



City of
REDLANDS
**APPLICATION TO USE
ATHLETIC FIELDS**



IMPORTANT COVID-19 UPDATE:

To protect the health and safety of others and to stop the spread of COVID-19, all requests to utilize fields owned and operated by the City of Redlands must submit an official City of Redlands Application to Use Athletic Fields. All field activities are subject to random field audits to educate users on current Federal, State, and Local guidelines. Failure to comply will result in having your permit revoked.

Per the State of California (<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Youth-Sports-FAQ.aspx>), all activity must focus on conditioning, drills and exercise activities while practicing social distancing. **No practice or games will be allowed.** Players must bring their own equipment, balls or other type of sports equipment cannot be shared. Players will not huddle at any point during. No hand slaps, sportsmanship will continue in a touchless manner.

City Staff will audit permitted activity. If groups are found out of compliance a warning will be issued, upon issuing a third warning the permit will be revoked and the activity will be temporarily suspended.

During the Recreation Division's Phase 2 Plan of Reopening, all requests to use fields are available Monday through Friday with three time slots to choose from (4:30 p.m. — 5:30 p.m., 5:45 p.m. — 6:45 p.m., and 7:00 p.m. — 8:00 p.m.) for the following fields: Brookside Park, Community Park, and Texonia Park. All fields which are located on Redlands Unified School District property, such as Clement Middle School and Orangewood High School, are not available for use at this time.

Organizations must re-submit an application for each phase of the reopening process. For more information on our current services or for ways you can assist during this crisis please email us at recreationstaff@cityofredlands.org or call us at one of the numbers listed below:

Direct Telephone Numbers:

Recreation Services: (909) 798-7572

Department Hours:

Monday – Friday: 8:00am – 5:00pm

Saturday & Sunday: Closed

Holidays: Closed

Facilities and Community Services – Recreation Division

111 West Lugonia Ave.

Redlands, CA 92374

(909) 798-7572



ATHLETIC FIELD APPLICATION & AGREEMENT

Please use this application to submit your request to rent a field from the City of Redlands Recreation Division. In order to reserve a field, application must be submitted with paid deposit in a minimum of two weeks prior to the first date of use listed on the application.

Submission of this application does not guarantee rental of facility

RESERVATION INFORMATION

Nature of Rental: _____

Number of Participants: _____

Continuous Reservation: Please submit a list of all Dates and Times with this application

Time: 4:30 p.m.—5:30 p.m.

One-time Use Reservation:

5:45 p.m.—6:45 p.m.

Reservation Date(s): _____

7:00 p.m.—8:00 p.m.

Athletic Fields:

Texonia Park		Community Park		Brookside Park	
<input type="checkbox"/> Texonia North	<input type="checkbox"/> Ballfield 1	<input type="checkbox"/> Ballfield 5	<input type="checkbox"/> Ballfield 6	<input type="checkbox"/> Brookside East	<input type="checkbox"/> Brookside West
<input type="checkbox"/> Texonia South	<input type="checkbox"/> Ballfield 2	<input type="checkbox"/> Ballfield 7	<input type="checkbox"/> Full Field		
	<input type="checkbox"/> Ballfield 3				
	<input type="checkbox"/> Ballfield 4				

CONTACT INFORMATION

Applicant's Name: _____ Contact Person: _____

Name of Organization: _____ E-mail: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Cell: _____

FEE INFORMATION

Field Use: \$21.00 per hour, per field

Miscellaneous: An additional \$32.00 an hour will be charged for field lights and a staff Call-Out Fee of \$43.00 per hour shall be assessed when city staff is called to a field for any of the following reasons: confirm field reservations, turn lighting on/off, clean garbage/debris left by users, resolve complaints and/ make repairs resulting from abuse by user.

INSURANCE

Insurance Information: Before a rental can be confirmed, all applicants must secure the minimum insurance coverage described below, and such insurance shall be primary with respect to any insurance or self-insurance programs maintained by the City. Certificates with endorsements evidencing such coverage must be provided to the City. Please contact the City of Redlands Human Resources Department/Risk Management with any questions regarding this insurance provision or to procure such insurance from the City of Redlands at (909) 798-7514.

Worker's Compensation and Employer's Liability insurance in the amount that meets the statutory requirement shall be in force with an insurance carrier acceptable to the City.

Comprehensive Commercial General Liability insurance in the amount of one million dollars (\$1,000,000) per occurrence and two million dollars (\$2,000,000) aggregate shall be in force with an insurance carrier acceptable to the City and **name the City as additional insured**. Please note that Three million dollars (\$3,000,000) aggregate for projects with greater exposure.

Applicant hereby acknowledges that he/she understands, and will comply with all rules pertaining to use of the City of Redlands' Athletic Field facilities. Applicant hereby assumes all responsibility to leave the facility in as neat and clean condition as found. No alcohol is to be provided or served on City of Redlands premises. All payments and deposits are due, in full, two weeks prior to the event date in order to secure the reservation. All cancellations must be made 14 days in advance of the reservation date. All refunds, except for the security deposit, shall be subject to a ten percent (10%) administrative fee. Applicant agrees to defend, hold harmless and indemnify the City of Redlands from any and all liability, except for that liability arising as a result to the sole negligence of the City, for the injury to persons or property occurring as a result of this activity and agrees to be liable to said City for any and all damages to any field, equipment and/or property owned or controlled to the City, which results from the activity of applicant for is caused by a participant in said activity. Applicant acknowledges that this reservation is subject to immediate cancellation by a County Health Official, any Police Officer, or an agent of the City of Redlands upon determination of a violation of the Redlands Municipal Code, County Health Orders, or in times of declared emergencies. I/We agree to abide by and enforce the rules and regulations of the City of Redlands and verify that I/We have read the above rules and regulations.

Applicant's Signature _____ Date: _____

**Please Return Signed Application to:
Redlands Recreation Division**

P.O. Box 3005, Redlands, CA 92373

Office Use Only:

Permit Number: _____ Accepted By: _____ Date: _____ Deposit Receipt: _____ Fees Due: _____

Accepted Denied Program Specialist: _____