

CITY OF REDLANDS
MUNICIPAL UTILITIES/PUBLIC WORKS COMMISSION
Regular Meeting Minutes
February 1, 2021, 4:00 PM

This meeting was conducted as a teleconference meeting. All votes during the meeting were conducted by roll call.

In compliance with public health recommendations to limit public gatherings during the Covid-19 pandemic and acting as the City of Redlands Emergency Services Director, City Manager Charles M. Duggan Jr., directed meetings of the Municipal Utilities/Public Works Commission (MUPWC) of Redlands be closed to the public until further notice or until the current local State of Emergency has been lifted. The MUPWC will continue to meet to conduct essential business. Public comments (up to 250 words) received by noon, February 1 were read aloud by MUPWC liaison.

1. ATTENDANCE

A quorum was reached with the following Commissioners present: Chairperson Adekunle Ojo, Vice Chairperson Steve Stockton, Brad Thoms, Zachary Travis, David Garcia and Chandrasekar 'CV' Venkatraman. Roll call was taken again when Commissioner Tom Breitreuz joined the meeting after the meeting was called to order. A full quorum was established. City staff and guests present at roll call were: Municipal Utilities and Engineering Director John Harris, Engineering Manager Goutam Dobey, Associate Engineer Gerard Nepomuceno, Water Resources Specialist Cecilia Griego, Senior Administrative Assistant (MUPWC Liaison) Jane Weathers, and Consultant Alta Planning & Design Project Manager Tim Bevins. It was noted the following City staff joined after roll call: Utilities Operations Manager Kevin Watson and Superintendent Fernando Mata. Members from the public that were listed as Attendees in Zoom appeared as: Andrew Hoder, Mary Egan and Call-in User (which may have been City staff confirming the Zoom login on the agenda was working properly).

2. CALL TO ORDER

The meeting was called to order at 4:00 PM. Chairperson Ojo thanked and welcomed everyone who had joined the meeting and greeted all with a happy new year.

3. PUBLIC COMMENT

Ms. Weathers stated no public comments had been received.

4. APPROVAL OF MINUTES

A. December 7, 2020 Regular Meeting Minutes

The minutes of the December 7, 2020 regular meeting were reviewed.

A motion was made by Vice Chairperson Stockton to approve the December 7, 2020 commission meeting minutes and seconded by Commissioner CV. The motion passed 7-0.

5. STATUS REPORTS

A. City Council Liaison Report

None provided.

B. MUED Director Report

Director Harris sought Commissioners' feedback on the Director's Report provided to comprehensively address inquiries made by the MUPWC and will continue it if the content is deemed useful. A brief summary of the report and follow up discussion ensued concerning the Pavement Accelerated Repair Implementation Strategy (PARIS); 2020 Pavement Management Plan (PMP 2020); first quarter capital improvement program (CIP) projects; financial update specific to potential rate increases following the Utilities Advisory Committee's recommendations; master plans; the

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San Bernardino Basin Area Groundwater Council; and the State water use reduction mandate (which included Southern California Edison's non-potable usage impact). Attached to the report were a pre- and post-PARIS map; CIP project list; six year list for potable water, non-potable water, and wastewater utilities projects; and an overview/status of the San Bernardino Basin Area Groundwater Council. Commissioners requested additional clarification related to the Groundwater Council item.

6. NEW BUSINESS

A. Presentation from Tim Bevins with Alta Planning of the Sustainable Mobility Plan (MUED Associate Engineer Gerard Nepomuceno)

Associate Engineer Nepomuceno introduced Alta Planning and Design (Alta) Project Manager Tim Bevins, the City's consultant preparing/presenting the Sustainable Mobility Plan (Plan), and provided a brief background on the Plan. Alta has been working with the Southern California Association of Governments, City staff and residents on developing the grant-funded Plan.

Via PowerPoint Mr. Bevins provided an overview of the Plan which included walking, biking, first/last mile facilities, and other non-motorized transportation planning projects related to active transportation in the City. An evaluation was performed to include walking and biking components contained within the Bicycle Master Plan adopted in 2015; General Plan 2035 adopted in December 2017; Redlands Passenger Rail Access Plan finalized in March 2020; Draft Redlands Transit Villages Specific Plan; and proposed sustainable mobility projects. The provision of safe and well-connected mobility choices, a reduction of both a reliance on automobiles and environmental emissions, and anticipated improved public health impacts are the Plan's goals. Public input, conducted virtually due to the pandemic, allowed walkers and cyclists to identify gaps and locations of concern, especially underserved communities, and offer suggestions to improve accessibility. With over 300 comments received, this data was paired with the City's geographic information systems database to create a project prioritization map and develop a reference tool or guide book for project implementations. The following criteria was utilized to rank projects based on need, community support and fit for potential funding sources: (1) proximity to priority destinations (e.g., schools); (2) collisions; (3) network connectivity (intra-city and regional), (4) community identified need (e.g., public input maps); (5) equity; (6) inclusion in previous planning efforts; and (7) feasibility.

B. Discussion and Possible Recommendation – Recommend to City Council Adoption of the Sustainable Mobility Plan

The following were discussed and asked to be considered: safety (i.e., high truck traffic lanes), review of development impact fees collected from developers for new development, funding sources and utilization of grant writers, and funding for long-term maintenance of street striping associated with street resurfacing projects or mobility projects.

A motion was made by Commissioner CV to recommend to City Council the adoption of the Sustainable Mobility Plan. Prior to tabulating votes, Commissioner Breitzkreuz suggested the motion should reflect the long-term striping maintenance that Vice Chairperson Stockton mentioned and the last two commissioners remaining to cast their vote supported his suggestion.

The motion was restated by Commissioner CV, seconded by Commissioner Travis, to recommend to City Council the adoption of the Sustainable Mobility Plan and that funding for long-term maintenance be given consideration. The motion passed 7-0.

Vice Chairperson Stockton made a motion for the original motion to be rescinded, seconded by Commissioner CV. The motion passed 7-0.

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C. Discussion of Commission's Annual Presentation of Accomplishments and Goals to the City Council

As in previous years, City commissions and committees provide annual updates to the City Council. The update may be calendar year or rolling year from their last annual report. A tentative date of March 2 was set for the MUPWC to report to Council and asked the Commission to determine who would present and how they wanted to proceed. It was determined unanimously by his peers that Chairperson Ojo would present to City Council on behalf of the Commission. Ms. Weathers was asked to provide a draft (PowerPoint) to include topics discussed and recommendations made over the last year, and a sample report to Commissioners. A special meeting will be coordinated in the next two weeks to discuss and prepare their annual report.

7. POSSIBLE AGENDA ITEMS FOR NEXT MEETING

Additional clarification on the Groundwater Council, whether their meetings are subject to the Brown Act, and if the Commission can receive their agendas; an update on the WWTP rehabilitation, operations and related capital improvements; water capital improvement projects, including rehabilitation of tanks, pump stations, and/or line maintenance; and a status on staff's review of the DIF program and opportunity for the Commission to provide input for City Council's consideration. The UAC's findings include a recommendation concerning the DIF program and will be presented to the MUPWC prior to their presentation to City Council which is anticipated in March.

8. ADJOURNMENT

Chairperson Ojo thanked the Commission, staff, and consultant for their work and adjourned the meeting at 4:40 pm.

ATTACHMENTS:

- A. Draft Minutes of December 7, 2020 Regular Meeting**
- B. PARIS/PMP Map**
- C. PMP CIP**
- D. CIP Project Status**
- E. Utility CIP**
- F. Groundwater Council Summary**