

**City of Redlands  
2013-2014  
Adopted Budget**

**Municipal Utilities and Engineering**

**Mission Statement:**

Provide impeccable service to our community through professionalism, integrity, accountability, quality, transparency, dedication, collaboration and innovation. Municipal Utilities and Engineering Department plans, builds, and maintains Redland's physical and environmental infrastructure for the residents, businesses and visitors of the City, making it a sustainable and desirable place to live, work, invest and visit.

Municipal Utilities & Engineering Department (MUED) is responsible for providing the following major services to the City and its residents:

- Water production and water distribution administration and operation
- Non-potable water distribution administration and operation
- Wastewater collection, treatment, and disposal administration and operation
- Engineering review and inspection of development proposals for compliance with City codes, standards and other governmental requirements relating to land subdivisions, grading, drainage, public improvements within the City right of way and transportation matters
- Management, rehabilitation, and replacement of public improvements, such as, water mains, sewer mains, storm drains, streets, traffic signals, etc. to provide continued reliable service to the community
- Development and construction of new public facilities to protect and enhance community quality of life
- Optimize the total cost of ownership of City's physical assets
- Effectively manage regulatory compliance by ensuring all MUED procedures, as well as MUED and vendor practices, are consistent with all related codes and regulations
- To provide these services MUED is organized into several divisions which include land development, capital improvement engineering services, regulatory compliance, water and wastewater operations, administration, and customer service/utility billing

The administrative and general budget programs support each department function. All engineering and utilities operations are coordinated for efficient use of City resources. Municipal Utilities & Engineering has a total of 93 full-time and 5 part-time authorized positions.

**Departmental Goals:**

- Preservation of City's Assets
  - Provide leadership in the immediate management and long-term preservation of City's physical assets and resources
  - Optimize the total cost of ownership of City's physical assets
  - Maximize sustainability by ensuring City's facilities support the City's mission while mitigating negative environmental impact
  - Provide water, non-potable, and wastewater service at a price that is economical and recoups cost of providing service
  - Provide a safe, maintained, and efficient transportation roadway system
  - Provide storm drain facilities that protect public and private property from flooding
  - Effectively manage regulatory compliance by ensuring MUED and vendor practices are consistent with all related codes and regulations

- Maintain effective business continuity and crisis management planning that can be implemented by appropriate staff in a crisis
- Pursue and secure grants or low interest loans to fund public improvements
- Quality Customer Service
  - Promptly and cost-effectively complete all service delivery with the highest quality of workmanship and to the satisfaction of our customers
  - Consistently and effectively communicate with our customers
  - Improve overall customer service ratings through effective communication (according to customer satisfaction feedback)
- Employee Effectiveness and Satisfaction
  - Recruit and retain the highest quality employees
  - Make certain all employees have the resources needed to perform their jobs safely and efficiently
  - Maintain an environment that is diverse and conducive to staff engagement, sense of ownership, high performance, and professional satisfaction
  - Encourage employee development to allow for promotion within the department
  - Foster accountability of MUED leadership and employees by ensuring staff ethically, and cost-effectively use City resources, while maintaining the highest quality standards
- Partnership
  - Promote respectful, productive, and ethical work relationships with all customers, throughout all levels of MUED and with all other City stakeholders
  - Continue to improve the effectiveness and transparency of external communication
- Innovation
  - Leverage new ideas and technology to solve problems and accomplish City's mission
  - Create and sustain an organizational culture that encourages and supports innovation
  - Optimize the use of existing and appropriate new technology
- Integrated and Unified Organization
  - Operate MUED as a single, integrated and unified organization that maximizes resources, talent and technology to provide high quality services

**Sustainability Efforts:**

- Reuse used tires in street resurfacing project (Rubberize Asphalt Concrete Paving & Asphalt Rubber Aggregate Membrane products)
- Participated in the EnerNoc Demand Response program designed for load shedding
- Rehabilitating well and booster pumps with premium efficiency units
- Continually seek grant opportunities for solar and other sustainable technologies

**Performance Measures:**

- Benchmarking: The department is preparing a benchmarking study to compare department water and wastewater efficiencies to that of other agencies with similar operating parameters and requirements. This will provide:
  - Efficiencies- Comparison of city costs/efforts to other agencies
  - Effectiveness- Complete projects and delivering them on time and on budget
  - Workload- Comparison of department workload vs. manpower to identify potential deficiency and distribute work accordingly to utilize staffs skill sets
- Studies: Develop comprehensive master plan of City's flood control system needs which will identify the current and future needs to allow the City to meet residential and business owner flood protection needs during 50 and 100 year flood events
- Non-Motorized Transportation Plan: Develop comprehensive master plan for non-motorized transportation including sidewalks, trails, and bike lines

## Accomplishments for Fiscal Year 2012-2013:

### Capital Projects implemented:

- City's "Pavement Management Program"
- Pavement Accelerated Repair Implementation Strategy (PARIS)
- PARIS 2013, Resurfacing Project (1-34)
- Downtown LED street lighting conversion
- Construction of major bike lane grid system
- Installation of numerous traffic calming treatments and devices throughout the City
- Project management, record tracking, scheduling and control automation
- Awarded state and federal grants totaling more than \$6 million dollars, including one for the Opal Basin, a key component of City's flood control infrastructure
- Construction of street pavement, sidewalks, ADA ramps and street signs
- Planning for over \$44 million water, wastewater, streets, flood control, and other CIP projects
- Design of over \$10 million water, wastewater, streets, flood control, and other CIP projects
- Construction management of over \$20 million infrastructure improvement projects

### Development Activity – Projects Initiated:

- Onestop Permit Center customer service
- Encroachment Permits
- Commission Review and Approval
- Conditional Use Permits
- Historic Conditions of Approval
- Historic Demolition Permits
- Lot Line Adjustments
- Minor Exceptions
- Grading Permits
- Wide Load Permits
- Street Closure
- Building Permit Reviews
- Improvement Plan Reviews
- Map Reviews
- Traffic Commission Reports
- Dining Permits
- National Pollutant Discharge Elimination System (NPDES) Business Inspections
- NPDES Residential Inspections
- NPDES Investigations (2 hazardous waste spills)
- Supplemental inspection for development activities

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REVENUE DETAIL

|  | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|--|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>ENGINEERING</u></b>                |                                |                               |                                  |                               |
| 3113 Building Permits                    | 12,196                         | 10,200                        | 14,550                           | 15,641                        |
| 3116 Grading/Paving Permits              | 60,481                         | 59,500                        | 36,120                           | 38,829                        |
| 3124 Plan Check                          | 7,133                          | 8,900                         | 7,500                            | 8,063                         |
| 3130 Street Permits                      | 211,744                        | 235,000                       | 220,000                          | 236,500                       |
| 3135 NPDES Permit                        | 283,363                        | 287,500                       | 320,000                          | 400,000                       |
| 3142 Conditional Use Permit              | 10,064                         | 8,900                         | 14,400                           | 15,480                        |
| 3148 CRA Review                          | 4,521                          | 2,650                         | 3,300                            | 3,300                         |
| 3152 Map Review                          | 13,376                         | 13,380                        | 6,800                            | 7,310                         |
| 3153 Street Vacation                     | 1,128                          | 500                           | 564                              | 0                             |
| 3154 Environmental Impact                | 2,932                          | 2,300                         | 3,900                            | 4,193                         |
| 3175 Development Agreements              | 0                              | 0                             | 511                              | 510                           |
| 3305 Cost Recover/Reimb Expenditure      | 4,088                          | 2,000                         | 7,800                            | 7,800                         |
| 3316 WQMP Review Admin                   | 14,163                         | 15,000                        | 34,000                           | 36,550                        |
| 3416 Street Trench Cut Fees              | 36,367                         | 25,000                        | 23,000                           | 23,000                        |
| 3512 Returned Check Charge               | 35                             | 0                             | 0                                | 0                             |
| 3530 Miscellaneous Receipts              | 0                              | 61,500                        | 781                              | 250                           |
| <b>TOTAL ENGINEERING DEPARTMENT</b>      | <b>661,591</b>                 | <b>732,330</b>                | <b>693,226</b>                   | <b>797,426</b>                |
| <b><u>MEASURE "I" (208)</u></b>          |                                |                               |                                  |                               |
| 3021 Measure I Sales Tax                 | 930,476                        | 889,000                       | 951,877                          | 973,770                       |
| 3305 Cost Recover/Reimb Expenditure      | 0                              | 0                             | 15                               | 0                             |
| 3510 Investment Income                   | 77,217                         | 15,000                        | 10,000                           | 10,000                        |
| 3530 Miscellaneous Receipts              | 0                              | 0                             | 180                              | 0                             |
| <b>TOTAL MEASURE "I"</b>                 | <b>1,007,693</b>               | <b>904,000</b>                | <b>962,072</b>                   | <b>983,770</b>                |
| <b><u>LOCAL TRANSPORTATION (209)</u></b> |                                |                               |                                  |                               |
| 3200 State Grants                        | 0                              | 0                             | 1,148,375                        | 2,100,000                     |
| 3205 State Reimbursement                 | 13,569                         | 0                             | 0                                | 0                             |
| 3250 Federal Grants                      | 980                            | 0                             | 1,139,102                        | 553,512                       |
| 3510 Investment Income                   | 20,796                         | 30,000                        | 20,000                           | 20,000                        |
| 3530 Miscellaneous Receipts              | 0                              | 0                             | 305,498                          | 2,500,000                     |
| 3533 Misc Taxable Sales                  | 538                            | 0                             | 315                              | 0                             |
| 3540 Other Grants                        | 0                              | 288,275                       | 0                                | 0                             |

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| <b><u>LOCAL TRANSPORTATION (209) (CONTD)</u></b> |                                |                               |                                  |                               |
| 3771 Resident Contrib.: Bike Lanes               | 0                              | 0                             | 1,000                            | 0                             |
| <b>TOTAL LOCAL TRANSPORTATION</b>                | <b>35,883</b>                  | <b>318,275</b>                | <b>2,614,290</b>                 | <b>5,173,512</b>              |
| <b><u>OPEN SPACE (227)</u></b>                   |                                |                               |                                  |                               |
| 3510 Investment Income                           | 23,420                         | 20,000                        | 20,000                           | 20,000                        |
| 3515 Land Sale Proceeds                          | 0                              | 0                             | 350                              | 0                             |
| 3530 Miscellaneous Receipts                      | 1,382                          | 0                             | 2,055,704                        | 0                             |
| 3627 Open Space Acquisition Fees                 | 79,037                         | 30,000                        | 20,000                           | 30,000                        |
| <b>TOTAL OPEN SPACE</b>                          | <b>103,839</b>                 | <b>50,000</b>                 | <b>2,096,054</b>                 | <b>50,000</b>                 |
| <b><u>GENERAL CAPITAL IMPRV (240)</u></b>        |                                |                               |                                  |                               |
| 3200 State Grants                                | 0                              | 0                             | 718,151                          | 0                             |
| 3250 Federal Grants                              | 9,165                          | 0                             | 1,790,835                        | 0                             |
| 3540 Other Grants                                | 0                              | 0                             | 85,000                           | 0                             |
| <b>TOTAL GENERAL CAPITAL IMPRV</b>               | <b>9,165</b>                   | <b>0</b>                      | <b>2,593,986</b>                 | <b>0</b>                      |
| <b><u>PARK &amp; OPEN SPACE DEV (250)</u></b>    |                                |                               |                                  |                               |
| 3510 Investment Income                           | 12,163                         | 20,000                        | 10,000                           | 10,000                        |
| 3625 Park & Open Space Fee                       | 232,689                        | 80,000                        | 1,500                            | 2,000                         |
| <b>TOTAL PARK &amp; OPEN SPACE DEV</b>           | <b>244,852</b>                 | <b>100,000</b>                | <b>11,500</b>                    | <b>12,000</b>                 |
| <b><u>PUBLIC FACILITIES DEV (251)</u></b>        |                                |                               |                                  |                               |
| 3600 Police Facilities                           | 142,095                        | 115,000                       | 35,000                           | 40,000                        |
| 3601 Fire Facilities                             | 218,802                        | 125,000                       | 54,000                           | 60,000                        |
| 3603 Library Facilities                          | 49,705                         | 37,000                        | 12,000                           | 15,000                        |
| 3604 General Government Facilities               | 210,422                        | 95,000                        | 50,000                           | 60,000                        |
| <b>TOTAL PUBLIC FACILITIES DEV</b>               | <b>621,024</b>                 | <b>372,000</b>                | <b>151,000</b>                   | <b>175,000</b>                |
| <b><u>ARTERIAL STREET CONSTRUCTION (252)</u></b> |                                |                               |                                  |                               |
| 3510 Investment Income                           | 12,779                         | 12,000                        | 10,000                           | 10,000                        |
| 3630 Arterial Street Construction Fees           | 120,317                        | 85,000                        | 220,000                          | 100,000                       |
| <b>TOTAL ARTERIAL STREET CONST</b>               | <b>133,096</b>                 | <b>97,000</b>                 | <b>230,000</b>                   | <b>110,000</b>                |

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| <b><u>TRAFFIC SIGNALS (253)</u></b>          |                                |                               |                                  |                               |
| 3510 Investment Income                       | 6,551                          | 6,000                         | 6,000                            | 6,000                         |
| 3630 Traffic Signals Fees                    | 21,827                         | 16,000                        | 37,000                           | 25,000                        |
| <b>TOTAL TRAFFIC SIGNALS</b>                 | <b>28,378</b>                  | <b>22,000</b>                 | <b>43,000</b>                    | <b>31,000</b>                 |
| <b><u>FREEWAY INTERCHANGES (254)</u></b>     |                                |                               |                                  |                               |
| 3510 Investment Income                       | 3,904                          | 4,000                         | 4,000                            | 4,000                         |
| 3630 Freeway Interchange Fees                | 65,481                         | 47,000                        | 112,000                          | 75,000                        |
| <b>TOTAL FREEWAY INTERCHANGES</b>            | <b>69,385</b>                  | <b>51,000</b>                 | <b>116,000</b>                   | <b>79,000</b>                 |
| <b><u>STORM DRAIN CONSTRUCTION (405)</u></b> |                                |                               |                                  |                               |
| 3510 Investment Income                       | 25,156                         | 15,000                        | 15,000                           | 15,000                        |
| 3530 Miscellaneous Receipts                  | 385                            | 0                             | 0                                | 0                             |
| 3250 Federal Grants                          | 0                              | 5,000,000                     | 5,000,000                        | 0                             |
| 3620 Storm Drain Fees                        | 5,629                          | 8,500                         | 5,000                            | 5,000                         |
| <b>TOTAL STORM DRAIN CONST.</b>              | <b>31,170</b>                  | <b>5,023,500</b>              | <b>5,020,000</b>                 | <b>20,000</b>                 |
| <b><u>WATER (501)</u></b>                    |                                |                               |                                  |                               |
| 3305 Cost Recover/Reimb Expenditure          | 529                            | 500                           | 2,577                            | 0                             |
| 3313 Non-Potable Water Usage                 | 15,317                         | 0                             | 0                                | 0                             |
| 3380 Water Usage                             | 17,826,417                     | 14,768,666                    | 20,896,473                       | 20,268,492                    |
| 3382 Irrigation Water Usage                  | 1,930,890                      | 1,704,134                     | 2,312,417                        | 2,242,924                     |
| 3383 Fire Hydrant Water Usage                | 55,584                         | 42,666                        | 175,637                          | 170,359                       |
| 3384 Water Meter Install                     | 8,570                          | 5,000                         | 6,967                            | 7,000                         |
| 3387 Frontage Charge                         | 38,525                         | 0                             | 0                                | 0                             |
| 3388 "B" Contract Water Usage                | 139,963                        | 115,000                       | 115,000                          | 115,000                       |
| 3389 Fire Protection Water Usage             | 304,204                        | 230,124                       | 306,716                          | 297,499                       |
| 3510 Investment Income                       | 332,918                        | 200,000                       | 200,000                          | 200,000                       |
| 3511 Finance Charges                         | 20                             | 0                             | 0                                | 0                             |
| 3515 Land Sale Proceeds                      | 22,600                         | 0                             | 0                                | 0                             |
| 3516 Sale of Surplus Property                | 4,817                          | 0                             | 2,168,426                        | 0                             |
| 3520 Rental Income                           | 120,852                        | 90,000                        | 125,000                          | 125,000                       |
| 3530 Miscellaneous Receipts                  | 334,718                        | 300,000                       | 300,000                          | 300,000                       |
| 3533 Misc Taxable Sales                      | 7,887                          | 2,000                         | 80                               | 0                             |



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|---|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>WATER (501) (CONT)</u></b>              |                                |                               |                                  |                               |
| 3760 Bad Debt Recovery                        | 0                              | 1,000                         | 0                                | 0                             |
| <b>TOTAL WATER</b>                            | <b>21,143,811</b>              | <b>17,459,091</b>             | <b>26,609,293</b>                | <b>23,726,274</b>             |
| <b><u>WATER PROJECTS (503)</u></b>            |                                |                               |                                  |                               |
| 3305 Cost Recover/Reimb Expenditure           | 15                             | 0                             | 30                               | 0                             |
| 3510 Investment Income                        | (7,231)                        | 0                             | 0                                | 0                             |
| 3530 Miscellaneous Receipts                   | 1,340                          | 0                             | 2,000                            | 0                             |
| <b>TOTAL WATER PROJECTS</b>                   | <b>(5,876)</b>                 | <b>0</b>                      | <b>2,030</b>                     | <b>0</b>                      |
| <b><u>WATER BOND PROJECTS (505)</u></b>       |                                |                               |                                  |                               |
| 3810 Bond/Loan Proceeds                       | 0                              | 0                             | 7,147,866                        | 0                             |
| <b>TOTAL WATER BOND PROJECTS</b>              | <b>0</b>                       | <b>0</b>                      | <b>7,147,866</b>                 | <b>0</b>                      |
| <b><u>WATER DEBT SERVICE (506)</u></b>        |                                |                               |                                  |                               |
| 3510 Investment Income                        | 7,615                          | 5,000                         | 5,000                            | 6,000                         |
| <b>TOTAL WATER DEBT SERVICE</b>               | <b>7,615</b>                   | <b>5,000</b>                  | <b>5,000</b>                     | <b>6,000</b>                  |
| <b><u>SOURCE ACQUISITION (508)</u></b>        |                                |                               |                                  |                               |
| 3510 Investment Income                        | 3,190                          | 3,000                         | 3,000                            | 3,000                         |
| 3551 Water Source Acq Residential             | 47,635                         | 10,000                        | 20,000                           | 20,000                        |
| 3552 Water Source Acq Non-Residen             | 26,869                         | 15,000                        | 10,000                           | 10,000                        |
| <b>TOTAL SOURCE ACQUISITION</b>               | <b>77,694</b>                  | <b>28,000</b>                 | <b>33,000</b>                    | <b>33,000</b>                 |
| <b><u>WATER CAPITAL IMPROVEMENT (509)</u></b> |                                |                               |                                  |                               |
| 3369 Cap Improv Chrg Non-Res                  | 361,934                        | 175,000                       | 3,250                            | 100,000                       |
| 3370 Cap Improv Chrg Resident                 | 290,430                        | 100,000                       | 148,000                          | 100,000                       |
| 3510 Investment Income                        | 1,032                          | 1,000                         | 1,000                            | 1,000                         |
| <b>TOTAL WATER CAPITAL IMPROVE</b>            | <b>653,396</b>                 | <b>276,000</b>                | <b>152,250</b>                   | <b>201,000</b>                |
| <b><u>SEWER SERVICE (521)</u></b>             |                                |                               |                                  |                               |
| 3305 Cost Recover/Reimb Expenditure           | 3,285                          | 0                             | 2,808                            | 0                             |
| 3366 Sewer Residential                        | 5,834,639                      | 6,020,493                     | 6,470,674                        | 6,470,674                     |
| 3367 Sewer Non-Residential                    | 2,246,214                      | 2,256,768                     | 2,416,684                        | 2,416,684                     |
| 3368 Septage Charge                           | 59,872                         | 72,175                        | 110,336                          | 110,336                       |

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|--|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>SEWER SERVICE (521) (CONTD)</u></b>          |                                |                               |                                  |                               |
| 3379 Recycled Water Useage                         | 270,575                        | 355,191                       | 325,218                          | 325,218                       |
| 3387 Frontage Charge                               | 15,375                         | 0                             | 0                                | 0                             |
| 3391 Joint Lab - Water Charges                     | 195,565                        | 150,000                       | 130,000                          | 159,608                       |
| 3392 Joint Lab - Solid Wst Charges                 | 28,126                         | 15,000                        | 30,000                           | 33,501                        |
| 3510 Investment Income                             | 125,649                        | 55,000                        | 100,000                          | 100,000                       |
| 3516 Sale of Surplus Property                      | 950                            | 0                             | 0                                | 0                             |
| 3530 Miscellaneous Receipts                        | 13,412                         | 0                             | 6,200                            | 5,000                         |
| 3533 Misc Taxable Sales                            | 9                              | 0                             | 0                                | 0                             |
| <b>TOTAL SEWER SERVICE</b>                         | <b>8,793,671</b>               | <b>8,924,627</b>              | <b>9,591,920</b>                 | <b>9,621,021</b>              |
| <b><u>SEWER PROJECTS (523)</u></b>                 |                                |                               |                                  |                               |
| 3250 Federal Grants                                | 1,235                          | 0                             | 0                                | 0                             |
| 3510 Investment Income                             | 2,239                          | 0                             | 0                                | 0                             |
| 3530 Miscellaneous Receipts                        | 260                            | 0                             | 0                                | 0                             |
| <b>TOTAL SEWER BOND PROJECTS</b>                   | <b>3,734</b>                   | <b>0</b>                      | <b>0</b>                         | <b>0</b>                      |
| <b><u>SEWER DEBT SERVICE (526)</u></b>             |                                |                               |                                  |                               |
| 3510 Investment Income                             | 1,222                          | 2,000                         | 1,000                            | 1,000                         |
| <b>TOTAL SEWER DEBT SERVICE</b>                    | <b>1,222</b>                   | <b>2,000</b>                  | <b>1,000</b>                     | <b>1,000</b>                  |
| <b><u>SEWER CAPITAL IMPROVE (529)</u></b>          |                                |                               |                                  |                               |
| 3369 Cap Improv Chrg Non-Res                       | 330,263                        | 200,000                       | 4,636                            | 5,000                         |
| 3370 Cap Improv Chrg Resident                      | 237,014                        | 50,000                        | 322,000                          | 200,000                       |
| 3510 Investment Income                             | 13,669                         | 7,500                         | 9,500                            | 7,500                         |
| <b>TOTAL SEWER CAPITAL IMPROVE</b>                 | <b>580,946</b>                 | <b>257,500</b>                | <b>336,136</b>                   | <b>212,500</b>                |
| <b><u>NON-POTABLE WATER (541)</u></b>              |                                |                               |                                  |                               |
| 3313 Non-Potable Water Usage                       | 474,349                        | 400,000                       | 551,162                          | 500,000                       |
| 3510 Investment Income                             | 9,420                          | 2,050                         | 7,500                            | 7,500                         |
| <b>TOTAL NON-POTABLE WATER</b>                     | <b>483,769</b>                 | <b>402,050</b>                | <b>558,662</b>                   | <b>507,500</b>                |
| <b><u>NON-POTABLE CAPITAL IMPRV FUND (549)</u></b> |                                |                               |                                  |                               |
| 3510 Investment Income                             | 2,343                          | 500                           | 1,700                            | 2,000                         |
| <b>TOTAL NON POT CAP IMPRV FUND</b>                | <b>2,343</b>                   | <b>500</b>                    | <b>1,700</b>                     | <b>2,000</b>                  |



City of Redlands

2013-2014

Adopted Budget

**DEPARTMENT/DIVISION**

**ENGINEERING**

**FUND**

GENERAL FUND

**ORGKEY**

101400

|                                     | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|-------------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>SALARIES AND BENEFITS</u></b> |                                |                               |                                  |                               |
| 4000 Full Time Salaries             | 154,628                        | 250,108                       | 239,490                          | 211,670                       |
| 4010 Overtime Salaries              | 2,112                          | 5,000                         | 300                              | 0                             |
| 4015 Banked Leave Buy Back          | 11,139                         | 4,736                         | 5,224                            | 3,333                         |
| 4050 Pension Contributions          | 31,582                         | 45,826                        | 49,501                           | 48,574                        |
| 4051 Fica/Medicare                  | 12,024                         | 19,984                        | 18,610                           | 17,530                        |
| 4053 Deferred Compensation          | 3,207                          | 2,426                         | 2,901                            | 2,596                         |
| 4055 Health/Dental Insurance        | 34,537                         | 40,926                        | 40,125                           | 33,245                        |
| 4056 Worker's Comp Insurance        | 5,458                          | 26,753                        | 26,753                           | 26,753                        |
| 4057 Disability Insurance           | 418                            | 296                           | 549                              | 716                           |
| 4058 Unemployment Insurance         | 1,710                          | 1,506                         | 898                              | 1,272                         |
| 4059 Life Insurance                 | 130                            | 219                           | 186                              | 186                           |
| 4081 Eyecare Reimbursement          | 345                            | 781                           | 500                              | 660                           |
| 4084 Clothing Cash Payment          | 334                            | 265                           | 94                               | 278                           |
| 4085 Other Taxable Benefits         | 389                            | 532                           | 750                              | 816                           |
| <b>TOTAL SALARIES AND BENEFITS</b>  | <b>258,013</b>                 | <b>399,358</b>                | <b>385,881</b>                   | <b>347,629</b>                |

**SERVICES**

|                                      |        |         |         |         |
|--------------------------------------|--------|---------|---------|---------|
| 5103 Software Support/Development    | 1,260  | 0       | 0       | 0       |
| 5140 Legal Services                  | 1,295  | 0       | 0       | 0       |
| 5190 Other Professional Services     | 19,202 | 27,173  | 12,000  | 215,000 |
| 5240 Meeting & Professional Devlpmt  | 175    | 0       | 0       | 0       |
| 5270 Printing and Binding            | 1,287  | 900     | 1,000   | 1,200   |
| 5275 Postage                         | 267    | 100     | 100     | 200     |
| 5280 Advertising                     | 0      | 0       | 500     | 500     |
| 5303 Telephone                       | 1,622  | 1,400   | 500     | 500     |
| 5392 License & Permits               | 71,325 | 123,000 | 123,000 | 140,000 |
| 5395 Info Technology Services Charge | 12,236 | 8,473   | 8,473   | 8,500   |
| 5396 City Garage Charges             | 15,201 | 8,614   | 8,614   | 8,600   |
| 5570 Office Equip & Furn Rent        | 5,539  | 5,100   | 5,000   | 4,000   |
| 5800 Subscriptions & Memberships     | 125    | 0       | 0       | 0       |
| 5840 Training                        | 275    | 0       | 0       | 500     |

City of Redlands  
2013-2014  
Adopted Budget

**DEPARTMENT/DIVISION**  
ENGINEERING

**FUND**

GENERAL FUND

**ORGKEY**

101400

|                                    | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|------------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>SERVICES (CONT)</u></b>      |                                |                               |                                  |                               |
| 5880 Special Contractual Services  | 0                              | 0                             | 0                                | 16,500                        |
| 5950 Bad Debt Expense              | 20,678                         | 0                             | 3,300                            | 4,000                         |
| <b>TOTAL SERVICES</b>              | <b>150,487</b>                 | <b>174,760</b>                | <b>162,487</b>                   | <b>399,500</b>                |
| <br><b><u>SUPPLIES</u></b>         |                                |                               |                                  |                               |
| 6140 Office Supplies               | 2,455                          | 1,000                         | 1,000                            | 1,000                         |
| 6510 Small Tools & Equipment       | 71                             | 0                             | 0                                | 0                             |
| 6590 Special Departmental Supplies | 0                              | 100                           | 0                                | 0                             |
| <b>TOTAL SUPPLIES</b>              | <b>2,526</b>                   | <b>1,100</b>                  | <b>1,000</b>                     | <b>1,000</b>                  |
| <br><b><u>FIXED ASSETS</u></b>     |                                |                               |                                  |                               |
| 7100 Motor Vehicle                 | 0                              | 14,293                        | 14,293                           | 20,000                        |
| 7150 Other Betterments/Improvement | 0                              | 481,000                       | 739,700                          | 143,500                       |
| 7270 Building Construction         | 0                              | 6,000                         | 6,000                            | 0                             |
| <b>TOTAL FIXED ASSETS</b>          | <b>0</b>                       | <b>501,293</b>                | <b>759,993</b>                   | <b>163,500</b>                |
| <br><b>DEPARTMENT TOTAL</b>        | <br><b>411,026</b>             | <br><b>1,076,511</b>          | <br><b>1,309,361</b>             | <br><b>911,629</b>            |

**City of Redlands  
2013-2014  
Adopted Budget**

**Municipal Utilities and Engineering  
Public Works Improvements**

**Program Description:**

Measure "I" is a half cent sales tax levy approved by the voters to fund local transportation improvements including the street expansion and rehabilitation and related capital improvements. A portion of the Measure "I" allocation is provided to the City for the improvement of local roadways. The local transportation and traffic signal, governmental public facilities, park development, and storm drain fund revenues collected from new development to provide the necessary funds for master planned facilities to accommodate impacts associated with new development.

The capital improvement program provides for the construction of public improvements, such as street widening, resurfacing or reconstruction, traffic signals, storm drain pipelines and other related street or drainage improvements.

**Program Objectives:**

- Use funds, where feasible, as a match for State and Federal Grant Funds to implement significant capital improvement projects
- Effectively use the financial resources to preserve and extend the useful service life of the public facilities
- Use funds to acquire right-of-way necessary for the capital improvement project
- Provide a safe, maintained, and efficient transportation roadway system
- Provide storm drain facilities that protect public and private property from flooding

**Significant Program Changes:**

In 2012-13 the City completed the PARIS funding strategy for the pavement condition assessment and pavement management platform to strategically prioritize the investment of funds for road improvements. This program will result in the resurfacing of 2/3 of all City streets in the next 5 years. The program took considerable effort to complete and was unanimously approved by Council. Once completed, the City will have some of the best roadway surfaces in all San Bernardino County.

The City is also pursuing grant funding opportunities to augment its financial resources for roadway improvements and leveraging/coordinating utility pavement trench repair and paving programs.

**Accomplishments for Fiscal Year 2012-2013:**

- Resurface 26.4 lane miles of roadway resurfacing and maintenance
- Restripe 26.4 miles traffic control marks
- Construct and upgrade 70 Americans with Disabilities Act (ADA) Access Ramps
- Construct 1200 lineal feet of new sidewalk

City of Redlands  
2013-2014  
Adopted Budget

**DEPARTMENT/DIVISION**  
MEASURE I

**FUND**  
MEASURE I FUND

**ORGKEY**  
208400

|                                      | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|--------------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>SALARIES AND BENEFITS</u></b>  |                                |                               |                                  |                               |
| 4000 Full Time Salaries              | 122,482                        | 191,071                       | 173,612                          | 156,853                       |
| 4010 Overtime Salaries               | 1,077                          | 1,000                         | 100                              | 0                             |
| 4015 Banked Leave Buy Back           | 18,608                         | 2,517                         | 1,994                            | 2,844                         |
| 4050 Pension Contributions           | 24,348                         | 40,153                        | 35,366                           | 36,042                        |
| 4051 Fica/Medicare                   | 9,809                          | 14,689                        | 12,637                           | 13,968                        |
| 4053 Deferred Compensation           | 6,073                          | 2,615                         | 2,887                            | 2,323                         |
| 4055 Health/Dental Insurance         | 14,671                         | 20,928                        | 18,025                           | 20,525                        |
| 4057 Disability Insurance            | 40                             | 74                            | 114                              | 230                           |
| 4058 Unemployment Insurance          | 1,099                          | 898                           | 898                              | 760                           |
| 4059 Life Insurance                  | 37                             | 130                           | 115                              | 110                           |
| 4081 Eyecare Reimbursement           | 10                             | 466                           | 56                               | 394                           |
| 4084 Clothing Cash Payment           | 0                              | 30                            | 30                               | 76                            |
| 4085 Other Taxable Benefits          | 113                            | 670                           | 2,018                            | 1,637                         |
| <b>TOTAL SALARIES AND BENEFITS</b>   | <b>198,367</b>                 | <b>275,242</b>                | <b>247,852</b>                   | <b>235,761</b>                |
| <b><u>SERVICES</u></b>               |                                |                               |                                  |                               |
| 5140 Legal Services                  | 414                            | 0                             | 0                                | 0                             |
| 5190 Other Professional Services     | 0                              | 0                             | 3,696                            | 0                             |
| 5270 Printing and Binding            | 0                              | 0                             | 231                              | 0                             |
| 5280 Advertising                     | 0                              | 0                             | 330                              | 0                             |
| 5392 Licenses & Permits              | 50                             | 0                             | 0                                | 0                             |
| 5395 Info Technology Services Charge | 884                            | 929                           | 929                              | 929                           |
| 5870 General Govt Service Charge     | 24,305                         | 11,991                        | 11,991                           | 11,991                        |
| 5880 Special Contractual Services    | 7,625                          | 0                             | 11,829                           | 0                             |
| <b>TOTAL SERVICES</b>                | <b>33,278</b>                  | <b>12,920</b>                 | <b>29,006</b>                    | <b>12,920</b>                 |
| <b><u>FIXED ASSETS</u></b>           |                                |                               |                                  |                               |
| 7230 Street Construction             | 342,712                        | 2,688,670                     | 3,532,700                        | 975,000                       |
| <b>TOTAL FIXED ASSETS</b>            | <b>342,712</b>                 | <b>2,688,670</b>              | <b>3,532,700</b>                 | <b>975,000</b>                |
| <b>FUND TOTAL</b>                    | <b>574,357</b>                 | <b>2,976,832</b>              | <b>3,809,558</b>                 | <b>1,223,681</b>              |

City of Redlands  
2013-2014  
Adopted Job Ledger Budget

Department  
Municipal Utilities & Engineering

| <u>Fund</u><br>Measure I |                                      |                                 | <u>Orgkey</u><br>208400      |
|--------------------------|--------------------------------------|---------------------------------|------------------------------|
| Job<br>Ledger No.        | Project/Program<br>Description       | FY 2013<br>12-Month<br>Estimate | FY 2014<br>Budget<br>Request |
| 41017                    | Redlands/Alabama Street Improvements | 527,319                         | 30,608                       |
| 41026                    | Resurfacing Program 2009             | 265,772                         | -                            |
| 41032                    | Resurfacing Program 2010             | 47,319                          | -                            |
| 41035                    | Resurfacing Program 2011             | 1,029,304                       | -                            |
| 41036                    | Traffic Management Striping 2010/11  | 110,662                         | -                            |
| 41046                    | Resurfacing Project 2012             | 460,978                         | -                            |
| 41047                    | City Wide Street Maintenance 2012    | 87,082                          | -                            |
| 41048                    | Traffic Survey, Signs & Striping     | 74,587                          | 151,311                      |
| Unassigned               | Resurfacing Program 2013             | 931,293                         | -                            |
| Unassigned               | PARIS Project Funding                | 275,242                         | 1,041,762                    |
| TOTALS                   |                                      | \$3,809,558                     | \$1,223,681                  |

City of Redlands

2013-2014

Adopted Budget

**DEPARTMENT/DIVISION**  
LOCAL TRANSPORTATION

**FUND**

LOCAL TRANSPORTATION FUND

**ORGKEY**

209400

|                                      | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|--------------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>SALARIES AND BENEFITS</u></b>  |                                |                               |                                  |                               |
| 4000 Full Time Salaries              | 156,434                        | 211,807                       | 241,835                          | 334,720                       |
| 4005 Salaries: Part Time             | 0                              | 0                             | 1,919                            | 0                             |
| 4010 Overtime Salaries               | 976                            | 0                             | 80                               | 0                             |
| 4015 Banked Leave Buy Back           | 17,471                         | 3,043                         | 1,880                            | 5,076                         |
| 4050 Pension Contributions           | 31,599                         | 43,866                        | 48,095                           | 76,847                        |
| 4051 Fica/Medicare                   | 12,583                         | 16,400                        | 18,090                           | 28,251                        |
| 4053 Deferred Compensation           | 3,405                          | 2,718                         | 3,772                            | 3,975                         |
| 4055 Health/Dental Insurance         | 15,231                         | 25,347                        | 23,882                           | 37,912                        |
| 4057 Disability Insurance            | 40                             | 74                            | 131                              | 895                           |
| 4058 Unemployment Insurance          | 1,374                          | 1,046                         | 1,487                            | 1,875                         |
| 4059 Life Insurance                  | 124                            | 151                           | 168                              | 275                           |
| 4081 Eyecare Reimbursement           | 0                              | 542                           | 45                               | 975                           |
| 4084 Clothing Cash Payment           | 10                             | 30                            | 30                               | 311                           |
| 4085 Other Taxable Benefits          | 2,066                          | 622                           | 4,166                            | 4,047                         |
| <b>TOTAL SALARIES AND BENEFITS</b>   | <b>241,313</b>                 | <b>305,647</b>                | <b>345,580</b>                   | <b>495,159</b>                |
| <b><u>SERVICES</u></b>               |                                |                               |                                  |                               |
| 5110 Architect & Engineer            | 0                              | 0                             | 15,000                           | 75,000                        |
| 5190 Other Professional Services     | 39,202                         | 448                           | 53,700                           | 90,000                        |
| 5255 Travel Expense/Reimbursement    | 214                            | 0                             | 1,938                            | 0                             |
| 5270 Printing and Binding            | 723                            | 0                             | 10,000                           | 0                             |
| 5275 Postage                         | 704                            | 5,627                         | 5,811                            | 0                             |
| 5280 Advertising                     | 0                              | 0                             | 1,539                            | 0                             |
| 5395 Info Technology Services Charge | 3,527                          | 3,708                         | 3,708                            | 3,708                         |
| 5760 Special Program Expenditures    | 0                              | 0                             | 630                              | 0                             |
| 5800 Subscriptions & Membership      | 100                            | 0                             | 0                                | 0                             |
| 5840 Training                        | 50                             | 0                             | 75                               | 27,500                        |
| 5870 General Govt Service Charge     | 64,042                         | 19,543                        | 19,543                           | 19,543                        |
| 5880 Special Contractual Services    | 31,400                         | 239,772                       | 369,135                          | 0                             |
| <b>TOTAL SERVICES</b>                | <b>139,962</b>                 | <b>269,098</b>                | <b>481,079</b>                   | <b>215,751</b>                |
| <b><u>SUPPLIES</u></b>               |                                |                               |                                  |                               |
| 6210 Repair/Maintenance Supplies     | 0                              | 0                             | 0                                | 20,000                        |
| <b>TOTAL SUPPLIES</b>                | <b>0</b>                       | <b>0</b>                      | <b>0</b>                         | <b>20,000</b>                 |



City of Redlands  
2013-2014  
Adopted Budget

**DEPARTMENT/DIVISION**  
LOCAL TRANSPORTATION

**FUND**  
LOCAL TRANSPORTATION FUND

**ORGKEY**  
209400

|                                   | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|-----------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>FIXED ASSETS</u></b>        |                                |                               |                                  |                               |
| 7150 Other Betterment/Improvement | 0                              | 0                             | 1,463,900                        | 0                             |
| 7230 Street Construction          | 746,587                        | 5,391,179                     | 4,159,269                        | 14,615,300                    |
| TOTAL FIXED ASSETS                | 746,587                        | 5,391,179                     | 5,623,169                        | 14,615,300                    |
| <br>FUND TOTAL                    | <br>1,127,862                  | <br>5,965,924                 | <br>6,449,828                    | <br>15,346,210                |

City of Redlands  
2013-2014  
Adopted Job Ledger Budget

Department  
Municipal Utilities & Engineering

Fund  
Local Transportation

Orgkey  
209400

| Job<br>Ledger No. | Project/Program<br>Description             | FY 2013<br>12-Month<br>Estimate | FY 2014<br>Budget<br>Request |
|-------------------|--|---------------------------------|------------------------------|
| 41004             | Engineering                                | 130,000                         | 130,000                      |
| 41017             | Redlands/Alabama Street Improvements       | 132,657                         | 50,192                       |
| 41020             | Alabama Street at City Creek               | 4,178                           | 175,000                      |
| 41027             | Safe Routes to School - Cycle 6            | 353,106                         | 0                            |
| 41030             | Transportation DIF Study                   | 448                             | 0                            |
| 41033             | Safe Routes to School - Cycle 2            | 995,332                         | 0                            |
| 41040             | Safe Routes to School - Cycle 8            | 880,949                         | 0                            |
| 41044             | Hwy Safety Imprv Prgm - Cycle 4 (Striping) | 553,512                         | 0                            |
| 41049             | PARIS Project Funding                      | 1,000,000                       | 11,956,274                   |
| 41050             | Resurfacing Project Phase 1                | 1,212,942                       | 300,000                      |
| 41051             | Cal Recycle Grant                          | 248,375                         | 9,126                        |
| 41052             | PARIS Resurfacing Project 2013 (1-34)      | 655,119                         | 189,115                      |
| 41054             | I-10 Underpass Improvements                | 278,800                         | 22,814                       |
| 41055             | Gateway Monuments                          | 4,410                           | 2,513,689                    |

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|        |             |              |
|--------|-------------|--------------|
| TOTALS | \$6,449,828 | \$15,346,210 |
|--------|-------------|--------------|

City of Redlands  
2013-2014  
Adopted Budget

**DEPARTMENT/DIVISION**  
OPEN SPACE

**FUND**  
OPEN SPACE FUND

**ORGKEY**  
227130

|                                  | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|----------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>SERVICES</u></b>           |                                |                               |                                  |                               |
| 5190 Other Professional Services | 0                              | 5,000                         | 15,500                           | 5,000                         |
| 5870 General Govt Service Charge | 1,581                          | 1,000                         | 1,000                            | 1,000                         |
| <b>TOTAL SERVICES</b>            | <b>1,581</b>                   | <b>6,000</b>                  | <b>16,500</b>                    | <b>6,000</b>                  |
| <b><u>FIXED ASSETS</u></b>       |                                |                               |                                  |                               |
| 7250 Land Acquisitions           | 0                              | 0                             | 2,554,600                        | 0                             |
| <b>TOTAL FIXED ASSETS</b>        | <b>0</b>                       | <b>0</b>                      | <b>2,554,600</b>                 | <b>0</b>                      |
| <br><b>FUND TOTAL</b>            | <br><b>1,581</b>               | <br><b>6,000</b>              | <br><b>2,571,100</b>             | <br><b>6,000</b>              |

City of Redlands  
2013-2014  
Adopted Budget

**DEPARTMENT/DIVISION**  
GENERAL CAPITAL IMPROVEMENT

**FUND** **ORGKEY**  
GENERAL CAPITAL IMPROVEMENT FUND 240400

|                                     | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|-------------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>SALARIES AND BENEFITS</u></b> |                                |                               |                                  |                               |
| 4000 Full Time Salaries             | 8,837                          | 0                             | 1,413                            | 0                             |
| 4010 Overtime Salaries              | 28                             | 0                             | 0                                | 0                             |
| 4015 Banked Leave Buy Back          | 94                             | 0                             | 0                                | 0                             |
| 4050 Pension Contributions          | 1,846                          | 0                             | 278                              | 0                             |
| 4051 Fica/Medicare                  | 641                            | 0                             | 113                              | 0                             |
| 4053 Deferred Compensation          | 290                            | 0                             | 17                               | 0                             |
| 4055 Health/Dental Insurance        | 1,785                          | 0                             | 242                              | 0                             |
| 4058 Unemployment Insurance         | 10                             | 0                             | 34                               | 0                             |
| 4059 Life Insurance                 | 6                              | 0                             | 2                                | 0                             |
| 4085 Other Taxable Benefits         | 18                             | 0                             | 3                                | 0                             |
| <b>TOTAL SALARIES AND BENEFITS</b>  | <b>13,555</b>                  | <b>0</b>                      | <b>2,102</b>                     | <b>0</b>                      |
| <b><u>SERVICES</u></b>              |                                |                               |                                  |                               |
| 5190 Other Professional Services    | 83,775                         | 718,151                       | 716,049                          | 0                             |
| 5275 Postage                        | 428                            | 0                             | 0                                | 0                             |
| 5392 License & Permits              | (2,060)                        | 0                             | 0                                | 0                             |
| 5880 Special Contractual Services   | 423                            | 0                             | 44,500                           | 0                             |
| <b>TOTAL SERVICES</b>               | <b>82,566</b>                  | <b>718,151</b>                | <b>760,549</b>                   | <b>0</b>                      |
| <b><u>SUPPLIES</u></b>              |                                |                               |                                  |                               |
| 6140 Office Supplies                | 31                             | 0                             | 0                                | 0                             |
| <b>TOTAL SUPPLIES</b>               | <b>31</b>                      | <b>0</b>                      | <b>0</b>                         | <b>0</b>                      |
| <b><u>FIXED ASSETS</u></b>          |                                |                               |                                  |                               |
| 7150 Other Betterments/Improvement  | 0                              | 975,835                       | 1,875,835                        | 0                             |
| <b>TOTAL FIXED ASSETS</b>           | <b>0</b>                       | <b>975,835</b>                | <b>1,875,835</b>                 | <b>0</b>                      |
| <b>FUND TOTAL</b>                   | <b>96,152</b>                  | <b>1,693,986</b>              | <b>2,638,486</b>                 | <b>0</b>                      |

City of Redlands  
2013-2014  
Adopted Job Ledger Budget

**Department**  
Municipal Utilities & Engineering

**Fund**  
General Capital Improvement

**Orgkey**  
240400

| Job<br>Ledger No. | Project/Program<br>Description           | FY 2013<br>12-Month<br>Estimate | FY 2014<br>Budget<br>Request |
|-------------------|--|---------------------------------|------------------------------|
| 47013             | Core Block Park Once Structure           | 44,500                          | 0                            |
| 47015             | Orange Blossom Trail                     | 718,151                         | 0                            |
| 47016             | DOE: Energy Efficiency Facility Upgrades | 890,835                         | 0                            |
| 47017             | Fueling Station Upgrades AQMD MSRC       | 85,000                          | 0                            |
| 47018             | Orange Blossom Trail II                  | 900,000                         | 0                            |

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TOTALS                      \$2,638,486                      \$0

City of Redlands  
2013-2014  
Adopted Budget

**DEPARTMENT/DIVISION**  
PARK & OPEN SPACE DEVELOPMENT FUND

|                                    |                      |
|------------------------------------|----------------------|
| <b><u>FUND</u></b>                 | <b><u>ORGKEY</u></b> |
| PARK & OPEN SPACE DEVELOPMENT FUND | 250400               |

|                                     | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|-------------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>SALARIES AND BENEFITS</u></b> |                                |                               |                                  |                               |
| 4000 Full Time Salaries             | 0                              | 0                             | 751                              | 0                             |
| 4010 Overtime Salaries              | 0                              | 0                             | 85                               | 0                             |
| 4050 Pension Contributions          | 0                              | 0                             | 171                              | 0                             |
| 4051 Fica/Medicare                  | 0                              | 0                             | 64                               | 0                             |
| 4053 Deferred Compensation          | 0                              | 0                             | 166                              | 0                             |
| 4057 Disability Insurance           | 0                              | 0                             | 6                                | 0                             |
| 4058 Unemployment Insurance         | 0                              | 0                             | 39                               | 0                             |
| <b>TOTAL SALARIES AND BENEFITS</b>  | 0                              | 0                             | 1,282                            | 0                             |
| <b><u>SERVICES</u></b>              |                                |                               |                                  |                               |
| 5034 Collection Agent/Bank Fees     | 5,443                          | 5,305                         | 5,305                            | 5,305                         |
| 5140 Legal Services                 | 0                              | 0                             | 1,000                            | 1,000                         |
| 5190 Other Professional Services    | 21,588                         | 0                             | 0                                | 0                             |
| 5270 Printing and Binding           | 0                              | 0                             | 300                              | 0                             |
| 5870 General Govt Service Charge    | 4,626                          | 0                             | 0                                | 0                             |
| <b>TOTAL SERVICES</b>               | 31,657                         | 5,305                         | 6,605                            | 6,305                         |
| <b><u>SUPPLIES</u></b>              |                                |                               |                                  |                               |
| 6590 Special Departmental Supplies  | 1,814                          | 0                             | 0                                | 0                             |
| <b>TOTAL SUPPLIES</b>               | 1,814                          | 0                             | 0                                | 0                             |
| <b><u>FIXED ASSETS</u></b>          |                                |                               |                                  |                               |
| 7150 Other Betterments/Improvement  | 523,889                        | 343,452                       | 343,452                          | 0                             |
| <b>TOTAL FIXED ASSETS</b>           | 523,889                        | 343,452                       | 343,452                          | 0                             |
| <b><u>DEBT SERVICE</u></b>          |                                |                               |                                  |                               |
| 8100 Principal                      | 46,097                         | 47,549                        | 47,549                           | 49,047                        |
| 8200 Interest                       | 56,423                         | 54,949                        | 54,948                           | 53,427                        |
| <b>TOTAL DEBT SERVICE</b>           | 102,520                        | 102,498                       | 102,497                          | 102,474                       |
| <b>FUND TOTAL</b>                   | 659,880                        | 451,255                       | 453,836                          | 108,779                       |



City of Redlands  
2013-2014  
Adopted Job Ledger Budget

Department  
Municipal Utilities & Engineering

Fund  
Park Development

Orgkey  
250400

| Job<br>Ledger No. | Project/Program<br>Description | FY 2013<br>12-Month<br>Estimate | FY 2014<br>Budget<br>Request |
|-------------------|--------------------------------|---------------------------------|------------------------------|
| 41200             | Sports Park                    | 108,803                         | 108,779                      |
| 41207             | Heritage Park                  | 345,033                         | 0                            |

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|        |           |           |
|--------|-----------|-----------|
| TOTALS | \$453,836 | \$108,779 |
|--------|-----------|-----------|

City of Redlands

2013-2014

Adopted Budget

**DEPARTMENT/DIVISION**  
PUBLIC FACILITY DEVELOPMENT - PW

**FUND**

PUBLIC FACILITY DEVELOPMENT FUND

**ORGKEY**

251400

|                                  | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|----------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>SERVICES</u></b>           |                                |                               |                                  |                               |
| 5190 Other Professional Services | 98,100                         | 63,661                        | 63,661                           | 0                             |
| 5392 License & Permits           | 3,186                          | 0                             | 0                                | 0                             |
| 5590 Other Rentals               | 1,113                          | 0                             | 0                                | 0                             |
| 5870 General Govt Service Charge | 12,420                         | 0                             | 3,000                            | 3,000                         |
| <b>TOTAL SERVICES</b>            | <b>114,819</b>                 | <b>63,661</b>                 | <b>66,661</b>                    | <b>3,000</b>                  |
| <b><u>SUPPLIES</u></b>           |                                |                               |                                  |                               |
| 6210 Repair/Maintenance Supplies | 300                            | 0                             | 0                                | 0                             |
| <b>TOTAL SUPPLIES</b>            | <b>300</b>                     | <b>0</b>                      | <b>0</b>                         | <b>0</b>                      |
| <b><u>FIXED ASSETS</u></b>       |                                |                               |                                  |                               |
| 7270 Building Construction       | 20,187                         | 0                             | 2,650                            | 0                             |
| <b>TOTAL FIXED ASSETS</b>        | <b>20,187</b>                  | <b>0</b>                      | <b>2,650</b>                     | <b>0</b>                      |
| <b><u>DEBT SERVICE</u></b>       |                                |                               |                                  |                               |
| 8200 Interest                    | 3,042                          | 0                             | 0                                | 0                             |
| <b>TOTAL DEBT SERVICE</b>        | <b>3,042</b>                   | <b>0</b>                      | <b>0</b>                         | <b>0</b>                      |
| <b>FUND TOTAL</b>                | <b>138,348</b>                 | <b>63,661</b>                 | <b>69,311</b>                    | <b>3,000</b>                  |

City of Redlands  
2013-2014  
Adopted Budget

**DEPARTMENT/DIVISION**  
ARTERIAL STREET CONSTRUCTION

| <b><u>FUND</u></b>                |                                |                               |                                  |                               | <b><u>ORGKEY</u></b> |
|-----------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|----------------------|
| ARTERIAL STREET CONSTRUCTION FUND |                                |                               |                                  |                               | 252400               |
|                                   | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |                      |
| <b><u>SERVICES</u></b>            |                                |                               |                                  |                               |                      |
| 5870 General Govt Service Charge  | 2,406                          | 1,500                         | 5,000                            | 5,000                         |                      |
| TOTAL SERVICES                    | 2,406                          | 1,500                         | 5,000                            | 5,000                         |                      |
| <br>                              |                                |                               |                                  |                               |                      |
| FUND TOTAL                        | 2,406                          | 1,500                         | 5,000                            | 5,000                         |                      |

City of Redlands

2013-2014

Adopted Budget

DEPARTMENT/DIVISION  
TRAFFIC SIGNALS FUND

FUND

TRAFFIC SIGNALS FUND

ORGKEY

253400

|                                  | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|----------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <u>SERVICES</u>                  |                                |                               |                                  |                               |
| 5870 General Govt Service Charge | 437                            | 350                           | 760                              | 760                           |
| TOTAL SERVICES                   | 437                            | 350                           | 760                              | 760                           |
| <br>                             |                                |                               |                                  |                               |
| FUND TOTAL                       | 437                            | 350                           | 760                              | 760                           |

City of Redlands  
2013-2014  
Adopted Budget

**DEPARTMENT/DIVISION**  
**FREEWAY INTERCHANGES**

| <b><u>FUND</u></b>               |                                |                               |                                  |                               | <b><u>ORGKEY</u></b> |
|----------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|----------------------|
| FREEWAY INTERCHANGES FUND        |                                |                               |                                  |                               | 254400               |
|                                  | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |                      |
| <b><u>SERVICES</u></b>           |                                |                               |                                  |                               |                      |
| 5870 General Govt Service Charge | 1,310                          | 1,000                         | 2,500                            | 2,500                         |                      |
| TOTAL SERVICES                   | 1,310                          | 1,000                         | 2,500                            | 2,500                         |                      |
| <br>                             |                                |                               |                                  |                               |                      |
| FUND TOTAL                       | 1,310                          | 1,000                         | 2,500                            | 2,500                         |                      |

City of Redlands

2013-2014

Adopted Budget

**DEPARTMENT/DIVISION**  
STORM DRAIN CONSTRUCTION

**FUND**

STORM DRAIN CONSTRUCTION FUND

**ORGKEY**

405400

|                                     | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|-------------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>SALARIES AND BENEFITS</u></b> |                                |                               |                                  |                               |
| 4000 Full Time Salaries             | 15,234                         | 26,710                        | 16,385                           | 62,638                        |
| 4010 Overtime Salaries              | 112                            | 0                             | 0                                | 0                             |
| 4015 Banked Leave Buy Back          | 468                            | 357                           | 0                                | 357                           |
| 4050 Pension Contributions          | 3,191                          | 5,503                         | 3,473                            | 14,399                        |
| 4051 Fica/Medicare                  | 1,038                          | 2,173                         | 1,035                            | 5,447                         |
| 4053 Deferred Compensation          | 1,108                          | 549                           | 456                              | 895                           |
| 4055 Health/Dental Insurance        | 3,046                          | 4,293                         | 3,199                            | 7,089                         |
| 4057 Disability Insurance           | 1                              | 0                             | 0                                | 0                             |
| 4058 Unemployment Insurance         | 50                             | 87                            | 65                               | 282                           |
| 4059 Life Insurance                 | 7                              | 13                            | 7                                | 41                            |
| 4081 Eyecare Reimbursement          | 0                              | 45                            | 0                                | 146                           |
| 4085 Other Taxable Benefits         | 45                             | 30                            | 15                               | 83                            |
| <b>TOTAL SALARIES AND BENEFITS</b>  | <b>24,300</b>                  | <b>39,760</b>                 | <b>24,635</b>                    | <b>91,377</b>                 |
| <b><u>SERVICES</u></b>              |                                |                               |                                  |                               |
| 5110 Architect & Engineer           | 9,000                          | 150,729                       | 0                                | 0                             |
| 5190 Other Professional Services    | 39,500                         | 0                             | 284,350                          | 115,000                       |
| 5275 Postage                        | 0                              | 0                             | 92                               | 0                             |
| 5280 Advertising                    | 462                            | 0                             | 0                                | 0                             |
| 5870 General Govt Service Charge    | 4,086                          | 4,217                         | 4,217                            | 0                             |
| <b>TOTAL SERVICES</b>               | <b>53,048</b>                  | <b>154,946</b>                | <b>288,659</b>                   | <b>115,000</b>                |
| <b><u>FIXED ASSETS</u></b>          |                                |                               |                                  |                               |
| 7240 Storm Drain Construction       | 27,871                         | 5,700,000                     | 5,550,000                        | 0                             |
| <b>TOTAL FIXED ASSETS</b>           | <b>27,871</b>                  | <b>5,700,000</b>              | <b>5,550,000</b>                 | <b>0</b>                      |
| <b>FUND TOTAL</b>                   | <b>105,219</b>                 | <b>5,894,706</b>              | <b>5,863,294</b>                 | <b>206,377</b>                |



City of Redlands  
2013-2014  
Adopted Job Ledger Budget

Department  
Municipal Utilities & Engineering

Fund  
Storm Drain Construction

Orgkey  
405400

| Job<br>Ledger No. | Project/Program<br>Description         | FY 2013<br>12-Month<br>Estimate | FY 2014<br>Budget<br>Request |
|-------------------|--|---------------------------------|------------------------------|
| 48028             | Downtown Storm Drain                   | 77,726                          | 124,235                      |
| 48032             | Storm Drain Assessment                 | 14,659                          | 16,971                       |
| 48033             | Miscellaneous Storm Drain Improvements | 20,909                          | 29,412                       |
| 48034             | Opal Basin Construction Project        | 5,750,000                       | 35,759                       |

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|        |             |           |
|--------|-------------|-----------|
| TOTALS | \$5,863,294 | \$206,377 |
|--------|-------------|-----------|

**City of Redlands  
2013-2014  
Adopted Budget**

**Municipal Utilities and Engineering  
Water**

**Program Description:**

The Water Utility produces and distributes water to over 21,500 customers within its service area. In general, the service area includes the City of Redlands, unincorporated areas of the County (Mentone and Crafton areas), as well as the San Bernardino County Donut Hole area. The water utility operates and maintains over 400 miles of pipelines, approximately 3,000 fire hydrants, 18 reservoirs, two surface water treatment plants, one perchlorate treatment plant, 21 active potable and non-potable groundwater production wells, and 14 booster station facilities.

The water budget includes all related operations, including production, treatment and distribution, regulatory compliance, non-potable water operations, utility billing services, and water conservation.

**Program Objectives:**

- Provide adequate drinking water supply that conforms to all water quality requirements
- Provide aesthetically pleasing drinking water
- Deliver water at an economical rate that is sufficient to recover the cost associated with providing the service
- Publish an annual consumer confidence report to customers to educate the public on the drinking water quality and water sources
- Increase public water conservation awareness
- Provide excellent customer service

**Significant Program Changes:**

In 2012-13, the City Council adopted a water conservation rebate program aimed at assisting customers to reduce their water consumption. This program includes rebates for high efficiency toilets and clothes washers, smart irrigation timers, and turf replacements to name a few. With the passage of the 2009 Water Conservation Act the City is required to reduce its water consumption by 20 percent by 2020, this rebate program is intended to assist the City in meeting that goal.

With the commencement of the Environmental Protection Agency (EPA) regulatory Hinckley Water Treatment Plant Upgrades has come the implementation of a computerized project management system. The Expedition/P6 Project Management software will substantially upgrade the department's information sharing and monitoring systems. This system will keep track of project progress in comparison with an established baseline schedule and provide invaluable key information to project managers in order to control the time and cost of project delivery. Additionally these programs assist the City in achieving its goals for sustainability.

**Accomplishments for Fiscal Year 2012-2013:**

- Construction of the EPA regulatory Hinckley Water Treatment Plant Upgrades were completed
- Over 7 miles of deteriorated water distribution mains have been, or are being installed
- Rehabilitated the Texas Street and Agate reservoirs and 3 drinking water wells

City of Redlands  
2013-2014  
Adopted Budget

**DEPARTMENT/DIVISION**  
WATER

**FUND**  
WATER FUND

**ORGKEY**  
501403

|                                     | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|-------------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>SALARIES AND BENEFITS</u></b> |                                |                               |                                  |                               |
| 4000 Full Time Salaries             | 2,587,595                      | 3,068,231                     | 2,871,340                        | 3,380,111                     |
| 4005 Salaries: Part Time            | 21,402                         | 45,165                        | 31,621                           | 60,965                        |
| 4010 Overtime Salaries              | 149,237                        | 175,000                       | 175,000                          | 175,000                       |
| 4012 Stand By                       | 56,227                         | 50,000                        | 55,311                           | 50,000                        |
| 4015 Banked Leave Buy Back          | 86,455                         | 65,814                        | 62,034                           | 59,455                        |
| 4016 Compensated Absences           | 98,988                         | 0                             | 0                                | 0                             |
| 4050 Pension Contributions          | 533,675                        | 571,091                       | 601,483                          | 773,742                       |
| 4051 Fica/Medicare                  | 218,976                        | 256,165                       | 242,414                          | 298,403                       |
| 4053 Deferred Compensation          | 7,993                          | 8,821                         | 10,390                           | 11,293                        |
| 4055 Health/Dental Insurance        | 615,603                        | 692,383                       | 671,018                          | 674,556                       |
| 4056 Worker's Comp Insurance        | 28,990                         | 106,435                       | 106,435                          | 0                             |
| 4057 Disability Insurance           | 25,735                         | 26,849                        | 25,585                           | 28,987                        |
| 4058 Unemployment Insurance         | 30,385                         | 23,319                        | 22,431                           | 25,256                        |
| 4059 Life Insurance                 | 2,910                          | 3,385                         | 3,108                            | 3,667                         |
| 4081 Eyecare Reimbursement          | 6,223                          | 12,090                        | 7,500                            | 13,082                        |
| 4082 Clothing Allowance             | 11,442                         | 12,264                        | 10,456                           | 1,120                         |
| 4083 Uniform Rental                 | 0                              | 0                             | 5,000                            | 0                             |
| 4084 Clothing Cash Payment          | 650                            | 680                           | 730                              | 12,218                        |
| 4085 Other Taxable Benefits         | 13,958                         | 7,650                         | 18,508                           | 23,579                        |
| 4086 Tuition Reimbursement          | 0                              | 15,000                        | 0                                | 0                             |
| <b>TOTAL SALARIES AND BENEFITS</b>  | <b>4,496,444</b>               | <b>5,140,342</b>              | <b>4,920,364</b>                 | <b>5,591,434</b>              |
| <b><u>SERVICES</u></b>              |                                |                               |                                  |                               |
| 5103 Software Support/Development   | 20,583                         | 87,500                        | 130,000                          | 45,000                        |
| 5110 Architect & Engineer           | 0                              | 0                             | 0                                | 175,000                       |
| 5140 Legal Services                 | 13,237                         | 2,000                         | 2,000                            | 2,000                         |
| 5142 City Attorney Legal Service    | 30,042                         | 30,000                        | 30,879                           | 33,000                        |
| 5180 Medical/Physicals              | 616                            | 2,250                         | 2,250                            | 2,250                         |
| 5190 Other Professional Services    | 364,825                        | 320,000                       | 270,000                          | 395,000                       |
| 5240 Meeting & Professional Devlpmt | 169                            | 5,300                         | 4,000                            | 5,000                         |
| 5255 Travel Reimbursement           | 219                            | 650                           | 1,000                            | 1,650                         |

City of Redlands

2013-2014

Adopted Budget

**DEPARTMENT/DIVISION**

WATER

**FUND**

WATER FUND

**ORGKEY**

501403

|                                      | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|--------------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>SERVICES (CONT)</u></b>        |                                |                               |                                  |                               |
| 5270 Printing and Binding            | 40,734                         | 27,000                        | 15,000                           | 1,850                         |
| 5275 Postage                         | 11,332                         | 2,100                         | 2,000                            | 3,100                         |
| 5280 Advertising                     | 1,509                          | 1,500                         | 1,500                            | 1,750                         |
| 5300 Water, Sewer, Disposal          | 2,777                          | 5,000                         | 5,000                            | 5,000                         |
| 5301 City Water                      | 423,162                        | 301,000                       | 301,000                          | 301,000                       |
| 5303 Telephone                       | 37,797                         | 21,200                        | 35,000                           | 25,700                        |
| 5310 Electricity & Gas               | 234,407                        | 300,000                       | 300,000                          | 300,000                       |
| 5312 Electric Service: Facility Ops  | 1,430,266                      | 1,992,000                     | 1,902,000                        | 2,002,000                     |
| 5313 Heating/AC Service Contract     | 0                              | 39,000                        | 39,000                           | 39,000                        |
| 5314 Gas Service: Facility Ops       | 1,173                          | 2,200                         | 2,200                            | 2,200                         |
| 5317 Service for Facility Ops        | 27,014                         | 226,800                       | 227,500                          | 227,500                       |
| 5318 Energy for Treatment            | 48,101                         | 65,000                        | 70,000                           | 95,000                        |
| 5320 Janitorial Services             | 0                              | 8,000                         | 9,500                            | 9,500                         |
| 5340 Office Equipment Maintenance    | 2,924                          | 5,000                         | 5,000                            | 5,000                         |
| 5350 Building/Grounds Maintenance    | 5,453                          | 8,000                         | 8,000                            | 8,000                         |
| 5360 Machinery & Equip Maint         | 29,562                         | 199,000                       | 64,000                           | 84,000                        |
| 5392 License & Permits               | 102,529                        | 50,000                        | 130,000                          | 90,000                        |
| 5395 Info Technology Services Charge | 293,918                        | 243,068                       | 243,000                          | 240,000                       |
| 5396 City Garage Charges             | 340,855                        | 314,141                       | 320,000                          | 320,000                       |
| 5451 Retiree Health Insurance        | 754,178                        | 150,000                       | 225,000                          | 225,000                       |
| 5510 Land and Building Rent          | 2,021                          | 2,500                         | 3,000                            | 3,000                         |
| 5570 Office Equip & Furn Rent        | 11,270                         | 53,000                        | 42,699                           | 33,000                        |
| 5580 Communications Svs & Rental     | 0                              | 2,000                         | 2,000                            | 2,000                         |
| 5590 Other Rentals                   | 5,883                          | 35,500                        | 35,500                           | 60,500                        |
| 5710 Street Repairs                  | 29,037                         | 70,000                        | 70,000                           | 325,000                       |
| 5720 Taxes                           | 4,106                          | 10,000                        | 5,000                            | 5,000                         |
| 5730 Stock Assessment                | 501,413                        | 600,000                       | 600,000                          | 600,000                       |
| 5760 Special Program Expenditures    | 9,145                          | 9,500                         | 5,000                            | 59,000                        |
| 5765 Conservation Rebates            | 0                              | 50,000                        | 15,000                           | 25,000                        |
| 5800 Subscriptions & Memberships     | 4,505                          | 6,675                         | 6,200                            | 6,200                         |
| 5840 Training                        | 14,224                         | 18,200                        | 19,000                           | 49,500                        |
| 5870 General Govt Service Charge     | 1,050,219                      | 1,079,693                     | 1,079,693                        | 1,100,000                     |

City of Redlands  
2013-2014  
Adopted Budget

**DEPARTMENT/DIVISION**  
WATER

**FUND**  
WATER FUND

**ORGKEY**  
501403

|                                       | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|---------------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>SERVICES (CONT)</u></b>         |                                |                               |                                  |                               |
| 5880 Special Contractual Services     | 65,197                         | 602,500                       | 292,837                          | 565,000                       |
| 5890 Landfill Tipping Charges         | 1,897                          | 2,500                         | 2,500                            | 2,500                         |
| 5898 State Mandated Fees              | 0                              | 0                             | 1,000                            | 0                             |
| 5950 Bad Debt Expense                 | 722                            | 0                             | 0                                | 0                             |
| 5980 Billing Services                 | 437,500                        | 480,000                       | 437,427                          | 450,000                       |
| 5995 Depreciation Expense             | 2,354,315                      | 0                             | 0                                | 0                             |
| <b>TOTAL SERVICES</b>                 | <b>8,708,836</b>               | <b>7,429,777</b>              | <b>6,961,685</b>                 | <b>7,930,200</b>              |
| <b><u>SUPPLIES</u></b>                |                                |                               |                                  |                               |
| 6100 Purchased Water                  | 80,441                         | 50,000                        | 0                                | 200,000                       |
| 6120 Chemical & Lab Supplies          | 256,691                        | 338,500                       | 310,000                          | 455,000                       |
| 6130 Books & Supplies                 | 4,472                          | 2,450                         | 2,000                            | 2,000                         |
| 6140 Office Supplies                  | 18,465                         | 24,500                        | 30,000                           | 10,500                        |
| 6160 Medical Supplies                 | 932                            | 2,600                         | 2,600                            | 2,100                         |
| 6180 Turnouts/Uniforms/Safety Clothin | 9,095                          | 20,600                        | 22,100                           | 27,100                        |
| 6210 Repair/Maintenance Supplies      | 975,628                        | 868,000                       | 1,401,000                        | 1,696,000                     |
| 6310 Janitorial Supplies              | 3,432                          | 7,100                         | 6,600                            | 6,600                         |
| 6375 Computer Components              | 0                              | 30,000                        | 17,500                           | 19,000                        |
| 6410 Motor Vehicle Supplies           | 193                            | 850                           | 1,350                            | 25,350                        |
| 6470 Steel                            | 3,161                          | 6,500                         | 6,500                            | 6,500                         |
| 6500 Office Equipment & Furniture     | 11,868                         | 110,750                       | 38,334                           | 32,000                        |
| 6510 Small Tools & Equipment          | 46,925                         | 96,300                        | 94,500                           | 104,000                       |
| 6560 Food                             | 1,163                          | 3,000                         | 2,000                            | 1,700                         |
| 6570 Water Meters & Fittings          | 0                              | 50,000                        | 75,000                           | 350,000                       |
| 6590 Special Departmental Supplies    | 10,121                         | 23,000                        | 25,500                           | 28,000                        |
| <b>TOTAL SUPPLIES</b>                 | <b>1,422,587</b>               | <b>1,634,150</b>              | <b>2,034,984</b>                 | <b>2,965,850</b>              |
| <b><u>FIXED ASSETS</u></b>            |                                |                               |                                  |                               |
| 7100 Motor Vehicles                   | 26,551                         | 830,728                       | 520,000                          | 305,000                       |
| 7140 All Other Equipment              | 0                              | 20,000                        | 20,000                           | 250,000                       |
| 7150 Other Betterments/Improvement    | 0                              | 100,000                       | 70,000                           | 84,000                        |

City of Redlands  
2013-2014  
Adopted Budget

**DEPARTMENT/DIVISION**  
WATER

**FUND**  
WATER FUND

**ORGKEY**  
501403

|                                   | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|-----------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>FIXED ASSETS (CONT)</u></b> |                                |                               |                                  |                               |
| 7700 Water Facilities             | 0                              | 110,000                       | 0                                | 0                             |
| TOTAL FIXED ASSETS                | 26,551                         | 1,060,728                     | 610,000                          | 639,000                       |
| <br>                              |                                |                               |                                  |                               |
| FUND TOTAL                        | 14,654,418                     | 15,264,997                    | 14,527,033                       | 17,126,484                    |



City of Redlands  
2013-2014  
Adopted Job Ledger Budget

Department  
Municipal Utilities & Engineering

| <u>Fund</u><br>Water |  |                                 | <u>Orgkey</u><br>501403      |
|----------------------|--|---------------------------------|------------------------------|
| Job<br>Ledger No.    | Project/Program<br>Description         | FY 2013<br>12-Month<br>Estimate | FY 2014<br>Budget<br>Request |
| 71001                | Water Admin & General                  | 3,675,923                       | 3,830,957                    |
| 71010                | Water Engineering                      | 550,000                         | 771,693                      |
| 71020                | Water Production & Operation - General | 3,861,321                       | 4,089,911                    |
| 71024                | Water Production Maintenance           | 2,000,000                       | 2,131,237                    |
| 71032                | Water Treatment - HTWTP                | 400,000                         | 454,962                      |
| 71034                | Water Treatment - HHWTP                | 340,000                         | 450,062                      |
| 71040                | Water Quality - General                | 315,000                         | 515,839                      |
| 71060                | Water Distribution - General           | 3,217,289                       | 4,582,812                    |
| 71090                | Water Conservation Program             | 75,000                          | 180,690                      |
| 71114                | 'B' Contract (Reimbursable)            | 75,000                          | 100,000                      |
| 71115                | 'B' Contract (City)                    | 8,800                           | 9,191                        |
| 71116                | South Mountain Water (Reimbursable)    | 8,700                           | 9,130                        |
| TOTALS               |  | \$14,527,033                    | \$17,126,484                 |

City of Redlands  
2013-2014  
Adopted Budget

**DEPARTMENT/DIVISION**  
WATER PROJECTS

**FUND**

WATER PROJECTS FUND

**ORGKEY**

503403

|                                     | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|-------------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>SALARIES AND BENEFITS</u></b> |                                |                               |                                  |                               |
| 4000 Full Time Salaries             | 27,884                         | 0                             | 67,586                           | 0                             |
| 4010 Overtime Salaries              | 799                            | 0                             | 2,700                            | 0                             |
| 4050 Pension Contributions          | 5,631                          | 0                             | 12,386                           | 0                             |
| 4051 Fica/Medicare                  | 2,171                          | 0                             | 5,316                            | 0                             |
| 4053 Deferred Compensation          | 0                              | 0                             | 569                              | 0                             |
| 4055 Health/Dental Insurance        | 4,123                          | 0                             | 5,422                            | 0                             |
| 4057 Disability Insurance           | 286                            | 0                             | 441                              | 0                             |
| 4058 Unemployment Insurance         | 33                             | 0                             | 517                              | 0                             |
| 4059 Life Insurance                 | 34                             | 0                             | 68                               | 0                             |
| 4085 Other Taxable Benefits         | 123                            | 0                             | 2,170                            | 0                             |
| <b>TOTAL SALARIES AND BENEFITS</b>  | <b>41,084</b>                  | <b>0</b>                      | <b>97,175</b>                    | <b>0</b>                      |
| <b><u>SERVICES</u></b>              |                                |                               |                                  |                               |
| 5110 Architect & Engineer           | 271,451                        | 77,668                        | 735,664                          | 0                             |
| 5190 Other Professional Services    | 7,154                          | 289,473                       | 625,000                          | 75,000                        |
| 5270 Printing and Binding           | 760                            | 0                             | 4,000                            | 0                             |
| 5275 Postage                        | 2,176                          | 0                             | 204                              | 0                             |
| 5280 Advertising                    | 0                              | 0                             | 2,700                            | 0                             |
| 5880 Special Contractual Services   | 0                              | 0                             | 240,000                          | 0                             |
| <b>TOTAL SERVICES</b>               | <b>281,541</b>                 | <b>367,141</b>                | <b>1,607,568</b>                 | <b>75,000</b>                 |
| <b><u>SUPPLIES</u></b>              |                                |                               |                                  |                               |
| 6210 Repair/Maintenance Supplies    | 19,132                         | 860,000                       | 756,000                          | 195,000                       |
| 6590 Special Departmental Supplies  | 1,193                          | 0                             | 0                                | 0                             |
| <b>TOTAL SUPPLIES</b>               | <b>20,325</b>                  | <b>860,000</b>                | <b>756,000</b>                   | <b>195,000</b>                |
| <b><u>FIXED ASSETS</u></b>          |                                |                               |                                  |                               |
| 7700 Water Facilities               | 1,910,408                      | 24,668,827                    | 20,909,220                       | 11,000,000                    |
| <b>TOTAL FIXED ASSETS</b>           | <b>1,910,408</b>               | <b>24,668,827</b>             | <b>20,909,220</b>                | <b>11,000,000</b>             |
| <b>FUND TOTAL</b>                   | <b>2,253,358</b>               | <b>25,895,968</b>             | <b>23,369,963</b>                | <b>11,270,000</b>             |

City of Redlands  
2013-2014  
Adopted Job Ledger Budget

**Department**  
Municipal Utilities & Engineering

| <u>Fund</u><br>Water Projects |  |                                 | <u>Orgkey</u><br>503403      |
|-------------------------------|--|---------------------------------|------------------------------|
| Job<br>Ledger No.             | Project/Program<br>Description             | FY 2013<br>12-Month<br>Estimate | FY 2014<br>Budget<br>Request |
| 71204                         | Hinckley Improvements (Construction)       | 9,901,996                       | 0                            |
| 71206                         | Local Water Mains 2010 Construction        | 5,915,380                       | 0                            |
| 71207                         | Dearborn Reservoir Roof Rehabilitation     | 353,000                         | 2,350,000                    |
| 71208                         | Regional Urban Water Mgmt Plan             | 714                             | 0                            |
| 71210                         | REES Treatment Plant Ops (LMC) - Lockheed  | 6,000                           | 0                            |
| 71215                         | Well 38/39 Treatment (LMC)                 | 0                               | 10,000                       |
| 71216                         | Well Orange/Church Treatment (LMC)         | 0                               | 10,000                       |
| 71224                         | Chrysolite Pipeline Replacement            | 1,000                           | 0                            |
| 71225                         | Texas Street Reservoir                     | 500                             | 0                            |
| 71227                         | Country Club Booster & Sitework            | 1,067,000                       | 0                            |
| 71229                         | New York Street Well Project               | 55,919                          | 0                            |
| 71230                         | 2012 Citywide Paving Projects              | 105,382                         | 0                            |
| 71232                         | Madeira Well Dynamic Test                  | 35,234                          | 0                            |
| 71234                         | Brookside Water Pipeline                   | 358,626                         | 0                            |
| 71235                         | 2013 Citywide Paving Projects              | 750,000                         | 0                            |
| 71236                         | Recycled Water Engineering Report Drawings | 130,000                         | 0                            |
| 71237                         | Citrus Pipeline Replacement                | 150,625                         | 0                            |
| 71238                         | East Lugonia No. 4 Well Rehab.             | 150,600                         | 0                            |
| 71239                         | Soffel Avenue Pipeline Replacement         | 390,000                         | 0                            |
| 71240                         | Wabash & Panorama Pipeline Replacement     | 662,000                         | 0                            |
| 71241                         | Brookside & Ash Pipeline Replacement       | 269,000                         | 0                            |
| 71301                         | Hinckley Expansion (Desgin)                | 550,450                         | 0                            |
| 71305                         | SCADA System Upgrades                      | 2,500,000                       | 0                            |
| 71307                         | Water Production Annual Replacement        | 0                               | 500,000                      |
| 71308                         | Water System Improvements                  | 0                               | 250,000                      |
| 71320                         | Reservoir Assessments                      | 1,000                           | 0                            |
| 71365                         | Utilities Building Improvements            | 0                               | 175,000                      |
| 71372                         | Country Club Reservoir No.1 Replacement    | 37                              | 0                            |
| 71385                         | Master Planning and Studies                | 15,500                          | 75,000                       |
| Unassigned                    | Reservoir Rehabilitation - Arroyo          | 0                               | 350,000                      |
| Unassigned                    | 2014 CIP Replacement                       | 0                               | 3,000,000                    |
| Unassigned                    | Highline (Phase 1, North)                  | 0                               | 2,400,000                    |
| Unassigned                    | Valve Replacements                         | 0                               | 600,000                      |
| Unassigned                    | Service Replacements                       | 0                               | 300,000                      |
| Unassigned                    | Nonpotable Reservoir                       | 0                               | 1,250,000                    |
| <b>TOTALS</b>                 |  | <b>\$23,369,963</b>             | <b>\$11,270,000</b>          |

City of Redlands  
2013-2014  
Adopted Budget

**DEPARTMENT/DIVISION**  
WATER DEBT SERVICE

**FUND**

WATER DEBT SERVICE FUND

**ORGKEY**

506403

|                                  | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|----------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>SERVICES</u></b>           |                                |                               |                                  |                               |
| 5030 Fiscal Agent Fees           | 6,925                          | 7,500                         | 10,000                           | 10,000                        |
| 5190 Other Professional Services | 510                            | 700                           | 1,100                            | 1,000                         |
| 5760 Special Program Expenditure | 0                              | 0                             | 7,521                            | 0                             |
| 5993 Amortization Expense        | 62,382                         | 0                             | 0                                | 0                             |
| <b>TOTAL SERVICES</b>            | <b>69,817</b>                  | <b>8,200</b>                  | <b>18,621</b>                    | <b>11,000</b>                 |
| <b><u>DEBT SERVICE</u></b>       |                                |                               |                                  |                               |
| 8100 Principal                   | 0                              | 2,127,111                     | 2,127,111                        | 1,522,614                     |
| 8200 Interest                    | 514,256                        | 450,429                       | 342,429                          | 192,163                       |
| <b>TOTAL DEBT SERVICE</b>        | <b>514,256</b>                 | <b>2,577,540</b>              | <b>2,469,540</b>                 | <b>1,714,777</b>              |
| <br><b>FUND TOTAL</b>            | <br><b>584,073</b>             | <br><b>2,585,740</b>          | <br><b>2,488,161</b>             | <br><b>1,725,777</b>          |

City of Redlands  
2013-2014  
Adopted Budget

**DEPARTMENT/DIVISION**  
SOURCE ACQUISITION

**FUND**  
SOURCE ACQUISITION FUND

**ORGKEY**  
508403

|                            | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|----------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>FIXED ASSETS</u></b> |                                |                               |                                  |                               |
| 7340 Purchase Water Shares | 300,000                        | 300,000                       | 300,000                          | 300,000                       |
| TOTAL FIXED ASSETS         | 300,000                        | 300,000                       | 300,000                          | 300,000                       |
| <br>                       |                                |                               |                                  |                               |
| FUND TOTAL                 | 300,000                        | 300,000                       | 300,000                          | 300,000                       |

**City of Redlands  
2013-2014  
Adopted Budget**

**Municipal Utilities and Engineering  
Wastewater**

**Program Description:**

The Wastewater Utility collects sewage from approximately 18,000 customers within the service area. In general, the service area includes the City of Redlands, unincorporated areas of the County (Mentone and Crafton areas), as well as the San Bernardino County Donut Hole area. The Wastewater Utility includes the operation and maintenance of approximately 240 miles of sewer main, a sewer lift station, and a wastewater treatment plant. The wastewater treatment plant includes a water quality laboratory where routine regulatory compliance tests are performed.

The wastewater budget includes all wastewater related operations, including sewer collection system maintenance, sewage treatment and disposal, recycled water system operation and maintenance, laboratory operations and wastewater regulatory compliance.

**Program Objectives:**

- Provide adequate wastewater collection and treatment facilities that provide reliable service
- Provide wastewater collection and treatment services at an economical rate that is sufficient to recover the cost associated with providing the service
- Perform field inspection of collection system facilities to proactively identify and program sewer system facility rehabilitation or replacement capital projects
- Clean and maintain sewer collection system mains annually with the entire system completed within a three year period
- Reduce the potential for Sanitary Sewer System Overflows and provide a 24 hour-7day Emergency Response Team
- Educate the residents and business on the problems associated with Fats, Oils and Grease (FOG) sewage disposal and implement FOG reduction program
- Provide a regulatory compliance program and pretreatment program for significant industrial dischargers
- Meet sewage treatment, discharge requirements and recycled water service regulatory requirements
- Provide excellent customer service

City of Redlands  
2013-2014  
Adopted Budget

**DEPARTMENT/DIVISION**  
SEWER SERVICE

**FUND**

SEWER SERVICE FUND

**ORGKEY**

521402

|                                     | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|-------------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>SALARIES AND BENEFITS</u></b> |                                |                               |                                  |                               |
| 4000 Full Time Salaries             | 1,509,046                      | 1,785,028                     | 1,595,950                        | 1,761,179                     |
| 4005 Salaries: Part Time            | 5,432                          | 0                             | 5,290                            | 0                             |
| 4010 Overtime Salaries              | 62,167                         | 35,000                        | 65,000                           | 35,000                        |
| 4012 Stand By                       | 23,355                         | 30,000                        | 19,900                           | 30,000                        |
| 4015 Banked Leave Buy Back          | 58,602                         | 31,966                        | 42,973                           | 30,339                        |
| 4016 Compensated Absences           | 29,380                         | 0                             | 0                                | 0                             |
| 4050 Pension Contributions          | 314,395                        | 347,562                       | 339,943                          | 403,432                       |
| 4051 Fica/Medicare                  | 125,901                        | 149,014                       | 130,742                          | 145,452                       |
| 4053 Deferred Compensation          | 5,187                          | 4,784                         | 4,759                            | 7,116                         |
| 4055 Health/Dental Insurance        | 331,142                        | 356,647                       | 345,843                          | 356,262                       |
| 4056 Worker's Comp Insurance        | 9,138                          | 23,081                        | 23,081                           | 23,081                        |
| 4057 Disability Insurance           | 13,997                         | 14,284                        | 12,890                           | 12,697                        |
| 4058 Unemployment Insurance         | 16,987                         | 13,428                        | 10,487                           | 12,382                        |
| 4059 Life Insurance                 | 1,666                          | 1,949                         | 1,641                            | 1,801                         |
| 4081 Eyecare Reimbursement          | 3,192                          | 6,962                         | 3,500                            | 6,423                         |
| 4082 Clothing Allowance             | 2,550                          | 5,465                         | 3,045                            | 0                             |
| 4084 Clothing Cash Payment          | 530                            | 0                             | 870                              | 4,495                         |
| 4085 Other Taxable Benefits         | 14,867                         | 11,354                        | 13,326                           | 13,122                        |
| <b>TOTAL SALARIES AND BENEFITS</b>  | <b>2,527,534</b>               | <b>2,816,525</b>              | <b>2,619,240</b>                 | <b>2,842,781</b>              |
| <b><u>SERVICES</u></b>              |                                |                               |                                  |                               |
| 5103 Software Support/Development   | 43,151                         | 159,300                       | 20,000                           | 132,500                       |
| 5110 Architect & Engineer           | 0                              | 0                             | 0                                | 175,000                       |
| 5142 City Attorney Legal Service    | 9,012                          | 10,000                        | 10,000                           | 10,000                        |
| 5180 Medical/Physicals              | 70                             | 0                             | 413                              | 0                             |
| 5190 Other Professional Services    | 94,204                         | 173,500                       | 150,000                          | 113,500                       |
| 5240 Meeting & Professional Devlpmt | 0                              | 4,500                         | 480                              | 4,000                         |
| 5255 Travel Reimbursement           | 121                            | 0                             | 600                              | 1,300                         |
| 5270 Printing and Binding           | 960                            | 2,000                         | 4,500                            | 2,500                         |
| 5275 Postage                        | 765                            | 500                           | 200                              | 160                           |
| 5280 Advertising                    | 316                            | 200                           | 1,000                            | 0                             |

City of Redlands  
2013-2014  
Adopted Budget

**DEPARTMENT/DIVISION**  
SEWER SERVICE

**FUND**  
SEWER SERVICE FUND

**ORGKEY**  
521402

|                                      | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|--------------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>SERVICES (CONT)</u></b>        |                                |                               |                                  |                               |
| 5300 Water, Sewer, Disposal          | 3,504                          | 3,000                         | 2,260                            | 0                             |
| 5303 Telephone                       | 23,746                         | 22,000                        | 22,000                           | 25,000                        |
| 5312 Electric Service: Facility Ops  | 666,358                        | 620,000                       | 620,000                          | 620,000                       |
| 5313 Heating/AC Service Contract     | 0                              | 40,232                        | 3,711                            | 40,000                        |
| 5317 Service for Facility Ops        | 25,221                         | 41,000                        | 0                                | 0                             |
| 5320 Janitorial Services             | 8,700                          | 13,000                        | 10,000                           | 17,400                        |
| 5340 Office Equipment Maintenance    | 0                              | 0                             | 1,894                            | 0                             |
| 5350 Building/Grounds Maintenance    | 4,638                          | 1,500                         | 4,039                            | 2,800                         |
| 5360 Machinery & Equip Maint         | 11,734                         | 35,500                        | 94,453                           | 102,000                       |
| 5392 License & Permits               | 37,202                         | 66,600                        | 70,047                           | 47,500                        |
| 5395 Info Technology Services Charge | 151,237                        | 137,350                       | 137,350                          | 138,000                       |
| 5396 City Garage Charges             | 83,097                         | 76,723                        | 77,000                           | 77,000                        |
| 5451 Retiree Health Insurance        | 407,238                        | 300,000                       | 400,000                          | 400,000                       |
| 5530 Clothing Linen Rent             | 23,250                         | 15,000                        | 25,000                           | 50,000                        |
| 5570 Office Equip & Furn Rent        | 6,729                          | 7,500                         | 6,552                            | 7,000                         |
| 5590 Other Rentals                   | 4,636                          | 10,000                        | 10,000                           | 10,000                        |
| 5720 Taxes                           | 5,939                          | 6,000                         | 6,335                            | 6,000                         |
| 5800 Subscriptions & Memberships     | 8,535                          | 5,250                         | 13,500                           | 10,000                        |
| 5840 Training                        | 643                            | 4,000                         | 4,939                            | 13,750                        |
| 5870 General Govt Service Charge     | 434,529                        | 472,963                       | 472,300                          | 472,300                       |
| 5880 Special Contractual Services    | 294,018                        | 288,500                       | 350,000                          | 340,500                       |
| 5950 Bad Debt Expense                | 1,662                          | 0                             | 0                                | 0                             |
| 5980 Billing Services                | 131,250                        | 140,000                       | 140,000                          | 145,000                       |
| <b>TOTAL SERVICES</b>                | <b>2,482,465</b>               | <b>2,656,118</b>              | <b>2,658,574</b>                 | <b>2,963,210</b>              |

**SUPPLIES**

|                                       |         |         |         |         |
|---------------------------------------|---------|---------|---------|---------|
| 6120 Chemical & Lab Supplies          | 547,194 | 560,000 | 514,858 | 609,000 |
| 6130 Books & Supplies                 | 882     | 500     | 1,238   | 1,750   |
| 6140 Office Supplies                  | 3,063   | 2,500   | 10,828  | 6,500   |
| 6160 Medical Supplies                 | 356     | 400     | 0       | 0       |
| 6180 Turnouts/Uniforms/Safety Clothin | 2,181   | 2,000   | 3,900   | 2,500   |



City of Redlands  
2013-2014  
Adopted Budget

**DEPARTMENT/DIVISION**  
SEWER SERVICE

**FUND**  
SEWER SERVICE FUND

**ORGKEY**  
521402

|                                    | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|------------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>SUPPLIES (CONTD)</u></b>     |                                |                               |                                  |                               |
| 6210 Repair/Maintenance Supplies   | 117,416                        | 114,500                       | 135,590                          | 261,000                       |
| 6310 Janitorial Supplies           | 1,170                          | 1,400                         | 1,190                            | 600                           |
| 6375 Computer Components           | 484                            | 25,000                        | 0                                | 2,000                         |
| 6500 Office Equipment & Furniture  | 4,321                          | 56,250                        | 23,463                           | 2,000                         |
| 6510 Small Tools & Equipment       | 3,436                          | 5,000                         | 5,000                            | 3,000                         |
| 6560 Food                          | 0                              | 0                             | 5,000                            | 0                             |
| 6590 Special Departmental Supplies | 1,846                          | 1,200                         | 4,000                            | 20,000                        |
| <b>TOTAL SUPPLIES</b>              | <b>682,349</b>                 | <b>768,750</b>                | <b>705,066</b>                   | <b>908,350</b>                |
| <b><u>FIXED ASSETS</u></b>         |                                |                               |                                  |                               |
| 7080 Computer Equipment            | 0                              | 7,500                         | 0                                | 11,200                        |
| 7100 Motor Vehicles                | 0                              | 40,488                        | 0                                | 54,000                        |
| 7140 All Other Equipment           | 0                              | 0                             | 15,000                           | 15,000                        |
| 7600 Wastewater Facilities         | 0                              | 0                             | 0                                | 15,000                        |
| 7745 Laboratory Equipment          | 0                              | 15,000                        | 0                                | 74,000                        |
| <b>TOTAL FIXED ASSETS</b>          | <b>0</b>                       | <b>62,988</b>                 | <b>15,000</b>                    | <b>169,200</b>                |
| <br><b>FUND TOTAL</b>              | <br><b>5,692,348</b>           | <br><b>6,304,381</b>          | <br><b>5,997,881</b>             | <br><b>6,883,541</b>          |

City of Redlands  
2013-2014  
Adopted Job Ledger Budget

Department  
Municipal Utilities & Engineering

| <u>Fund</u><br>Sewer |   |                                 | <u>Orgkey</u><br>521402      |
|----------------------|---|---------------------------------|------------------------------|
| Job<br>Ledger No.    | Project/Program<br>Description            | FY 2013<br>12-Month<br>Estimate | FY 2014<br>Budget<br>Request |
| 73001                | Wastewater Administration                 | 1,504,972                       | 1,620,983                    |
| 73010                | Wastewater Engineering                    | 400,000                         | 555,000                      |
| 73020                | Wastewater Treatment & Operations         | 1,392,909                       | 1,650,558                    |
| 73034                | Wastewater Treatment Plant Maintenance    | 1,000,000                       | 1,125,000                    |
| 73040                | Wastewater Quality Control                | 750,000                         | 850,000                      |
| 73041                | Wastewater Industrial Waste Monitoring    | 220,000                         | 352,000                      |
| 73060                | Wastewater Collection System - General    | 500,000                         | 500,000                      |
| 73072                | Wastewater Joint Laboratory - Water       | 190,000                         | 190,000                      |
| 73074                | Wastewater Joint Laboratory - Solid Waste | 40,000                          | 40,000                       |
| TOTALS               |   | \$5,997,881                     | \$6,883,541                  |

City of Redlands  
2013-2014  
Adopted Budget

**DEPARTMENT/DIVISION**  
**SEWER PROJECTS**

**FUND**  
SEWER PROJECTS FUND

**ORGKEY**  
523402

|                                    | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|------------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>SERVICES</u></b>             |                                |                               |                                  |                               |
| 5110 Architect & Engineer          | 5,410                          | 0                             | 0                                | 0                             |
| 5190 Other Professional Services   | 0                              | 75,000                        | 0                                | 37,500                        |
| 5270 Printing and Binding          | 924                            | 0                             | 0                                | 0                             |
| 5275 Postage                       | 126                            | 0                             | 0                                | 0                             |
| 5880 Special Contractual Services  | 0                              | 75,000                        | 0                                | 37,500                        |
| <b>TOTAL SERVICES</b>              | <b>6,460</b>                   | <b>150,000</b>                | <b>0</b>                         | <b>75,000</b>                 |
| <b><u>FIXED ASSETS</u></b>         |                                |                               |                                  |                               |
| 7150 Other Betterments/Improvement | 8,309                          | 67,000                        | 0                                | 0                             |
| 7600 Wastewater Facilities         | 0                              | 3,050,000                     | 1,110,000                        | 2,752,000                     |
| <b>TOTAL FIXED ASSETS</b>          | <b>8,309</b>                   | <b>3,117,000</b>              | <b>1,110,000</b>                 | <b>2,752,000</b>              |
| <br><b>FUND TOTAL</b>              | <br><b>14,769</b>              | <br><b>3,267,000</b>          | <br><b>1,110,000</b>             | <br><b>2,827,000</b>          |

City of Redlands  
2013-2014  
Adopted Job Ledger Budget

Department  
Municipal Utilities & Engineering

Fund  
Sewer Projects

Orgkey  
523402

| Job<br>Ledger No. | Project/Program<br>Description  | FY 2013<br>12-Month<br>Estimate | FY 2014<br>Budget<br>Request |
|-------------------|---------------------------------|---------------------------------|------------------------------|
| 73319             | Wastewater Replacement Program  | 100,000                         | 500,000                      |
| 73365             | Utilities Building Improvements | 10,000                          | 67,000                       |
| 73385             | Master Planning and Study       | 0                               | 150,000                      |
| Unassigned        | Digester Rehab                  | 0                               | 500,000                      |
| Unassigned        | Local Collection Mains 2012-13  | 1,000,000                       | 0                            |
| Unassigned        | Local Collection Mains 2014     | 0                               | 1,000,000                    |
| Unassigned        | Cogen Modification              | 0                               | 550,000                      |
| Unassigned        | Sewer Utility Paving            | 0                               | 60,000                       |

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|  |               |                    |                    |
|--|---------------|--------------------|--------------------|
|  | <b>TOTALS</b> | <b>\$1,110,000</b> | <b>\$2,827,000</b> |
|--|---------------|--------------------|--------------------|

City of Redlands  
2013-2014  
Adopted Budget

**DEPARTMENT/DIVISION**  
SEWER DEBT SERVICE

**FUND**  
SEWER DEBT SERVICE FUND

**ORGKEY**  
526402

|                                  | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|----------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>SERVICES</u></b>           |                                |                               |                                  |                               |
| 5030 Fiscal Agent Fees           | 6,925                          | 7,500                         | 9,000                            | 9,000                         |
| 5190 Other Professional Services | 510                            | 700                           | 1,000                            | 1,000                         |
| 5760 Special Program Expenditure | 0                              | 0                             | 17,050                           | 0                             |
| 5993 Amortization Expense        | 61,526                         | 0                             | 0                                | 0                             |
| <b>TOTAL SERVICES</b>            | <b>68,961</b>                  | <b>8,200</b>                  | <b>27,050</b>                    | <b>10,000</b>                 |
| <b><u>DEBT SERVICE</u></b>       |                                |                               |                                  |                               |
| 8100 Principal                   | 0                              | 1,379,807                     | 1,379,807                        | 1,151,426                     |
| 8200 Interest                    | 488,961                        | 450,660                       | 344,999                          | 235,162                       |
| <b>TOTAL DEBT SERVICE</b>        | <b>488,961</b>                 | <b>1,830,467</b>              | <b>1,724,806</b>                 | <b>1,386,588</b>              |
| <b>FUND TOTAL</b>                | <b>557,922</b>                 | <b>1,838,667</b>              | <b>1,751,856</b>                 | <b>1,396,588</b>              |

**City of Redlands  
2013-2014  
Adopted Budget**

**Municipal Utilities and Engineering  
Non-potable Water**

**Program Description:**

The Non-potable Water Utility produces and distributes water to an increasing number of customers in an effort to preserve our precious water resources. In general, non-potable water is available in the eastern portion City's service area and other areas within the City. The City is always looking to increase the use of non-potable water and requires new developments to install non-potable water facilities when non-potable water is or will become available.

The non-potable water budget includes all water related operations, including water production and distribution and regulatory compliance.

**Program Objectives:**

- Provide adequate non-potable water supply that conforms with all water quality requirements and customer needs
- Deliver non-potable water at an economical rate that is sufficient to recover the cost associated with providing the service
- Increase public water conservation awareness
- Provide excellent customer service

City of Redlands  
2013-2014  
Adopted Budget

**DEPARTMENT/DIVISION**  
NONPOTABLE WATER

**FUND**  
NONPOTABLE WATER FUND

**ORGKEY**  
541403

|                                      | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|--------------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>SALARIES AND BENEFITS</u></b>  |                                |                               |                                  |                               |
| 4000 Full Time Salaries              | 45,795                         | 27,115                        | 28,087                           | 28,528                        |
| 4010 Overtime Salaries               | 694                            | 0                             | 873                              | 0                             |
| 4012 Stand By                        | 129                            | 0                             | 205                              | 0                             |
| 4015 Banked Leave Buy Back           | 914                            | 626                           | 845                              | 658                           |
| 4050 Pension Contributions           | 9,646                          | 4,891                         | 6,075                            | 6,557                         |
| 4051 Fica/Medicare                   | 3,578                          | 2,063                         | 2,302                            | 2,329                         |
| 4053 Deferred Compensation           | 279                            | 6                             | 400                              | 413                           |
| 4055 Health/Dental Insurance         | 3,695                          | 2,535                         | 2,616                            | 2,643                         |
| 4057 Disability Insurance            | 331                            | 145                           | 167                              | 146                           |
| 4058 Unemployment Insurance          | 170                            | 129                           | 105                              | 130                           |
| 4059 Life Insurance                  | 20                             | 20                            | 20                               | 19                            |
| 4081 Eyecare Reimbursement           | 0                              | 68                            | 4                                | 68                            |
| 4082 Clothing Allowance              | 17                             | 50                            | 50                               | 50                            |
| 4085 Other Taxable Benefits          | 723                            | 355                           | 669                              | 522                           |
| <b>TOTAL SALARIES AND BENEFITS</b>   | <b>65,991</b>                  | <b>38,003</b>                 | <b>42,418</b>                    | <b>42,063</b>                 |
| <b><u>SERVICES</u></b>               |                                |                               |                                  |                               |
| 5180 Medical/Physicals               | 9                              | 0                             | 0                                | 0                             |
| 5190 Other Professional Services     | 2,099                          | 0                             | 0                                | 0                             |
| 5240 Meeting & Professional Devlpmt  | 71                             | 0                             | 0                                | 0                             |
| 5303 Telephone                       | 105                            | 0                             | 0                                | 0                             |
| 5312 Electric Service: Facility Ops  | 65,000                         | 100,000                       | 100,000                          | 100,000                       |
| 5340 Office Equipment Maintenance    | 161                            | 0                             | 0                                | 0                             |
| 5350 Building/Grounds Maintenance    | 195                            | 0                             | 0                                | 0                             |
| 5360 Machinery & Equip Maint         | 600                            | 0                             | 0                                | 0                             |
| 5395 Info Technology Services Charge | 9,090                          | 13,000                        | 13,000                           | 13,000                        |
| 5396 City Garage Charges             | 10,530                         | 10,000                        | 10,000                           | 10,000                        |
| 5451 Retiree Health Insurance        | 6,000                          | 8,200                         | 8,200                            | 8,200                         |
| 5570 Office Equip & Furn Rent        | 972                            | 0                             | 0                                | 0                             |
| 5710 Street Repairs                  | 1,535                          | 0                             | 0                                | 0                             |

City of Redlands  
2013-2014  
Adopted Budget

**DEPARTMENT/DIVISION**  
NONPOTABLE WATER

**FUND**  
NONPOTABLE WATER FUND

**ORGKEY**  
541403

|                                  | 2011-12<br>ACTUAL<br>(AUDITED) | 2012-13<br>ADJUSTED<br>BUDGET | 2012-13<br>12 MONTH<br>ESTIMATED | 2013-14<br>COUNCIL<br>ADOPTED |
|----------------------------------|--------------------------------|-------------------------------|----------------------------------|-------------------------------|
| <b><u>SERVICES (CONT)</u></b>    |                                |                               |                                  |                               |
| 5730 Stock Assessment            | 9,167                          | 0                             | 0                                | 0                             |
| 5870 General Govt Service Charge | 32,363                         | 6,193                         | 6,193                            | 6,500                         |
| <b>TOTAL SERVICES</b>            | <b>137,897</b>                 | <b>137,393</b>                | <b>137,393</b>                   | <b>137,700</b>                |
| <br>                             |                                |                               |                                  |                               |
| <b><u>SUPPLIES</u></b>           |                                |                               |                                  |                               |
| 6210 Repair/Maintenance Supplies | 0                              | 12,500                        | 0                                | 0                             |
| <b>TOTAL SUPPLIES</b>            | <b>0</b>                       | <b>12,500</b>                 | <b>0</b>                         | <b>0</b>                      |
| <br>                             |                                |                               |                                  |                               |
| <b><u>FIXED ASSETS</u></b>       |                                |                               |                                  |                               |
| 7700 Water Facilities            | 0                              | 0                             | 18,500                           | 20,000                        |
| <b>TOTAL FIXED ASSETS</b>        | <b>0</b>                       | <b>0</b>                      | <b>18,500</b>                    | <b>20,000</b>                 |
| <br>                             |                                |                               |                                  |                               |
| <b>FUND TOTAL</b>                | <b>203,888</b>                 | <b>187,896</b>                | <b>198,311</b>                   | <b>199,763</b>                |



City of Redlands  
2013-2014  
Adopted Job Ledger Budget

Department  
Municipal Utilities & Engineering

Fund  
Nonpotable Water

Orgkey  
541403

| Job<br>Ledger No. | Project/Program<br>Description    | FY 2013<br>12-Month<br>Estimate | FY 2014<br>Budget<br>Request |
|-------------------|-----------------------------------|---------------------------------|------------------------------|
| 74001             | Nonpotable Admin & General        | 42,483                          | 45,536                       |
| 74020             | Nonpotable Production & Operation | 132,528                         | 138,491                      |
| 74030             | Nonpotable Maintenance            | 18,000                          | 11,001                       |
| 74040             | Nonpotable Distribution           | 5,300                           | 4,735                        |

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|        |           |           |
|--------|-----------|-----------|
| TOTALS | \$198,311 | \$199,763 |
|--------|-----------|-----------|

