



CITY OF REDLANDS ENVIRONMENTAL INFORMATION FORM

To the Applicant:

The California Environmental Quality Act (CEQA) requires that various development projects be analyzed by local governments to determine whether the project will have a potentially significant effect on the environment. If a project is subject to CEQA, an environmental determination must be made prior to final action or final decision on the project.

In order for the City to expedite your application and comply with State law, please complete the attached Environmental Information Form. This form is required to be completed and submitted as part of the project application package for projects subject to CEQA. An environmental fee or deposit for an environmental consultant may be required after application submittal.

The Planning Division may, during the course of its initial review of the application, determine that additional information is required (such as studies to assess biological resources, cultural or historic resources, traffic, noise, air quality or greenhouse gases, etc.). The Planning Division may require the submittal of supplemental materials as necessary. All required information must be submitted in order to complete the application prior to the matter being scheduled for review by the appropriate City committee or commission.

When completing the form please consider all known aspects of the project in your responses. For example, if a project is to be developed in phases, answer each question considering the project's impact when totally constructed.

Following review of the completed Environmental Information Form and the accompanying project application package, the Planning Division will make a determination regarding the preparation of an Initial Study. If an Initial Study is required, it is the City's responsibility to administer preparation of that document (i.e., by selecting and hiring a qualified environmental consultant). The applicant will be responsible for paying the cost of Initial Study preparation and providing data that may be necessary for the City to prepare the Initial Study. The property owner or applicant will also be required to enter into a Funding Agreement with the City to ensure that all costs incurred by the City for preparation of environmental documents will be reimbursed by the project proponent.

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DATA REQUIRED FROM THE APPLICANT

I. GENERAL INFORMATION

1) Project Site Address (list all): _____

2) Assessor's Parcel Number (list all): _____

3) List of environmental technical reports submitted for this project (limit of three):

4) List of engineering technical reports submitted for this project (unlimited number):

5) Will the project require any other related permits and other public approvals for this project, including those required by any Regional, State, or Federal agency?

___ Yes ___ No

If YES, list and describe all other agencies or permits/approvals here:

II. PROJECT DESCRIPTION

- 1) Provide a complete and detailed description of the proposed project, including phases of the project (if any). Provide a description of proposed land use(s) and business operations. A separate page may be attached if more space is needed.

2) Construction Phasing Information (preliminary estimates):

<i>Phase</i>	<i>Begin Date</i>	<i>End Date</i>
Demolition or Site Clearing		
Building Construction		
Paving & Landscaping		
Off-site improvements (if any)		
Other (specify)		
Phase 2 (if applicable)		
Phase 3 (if applicable)		
Other (specify)		

3) Days and Hours of Operation:

	<i>Open</i>	<i>Close</i>
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

6) Occupancy Limits

- a. Total number of fixed seats in building: _____
- b. Size of largest assembly area (sq. ft.): _____
- c. Total number of patrons/customers: _____
- d. Max. number of employees per shift: _____
- e. Total number of employee shifts: _____

7) Special Events

a. Will there be any special events not normally associated with a day-to-day operation (e.g. fund raisers, pay-for-view events, athletic events, graduations)? ___ Yes ___ No

b. If YES, describe the events and how often proposed: _____

III. **EXISTING SITE CONDITIONS**

1) Structures

a. Does the property contain any vacant structure? ___ Yes ___ No
If YES, describe and state how long it has been vacant:

b. Will any structures be removed or demolished as a result of the project? ___ Yes ___ No

If YES, provide the following information.

Number of structures: _____

Type(s): _____

Total square footage: _____

Age of structure(s): _____

c. Will the project require the demolition of any existing housing that has been occupied by any tenants within the past ten years? ___ Yes ___ No

d. If residential dwellings (apartments, single-family, condominiums, etc.) are being removed, indicate the number of dwelling units and persons:

Number of Dwelling Units: _____ Number of Persons: _____

- e. Will the project require the demolition of any housing that is subject to a recorded covenant, ordinance, or law that restricts rents to levels affordable to persons and families of moderate, low, or very low income? ___ Yes ___ No

- f. Will the project require the demolition of any housing that is subject to any form of rent or price control? ___ Yes ___ No

- g. Did the project site previously contain any housing units that have been demolished or removed within the past ten years? ___ Yes ___ No

2) Trees

- a. Are there any trees on the property, and/or within the public right-of-way abutting the property, that will be removed or impacted* as a result of the project? *Impacted means that grading or construction activity will be conducted within five (5) feet of, or underneath the tree's canopy. ___ Yes ___ No

If YES, provide the following information.

Tree type/name: _____

Number of trees (by type): _____

Size(s) of trees (by type): _____

Additional information or arborist report attached? ___ Yes ___ No

If a protected tree will be removed, replaced, relocated, or impacted, then a Tree Report is required from a qualified arborist.

3) Plant Communities

- a. Describe the existing plant communities occurring on site (i.e., agriculture, trees, scrub, non-native grasslands, riparian habitat, streambed habitat, etc.). Indicate approximate acreage for each different type:

b. Is the project site on land identified for conservation in an adopted natural community conservation plan, a habitat conservation plan, or other adopted natural resource protection plan? ___ Yes ___ No

4) Wildlife

Is the project site on land identified as habitat for protected species identified as: candidate, sensitive, or species of special status by state or federal agencies; fully protected species; or species protected by the federal Endangered Species Act, the California Endangered Species Act, or the Native Plant Protection Act? ___ Yes ___ No

If YES, describe:

5) Slope

<i>Percent Slope</i>	<i>Portion of Project Site</i>
Less than 10% slope:	percent
Between 10-15% slope:	percent
Over 15% slope:	percent

If slopes over 10% exist, a Topographic Map will be required.

6) Grading: total amount of estimated grading: _____ cubic yards.

Import/Export Information

Imported Soil: _____ cubic yards

Exported Soil: _____ cubic yards

Net Gain or Loss: _____ cubic yards

Type(s) of trucks hauling material: _____

Estimated number of truck trips: _____

Location of Disposal Site: _____

Distance to Disposal Site: _____

Location of Borrow Site: _____

Distance to Borrow Site: _____

7) Hazardous Materials and Substances

- a. Is the project proposed on land that is or was developed with a dry cleaning, automobile repair, gasoline station, industrial or manufacturing use, listed on the State's Cortese List, or other similar type of use that may have resulted in site contamination?

___ Yes ___ No

- b. If YES, describe:

If YES, a Phase I Environmental Site Assessment (ESA) is required.

8) Historic, Cultural and/or Architecturally Significant Site or Structure.

- a. Does the project involve any structures, buildings, street lighting systems, spaces, sites or components thereof which are designated or may be eligible for designation in any of the following? ___ Yes ___ No

If YES, describe the property or provide a reference number:

National Register of Historic Places: _____

California Register of Historic Places: _____

City of Redlands Local Designation: _____

City of Redlands Historic District: _____

- b. Does the Project affect any structure fifty (50) or more years old that does not have a local, state, or federal designation for cultural or historic preservation?

___ Yes ___ No

If YES, describe: _____

9) Miscellaneous

Does the property contain any easements, rights-of-way, Covenant & Agreements, contracts, underground storage tanks or pipelines, or any other encumbrances which restrict full use of the property? ___ Yes ___ No

If YES, describe type and location:

If YES, a current Preliminary Title Report for the project site may be requested.

IV. PROPOSED DEVELOPMENT

Describe the impact of the project on existing public facilities and services such as streets, flood control facilities, utilities, schools, and the like.

Are the following items applicable to the project or its effects? Discuss all items checked "yes" below, as necessary.

A) Could the project be substantially affected by any natural or manmade features present on or near the project site? ___ Yes ___ No

Examples of such features include:

- The location and/or construction of facilities in a floodplain or a natural drainage channel;
- On or near an earthquake fault, known fault zone, or an Alquist-Priolo Earthquake Fault Zone;
- Immediately adjacent to a freeway;
- Underneath or in close proximity to an aircraft flight path.

B) Could the project substantially affect any natural or man-made features presented on or near the project site? ___ Yes ___ No

Examples of such include:

- Change in topography;

- Change in scenic views or vistas from existing residential areas or public lands;
- Change in pattern, scale, or character of general area of the project.

C) Could the project change groundwater quality or quantity, or alter existing drainage patterns? Yes No

D) Will the project involve the application, use, or disposal of potentially hazardous materials such as pesticides or high explosives during project construction and/or following completion? Yes No

E) Will the project generate substantial amounts of solid waste or litter during project construction or following completion? Yes No

F) Will the project involve construction of facilities on an existing slope of 10 percent or greater? Yes No

G) Will significant amounts of noise be generated by the project during construction and/or following completion? Examples would include blasting during construction, and machinery operation following completion. Yes No

H) Will the project result in the generation of significant amounts of dust, particulate matter or chemical aerosols during construction and/or following completion? Yes No

I) Will the project significantly affect any form of endangered, threatened, or listed fish, wildlife, or plant life in the vicinity? Yes No

J) Will the project substantially increase fossil fuel consumption (such as from natural gas, electricity generation, etc.)? Yes No

If YES to any of the above, please provide further information: _____

K) For projects located within any Airport Compatibility Zone ([click here for map](#)) or approximately 1.8-mile (9,500 feet) radius around Redlands Municipal Airport:

- Does the project involve any characteristics which could create electrical interference, smoke or dust, or other electrical or visual hazards to aircraft flight? Yes No

If Yes, describe: _____

- Does the project involve any characteristics which could create glare, confusing lights, light overspill at night, lights pointed upward, lighting type or color(s) similar to airport lights, or other visual hazards to aircraft flight?

Yes No

If Yes, describe: _____

- Site Elevation (above mean sea level): _____

- Maximum height(s) of buildings and structures (such as light poles, towers, etc.) on the side of the project site nearest the airport:

- Number of people on-site: _____ Maximum number: _____

Method of calculation (see ALUCP Appendix C):

Building Code Method

Parking Method

Note: The City may require a qualified consultant to prepare an Airport Land Use Compatibility & Land Use Hazard Risk Assessment report for your proposed project. The applicant will be responsible for reimbursing the City for 100% of the consultant's cost plus a 10% contract administration fee, in accordance with the City Council's fee resolution.

V. CERTIFICATION OF ACCURACY AND COMPLETENESS

The undersigned certifies on behalf of itself, the Applicant, the Project Owner, and the Property Owner that the information provided in this form and its contents are true and correct to the best of the undersigned's knowledge and belief, and that information provided herein can and should be relied upon by the City of Redlands as being accurate and complete as the City of Redlands evaluates this Project.

Name of Person Completing this Form: _____

Title or Company: _____

E-mail Address: _____

Office Phone: _____ Mobile Phone: _____

Signature: _____ Date Signed: _____

A few reminders:

- 1) Incomplete applications will not be processed, including all necessary information for this Environmental Information Form.
- 2) Be sure that all YES/NO questions are answered.
- 3) Be sure that all explanations or further information are provided, if necessary.
- 4) Review your narrative answers or attachments for completeness.
- 5) Check to see that all required attachments (if any) are properly identified and attached.
- 6) Verify that you have signed the last page.
- 7) If you have questions regarding this form, call the City of Redlands Planning Division at (909) 798 - 7555, option 2, during regular business hours.