SERVICE</u></b>				
8100 Principal	49,047	50,529	50,529	52,186
8200 Interest	53,427	51,858	51,858	50,239
<b>TOTAL DEBT SERVICE</b>	102,474	102,387	102,387	102,425
<b>FUND TOTAL</b>	159,110	622,442	809,225	125,728



City of Redlands  
2015-2016  
Adopted Job Ledger Budget

Department  
Municipal Utilities & Engineering

<u>Fund</u> Park Development			<u>Orgkey</u> 250400
Job Ledger No.	Project/Program Description	FY 2015 12-Month Estimate	FY 2016 Budget Request
41200	Sports Park	117,402	117,289
41207	Heritage Park	86,180	4,219
41208	Orange Street Alley Park	605,643	4,220

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TOTALS	\$809,225	\$125,728
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City of Redlands  
2015-2016  
Adopted Budget

DEPARTMENT/DIVISION  
PUBLIC FACILITY DEVELOPMENT - PW

<u>FUND</u>	<u>ORGKEY</u>
PUBLIC FACILITY DEVELOPMENT FUND	251400

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<u>SERVICES</u>				
5870 General Govt Service Charge	17,839	15,500	15,500	15,500
<b>TOTAL SERVICES</b>	17,839	15,500	15,500	15,500
 <u>DEBT SERVICE</u>				
8200 Interest	1,979	0	0	0
<b>TOTAL DEBT SERVICE</b>	1,979	0	0	0
 <b>FUND TOTAL</b>	 19,818	 15,500	 15,500	 15,500

City of Redlands  
2015-2016  
Adopted Budget

**DEPARTMENT/DIVISION**  
ARTERIAL STREET CONSTRUCTION

**FUND** ARTERIAL STREET CONSTRUCTION FUND **ORGKEY** 252400

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	0	0	0	1,725
4015 Banked Leave Buy Back	0	0	0	40
4050 Pension Contributions	0	0	0	327
4051 Fica/Medicare	0	0	0	100
4053 Deferred Compensation	0	0	0	46
4055 Health/Dental Insurance	0	0	0	15
4058 Unemployment Insurance	0	0	0	4
4059 Life Insurance	0	0	0	1
4081 Eyecare Reimbursement	0	0	0	2
4085 Other Taxable Benefits	0	0	0	44
<b>TOTAL SALARIES AND BENEFITS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,304</b>
<b><u>SERVICES</u></b>				
5760 Special Program Expenditures	0	0	22,295	22,295
5870 General Govt Service Charge	3,842	5,000	5,000	5,000
<b>TOTAL SERVICES</b>	<b>3,842</b>	<b>5,000</b>	<b>27,295</b>	<b>27,295</b>
<b>FUND TOTAL</b>	<b>3,842</b>	<b>5,000</b>	<b>27,295</b>	<b>29,599</b>

City of Redlands  
2015-2016  
Adopted Budget

DEPARTMENT/DIVISION  
TRAFFIC SIGNALS FUND

<u>FUND</u>				<u>ORGKEY</u>
TRAFFIC SIGNALS FUND				253400
	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<u>SERVICES</u>				
5760 Special Program Expenditures	0	0	15,000	15,000
5870 General Govt Service Charge	1,667	2,000	2,000	2,000
<b>TOTAL SERVICES</b>	<b>1,667</b>	<b>2,000</b>	<b>17,000</b>	<b>17,000</b>
<b>FUND TOTAL</b>	<b>1,667</b>	<b>2,000</b>	<b>17,000</b>	<b>17,000</b>

City of Redlands  
2015-2016  
Adopted Budget

**DEPARTMENT/DIVISION**  
FREEWAY INTERCHANGES

<b><u>FUND</u></b>		<b><u>ORGKEY</u></b>
FREEWAY INTERCHANGES FUND		254400

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	0	0	0	12,990
4015 Banked Leave Buy Back	0	0	0	300
4050 Pension Contributions	0	0	0	2,462
4051 Fica/Medicare	0	0	0	939
4053 Deferred Compensation	0	0	0	275
4055 Health/Dental Insurance	0	0	0	949
4058 Unemployment Insurance	0	0	0	48
4059 Life Insurance	0	0	0	7
4081 Eyecare Reimbursement	0	0	0	25
4085 Other Taxable Benefits	0	0	0	101
<b>TOTAL SALARIES AND BENEFITS</b>	0	0	0	18,096
<b><u>SERVICES</u></b>				
5760 Special Program Expenditures	0	0	3,721	0
5870 General Govt Service Charge	6,645	4,500	4,500	4,500
<b>TOTAL SERVICES</b>	6,645	4,500	8,221	4,500
<b><u>FIXED ASSETS</u></b>				
7150 Other Betterments/Improvement	0	0	0	1,012,900
<b>TOTAL FIXED ASSETS</b>	0	0	0	1,012,900
 <b>FUND TOTAL</b>	 6,645	 4,500	 8,221	 1,035,496

City of Redlands  
2015-2016  
Adopted Job Ledger Budget

Department  
Municipal Utilities & Engineering

Fund  
Freeway Interchanges

Orgkey  
254400

Job Ledger No.	Project/Program Description	FY 2015 12-Month Estimate	FY 2016 Budget Request
Unassigned	University Ramp	8,221	1,035,496

TOTALS

\$8,221

\$1,035,496

City of Redlands

2015-2016

Adopted Budget

**DEPARTMENT/DIVISION**  
STORM DRAIN CONSTRUCTION

**FUND**  
STORM DRAIN CONSTRUCTION FUND

**ORGKEY**  
405400

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	32,546	35,480	22,984	25,080
4010 Overtime Salaries	88	0	66	0
4015 Banked Leave Buy Back	0	819	7,240	579
4050 Pension Contributions	6,542	7,451	4,240	4,752
4051 Fica/Medicare	2,182	2,490	1,821	1,966
4053 Deferred Compensation	584	605	172	215
4055 Health/Dental Insurance	3,770	3,729	2,031	2,034
4058 Unemployment Insurance	80	130	46	109
4059 Life Insurance	18	19	19	16
4081 Eyecare Reimbursement	0	68	68	56
4085 Other Taxable Benefits	616	45	45	38
<b>TOTAL SALARIES AND BENEFITS</b>	<b>46,426</b>	<b>50,834</b>	<b>38,732</b>	<b>34,845</b>
<b><u>SERVICES</u></b>				
5190 Other Professional Services	151,358	0	225,000	225,000
5270 Printing and Binding	0	0	169	0
5275 Postage	0	0	26	0
5280 Advertising	0	0	374	0
5870 General Govt Service Charge	10,445	15,082	15,082	15,082
5880 Special Contractual Services	0	0	17,671	0
<b>TOTAL SERVICES</b>	<b>161,803</b>	<b>15,082</b>	<b>258,322</b>	<b>240,082</b>
<b><u>SUPPLIES</u></b>				
6210 Repair/Maintenance Supplies	3,120	0	1,701	0
<b>TOTAL SUPPLIES</b>	<b>3,120</b>	<b>0</b>	<b>1,701</b>	<b>0</b>
<b><u>FIXED ASSETS</u></b>				
7240 Storm Drain Construction	0	153,669	240,643	0
<b>TOTAL FIXED ASSETS</b>	<b>0</b>	<b>153,669</b>	<b>240,643</b>	<b>0</b>
<b>FUND TOTAL</b>	<b>211,349</b>	<b>219,585</b>	<b>539,398</b>	<b>274,927</b>

City of Redlands  
2015-2016  
Adopted Job Ledger Budget

Department  
Municipal Utilities & Engineering

Fund  
Storm Drain Construction

Orgkey  
405400

Job Ledger No.	Project/Program Description	FY 2015 12-Month Estimate	FY 2016 Budget Request
48033	Storm Drain Improvements	149,015	0
48034	Opal Basin Construction Project	207,656	248,816
48035	Storm Drain Master Plan	25,026	12,695
48038	Orange Street Alley Park Storm Drain	157,701	13,416

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	TOTALS	\$539,398	\$274,927
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City of Redlands  
2015-2016  
Adopted Budget

**Municipal Utilities and Engineering  
Water**

**Program Description:**

The Water Utility produces and distributes water to over 21,500 customers within its service area. In general, the service area includes the City of Redlands, unincorporated areas of the County (Mentone and Crafton areas), as well as the San Bernardino County Donut Hole area. The water utility operates and maintains over 400 miles of pipelines, approximately 3,000 fire hydrants, 18 reservoirs, two surface water treatment plants, one perchlorate treatment plant, 21 active potable and non-potable groundwater production wells, and 14 booster station facilities.

The water budget includes all related operations, including production, treatment and distribution, regulatory compliance, non-potable water operations, utility billing services, and water conservation.

**Program Objectives:**

- Provide adequate drinking water supply that conforms to all water quality requirements
- Provide aesthetically pleasing drinking water
- Deliver water at an economical rate that is sufficient to recover the cost associated with providing the service
- Publish an annual consumer confidence report to customers to educate the public on the drinking water quality and water sources
- Increase public water conservation awareness
- Provide excellent customer service

**Significant Program Changes:**

In 2012-13, the City Council adopted a water conservation rebate program aimed at assisting customers to reduce their water consumption. This program includes rebates for high efficiency toilets and clothes washers, smart irrigation timers, and turf replacements to name a few. With the passage of the 2009 Water Conservation Act the City is required to reduce its water consumption by 20 percent by 2020, this rebate program is intended to assist the City in meeting that goal.

**Accomplishments for Fiscal Year 2014-2015:**

- Nearly 3.5 miles of deteriorated water distribution mains have been, or are being installed. Rehabilitated Agate, Ward Way, reservoir and booster pump.
- This fiscal year the City has completed over \$280,000 worth of pre-inspections for the Water Efficiency Rebate Program and finalized over \$80,000 in rebates. Rebates have been given for over 45,000 square feet of turf converted, totaling 4 million gallons of water saved per year. Rebates for high efficiency sprinklers, toilets, washers, and weather based irrigation controllers have also been given. Additionally, the department has been working with water purveyors in the region on a regional wide water conservation campaign "iEfficient." Finally, the design for a recycled water reservoir was completed and will be constructed in FY 2015-2016.

City of Redlands

2015-2016

Adopted Budget

DEPARTMENT/DIVISION

WATER

FUND

WATER FUND

ORGKEY

501403

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	3,267,052	3,574,051	3,228,966	3,659,331
4005 Salaries: Part Time	32,785	45,165	55,503	24,088
4010 Overtime Salaries	208,501	175,000	162,335	185,000
4012 Stand By	55,380	50,000	50,000	60,000
4015 Banked Leave Buy Back	85,303	73,879	115,603	84,446
4016 Compensated Absences	108,623	0	0	0
4050 Pension Contributions	692,761	661,323	584,963	693,443
4051 Fica/Medicare	276,938	298,539	276,610	307,929
4053 Deferred Compensation	12,434	12,240	11,452	11,544
4055 Health/Dental Insurance	673,642	650,120	664,687	698,138
4056 Worker's Comp Insurance	121,652	294,983	294,983	367,344
4057 Disability Insurance	27,648	31,521	25,670	29,436
4058 Unemployment Insurance	23,192	25,819	23,106	27,134
4059 Life Insurance	3,359	3,748	3,341	3,838
4080 Vehicle Allowance	0	0	448	0
4081 Eyecare Reimbursement	5,747	13,386	13,386	13,707
4082 Clothing Allowance	11,911	8,143	8,143	8,091
4083 Uniform Rental	15,164	0	18,393	18,393
4084 Clothing Cash Payment	640	1,167	1,167	1,167
4085 Other Taxable Benefits	21,837	11,048	22,674	27,246
<b>TOTAL SALARIES AND BENEFITS</b>	<b>5,644,569</b>	<b>5,930,132</b>	<b>5,561,429</b>	<b>6,220,275</b>
<b><u>SERVICES</u></b>				
5103 Software Support/Development	3,674	5,000	5,000	100,000
5104 Hardware Maint/Replace	3,463	0	11,500	11,500
5140 Legal Services	2,028	0	0	0
5141 Settlements/Judgements	34,523	0	0	0
5142 City Attorney Legal Service	31,456	33,000	35,000	35,000
5180 Medical/Physicals	810	2,000	2,000	1,500
5190 Other Professional Services	584,656	668,106	145,000	150,000
5240 Meeting & Professional Devlpmt	699	5,000	3,200	3,500

City of Redlands  
2015-2016  
Adopted Budget

DEPARTMENT/DIVISION  
WATER

FUND  
WATER FUND

ORGKEY  
501403

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>SERVICES (CONT)</u></b>				
5255 Travel Expense Reimbursement	4,268	2,000	2,000	3,500
5270 Printing and Binding	13,255	30,045	17,500	32,500
5275 Postage	6,889	1,300	17,050	11,500
5280 Advertising	5,297	5,000	5,643	10,000
5300 Water, Sewer, Disposal	4,310	5,000	7,500	7,500
5301 City Water	420,914	430,000	430,000	430,000
5303 Telephone	43,183	35,000	47,200	47,400
5310 Electricity & Gas	356,150	400,000	375,000	400,000
5312 Electric Service: Facility Ops	1,877,646	2,250,000	2,322,000	2,327,000
5314 Gas Service: Facility Ops	684	2,000	2,000	1,500
5317 Service for Facility Ops	22,981	98,808	40,000	40,000
5318 Energy for Treatment	57,810	95,000	62,000	62,000
5320 Janitorial Services	4,545	7,000	3,600	7,000
5340 Office Equipment Maintenance	0	2,000	0	0
5350 Building/Grounds Maintenance	3,460	2,000	2,000	5,000
5360 Machinery & Equip Maint	14,220	50,000	20,000	30,000
5365 Vehicle Maintenance	659	0	200	1,500
5392 License & Permits	236,614	250,000	255,000	255,000
5395 Info Technology Services Charge	243,068	391,572	391,572	380,952
5396 City Garage Charges	368,740	710,000	710,000	640,607
5451 Retiree Health Insurance	1,115,412	225,000	400,000	400,000
5510 Land and Building Rent	2,009	3,000	2,143	4,000
5570 Office Equip & Furn Rent	7,954	33,000	9,900	5,000
5580 Communications Svs & Rental	0	2,000	0	0
5590 Other Rentals	20,910	60,000	8,071	20,000
5710 Street Repairs	0	450,000	450,000	300,000
5720 Taxes	4,261	0	7,268	750
5722 Penalties and Interest	67	0	50	0
5730 Stock Assessment	621,614	625,000	675,000	675,000
5760 Special Program Expenditures	5,706	100,000	45,000	100,000
5765 Conservation Rebates	13,689	150,000	150,000	65,000
5800 Subscriptions & Memberships	5,369	6,500	4,921	7,500

City of Redlands  
2015-2016  
Adopted Budget

DEPARTMENT/DIVISION  
WATER

FUND  
WATER FUND

ORGKEY  
501403

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>SERVICES (CONT)</u></b>				
5840 Training	19,890	50,000	12,700	42,000
5870 General Govt Service Charge	1,144,054	1,134,971	1,134,971	1,350,000
5880 Special Contractual Services	48,237	145,000	145,000	25,000
5890 Landfill Tipping Charges	840	2,500	0	0
5898 State Mandated Fees	1,250	2,000	2,000	2,000
5950 Bad Debt Expense	31,089	0	0	0
5980 Billing Services	437,500	450,000	450,000	450,000
5995 Depreciation Expense	2,304,643	0	0	0
<b>TOTAL SERVICES</b>	<b>10,130,496</b>	<b>8,918,802</b>	<b>8,408,989</b>	<b>8,440,709</b>
<b><u>SUPPLIES</u></b>				
6100 Purchased Water	150,000	300,000	3,929	300,500
6120 Chemical & Lab Supplies	519,077	625,000	550,000	550,000
6130 Books & Supplies	731	2,000	0	2,000
6140 Office Supplies	22,955	15,000	15,000	20,750
6145 Awards/Recognition Program	0	3,000	3,000	3,000
6160 Medical Supplies	0	15,000	0	0
6180 Turnouts/Uniforms/Sfty Clothing	30,183	70,000	35,010	35,010
6210 Repair/Maintenance Supplies	1,497,211	1,104,177	740,457	883,000
6310 Janitorial Supplies	5,927	5,000	3,000	5,000
6375 Computer Components	3,807	10,000	9,750	21,000
6410 Motor Vehicle Supplies	4,353	25,000	8,000	7,500
6470 Steel	0	6,500	0	0
6500 Office Equipment & Furniture	11,076	10,000	9,217	3,500
6510 Small Tools & Equipment	53,896	80,000	80,000	63,000
6560 Food	1,809	4,000	4,000	4,500
6570 Water Meters & Fittings	0	750,000	750,000	400,000
6590 Special Departmental Supplies	34,823	20,000	100,000	100,000
<b>TOTAL SUPPLIES</b>	<b>2,335,848</b>	<b>3,044,677</b>	<b>2,311,363</b>	<b>2,398,760</b>

City of Redlands  
2015-2016  
Adopted Budget

DEPARTMENT/DIVISION  
WATER

FUND  
WATER FUND

ORGKEY  
501403

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>FIXED ASSETS</u></b>				
7060 Office Furniture	0	0	4,672	28,000
7100 Motor Vehicles	362,274	430,000	430,000	0
7140 All Other Equipment	0	235,000	235,000	20,000
7150 Other Betterments/Improvement	0	0	15,515	250,000
7340 Purchase Water Shares	300,000	0	0	0
7700 Water Facilities	0	0	40,000	0
<b>TOTAL FIXED ASSETS</b>	<b>662,274</b>	<b>665,000</b>	<b>725,187</b>	<b>298,000</b>
<b>FUND TOTAL</b>	<b>18,773,187</b>	<b>18,558,611</b>	<b>17,006,968</b>	<b>17,357,744</b>

City of Redlands  
2015-2016  
Adopted Job Ledger Budget

Department  
Municipal Utilities & Engineering

Fund  
Water

Orgkey  
501403

Job Ledger No.	Project/Program Description	FY 2015 12-Month Estimate	FY 2016 Budget Request
71001	Water Admin & General	3,245,920	3,381,578
71010	Water Engineering	789,459	792,100
71020	Water Production & Operation - General	4,657,401	4,676,294
71024	Water Production Maintenance	2,031,704	2,057,061
71032	Water Treatment - HTWTP	549,827	588,909
71034	Water Treatment - HHWTP	782,621	797,809
71040	Water Quality - General	501,028	549,963
71060	Water Distribution - General	4,269,457	4,268,637
71090	Water Conservation Program	97,551	158,393
71114	'B' Contract (Reimbursable)	72,000	77,000
71115	'B' Contract (City)	5,000	5,000
71116	South Mountain Water (Reimbursable)	5,000	5,000

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TOTALS                    \$17,006,968                    \$17,357,744

City of Redlands  
2015-2016  
Adopted Budget

DEPARTMENT/DIVISION  
WATER PROJECTS

FUND

WATER PROJECTS FUND

ORGKEY

503403

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	25,529	0	4,573	0
4010 Overtime Salaries	202	0	0	0
4012 Stand By	34	0	135	0
4050 Pension Contributions	4,675	0	749	0
4051 Fica/Medicare	1,995	0	359	0
4055 Health/Dental Insurance	2,103	0	1,083	0
4057 Disability Insurance	206	0	42	0
4058 Unemployment Insurance	556	0	26	0
4059 Life Insurance	28	0	4	0
4085 Other Taxable Benefits	472	0	0	0
<b>TOTAL SALARIES AND BENEFITS</b>	<b>35,800</b>	<b>0</b>	<b>6,971</b>	<b>0</b>
<b><u>SERVICES</u></b>				
5110 Architect & Engineer	285,347	0	21,735	0
5141 Settlements/Judgements	0	0	805,812	0
5190 Other Professional Services	584,617	75,000	106,474	75,000
5270 Printing and Binding	1,706	0	786	0
5275 Postage	2,921	0	0	0
5280 Advertising	0	0	392	0
5392 License & Permits	882	0	7,845	0
<b>TOTAL SERVICES</b>	<b>875,473</b>	<b>75,000</b>	<b>943,044</b>	<b>75,000</b>
<b><u>SUPPLIES</u></b>				
6210 Repair/Maintenance Supplies	81,752	190,000	48,874	390,000
<b>TOTAL SUPPLIES</b>	<b>81,752</b>	<b>190,000</b>	<b>48,874</b>	<b>390,000</b>
<b><u>FIXED ASSETS</u></b>				
7140 All Other Equipment	0	12,372	0	0

City of Redlands  
2015-2016  
Adopted Budget

DEPARTMENT/DIVISION  
WATER PROJECTS

FUND  
WATER PROJECTS FUND

ORGKEY  
503403

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>FIXED ASSETS (CONT)</u></b>				
7270 Building Construction	83,310	0	7,707	0
7700 Water Facilities	11,754,784	9,055,526	10,122,568	5,300,000
<b>TOTAL FIXED ASSETS</b>	<b>11,838,094</b>	<b>9,067,898</b>	<b>10,130,275</b>	<b>5,300,000</b>
<b>FUND TOTAL</b>	<b>12,831,119</b>	<b>9,332,898</b>	<b>11,129,163</b>	<b>5,765,000</b>



City of Redlands  
2015-2016  
Adopted Job Ledger Budget

Department  
Municipal Utilities & Engineering

Fund  
Water Projects

Orgkey  
503403

Job Ledger No.	Project/Program Description	FY 2015 12-Month Estimate	FY 2016 Budget Request
71204	Hinckley Improvements (Construction)	250,000	0
71207	Dearborn Reservoir Roof Rehabilitation	3,449	0
71210	REES Treatment Plant Ops (LMC) - Lockheed	5,191	5,000
71215	Well 38/39 Treatment (LMC)	0	5,000
71216	Well Orange/Church Treatment (LMC)	0	5,000
71228	Fifth Avenue Pipeline Replacement	21,408	
71234	Brookside Water Pipeline	113,227	0
71236	Recycled Water Engineering Report Drawings	2,687	0
71242	Texas Nonpotable Reservoir	18,296	0
71244	Valve Replacements	2,098	0
71246	Water System Assessment	9,260	0
71247	Mira Monte Pipeline Replacement	13,413	0
71248	IT Server Building (Wtr)	13,150	0
71250	B-Contract Pipeline	3,442	0
71251	2013 Water CIP, Phase II	2,561,567	0
71252	Agate 1 Well Rehabilitation	141,548	0
71253	Fern & San Timoteo Pipeline	132,123	0
71254	Rate Study 2014	118,597	0
71255	Ward Way Rehabilitation	700,150	0
71257	2014 Pipeline Replacement	3,500,000	0
71305	SCADA System Upgrades	150,269	300,000
71307	Water Production Annual Replacement	150,000	500,000
71308	Water System Improvements	150,000	750,000
71325	Highline (Phase 1, North)	774,384	0
71365	Utilities Building Improvements	50,000	375,000
71385	Master Planning and Studies	19,092	75,000
71391	TCP/DBCP Case	805,812	0
Unassigned	2015 CIP Replacements	0	3,000,000
Unassigned	Garnet Bridge Pipeline	0	250,000
Unassigned	Reservoir Rehabilitation - Crafton	0	500,000
Unassigned	Hinckley WTP - Generator	70,000	0
Unassigned	Non-Potable Colton & Sixth	1,350,000	0
<b>TOTALS</b>		<b>\$11,129,163</b>	<b>\$5,765,000</b>

City of Redlands  
2015-2016  
Adopted Budget

**DEPARTMENT/DIVISION**  
WATER DEBT SERVICE

<b><u>FUND</u></b>					<b><u>ORGKEY</u></b>
WATER DEBT SERVICE FUND					506403
	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED	
<b><u>SERVICES</u></b>					
5030 Fiscal Agent Fees	2,012	3,000	3,000	3,000	
5190 Other Professional Services	0	1,000	1,000	1,000	
<b>TOTAL SERVICES</b>	<b>2,012</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	
<b><u>DEBT SERVICE</u></b>					
8100 Principal	0	2,099,209	2,099,209	1,876,756	
8200 Interest	353,590	389,332	389,332	343,477	
<b>TOTAL DEBT SERVICE</b>	<b>353,590</b>	<b>2,488,541</b>	<b>2,488,541</b>	<b>2,220,233</b>	
<b>FUND TOTAL</b>	<b>355,602</b>	<b>2,492,541</b>	<b>2,492,541</b>	<b>2,224,233</b>	

City of Redlands  
2015-2016  
Adopted Budget

DEPARTMENT/DIVISION  
SOURCE ACQUISITION

FUND  
SOURCE ACQUISITION FUND

ORGKEY  
508403

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>FIXED ASSETS</u></b>				
7340 Purchase Water Shares	0	300,000	300,000	0
TOTAL FIXED ASSETS	0	300,000	300,000	0
FUND TOTAL	9	300,000	300,000	0

City of Redlands  
2015-2016  
Adopted Budget

DEPARTMENT/DIVISION  
WATER CAPITAL IMPROVEMENT

<u>FUND</u>					<u>ORGKEY</u>
WATER CAPITAL IMPROVEMENT FUND					509403
	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED	
<b><u>SERVICES</u></b>					
5760 Special Program Expenditures	0	0	20,000	20,000	
TOTAL SERVICES	0	0	20,000	20,000	
<b><u>FIXED ASSETS</u></b>					
7700 Water Facilities	0	0	197,651	0	
TOTAL FIXED ASSETS	0	0	197,651	0	
<b><u>DEBT SERVICE</u></b>					
8200 Interest	225	0	0	0	
TOTAL DEBT SERVICE	225	0	0	0	
FUND TOTAL	225	0	217,651	20,000	

City of Redlands  
2015-2016  
Adopted Budget

Municipal Utilities and Engineering  
Wastewater

**Program Description:**

The Wastewater Utility collects sewage from approximately 18,000 customers within the service area. In general, the service area includes the City of Redlands, unincorporated areas of the County (Mentone and Crafton areas), as well as the San Bernardino County Donut Hole area. The Wastewater Utility includes the operation and maintenance of approximately 240 miles of sewer main, a sewer lift station, and a wastewater treatment plant. The wastewater treatment plant includes a water quality laboratory where routine regulatory compliance tests are performed.

The wastewater budget includes all wastewater related operations, including sewer collection system maintenance, sewage treatment and disposal, recycled water system operation and maintenance, laboratory operations and wastewater regulatory compliance.

**Program Objectives:**

- Provide adequate wastewater collection and treatment facilities that provide reliable service
- Provide wastewater collection and treatment services at an economical rate that is sufficient to recover the cost associated with providing the service
- Perform field inspection of collection system facilities to proactively identify and program sewer system facility rehabilitation or replacement capital projects
- Clean and maintain sewer collection system mains annually with the entire system completed within a three year period
- Reduce the potential for Sanitary Sewer System Overflows and provide a 24 hour-7day Emergency Response Team
- Educate the residents and business on the problems associated with Fats, Oils and Grease (FOG) sewage disposal and implement FOG reduction program
- Provide a regulatory compliance program and pretreatment program for significant industrial dischargers
- Meet sewage treatment, discharge requirements and recycled water service regulatory requirements
- Provide excellent customer service

**Accomplishments for Fiscal Year 2014-2015:**

- Replaced nearly 1/2 mile of sewer line

City of Redlands  
2015-2016  
Adopted Budget

**DEPARTMENT/DIVISION**  
**SEWER SERVICE**

**FUND**

SEWER SERVICE FUND

**ORGKEY**

521402

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	1,764,275	1,944,881	1,691,021	2,061,341
4005 Salaries: Part Time	9,212	15,055	41,778	12,044
4010 Overtime Salaries	76,153	35,000	65,000	70,000
4012 Stand By	20,478	30,000	22,000	25,000
4015 Banked Leave Buy Back	68,118	37,968	87,725	47,569
4016 Compensated Absences	(32,916)	0	0	0
4050 Pension Contributions	378,929	359,694	307,743	390,624
4051 Fica/Medicare	146,529	157,523	144,976	169,755
4053 Deferred Compensation	8,847	7,464	6,497	8,462
4055 Health/Dental Insurance	348,797	357,897	347,106	372,615
4056 Worker's Comp Insurance	26,381	26,237	26,237	32,673
4057 Disability Insurance	13,184	14,763	12,716	15,139
4058 Unemployment Insurance	11,458	13,645	13,876	14,561
4059 Life Insurance	1,772	1,981	1,727	2,063
4080 Vehicle Allowance	0	0	200	200
4081 Eyecare Reimbursement	3,491	7,034	7,034	7,369
4082 Clothing Allowance	3,030	4,020	2,880	3,275
4084 Clothing Cash Payment	650	1,000	530	1,000
4085 Other Taxable Benefits	12,672	8,951	15,166	15,180
<b>TOTAL SALARIES AND BENEFITS</b>	<b>2,861,060</b>	<b>3,023,112</b>	<b>2,794,211</b>	<b>3,248,868</b>
<b><u>SERVICES</u></b>				
5103 Software Support/Development	477	100,500	100,000	120,000
5104 Hardware Maint/Replace	0	0	3,500	0
5141 Settlements/Judgements	10,000	0	0	1,250,000
5142 City Attorney Legal Service	9,437	10,000	10,500	11,000
5180 Medical/Physicals	335	0	500	500
5190 Other Professional Services	127,159	134,243	130,850	93,500
5240 Meeting & Professional Devlpmt	15	4,000	200	5,000
5255 Travel Reimbursement	3,584	2,600	2,600	3,000
5270 Printing and Binding	3,140	7,000	1,650	450

City of Redlands  
2015-2016  
Adopted Budget

**DEPARTMENT/DIVISION**  
**SEWER SERVICE**

**FUND**  
SEWER SERVICE FUND

**ORGKEY**  
521402

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>SERVICES (CONT)</u></b>				
5275 Postage	7,024	8,425	1,000	1,700
5280 Advertising	850	1,100	1,500	1,500
5300 Water, Sewer, Disposal	4,122	5,000	6,000	6,000
5303 Telephone	29,230	36,600	26,500	9,800
5312 Electric Service: Facility Ops	725,718	650,000	680,000	700,000
5313 Heating/AC Service Contract	0	80,000	0	0
5317 Service for Facility Ops	0	0	1,000	1,500
5320 Janitorial Services	5,325	17,400	4,200	4,500
5340 Office Equipment Maintenance	0	1,000	0	500
5350 Building/Grounds Maintenance	0	1,500	0	5,000
5360 Machinery & Equip Maint	23,478	34,500	12,525	14,000
5392 License & Permits	76,585	123,500	75,000	75,000
5395 Info Technology Services Charge	137,350	221,265	221,265	215,264
5396 City Garage Charges	106,498	89,691	77,000	70,908
5451 Retiree Health Insurance	633,773	400,000	400,000	400,000
5530 Clothing Linen Rent	19,680	50,000	20,000	10,000
5570 Office Equip & Furn Rent	2,347	16,000	2,929	2,600
5590 Other Rentals	997	1,000	6,500	9,000
5720 Taxes	6,313	0	6,000	0
5722 Penalties & Interest	36	0	6	0
5760 Special Program Expenditures	0	0	9,000	0
5800 Subscriptions & Memberships	13,022	12,350	14,700	9,900
5840 Training	7,565	11,000	8,300	10,500
5870 General Govt Service Charge	478,112	488,112	488,112	490,000
5880 Special Contractual Services	324,535	366,500	315,600	318,000
5950 Bad Debt Expense	15,275	0	0	0
5980 Billing Services	131,250	145,000	145,000	145,000
5995 Depreciation Expense	1,366,590	0	0	0
<b>TOTAL SERVICES</b>	<b>4,269,822</b>	<b>3,018,286</b>	<b>2,771,937</b>	<b>3,984,122</b>

City of Redlands  
2015-2016  
Adopted Budget

DEPARTMENT/DIVISION  
SEWER SERVICE

FUND  
SEWER SERVICE FUND

ORGKEY  
521402

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>SUPPLIES</u></b>				
6120 Chemical & Lab Supplies	513,500	565,000	508,500	526,500
6130 Books & Supplies	467	3,000	250	1,450
6140 Office Supplies	23,371	10,000	12,900	1,500
6180 Turnouts/Uniforms/Sfty Clothing	7,778	3,500	4,750	4,750
6210 Repair/Maintenance Supplies	406,616	452,500	310,500	323,500
6310 Janitorial Supplies	2,435	2,300	1,500	1,500
6375 Computer Components	3,294	8,500	5,250	6,500
6500 Office Equipment & Furniture	351	4,250	1,000	1,000
6510 Small Tools & Equipment	2,109	7,500	5,000	10,500
6560 Food	413	2,300	1,200	1,500
6590 Special Departmental Supplies	8,652	3,000	5,800	30,000
6630 Audio-Visual Materials	585	0	0	0
<b>TOTAL SUPPLIES</b>	<b>969,571</b>	<b>1,061,850</b>	<b>856,650</b>	<b>908,700</b>
<b><u>FIXED ASSETS</u></b>				
7080 Computer Equipment	7,087	17,500	17,500	7,500
7100 Motor Vehicles	9,323	90,000	615,427	65,000
7140 All Other Equipment	0	33,000	33,000	85,000
7600 Wastewater Facilities	0	0	0	90,000
7745 Laboratory Equipment	0	0	0	93,000
<b>TOTAL FIXED ASSETS</b>	<b>16,410</b>	<b>140,500</b>	<b>665,927</b>	<b>340,500</b>
<b>FUND TOTAL</b>	<b>8,116,863</b>	<b>7,243,748</b>	<b>7,088,725</b>	<b>8,482,190</b>



City of Redlands  
2015-2016  
Adopted Job Ledger Budget

Department  
Municipal Utilities & Engineering

Fund  
Sewer

Orgkey  
521402

Job Ledger No.	Project/Program Description	FY 2015 12-Month Estimate	FY 2016 Budget Request
73001	Wastewater Administration	1,749,725	2,087,690
73010	Wastewater Engineering	450,000	555,500
73020	Wastewater Treatment & Operations	1,727,000	2,150,000
73034	Wastewater Treatment Plant Maintenance	1,582,000	1,850,000
73040	Wastewater Quality Control	650,000	775,000
73041	Wastewater Industrial Waste Monitoring	239,500	285,000
73060	Wastewater Collection System - General	490,750	525,000
73072	Wastewater Joint Laboratory - Water	175,250	225,000
73074	Wastewater Joint Laboratory - Solid Waste	24,500	29,000

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	TOTALS	\$7,088,725	\$8,482,190
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City of Redlands  
2015-2016  
Adopted Budget

**DEPARTMENT/DIVISION**  
SEWER PROJECTS

**FUND**  
SEWER PROJECTS FUND

**ORGKEY**  
523402

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>SERVICES</u></b>				
5190 Other Professional Services	144,536	37,500	10,000	157,500
5270 Printing and Binding	2,789	0	255	0
5275 Postage	0	0	14	0
5880 Special Contractual Services	0	37,500	10,000	237,500
<b>TOTAL SERVICES</b>	<b>147,325</b>	<b>75,000</b>	<b>20,269</b>	<b>395,000</b>
<b><u>SUPPLIES</u></b>				
6210 Repair/Maintenance Supplies	34,343	0	0	0
<b>TOTAL SUPPLIES</b>	<b>34,343</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>FIXED ASSETS</u></b>				
7270 Building Construction	37,219	0	5,799	0
7600 Wastewater Facilities	810,847	2,084,253	2,294,295	2,577,000
7700 Water Facilities	0	0	28,545	0
<b>TOTAL FIXED ASSETS</b>	<b>848,066</b>	<b>2,084,253</b>	<b>2,328,639</b>	<b>2,577,000</b>
 <b>FUND TOTAL</b>	 <b>1,029,734</b>	 <b>2,159,253</b>	 <b>2,348,908</b>	 <b>2,972,000</b>

City of Redlands  
2015-2016  
Adopted Job Ledger Budget

Department  
Municipal Utilities & Engineering

Fund  
Sewer Projects

Orgkey  
523402

Job Ledger No.	Project/Program Description	FY 2015 12-Month Estimate	FY 2016 Budget Request
73319	Wastewater Replacement Program	250,000	360,000
73365	Utilities Building Improvements	67,000	67,000
73385	Master Planning and Study	20,000	75,000
73406	Wastewater System Assessment	3,768	0
73408	IT Server Building (WW)	5,799	0
73409	Local Collection Mains 2013	135,046	0
73410	Wastewater Generator Replacement	867,295	0
73412	2014 Sewer Line Replacement	1,000,000	0
Unassigned	Local Collection Mains 2016	0	1,000,000
Unassigned	SCADA Computers	0	100,000
Unassigned	Blower Modification	0	550,000
Unassigned	Facility Improvement Evaluation	0	120,000
Unassigned	Digester 1 & 2 Cleaning & Evaluation	0	200,000
Unassigned	Headworks Grit & Improvement	0	500,000

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	TOTALS	\$2,348,908	\$2,972,000
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City of Redlands  
2015-2016  
Adopted Budget

DEPARTMENT/DIVISION  
SEWER DEBT SERVICE

FUND  
SEWER DEBT SERVICE FUND

ORGKEY  
526402

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>SERVICES</u></b>				
5030 Fiscal Agent Fees	2,013	2,500	2,500	2,500
5190 Other Professional Services	0	1,000	1,000	1,000
<b>TOTAL SERVICES</b>	<b>2,013</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>
<b><u>DEBT SERVICE</u></b>				
8100 Principal	0	1,178,213	1,178,213	1,210,167
8200 Interest	225,337	206,076	206,076	171,746
<b>TOTAL DEBT SERVICE</b>	<b>225,337</b>	<b>1,384,289</b>	<b>1,384,289</b>	<b>1,381,913</b>
 <b>FUND TOTAL</b>	 <b>227,350</b>	 <b>1,387,789</b>	 <b>1,387,789</b>	 <b>1,385,413</b>

City of Redlands  
 2015-2016  
 Adopted Budget

DEPARTMENT/DIVISION  
 SEWER CAPITAL IMPROVEMENT

FUND  
 SEWER CAPITAL IMPROVEMENT FUND

ORGKEY  
 529402

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<u>SERVICES</u>				
5760 Special Program Expenditures	0	0	8,943	0
TOTAL SERVICES	0	0	8,943	0
FUND TOTAL	0	0	8,943	0

City of Redlands  
2015-2016  
Adopted Budget

Municipal Utilities and Engineering  
Non-potable Water

**Program Description:**

The Non-potable Water Utility produces and distributes water to an increasing number of customers in an effort to preserve our precious water resources. In general, non-potable water is available in the eastern portion City's service area and other areas within the City. The City is always looking to increase the use of non-potable water and requires new developments to install non-potable water facilities when non-potable water is or will become available.

The non-potable water budget includes all water related operations, including water production and distribution and regulatory compliance.

**Program Objectives:**

- Provide adequate non-potable water supply that conforms with all water quality requirements and customer needs
- Deliver non-potable water at an economical rate that is sufficient to recover the cost associated with providing the service
- Increase public water conservation awareness
- Provide excellent customer service

**Accomplishments for Fiscal Year 2014-2015:**

- Installed 2 miles of non-potable water

City of Redlands  
2015-2016  
Adopted Budget

DEPARTMENT/DIVISION  
NONPOTABLE WATER

FUND  
NONPOTABLE WATER FUND

ORGKEY  
541403

	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	18,200	29,677	17,378	27,799
4010 Overtime Salaries	532	0	375	0
4012 Stand By	117	0	60	0
4015 Banked Leave Buy Back	1,038	471	1,081	642
4050 Pension Contributions	4,127	5,625	3,285	5,267
4051 Fica/Medicare	1,491	2,303	1,311	1,928
4053 Deferred Compensation	105	467	476	640
4055 Health/Dental Insurance	1,180	1,480	951	1,084
4057 Disability Insurance	76	111	65	100
4058 Unemployment Insurance	20	152	38	100
4059 Life Insurance	11	22	10	14
4081 Eyecare Reimbursement	4	79	79	52
4082 Clothing Allowance	50	27	5	5
4085 Other Taxable Benefits	416	740	397	660
<b>TOTAL SALARIES AND BENEFITS</b>	<b>27,367</b>	<b>41,153</b>	<b>25,511</b>	<b>38,291</b>
<b><u>SERVICES</u></b>				
5312 Electric Service: Facility Ops	48,258	100,000	150,000	150,000
5395 Info Technology Services Charge	0	13,000	13,000	13,000
5396 City Garage Charges	0	10,000	10,000	8,898
5451 Retiree Health Insurance	0	8,200	8,200	8,200
5870 General Govt Service Charge	6,273	6,520	6,520	6,520
<b>TOTAL SERVICES</b>	<b>54,531</b>	<b>137,720</b>	<b>187,720</b>	<b>186,618</b>
<b><u>SUPPLIES</u></b>				
6210 Repair/Maintenance Supplies	0	0	3,500	0
<b>TOTAL SUPPLIES</b>	<b>0</b>	<b>0</b>	<b>3,500</b>	<b>0</b>
<b>FUND TOTAL</b>	<b>81,898</b>	<b>178,873</b>	<b>216,731</b>	<b>224,909</b>

City of Redlands  
2015-2016  
Adopted Job Ledger Budget

Department  
Municipal Utilities & Engineering

Fund  
Nonpotable Water

Orgkey  
541403

Job Ledger No.	Project/Program Description	FY 2015 12-Month Estimate	FY 2016 Budget Request
74001	Nonpotable Admin & General	61,320	60,982
74020	Nonpotable Production & Operation	151,661	161,201
74040	Nonpotable Distribution	3,750	2,726

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TOTALS                      \$216,731                      \$224,909



City of Redlands  
2015-2016  
Adopted Budget

DEPARTMENT/DIVISION  
NONPOTABLE WATER PROJECTS

<u>FUND</u>				<u>ORGKEY</u>
NONPOTABLE WATER PROJECTS FUND				543403
	2013-14 ACTUAL (AUDITED)	2014-15 ADJUSTED BUDGET	2014-15 12 MONTH ESTIMATED	2015-16 COUNCIL ADOPTED
<b><u>FIXED ASSETS</u></b>				
7700 Water Facilities	48,669	1,748,669	1,750,000	0
TOTAL FIXED ASSETS	48,669	1,748,669	1,750,000	0
 FUND TOTAL	 48,669	 1,748,669	 1,750,000	 0

City of Redlands  
 2015-2016  
 Adopted Job Ledger Budget

Department  
 Municipal Utilities & Engineering

Fund  
 Nonpotable Water Projects

Orgkey  
 543403

Job Ledger No.	Project/Program Description	FY 2015 12-Month Estimate	FY 2016 Budget Request
Unassigned	Nonpotable Water System Improvements	1,750,000	0

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TOTALS                      \$1,750,000                      \$0