

MINUTES of a meeting of the Cultural Arts Commission of the City of Redlands held on **Jan. 12, 2015**, at 4 p.m., in the City Manager's Conference Room, 35 Cajon Street, Redlands, CA 92373.

PRESENT

James Stewart, Commissioner
Brenda Spoelstra, Commissioner
Dennis Christensen, Commissioner
Alyssa Freyder, Redlands East Valley High School representative
Carl Baker, Staff Liaison

ABSENT

Jan Korfmacher, Chair
Priya Jha, Commissioner
David Lawrence, Commissioner
Paul Foster, Council Liaison
Donna West, School District Liaison

1. **CALL TO ORDER** – The meeting was cancelled due to lack of quorum.

The next regular meeting of the Cultural Arts Commission will be held on **Monday, March 12, 2015, at 4 p.m.** in the **City Manager's Conference Room**.

MINUTES of a special meeting of the Cultural Arts Commission of the City of Redlands held on **Feb. 9, 2015**, at 4 p.m., in the City Manager's Conference Room, 35 Cajon Street, Redlands, CA 92373.

PRESENT

Jan Korfmacher, Chair
David Lawrence, Commissioner
James Stewart, Commissioner
Brenda Spoelstra, Commissioner
Dennis Christensen, Commissioner
Danielle Trynoski, Commissioner
Paul Foster, Council Liaison
Alyssa Freyder, Redlands East Valley High School representative
Carl Baker, Staff Liaison

ABSENT

Priya Jha, Commissioner
Donna West, School District Liaison

- I. CALL TO ORDER** - The meeting was called to order at 4:00 p.m. by Chairwoman Korfmacher
- II. APPROVAL OF MINUTES** – Approved unanimously. **M/S Stewart/Spoelstra**
- III. PUBLIC COMMENT** – Danielle Wallace read a letter expressing her disappointment in the City's Underpass Beautification Project. Lisa Tucker asked if there were other beautification projects planned. City Council Liaison Mayor Paul Foster explained that no other projects were planned but the remaining phases of the underpass project have yet to be completed.
- IV. CITY COUNCIL LIAISON REPORT** – Paul Foster reported that, with the election of one new council member and appointment of another, he had recommended changes to the City Council liaison assignments to commissions and boards. As a result, the new liaison to the Cultural Arts Commission will be Council Member Paul Barich.
- V. SCHOOL DISTRICT LIAISON REPORT** – None
- VI. PRESENTATIONS** –
 - a. Redlands Opera Theater update – No update was presented due to the absence of the presenter
 - b. Downtown Art Studio presentation – Lisa Tucker presented information on her new downtown art studio and expressed interest in bringing the community together to create artwork through experience.
- VII. OLD BUSINESS** –
 - a. **DISCUSSION AND POSSIBLE ACTION REGARDING ART IN PUBLIC PLACES** – Commissioner Spoelstra reported that the subcommittee has met monthly to go over the existing Art in Public Places program. They found that there was not an existing inventory of public art. Using maps provided by the City's GIS division, the members of the subcommittee inventoried existing art and took pictures. Commissioner Spoelstra provided a map with existing art and areas identified as potential sites for future Art in Public Places installations. All of the art noted is designated as Art in Public Places, although most of the artwork is privately funded. The subcommittee's focus has been in three areas 1) Existing inventory; 2) Proposed future locations; and 3) Funding. Commissioner Christensen noted that the sites selected for future art locations are primarily public parks but that the subcommittee is also looking for rights-of-way that could be designated for art. He also suggested the committee recommend that sites be pre-designated and landscaped in advance. Paul Foster reminded the commission to also keep maintenance requirements and costs in mind when considering Art in Public Places. He also reminded the commission to keep in mind approaching new developers for

voluntary contributions to Art in Public Places.

- VIII. NEW BUSINESS** – Downtown Redlands Art Walk – Commissioner Spoelstra reported that she had been approached by the organizers of the art walk seeking involvement by the commission in the March 29 event at no cost to the commission. The commission discussed the form of any participation in the event, including staffing a table with literature about the commission and its role. A motion was unanimously approved to participate in the Downtown Redlands Art Walk. **M/S Spoelstra/Trynoski**
- IX. COMMISSIONER REPORTS** – Commissioner Stewart invited the commission to attend the Art on Fire exhibition at San Bernardino Valley College. Commissioner Trynoski expressed her excitement at being appointed to the commission and indicated she is working on an exhibit at the Riverside Art Museum.
- X. ATTENDANCE** - Noted
- XI. ADJOURNMENT**- The meeting adjourned at 5:15 p.m.

The Commission adjourned to the next regular meeting, **Monday, March 9, 2015, at 4 p.m.** to be held in the **City Manager's Conference Room**.

Minutes of the Cultural Arts Commission of the City of Redlands held on March 9, 2015, at 4 p.m. in the City Manager’s Conference Room, 35 Cajon St., Redlands, CA 92373

PRESENT Jan Korfmacher, Chair
David Lawrence, Commissioner
James Stewart, Commissioner
Brenda Spoelstra, Commissioner
Dennis Christensen, Commissioner
Danielle Trynoski, Commissioner
Donna West, School District Liaison
Carl Baker, Staff Liaison (By phone)

ABSENT
Priya Jha, Commissioner
Paul Barich, City Council Liaison

I CALL TO ORDER – The meeting was called to order by Jan Korfmacher

II. APPROVAL OF MINUTES – Approved unanimously M/S Stewart/Trynoski

III. PUBLIC COMMENT – None

IV. CITY COUNCIL LIASON REPORT – None

V. SCHOOL DISTRICT REPORT – Donna West presented the information on the common core courses, that now include visual and performing arts. RUSD was awarded the State honor of the Golden Bell award. There are multiple programs from high schools applying for the Blue Ribbon award, from RHS, Citrus Valley, and REV. Reported on the high graduation rate 91% and low dropout rate 4.8%. Brought attention to how the arts are now part of the inclusion programs.

VI. OLD BUSINESS –

A. Art in Public Places, as part of fundraising while contacting donors, Commissioner Spoelstra requested business cards. Staff liaison confirmed they can be ordered, they would need the specific contact information for each Commissioner.

Julia, a member of the community brought handouts to the Commission about national projects doing utility box painting improvements. She gave materials on specifications on dimensions and supported it with it being a temporary APP project funded by the community group. Members of the community suggested that they didn’t know who or where to raise the question to help initiate the project. She will bring the full presentation to the next CAC meeting.

B. Downtown Artwalk – Commissioner Spoelstra reminded everyone is invited to attend the CAC portion of the Artwalk. The chalk art, Modonnari, is a temporary street art project specifically for the event at no cost to the City. Volunteers are needed for set- up. Commissioner Trynoski will be available to attend.

VII – NEW BUSINESS

- A. **Absenteeism by commission members.** A motion was made to have staff contact absent commissioners to see if there is a time conflict or change in their interest to serve on the commission. M/S Korfmacher/Spoelstra unanimously approved
- B. **Review Objectives and Goals for 2015** – Fundraising and Grants, finding locations and footprints for installations. No motion was made. Discussion on drafting a procedure for installations. Discussion as a reminder that any art group can present a cultural art project to the Commission for the purpose of recommendation to the City Council. That is the current procedure for public art project proposals. If a recommendation is given, the City Council would receive that recommendation for the next Council meeting, where the applicant can present the proposal, Commissioner’s attendance is not mandatory.
- C. **Donations to CAC online, with providing a link on the City’s website.** Staff reported that each department is responsible for updating their own page. There is no webmaster for the City of Redlands. The CAC website remains less active, since there isn’t anyone on staff delegated to continual updates as seen in other departments. Commissioner Trynoski volunteered to investigate a Cultural Arts Commission Facebook page, and review the City’s policy on Facebook pages.
- D. **Discussion re: integration of the CAC with urban improvements.** Commissioner Christensen volunteered to work with Economic Development and Planning on communication with prospective upcoming projects. Motion was made to designate Commissioner Christensen as a liaison to these departments. **M/S Stewart/Trynoski Approved**
- E. **Discussion on public awareness of commission and role** – no action or discussion, covered in previous topics.
- F. **Discussion re: grant advisor to provide information on available grants.** Commissioner Stewart will invite emeritus Commissioner Michael Layne to visit a future meeting to make some advisory recommendations to the commission on where and how to begin looking for grants. Discussion on developing a procedure so the City is prepared to qualify for grant applications. No action taken.

VIII – Commissioner’s Reports

Commissioner Stewart regrets he will not be able to attend the DTR Artwalk as he will be in Palm Desert with a renowned ceramicist from Mexico. It’s a three day event, free to the public and invited anyone to come.

IX – ADJOURNMENT

Chair Korfmacher adjourned the meeting at 5:30 p.m.

The Commission adjourned to the next regular meeting, **Monday, May 11, 2015, at 4 p.m.** to be held in the **City Council Chambers.**

Minutes of the Cultural Arts Commission of the City of Redlands held on May 11, 2015, at 4 p.m. in the City Council Chambers, 35 Cajon St., Redlands, CA 92373

PRESENT Jan Korfmacher, Chair
James Stewart, Commissioner
Dennis Christensen, Commissioner
Danielle Trynoski, Commissioner
Paul Barich, City Council Liaison
Donna West, School District Liaison
Carl Baker, Staff Liaison (By phone)

ABSENT

Brenda Spoelstra, Commissioner
David Lawrence, Commissioner

I CALL TO ORDER – The meeting was called to order by Jan Korfmacher

II. APPROVAL OF MINUTES – Approved unanimously

III. PUBLIC COMMENT – None

IV. CITY COUNCIL LIASON REPORT – Council Member Paul Barich introduced himself as the new City Council liaison to the commission.

V. SCHOOL DISTRICT REPORT – Donna West reported on achievements by Redlands schools including Redlands High School’s state Mock Trial championship, Redlands East Valley High School’s state Football championship and a Golden Ribbon award to Citrus Valley High School for their cultural arts program.

VI – NEW BUSINESS

- A. **Festival of the Arts.** Jerry Bean gave a presentation to the commission regarding the upcoming third annual Redlands Festival of Art. About 7,000 people attended past festivals with more than 50 artists participating in a juried show. The commission voted unanimously to support the show and requested a table at the event to promote the commission.
- B. **Artist contact list** – Larry Dierdorff suggested a contact list of local artists that could be made available to developers who may wish to incorporate art in their projects. The list would include artists who already have public art on display in the City as well as other artists suggested by the commission and the Redlands Art Association. The commission voted unanimously to ask Mr. Dierdorff to compile the list which would be brought back to the commission for review and consideration.
- C. **Utility Box Art program.** Julia Lenhardt presented a proposed pilot art program to place artwork on City-owned utility boxes. Artists would submit proposals. The Cultural Arts Commission would provide final recommendations to the City Council. The artwork would be transferred to an anti-graffiti wrap that would be applied to the boxes, rather than painted directly onto the boxes. Funding for the art would come from volunteer contributions from local businesses. The artwork would include the name and website of

the sponsoring organization. Commissioner Stewart suggested there should be a vetting process before the submissions reach the Cultural Arts Commission. Council Member Barich suggested the program be vetted by staff before the recommendation goes to the City Council. The commission voted unanimously to recommend the program.

VI. OLD BUSINESS –

- A. Art in Public Places.** Commissioner Christensen reported that he had met with Development Services Director Oscar Orci to determine the best method for contacting developers and businesses regarding supporting Art in Public Places. He indicated he needed promotional material to be able to hand out when making visits.
- B. Reimbursement** – The commission voted unanimously to reimburse commissioner Spoelstra \$43.20 from the Public Art Fund for out-of-pocket expenses related to the Downtown Art Walk.

VIII – Commissioner’s Reports

Commissioner Trynoski reported that the Cultural Arts Commission now has a Facebook page.

IX – ADJOURNMENT

Chair Korfmacher adjourned the meeting at 5:30 p.m.

The Commission adjourned to the next regular meeting, **Monday, July 13, 2015, at 4 p.m.** to be held in the **City Council Chambers**.

Minutes of the Cultural Arts Commission of the City of Redlands held on July 13, 2015, at 4 p.m. in the City Council Chambers, 35 Cajon St., Redlands, CA 92373

PRESENT Jan Korfmacher, Chair
James Stewart, Commissioner
Dennis Christensen, Commissioner
Danielle Trynoski, Commissioner
Brenda Spoelstra, Commissioner
David Lawrence, Commissioner
Baljit Toor, Commissioner
Paul Barich, City Council Liaison
Donna West, School District Liaison
Carl Baker, Staff Liaison

ABSENT None

I CALL TO ORDER – The meeting was called to order by Jan Korfmacher

II. APPROVAL OF MINUTES – Approved unanimously

III. PUBLIC COMMENT – None

IV. CITY COUNCIL LIASON REPORT – None

V. SCHOOL DISTRICT REPORT – Donna West reported that summer school was under way and that the Redlands Unified School District was ranked 46th in the state by the 2015 Niche Rankings of the Best K-12 Schools.

VI – Introduction of new commission member Baljit Toor

VII – NEW BUSINESS

- A. **Back to School Jam.** On a motion by Commissioner Stewart and second by Commissioner Spoelstra, the commission approved staffing a table at the Aug. 1 Back-2-School Jam.
- B. **Downtown Art Walk** – On a motion by Commissioner Spoelstra and second by Commissioner Trynoski, the commission unanimously approved staffing an information booth during the Downtown Art Walk, scheduled from noon to 6 p.m. Oct. 25.
- C. **Public Art Initiative.** Mayor Paul Foster presented the call for a public art initiative to the commission. The initiative was announced during the annual State of the City event on June 25. Mayor Foster challenged the community and the commission to raise voluntary contributions toward a public art program, designated for a single piece of art to be located downtown and completed by the end of the 2015-2016 Fiscal Year, June 30, 2016. The mayor informed the commission that \$12,500 had already been raised toward the project, with more donations expected and challenged the commission to continue raising funds. In response to questions from the Commission, Mayor Foster stated that judging of the art

work and a recommendation of sites for recommendation to the City Council would be the responsibility of the commission. On a motion by Commissioner Trynoski and a second by Commissioner Spoelstra the commission unanimously approved formation of Finance and Project Management subcommittees for the project. By unanimous vote commissioners Christensen, Trynoski and Korfmacher were appointed to the Finance subcommittee; commissioners Toor, Lawrence and Stewart were appointed to the Project Management subcommittee.

- D. Art in Public Places grant opportunity.** Commissioner Trynoski presented information on a NEH Our Town grant for amounts of \$25,000 to \$250,000 for new art projects. Grants are available to municipal governments and require a match, which can include in-kind contributions. On a motion from Commissioner Trynoski and a second by Commissioner Stewart the commission voted unanimously to explore the grant opportunity for the next cycle.

VIII. OLD BUSINESS –

- A. Art in Public Places.** The Art in Public Places subcommittee presented a PowerPoint presentation on potential sites in the City for art. The subcommittee focused on gateways and areas on the periphery and showed examples of art in other communities. Sites included: Redlands Boulevard at Ford Street; California Street at I-10; Barton Road at Terracina; Redlands Boulevard at Texas Street; Prospect Park near Cajon Street; Sylvan Park at University Street and Colton Avenue; Texonia Park and Texas Street and Lugonia Avenue; Community Park near Church Street. On a motion by Commission Chair Korfmacher and a second by Commissioner Trynoski, the commission unanimously approved recommending a presentation of the sites to the City Council.
- B. Downtown Utility Box Art –** Staff shared concerns raised by the Quality of Life director regarding the proposed Utility Box Art project to allow further discussion before a presentation to the City Council. The commission took no action.

IX. – Commissioner's Reports

Commissioner Christensen reported he had a verbal commitment for a \$1,000 donation to Art in Public Places from a local business. Commissioner Christensen reported that he had applied to membership on the City's General Plan Steering Committee. Commission Chair Korfmacher reported that she also applied for membership on the General Plan Steering Committee. Commissioner Trynoski reported that she would not be able to attend the September Commission meeting. She asked for photos and captions to be submitted for the Commission's Facebook page.

X – ADJOURNMENT

Chair Korfmacher adjourned the meeting at 6:10 p.m.

The Commission adjourned to the next regular meeting, **Monday, Sept. 14, 2015, at 4 p.m.** to be held in the **City Council Chambers.**

Minutes of the Cultural Arts Commission of the City of Redlands held on Sept. 14, 2015, at 4 p.m. in the City Council Chambers, 35 Cajon St., Redlands, CA 92373

PRESENT Jan Korfmacher, Chair
James Stewart, Commissioner
Dennis Christensen, Commissioner
Brenda Spoelstra, Commissioner
David Lawrence, Commissioner
Baljit Toor, Commissioner
Paul Barich, City Council Liaison
Donna West, School District Liaison
Carl Baker, Staff Liaison

ABSENT Danielle Trynoski, Commissioner

I CALL TO ORDER – The meeting was called to order by Jan Korfmacher

II. APPROVAL OF MINUTES – Approved unanimously

III. PUBLIC COMMENT – Melinda Merangue, of the Redlands Community Orchestra introduced the organization and informed the commission that they are looking for rehearsal space and liability insurance.

IV. CITY COUNCIL LIASON REPORT – Council Member Barich indicated he would be assisting at the commission’s table during the Oct. 25 Downtown Art Walk. He also informed the commission of the City Council’s action to approve a permit process for serving alcohol in City parks.

V. SCHOOL DISTRICT REPORT – Donna West reported on Spring testing in the Redlands school district.

VI – COMMUNICATIONS – Gene Sasse, of the Inland Empire Museum of Art, provided a description of the museum and informed the commission that the museum is looking for a building and hoping for donated space.

VII – NEW BUSINESS

- A. **Arts Connection Conference.** On a motion by Commissioner Stewart and second by Commissioner Spoelstra, the commission unanimously approved \$75 membership fee for the commission to join the Arts Connection, which includes entry for commissioners to the Fall Conference.
- B. **Public Art Map update** – Items B and C were tabled as the proponent was not in attendance.
- C. **Stationery art.** Tabled

VIII. OLD BUSINESS –

- A. Art in Public Places.** No report. Subcommittee was scheduled to present to City Council at the Sept. 15 meeting.
- B. Report by Finance and Program Management Subcommittees of the Mayor's Public Art Initiative** – The Finance subcommittee met once and outlined a procedure for fundraising and a timetable and milestones. The Program Management subcommittee met twice and set up standards for seeking artists, starting by seeking local artists to present to the subcommittee. Each member of the subcommittee would then select five artists to make a presentation to the full commission. The subcommittee discussed whether there is a protocol for accepting donated art. Commissioner Spoelstra asked if the commission could set a cost ceiling and negotiate with the artist to donate any costs above that ceiling. Chairwoman Korfmacher suggested the subcommittee narrow down the field for presentation to the full commission. As public comment a member of the audience suggested the commission open a Request for Quotes and open the process to a larger pool of artists.

IX. – Commissioner's Reports

Commissioner Christensen reported he was appointed to the City General Plan Steering Committee and was in the process of organizing a focus group for arts and culture to be held Sept. 22 at 10 a.m. at Mission Gables.

X – ADJOURNMENT

Chair Korfmacher adjourned the meeting at 5:20 p.m.

The Commission adjourned to the next regular meeting, **Monday, Nov. 9, 2015, at 4 p.m.** to be held in the **City Council Chambers**.

Minutes of the Cultural Arts Commission of the City of Redlands held on Nov. 9, 2015, at 4 p.m. in the City Council Chambers, 35 Cajon St., Redlands, CA 92373

PRESENT

James Stewart, Commissioner
Dennis Christensen, Commissioner
Danielle Trynoski, Commissioner
Baljit Toor, Commissioner
Carl Baker, Staff Liaison

ABSENT

Jan Korfmacher, Chair
Brenda Spoelstra, Commissioner
David Lawrence, Commissioner
Paul Barich, City Council Liaison
Donna West, School District Liaison

I CALL TO ORDER – The meeting was called to order by Dennis Christensen

II. APPROVAL OF MINUTES – Approved unanimously

III. PUBLIC COMMENT – None

IV. CITY COUNCIL LIASON REPORT – None

V. SCHOOL DISTRICT REPORT – None

VI – COMMUNICATIONS – Commissioner Trynoski reported on the Downtown Redlands Art Walk and commented that it was the best attended of the three Art Walks she has attended. Commissioner Toor suggested the commission should have more information to distribute along with sign-up sheets for those interested in making donations to the commission’s programs. Commissioner Stewart suggested the commission enter an agreement to provide for credit card transactions for individual artists unaffiliated with a business.

VII – NEW BUSINESS

- A. **Commission banner.** On a motion by Commissioner Trynoski and second by Commissioner Toor, the commission unanimously approved up to \$100 to create a banner for the commission’s use at events.

VIII. OLD BUSINESS –

- A. **Art in Public Places subcommittee report.** Commissioner Stewart noted that the subcommittee had met with City staff to discuss proposed locations for public art and that he had done some research on other cities’ programs. Commissioner Toor has spoken with an artist who is willing to donate to the City. The commissioners reviewed other areas that used public arts projects as fundraisers.

B. Report by Finance Subcommittee of the Mayor's Public Art Initiative – The subcommittee is working on documents and an online presence as well as a fundraising event for the Mayor's Public Art project. They are targeting local businesses and new business to encourage community involvement in the project.

IX. – Commissioner's Reports

Commissioners Christensen, Toor and Stewart reported on their attendance at the Arts Connection Conference. Commissioner Christensen reported on his meetings as a member of the General Plan Steering Committee and separate focus group meetings specific to cultural arts interests.

X – ADJOURNMENT

Commissioner Christensen adjourned the meeting at 5:20 p.m.

The Commission adjourned to the next regular meeting, **Monday, Jan. 11, 2016, at 4 p.m.**

Minutes of the Cultural Arts Commission of the City of Redlands held on December 7, 2015, at 4 p.m. in the City Manager Conference Room, 35 Cajon St., Redlands, CA 92373

PRESENT Dennis Christensen, Commissioner
David Lawrence, Commissioner
Brenda Spoelstra, Commissioner
Baljit Toor, Commissioner
Danielle Trynoski, Commissioner

ABSENT

Jan Korfmacher, Chair
James Stewart, Commissioner
Paul Barich, City Council Liaison
Donna West, School District Liaison
Carl Baker, Staff Liaison

I. CALL TO ORDER – The meeting was called to order by Danielle Trynoski

II. PUBLIC COMMENT – None

III. CITY COUNCIL REPORT – None

IV. SCHOOL DISTRICT REPORT – None

V. NEW BUSINESS –

A. Discussion and possible action regarding a proposal to organize a kickoff reception for the Mayor’s Public Art Initiative and approval of a recommended budget up to \$1,500 for venue, catering, and promotional materials: Commissioners Trynoski and Christensen request the allocation of \$1,500 for a reception to announce a fundraising campaign for the Mayor’s Public Art Initiative. They outlined an event with 30-50 invited guests depending on venue size, hors d’oeuvres, a presentation on the initiative, and an activity such as a raffle drawing. Commissioner Toor asked about the \$1,500 budgeted and if this would be a sufficient amount for an event like this. Commissioner Christensen mentioned that the Mission Gables House is a potential venue which may offer a discount on a facility fee, and Commissioner Trynoski stated that some of the reception costs may be lowered or covered by sponsorship donations. Commissioner Lawrence asked if any other local organizations are involved yet, and Commissioner Trynoski responded that the CAC is currently the only supervisory agency however the campaign has received funds from several corporate donors. Commissioner Christensen listed Mountain West Financial, the Match Corporation, Toyota of Redlands, Tom Bell Chevrolet, Redlands Chevrolet Property LLC, Redlands Toyota Property LLC, Redlands Auto Plaza, The Bell Family Trust; Tom Bell Trustee, Ken Munoz/MCC Construction, Newland Homes LLC, and Diversified Pacific/Redlands 6120, LLC as donors to the campaign for a total amount of \$13,500. He also added that these donors and any others who contributed before the reception would be recognized at the event. Commissioner Spoelstra asked what type of content would be included in a presentation, and Commissioner Christensen responded that it would be an overview of the initiative, its goals, donors to date, and fundraising options. Commissioner Toor recommended a PowerPoint or slideshow to illustrate examples of Public Art and Commissioner Christensen agreed. Commissioner Spoelstra asked if the Program Management subcommittee would present information, and Commissioner Trynoski replied that this reception and presentation would be a chance to discuss the ongoing activities and vision of the Commission.

Commissioner Spoelstra moved that the Commission approve the recommended budget of up to \$1,500 and recommended the proposed reception to be presented to City Council at the council's next regular meeting on January 5, 2016. Commissioner Toor seconded. The commission voted unanimously to approve the motion.

VI. OLD BUSINESS –

A. Report by the Finance and Program Management subcommittees on the Mayor's Public Art Initiative. Discussion and possible action: Commissioner Trynoski from the Finance subcommittee presented a draft of a timeline for the Mayor's Public Art Initiative fundraising efforts. Commissioner Christensen reported on a meeting with Kathy Wessels, Redlands resident, and Carl Baker during which the addition of an online donation portal was discussed. Commissioner Christensen reviewed the city ordinances and resolutions which govern the city commissions and the Cultural Arts Commissions procedures. He highlights that the Cultural Arts Commission is tasked with publishing a call for artists once per year according to Resolution 6818. Commissioners Trynoski and Christensen reported that an appeal letter was sent to the Kiwanis Noon Club of Redlands and an appeal to the Rotary Club of Redlands will be sent out shortly. Commissioner Toor of the Program Management subcommittee reported that a list of potential artists has been drafted based on artists known to the subcommittee members. These potential artists work in a variety of media and range in price depending on the material and size of the work. Subcommittee members have contacted a few artists who have expressed concern over the budget and site location. Commissioner Spoelstra offered to help obtain a map of city-owned property for the subcommittee to facilitate selection of a possible installation site. Commissioner Toor mentioned that sculpture artist Simi Dabah, based in Los Angeles and Joshua Tree, may be willing to donate an artwork to the city. Commissioner Christensen recommended review of the city ordinances and resolutions, especially Resolution 6818, which include a protocol for accepting art donations. Commissioner Spoelstra asked if the installation would be permanent or temporary, and Commissioner Toor replied that the art selected for the Mayor's project would be permanent but subsequent installations at other sites could be temporary or rotated. Commissioner Spoelstra asked if the Program Management subcommittee is planning to issue a call for artists or invite select artists to submit a proposal? Commissioner Toor responded that the subcommittee is reviewing regional artists' body of work and if it will fit with the initiative's mission to create a list of top prospects. The subcommittee will then decide location and approximate size, then invite artists to provide proposals. It was established that April 1, 2016 is the tentative goal to conclude fundraising efforts and propose artist selection to City Council.

VII. COMMISSIONER'S REPORTS –

Commissioner Spoelstra reported on two open studio events this weekend. Tucker Works Studio, owned by Lisa Tucker, will have an open house on Saturday featuring a visiting glass artist from New York. Also happening is the Redlands 6 Open Artists Studio Tour during which there will be six open studio tours of local artists. Commissioners Christensen and Spoelstra both referenced the Free Art Movement and its activity in the Inland Empire.

Commissioner Christensen reported on the General Plan Steering Committee, and based on feedback from local performing arts groups, he will be pursuing the addition of a Performing Arts Center to the Redlands General Plan.

VIII. ADJOURNMENT

Danielle Trynoski adjourned the meeting at 4:53 p.m.

The Commission adjourned to the next regular meeting, **Monday January 11, 2016, at 4 p.m.** to be held in the City Council Chambers.