

Minutes of the Cultural Arts Commission of the City of Redlands held on **Jan. 8, at 4 p.m.** in the City Council Chambers, 35 Cajon St., Redlands, CA 92373.

Present Baljit Toor, Vice Chair
James Stewart, Commissioner
Dennis Christensen, Commissioner
Kelly McGrail, Commissioner
Jan Korfmacher, Commissioner
Carl Baker, Staff Liaison

Absent Joan Barger, Commissioner
Donna West, RUSD Liaison
Paul Barich, City Council Liaison

1. CALL TO ORDER – The meeting was called to order at 4:05 p.m.
2. APPROVAL OF MINUTES – Minutes approved without change
3. PUBLIC COMMENT – None
4. COUNCIL LIAISON REPORT – None
5. SCHOOL DISTRICT LIAISON REPORT – None
6. NEW BUSINESS
 - a. Discussion and possible action on subcommittee assignments – The commission noted the resignation of Danielle Trynoski from the commission and tabled this item until the appointment of new commissioners
 - b. Discussion and possible action on annual call for artists for public art projects – Commissioner Christensen said the commission should think about the preferred site for the next art installation. Commissioner Stewart suggested an invitational, offering artists space to show for a limited period. The discussion was continued without action to the March
7. OLD BUSINESS
 - a. Art in Public Places – Commissioners noted that donations have been pledged or received sufficient to complete the purchase of the John Gilbert Luebtow sculpture intended for the Civic Center. The commission discussed creating an inventory of public art that could be included in the City’s Redlands Best tourism app.
 - b. Art program series – This item was tabled due to the resignation of the commission chair
8. COMMISSIONERS’ REPORTS – Commissioner Korfmacher reported on the upcoming Redlands Symphony concert on Jan. 20.
9. ADJOURNMENT – The meeting was adjourned at 5 p.m.

Minutes of the Cultural Arts Commission of the City of Redlands held on **March 12, at 4 p.m.** in the City Council Chambers, 35 Cajon St., Redlands, CA 92373.

Present

Dennis Christensen, Chair (newly appointed)
Joan Barger, Vice Chair (newly appointed)
Baljit Toor, Commissioner
Kelly McGrail, Commissioner
Joe Modica, Commissioner
Carl Baker, Staff Liaison

Absent

Jan Korfmacher, Commissioner
Kris Goodfellow, Commissioner
Donna West, RUSD Liaison
Paul Barich, City Council Liaison

1. CALL TO ORDER – The meeting was called to order at 4:00 p.m. by Vice Chair Baljit Toor
2. APPROVAL OF MINUTES – Minutes approved with correction that Commissioner Joan Barger was present at the January meeting
3. PUBLIC COMMENT – Jerry Bean spoke to the commission about the upcoming sixth annual Redlands Festival of the Arts May 26 and 27 and sought the commission’s endorsement of the event. The commission directed that the item be placed on their next agenda for consideration and requested a table for the commission be reserved.
4. COUNCIL LIAISON REPORT – None
5. SCHOOL DISTRICT LIAISON REPORT – None
6. NEW BUSINESS
 - a. Welcome new commissioners – Vice Chair Toor welcomed Joe Modica to the commission. Commissioner Dennis Christensen briefly discussed the background and duties of the commission and requested a packet of ordinances and resolutions relating to the commission be provided to the members.
 - b. Election of chair and vice chair – By unanimous vote (with two absent) Dennis Christensen was named chair (M/S Commissioner McGrail/Commissioner Modica). By unanimous vote (with two absent) Joan Barger was named vice chair (M/S Commissioner Toor/Commissioner Modica). Following the election of the chair and vice chair, Commission Chair Christensen took over conducting the remainder of the meeting.
 - c. Discussion and possible action on new subcommittees and subcommittee assignments – By unanimous vote Chair Christensen and commissioners McGrail and Modica were named to the Program Subcommittee (M/S Barger/McGrail). By unanimous vote the commission established an Inventory Subcommittee and named Vice Chair Barger, and commissioners McGrail and Toor as members (M/S McGrail/Modica). Appointment to the Finance Subcommittee was tabled to a future meeting so that the full commission could be present.
7. OLD BUSINESS
 - a. Art in Public Places –

- i. Commissioners discussed the John Gilbert Luebtow sculpture intended for the Civic Center and suggested a dedication date to coincide with the upcoming Festival of the Arts.
 - ii. The commission discussed the commitment by the City Manager to construct pads for public art at seven sites previously identified by the commission and recommended to the City Council.
 - iii. The commission discussed the City-initiated projects on Brookside Avenue and at the intersection of Garden and Cajon streets, which were approved by the City Council. The commission requested periodic updates by City staff about planned projects.
 - iv. The commission assigned the Program Subcommittee to develop criteria for an annual Call to Artists
 - v. The Commission discussed a loaned art program and commissioner McGrail volunteered to research similar programs in other communities.
8. COMMISSIONERS' REPORTS – Vice Chair Barger reported on the Emerald Necklace Tour. Commissioner Toor reported on the meeting of the Redlands Area Interfaith Council and the upcoming Mayor's Prayer Breakfast. Commissioner Toor attended a presentation on public arts by the Riverside City Manager. Chair Christensen reported on a visit to the City Yards to view the new pieces prior to their installation on Brookside Avenue and at Garden and Cajon. Commissioner McGrail reported that the Redlands Art Walk was scheduled for the end of March and the commission would not have a table.
9. ADJOURNMENT – The meeting was adjourned at 5:20 p.m.

Minutes of the Cultural Arts Commission of the City of Redlands held on **May 14, at 4 p.m.** in the City Council Chambers, 35 Cajon St., Redlands, CA 92373.

Present

Dennis Christensen, Chair
Joan Barger, Vice Chair, Baljit Toor, Commissioner
Joe Modica, Commissioner
Jan Korfmacher, Commissioner
Kris Goodfellow, Commissioner
Paul Barich, City Council Liaison

Absent

Kelly McGrail, Commissioner
Donna West, RUSD Liaison
Carl Baker, Staff Liaison

I. CALL TO ORDER

Meeting was called to order by Commission Chair Dennis Christensen

II. APPROVAL OF MINUTES – Minutes approved

- A. Motion to accept made by Commissioner Modica
- B. Motion seconded by Commissioner Barger
- C. Motion passed unanimously

III. PUBLIC COMMENT – No public comments.

IV. COUNCIL LIAISON REPORT

- A. City Councilman Paul Barich commented on art created in downtown Redlands and the median strips across from the mall. Music piped onto State Street. He is happy with downtown.
 - 1. Discussion followed about the committee's lack of approval over this art work. Ms. Toor commented that no commission review of the art in the median strips had taken place nor of the additions of the "orange men" around Redlands. Commission Chair Christensen noted that through his conversations with City staff, there are no immediate plans for additional installations. It was agreed that future art projects should be reviewed by the commission and that if approved, they would move forward with a recommendation to the Council.

V. SCHOOL DISTRICT LIAISON REPORT

None

VI. PRESENTATION

Quality of Life Department Assistant Director Tim Sullivan presented an update on the planned construction of concrete pads in areas identified by the Cultural Arts Commission as public art sites.

Commission established 8 sites for concrete pads for public art that the commission would recommend

City has designed 8 pads flush to the ground which will be installed

Commission Chair Christensen asked if the pads would be flexible enough to accommodate artwork of various sizes. Mr. Sullivan indicated that the bolt pattern would allow for flexibility and adapt to various sizes of art and would keep the art secured into concrete pad

The cost to install the pads will be covered with the Quality of Life Department funds

Currently no funds available to purchase art permanently for the sites.

Commissioner Modica asked about the size and lighting:

The pads will be five feet in diameter

Some sites have lighting.

Requested a tour of the locations for the commissioners.

Commissioner Barger asked about additional security in these locations and insurance

There will be no additional cameras but police will monitor these locations

Mr. Sullivan said he would ask Risk Management to weigh in on additional insurance required for "loaned" art. While the art is covered by Redlands' insurance policy, the deductible is very high. Commission Chair Christensen noted that Resolution 6818 includes requirements for the donors of loaned art to insure and maintain the artwork.

Mr. Sullivan commented that the median strip on Ford Street and Redlands Blvd. would be landscaped with drought tolerant landscaping

Mr. Barger asked for more information about drought tolerant landscaping. This information was later distributed to all commissioners in a separate email.

VII. NEW BUSINESS

- A. Discussion and possible action to endorse the Redlands Festival of the Arts
Motion to endorse was made by Commissioner Korfmacher
Motion was seconded by Commissioner Toor
Motion passed unanimously

- B. Orientation:

Chairman Christensen presented the commission with the ordinances and resolutions written to establish the commission and the role the commission plays in the city

- a) The commission was established with a broad mission to support the development of art in public places and to encourage more public art in the city.

Purchase art annually through call to artists

Facilitate the development of educational and performance activities

Maintain an inventory of public art

Approve the purchase and placement of all public art

Funding challenges

Public art fund established for \$20K from a gift of the University of Redlands. However, a prior commission recommended the use of the funds for other commission purposes, leaving the commission without seed funds and making it difficult to proceed until new funds were raised.

“Loaner” art program has been discussed.

Discussed new ways to raise funds for the art in public places program.

Solicit donations

Raise money through public-private partnership and “Orange Blossom” arts initiative

VIII. Art in Public Places

- A. Commissioners discussed possible action on delayed current public art projects
 1. Sister cities clock project delay
 - a) Planned installation end of June 2018
 - b) Want to have this installed by State of the City
 - c) Project status unclear
 - d) Commissioner Christensen reported that Mayor Foster said he would consult the city attorney about remedies
 2. Commissioners discussed installation of the Luebotow piece in the City’s office complex
 - a) Set to start installation of the footing next Monday (May 21st) and to take two weeks.
 - b) Councilman Barich said that he would work with the Mayor and Commissioners to plan a ribbon cutting during the first week in June
- B. Commissioners discussed how to achieve our mission of getting more art in public places in Redlands
 1. There is supposed to be an annual call to artists, but purchases cannot happen without funding. Alternatives discussed:
 - a) Solicit loaned art
 - b) Get local businesses, civic organizations and schools to sponsor an Orange Blossom arts fundraiser in which these groups would sponsor an artist to decorate an Orange Blossom sculpture. The resulting sculptures would be auctioned off to raise funds for future arts projects.
 - c) Investigate grants to raise fund

- d) Possible use of city discretionary funds to jump start this program
 - e) Discussed mural project along the Orange Blossom Trail as a project for this year.
2. Proposal was made for Councilman Barich to have an organizational meeting with Chairman Christensen to discuss the future direction of the loan program

IX. Commissioner reports

Local arts initiatives were announced
Redlands theater festival starts
Redlands Bowl kick off
Art walk

X. Adjournment at 5:50

Minutes of the special meeting of the Cultural Arts Commission of the City of Redlands held on **June 4, at 4 p.m.** in the City Council Chambers, 35 Cajon St., Redlands, CA 92373.

Present

Dennis Christensen, Chair
Joan Barger, Vice Chair, Baljit Toor, Commissioner
Jan Korfmacher, Commissioner
Baljit Toor, Commissioner
Kelly McGrail, Commissioner
Kris Goodfellow, Commissioner

Absent

Joe Modica, Commissioner
Paul Barich, City Council Liaison
Donna West, RUSD Liaison
Carl Baker, Staff Liaison

- I. **CALL TO ORDER**
Meeting was called to order by Commission Chair Dennis Christensen
- II. **APPROVAL OF MINUTES** – Minutes approved with a change suggested by Commissioner Toor. M/S McGrail/Korfmacher
- III. **PUBLIC COMMENT** – Tabitha Kevari from the Quality of Life Department introduced herself to the commission
- IV. **COUNCIL LIAISON REPORT** - None
- V. **SCHOOL DISTRICT LIAISON REPORT** - None
- VI. **NEW BUSINESS**
 - A. Discussion of meeting protocol – Chair Christensen requested a presentation on the Ralph M. Brown Open Meeting Act and emphasized that meetings need to be conducted according to the provisions of the Act. Commissioner Toor sought clarification on members participating with one another on community events.
 - B. Discussion and possible action on Orange Blossom art fundraiser: Maybe a bear instead of an orange. Commission needs to decide on a shape and material. Need to determine the cost and how it will be paid for. Subcommittee tasked with creating a plan. Mayor Pro Tem Barich has agreed to champion the project.
 - C. Orange Blossom Trail mural project – Vice Chair Barger discussed an area of the OBT with a large blank wall. Sunrise Rotary sponsors cleanup along that portion of the trail and have suggested they would like to see murals. Vice Chair Barger researched ownership of the property. Commissioners Goodfellow and Toor suggested opening a call to artist to students. Chair Christensen pointed out the commission cannot commission art by students for a grade. Chair Christensen

suggested exploring other public buildings where murals might be painted. Commissioner McGrail asked if artists would be paid or if they would be asked to volunteer their time and materials would be paid for. Vice Chair Barger suggested seeking donations and agreed to work on a plan for review by the rest of the commission at its next meeting. Commission votes to form a subcommittee including Vice Chair Barger and Commissioners Korfmacher, Toor and Goodfellow. M/S Barger/Goodfellow.

- D. Arts and Culture Master Plan – Chair Christensen explained the call for a plan within the recently adopted General Plan 2035. Commissioner McGrail will begin creating a document for consideration by the City Council.

VII. Old Business

- A. Art in Public Places – Chair Christensen distributed a draft annual report for comment by the commission.
- B. Formation of subcommittees – Commissioner McGrail suggested renaming the Fundraising subcommittee Finance subcommittee

- VIII. Commissioner reports** – Commissioner Toor reported on progress of the Museum of Redlands and noted that an Arts and Culture Master Plan would help with the museum’s development.

- IX. Adjournment** at 5:30

**CITY OF REDLANDS
CULTURAL ARTS COMMISSION Regular
Meeting of September 10, 2018
MINUTES**

1. CALL TO ORDER and Attendance

Chair Christensen called the meeting to order at 4:00p.m.

Present:	Dennis Christensen, Chair	Absent:	Kris Goodfellow
	Joan Barger, Vice-Chair		Kelly McGrail
	Joe Modica		
	Jan Korfmacher		
	Baljit Toor		

QOL Staff: Tabitha Kevari, Staff Liaison

2. PUBLIC COMMENTS:

Public comment was provided by Danielle Wallace with the Arts Commission for San Bernardino County regarding their Annual Conference to be held in Joshua Tree, CA this year. It is an all-day event that will be held on September 29, 2018, with discussing points on Arts in the Community.

3. APPROVAL OF MINUTES

The minutes of the July 9, 2018, meeting was approved on a motion by Commissioner Barger, seconded by Commissioner Modica, and carried.

4. STATUS REPORTS

- A. *City Council Liaison Report*- None forthcoming (Liaison Absent).
- B. *RUSD Liaison Report* - None Forthcoming (Liaison Absent).

5. PRESENTATIONS

- A. The Redlands Arts Collaborative presentation by Kimberli Munkres for approval and funding of a cultural arts economic study and development of a comprehensive Art and Cultural Master Plan. Motion by Chair Christensen.
- B. Presentation by Commissioner Goodfellow on proposed wall mural project, including French artist "JR" and local artist Marc Piron. Goodfellow was absent and the Commission tabled the presentation on the proposed wall mural project.

6. OLD BUSINESS

- A. *Art in Public Places*
 - i. Update, discussion and possible action regarding current public art projects and fundraising efforts
 - ii. Discussion and possible action regarding developing criteria for an annual call to artists
 - iii. Discussion and possible action regarding a public art loan program

Chair Christensen asked the commissioners to review the report and provide comment at the next meeting. Commissioner Toor motioned to have staff measure size and location and recommend size of platform for future sculpture, seconded by commissioner Korfmacher, motion carried.

- B. *Discussion and possible action regarding art piece templates to be decorated by community members as a sponsored fund raising project.* A motion by Commissioner Modica was made to table this item to the next meeting, seconded by Commissioner Toor, motion carried.
- C. *Discussion and possible action on mural project, Orange Blossom Trail and public buildings.* A motion by Commissioner Modica to continue this project to the next meeting, seconded by Commissioner Toor, motion carried.
- D. *Discussion and possible action regarding formation of subcommittees (Commission voted unanimously to form an Orange Blossom Trail subcommittee for a duration of no more than 12 months).* Commissioner Modica motioned to form a subcommittee consisting of him, Commissioner McGrail and Chairman Christensen, to work on the arts in public places and template of a contract and submission of guidelines for the art on loan program, seconded by Commissioner Toor, motion carried.

7. NEW BUSINESS

- A. *Discussion and possible action on the development of a "resource guide" for artists wishing to do business in the City.* This item was tabled to the next meeting.

8. COMMUNICATIONS

- A. *Commissioners' reports* – Commissioner Toor shared that Stanford Education department is conducting a survey of residents who were born and raised in Redlands. Commissioner Modica shared that the Inland Master Corale begins its season October 13-14.
- B. *Orientation with commissioners* – Tabitha Kevari introduced herself as the staff liaison for the Cultural Arts Commission and welcomed any questions.
- C. *Annual report to City Council* – to be discussed at the next meeting.

9. 5:22 P.M. - Adjournment to regular meeting on Monday, November 12, 2018, 4:00 PM, Council Chambers.