

City of Redlands
2006-2007
Adopted Budget

Public Works

Mission Statement:

The Public Works Department follows the City's Mission Statement as follows:

Employees of the City of Redlands are committed to responding to the changing needs of our community, to providing excellent customer service through professionalism, integrity and efficient use of resources, and to ensuring Redlands remains a distinctive place in which to live and work.

The Public Works Department is committed to providing efficient and cost-effective services involving the engineering, maintenance and operations of the infrastructure and public facilities of the City of Redlands. The department personnel strive to serve the citizens and customers in a helpful, caring, professional and responsive manner.

Departmental Goals:

- Provide a thorough and responsive review and implementation of development regulations and standards relative to public facilities.
- Provide support and assistance to all departments regarding the development and implementation of capital improvement projects.
- Provide a safe, well-maintained, efficient and effective roadway and traffic circulation system, including pavement, traffic signals, street lights and traffic signage. This process will include the development of a program to place before the Redlands voters to decide on an additional tax measure to provide funding for an infrastructure maintenance and repair program.
- Provide a local storm drain system that protects public and private property from flooding and meets Federal standards for pollution control.
- Provide for an adequately maintained, safe and aesthetically pleasing park system for the recreational use and enjoyment of the general public.

City of Redlands
2006-2007
Adopted Budget

REVENUE DETAIL

	2004-05 ACTUAL (AUDITED)	2005-06 ADJUSTED BUDGET	2005-06 12 MONTH ESTIMATED	2006-07 COUNCIL ADOPTED
<u>PUBLIC WORKS DEPARTMENT</u>				
3116 Grading/Paving Permits	17,857	25,000	17,850	25,000
3124 Plan Check	58,243	65,000	66,243	74,000
3130 Street Permits	537,071	590,000	519,000	580,000
3131 Outdoor Dining Permits	750	1,000	1,100	1,200
3142 Conditional Use Permit	0	0	9,300	9,500
3146 Building Moving	0	0	780	0
3148 CRA Review	0	0	9,620	11,000
3152 Map Review	0	30,000	39,300	45,000
3154 Environmental Impact	0	0	5,220	6,000
3305 Cost Recover/Reimb Expenditure	34,108	5,000	48,000	25,000
3310 Litter Control Fees	5,067	4,750	4,750	5,000
3311 Street Cleaning Fees	309,397	330,000	274,120	300,000
3316 WQMP Review Admin	0	80,000	130,000	130,000
3331 Lighting Fees	6,162	7,200	10,274	8,500
3416 Street Trench Cut Fees	4,816	5,500	7,460	8,500
3520 Rental Income	7,845	0	17,000	15,000
3530 Miscellaneous Receipts	1,454	1,000	500	750
3533 Misc Taxable Sales	0	100	3,400	500
3590 Donations	500	0	0	0
3640 Landfill Mitigation Fees	132,946	120,000	97,000	120,000
3770 Property Damage Reimbursement	0	10,000	0	0
TOTAL PUBLIC WORKS DEPARTMENT	1,116,214	1,274,550	1,260,917	1,364,950
<u>GAS TAX (207)</u>				
3025 Gas Tax Prop 111 2105	428,889	400,000	400,000	425,000
3026 Gas Tax 2107	569,827	550,000	500,000	550,000
3027 Gas Tax Engineering Rcpts	7,500	7,500	7,500	7,500
3028 Gas Tax 2106	276,428	250,000	238,000	250,000
TOTAL GAS TAX	1,282,644	1,207,500	1,145,500	1,232,500
<u>MEASURE "I" (208)</u>				
3021 Measure I Sales Tax	1,009,874	1,100,000	1,013,000	1,200,000
3305 Cost Recover/Reimb Expenditure	14,240	0	0	0

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REVENUE DETAIL

	2004-05 ACTUAL (AUDITED)	2005-06 ADJUSTED BUDGET	2005-06 12 MONTH ESTIMATED	2006-07 COUNCIL ADOPTED
<u>MEASURE "I" (208) (CONT)</u>				
3510 Investment Income	100,322	100,000	100,000	100,000
TOTAL MEASURE "I"	1,124,435	1,200,000	1,113,000	1,300,000
<u>LOCAL TRANSPORTATION (209)</u>				
3205 State Reimbursement	6,545	0	365,912	0
3240 AB2928: Traffic Congest Relief	0	0	293,887	296,434
3250 Federal Grants	689,494	0	4,862,963	5,911,892
3305 Cost Recover/Reimb Expenditure	9,068	0	13,996	0
3510 Investment Income	84,340	82,000	66,100	66,100
TOTAL LOCAL TRANSPORTATION	789,448	82,000	5,602,858	6,274,426
<u>OPEN SPACE (227)</u>				
3510 Investment Income	22,294	24,000	24,000	24,000
3515 Land Sale Proceeds	0	0	28,900	0
3627 Open Space Acquisition Fees	193,835	200,000	207,000	200,000
TOTAL OPEN SPACE	216,129	224,000	259,900	224,000
<u>GENERAL CAPITAL IMPRVMT (240)</u>				
3200 State Grants	457,696	0	3,300,000	0
3250 Federal Grants	177,156	0	335,000	0
3590 Donations	128,056	0	71,923	0
TOTAL GEN. CAP. IMPRVMT	762,908	0	3,706,923	0
<u>PARK DEVELOPMENT (250)</u>				
3510 Investment Income	30,587	24,000	24,000	24,000
3625 Park Acquisition Fee	193,875	175,000	210,000	175,000
3724 Park Capital Improvement	387,091	350,000	425,000	375,000
TOTAL PARK DEVELOPMENT	611,553	549,000	659,000	574,000
<u>PUBLIC FACILITIES DEV. (251)</u>				
3600 Police Facilities	201,633	275,665	350,000	357,000
3601 Fire Facilities	179,090	172,250	422,000	430,400
3602 Fire Station No. 3	31,978	52,780	112,000	114,200
3603 Library Facilities	302,278	409,500	516,000	526,300

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	2004-05 ACTUAL (AUDITED)	2005-06 ADJUSTED BUDGET	2005-06 12 MONTH ESTIMATED	2006-07 COUNCIL ADOPTED
<u>PUBLIC FACILITIES DEV. (251) (CONT)</u>				
3604 City Hall Facilities	27,819	38,805	52,400	53,400
3605 City Yard Facilities	525,073	732,160	992,000	1,011,800
TOTAL PUBLIC FACILITIES DEV.	1,267,872	1,681,160	2,444,400	2,493,100
<u>STREET CONSTRUCTION (252)</u>				
3630 Street Construction Fees	914,720	861,705	837,000	853,700
TOTAL STREET CONSTRUCTION	914,720	861,705	837,000	853,700
<u>TRAFFIC SIGNALS (253)</u>				
3635 Traffic Signals Fees	128,322	150,000	102,400	104,400
TOTAL TRAFFIC SIGNALS	128,322	150,000	102,400	104,400
<u>STREET LIGHTING DIST. #1 (260)</u>				
3650 Assessment District	27,451	30,000	21,200	22,000
TOTAL ST. LIGHTING DIST. #1	27,451	30,000	21,200	22,000
<u>COMM FAC DIST 2004-1 (261)</u>				
3510 Investment Income	(10)	0	603	600
3650 Assessment District	80,000	91,000	71,200	80,000
TOTAL COMM FAC DIST	79,990	91,000	71,803	80,600
<u>LANDSCAPE MAINT DISTRICT (263)</u>				
3650 Assessment District	28,268	29,000	25,400	26,000
TOTAL LANDSCAPE MAINT DIST.	28,268	29,000	25,400	26,000
<u>COMM FAC DIST (265)</u>				
3510 Investment Income	3,495	0	5,000	5,000
TOTAL COMM FAC DIST	3,495	0	5,000	5,000
<u>STORM DRAIN CONSTRUCTION (405)</u>				
3510 Investment Income	25,262	22,000	15,130	25,900
3620 Storm Drain Fees	350,065	655,460	312,069	357,000
TOTAL STORM DRAIN CONST.	375,327	677,460	327,199	382,900

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	2004-05 ACTUAL (AUDITED)	2005-06 ADJUSTED BUDGET	2005-06 12 MONTH ESTIMATED	2006-07 COUNCIL ADOPTED
<u>COMM FAC DIST TRUST (710)</u>				
3510 Investment Income	1,035,906	0	55,000	50,000
3650 Assessment District	88,407	0	0	0
TOTAL COMM FAC DIST TRUST	1,124,313	0	55,000	50,000

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Public Works
Administration and Engineering Program

Program Description:

The Administration and Engineering Program performs the administrative functions related to the work of the Public Works Department including development reviews, Capital Improvement Program design and contract administration, traffic engineering, public inquiries and requests for maintenance and park reservations, and staff support for four commissions and committees, as well as support for a number of ad hoc committees.

Approximately 3,400 annual work log entries are made annually. Approximately 600 permits of various types are issued each year. Conditions of approval are prepared for approximately 60 proposed projects and 200 off-site improvement, grading and building plans are reviewed for Public Works Department requirements per year.

Program Objectives:

- Receive and respond to public inquiries in a courteous and helpful manner.
- Provide accurate and thorough review of private development plans and prepare related conditions of approval.
- Develop concise and complete construction drawings and specifications for capital improvement projects.
- Provide traffic engineering services.
- Provide staff support for the Traffic and Parking Commission, Parks Commission, Street Tree Committee, the Public Works / Municipal Utilities Commission, and several ad hoc committees that are established for specific purposes from time to time.
- Maintain logs for street, street tree, street light and building maintenance work orders.

Significant Program Changes:

- Utilization of outside consulting services for much of the plan check process that includes street improvement plans, grading plans, and water quality management programs.

City of Redlands

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DEPARTMENT/DIVISION

PUBLIC WORKS ADMINISTRATION

FUND

GENERAL FUND

ORGKEY

101300

	2004-05 ACTUAL (AUDITED)	2005-06 ADJUSTED BUDGET	2005-06 12 MONTH ESTIMATED	2006-07 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	464,608	502,897	514,895	537,832
4005 Salaries: Part Time	5,343	0	7,511	0
4010 Overtime Salaries	194	200	200	200
4015 Banked Leave Buy Back	8,585	11,098	11,098	3,487
4050 Pension Contributions	56,399	88,497	90,507	92,089
4051 Fica/Medicare	35,432	36,514	39,265	39,082
4053 Deferred Compensation	5,199	6,326	6,044	6,040
4055 Health/Dental Insurance	76,075	78,124	82,977	96,681
4056 Worker's Comp Insurance	8,596	0	0	0
4057 Disability Insurance	1,840	1,962	1,716	2,023
4058 Unemployment Insurance	3,490	3,559	4,570	3,863
4059 Life Insurance	484	575	580	614
4081 Eyecare Reimbursement	1,357	1,845	1,750	2,003
4084 Clothing Cash Payment	890	820	800	1,120
4085 Other Taxable Benefits	1,257	13,961	15,317	1,395
TOTAL SALARIES AND BENEFITS	669,749	746,378	777,230	786,429
<u>SERVICES</u>				
5190 Other Professional Services	1,248	73,750	162,300	80,000
5240 Meeting & Professional Devlpmt	1,030	6,000	3,000	5,000
5255 Travel Reimbursement	0	400	300	300
5270 Printing and Binding	1,228	2,000	1,000	1,000
5275 Postage	1,059	1,000	1,000	1,000
5303 Telephone	7,200	8,000	5,750	6,500
5340 Office Equipment Maintenance	747	1,500	700	700
5396 City Garage Charges	25,179	22,190	22,200	18,481
5570 Office Equip & Furn Rent	6,533	13,500	13,500	19,150
5880 Special Contractual Services	91,313	645,125	645,125	458,000
5950 Bad Debt Expense	48	0	16	0
TOTAL SERVICES	135,585	773,465	854,891	590,131

City of Redlands
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DEPARTMENT/DIVISION
PUBLIC WORKS ADMINISTRATION

FUND
GENERAL FUND

ORGKEY
101300

	2004-05 ACTUAL (AUDITED)	2005-06 ADJUSTED BUDGET	2005-06 12 MONTH ESTIMATED	2006-07 COUNCIL ADOPTED
<u>SUPPLIES</u>				
6140 Office Supplies	9,361	13,000	12,000	13,000
6190 Photograph, Photocopy, Duplica	0	200	0	0
6375 Computer Components	513	1,310	1,400	8,900
6500 Office Equipment	1,246	500	1,000	6,610
6510 Small Tools & Equipment	0	300	300	300
6590 Special Departmental Supplies	25,522	0	0	0
TOTAL SUPPLIES	36,641	15,310	14,700	28,810
<u>FIXED ASSETS</u>				
7100 Motor Vehicle	0	23,000	21,555	0
TOTAL FIXED ASSETS	0	23,000	21,555	0
 DIVISION TOTAL	 841,975	 1,558,152	 1,668,376	 1,405,370

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Public Works
Electrical Division

Program Description:

The traffic signal program provides maintenance and repair of the 66 City-owned traffic signals, plus funding for electrical power and maintenance of the City's share of the 17 State-owned (Caltrans) traffic signals in Redlands.

The street lighting program provides maintenance and repair of approximately 4,600 City-owned street lights to provide safe night time environments along public streets for motorists and pedestrians. Also included in this program is funding for electricity to operate street lights including the City's share of State-owned lights and Southern California Edison lighting.

The electronics-communications program provides maintenance and repair of over 450 pieces of radio and pager equipment. It also provides repairs and maintenance to emergency lighting (light bars) on many City vehicles including Fire and Police Departments.

Program Objectives:

- Provide effective, efficient maintenance and repair of the City's traffic signal system.
- Maintain adequate documentation of all traffic signal timing schedules, maintenance and repair activities.
- Provide effective and efficient maintenance and repair of the City's street light system.
- Respond to approximately 600 public inquiries regarding street lights, including lights out, lights flickering, lights staying on, etc.
- Respond to approximately 1,000 annual calls from Underground Service Alert to locate underground facilities prior to construction activity.

Significant Program Changes:

Contract services are being provided for traffic signal maintenance for most routine and general preventative maintenance functions.

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DEPARTMENT/DIVISION
ELECTRICAL

FUND
GENERAL FUND

ORGKEY
101302

	2004-05 ACTUAL (AUDITED)	2005-06 ADJUSTED BUDGET	2005-06 12 MONTH ESTIMATED	2006-07 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	230,717	181,854	194,604	240,486
4005 Salaries Part-Time	0	0	8,885	0
4010 Overtime Salaries	4,255	3,700	3,700	3,700
4015 Banked Leave Buy Back	2,736	39,485	39,485	2,450
4050 Pension Contributions	27,941	45,047	34,305	41,063
4051 Fica/Medicare	18,197	20,168	25,320	18,661
4055 Health/Dental Insurance	46,217	45,784	38,199	50,866
4056 Worker's Comp Insurance	7,233	2,811	2,810	120,000
4057 Disability Insurance	2,712	2,842	2,879	1,943
4058 Unemployment Insurance	1,796	2,170	1,260	2,170
4059 Life Insurance	246	345	276	345
4081 Eyecare Reimbursement	879	1,125	800	1,125
4082 Clothing Allowance	539	1,375	1,375	1,000
4084 Clothing Cash Payment	836	0	0	0
4085 Other Taxable Benefits	0	75,400	75,400	0
TOTAL SALARIES AND BENEFITS	344,303	422,106	429,298	483,809
<u>SERVICES</u>				
5303 Telephone	1,319	1,500	1,000	1,500
5315 State Owned Traffic Signal	32,608	33,000	33,000	33,000
5316 City Traffic Signal Elec	25,088	36,000	36,000	36,000
5330 State Owned Street Lighting	22,514	20,000	20,000	20,000
5331 SCE Street Lighting Power	76,817	85,000	85,000	85,000
5360 Machinery & Equip Maint	7,969	15,000	15,000	15,000
5370 City Street Lighting Power	213,774	250,000	200,000	220,000
5396 City Garage Charges	38,519	41,372	41,372	18,481
5510 Land and Building Rent	6,340	7,000	7,000	7,000
5880 Special Contractual Services	15,586	93,000	93,000	93,000
5950 Bad Debt Expense	3,380	0	0	0
5990 Reimbursed Expenditures	0	(10,000)	(8,000)	(10,000)
TOTAL SERVICES	443,915	571,872	523,372	518,981

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DEPARTMENT/DIVISION
ELECTRICAL

FUND
GENERAL FUND

ORGKEY
101302

2004-05 ACTUAL (AUDITED)	2005-06 ADJUSTED BUDGET	2005-06 12 MONTH ESTIMATED	2006-07 COUNCIL ADOPTED
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SUPPLIES

6140 Office Supplies	17	150	18	150
6210 Materials to Maintain	4,291	7,000	15,000	7,000
6350 Building Supplies	43,638	36,000	44,498	36,000
6510 Small Tools & Equipment	1,305	3,000	814	3,000
6590 Special Departmental Supplies	102	3,300	4,000	3,300
TOTAL SUPPLIES	49,353	49,450	64,330	49,450

FIXED ASSETS

7100 Motor Vehicles	76,676	16,000	17,752	0
TOTAL FIXED ASSETS	76,676	16,000	17,752	0

DEBT SERVICE

8100 Principal	55,364	57,037	57,037	29,161
8200 Interest	3,836	2,163	2,163	439
TOTAL DEBT SERVICE	59,199	59,200	59,200	29,600

DIVISION TOTAL	973,446	1,118,628	1,093,952	1,081,840
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City of Redlands
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Public Works
Parks and Street Tree Division

Program Description:

The Parks and Street Tree Division is responsible for the maintenance and operation of approximately 145 acres consisting of 14 established parks, parking lots, median strips and traffic islands throughout the City. The Division provides for park maintenance on a seven day per week basis during the summer months with a staff of 13 employees. It is also responsible for the maintenance of approximately 45,000 park and street trees. Maintenance includes trimming, removing, new tree planting, storm cleanup, and contract administration when funds are available. Maintenance functions are performed by three employees comprising one work crew. Approximately 1,300 calls are received annually from citizens requesting tree trimming, including 500 calls specifically for palm trees.

Program Objectives:

- Provide clean, safe, and attractive open space and parkland areas.
- Maintain irrigation systems functioning properly in all areas of responsibility.
- Maintain playgrounds and other facilities in a safe, clean manner.
- Provide routine tree maintenance functions that include trimming, removal of dead and diseased trees, planting of new trees, and inspection of public landscaping projects.
- Respond to citizen complaints and inquiries regarding street trees.
- Continued utilization of West Coast Arborists for general street tree maintenance functions through an annual contract.
- The utilization of a complete street tree inventory by West Coast Arborists to implement and improve existing programs for the preservation of the City's urban forest.

Significant Program Changes:

- Opening of a new neighborhood park on the west side on Orange Street along the Santa Ana River bluff, constructed by the developer of an adjacent residential subdivision.
- Maintain Completion of Phase I of the Redlands Sports Park and initiation of the soccer programs with AYSO.
- Enforcement of a revised code to protect street trees.
- Working with the Street Tree Committee, identification and development of an approved list for street trees, including a web page dedicated to providing information to the public on the approved street tree list.

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DEPARTMENT/DIVISION
PARKS

FUND **ORGKEY**
GENERAL FUND 101303

	2004-05 ACTUAL (AUDITED)	2005-06 ADJUSTED BUDGET	2005-06 12 MONTH ESTIMATED	2006-07 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	385,093	595,900	529,909	577,100
4005 Salaries: Part Time	61,153	29,730	18,486	26,656
4010 Overtime Salaries	3,827	7,200	9,024	9,000
4012 Stand By	345	3,500	4,412	4,000
4015 Banked Leave Buy Back	6,979	29,313	29,313	4,500
4050 Pension Contributions	46,354	104,307	93,459	98,086
4051 Fica/Medicare	35,181	49,866	54,759	47,820
4055 Health/Dental Insurance	93,686	117,891	117,586	126,697
4056 Worker's Comp Insurance	149,404	318,586	318,586	220,000
4057 Disability Insurance	4,412	9,612	6,288	4,665
4058 Unemployment Insurance	7,923	6,944	6,944	7,812
4059 Life Insurance	576	1,104	1,058	1,104
4081 Eyecare Reimbursement	1,844	2,250	1,788	2,250
4082 Clothing Allowance	935	4,400	4,951	3,200
4085 Other Taxable Benefits	2,493	115,464	115,100	1,800
TOTAL SALARIES AND BENEFITS	800,204	1,396,067	1,311,663	1,134,690
<u>SERVICES</u>				
5190 Other Professional Services	0	100,000	100,000	0
5300 Water	191,157	235,000	235,000	235,000
5303 Telephone	1,336	2,000	1,200	2,000
5310 Electricity & Gas	32,114	39,000	39,000	39,000
5396 City Garage Charges	85,476	135,399	135,399	84,004
5870 General Govt Service Charge	0	2,668	0	0
5880 Special Contractual Services	8,288	16,000	16,000	14,000
5890 Landfill Tipping Charges	3,230	5,400	3,000	15,400
5950 Bad Debt Expense	293	0	0	0
5990 Reimbursed Expenditures	(80)	0	0	0
TOTAL SERVICES	321,813	535,467	529,599	389,404

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DEPARTMENT/DIVISION
PARKS

FUND
GENERAL FUND

ORGKEY
101303

	2004-05 ACTUAL (AUDITED)	2005-06 ADJUSTED BUDGET	2005-06 12 MONTH ESTIMATED	2006-07 COUNCIL ADOPTED
<u>SUPPLIES</u>				
6140 Office Supplies	237	100	281	100
6180 Clothing	0	100	0	0
6310 Janitorial Supplies	10,342	0	0	0
6350 Building Supplies	34,157	37,000	34,457	37,000
6500 Office Equipment	0	3,100	3,100	0
6510 Small Tools & Equipment	3,575	11,500	11,500	14,600
6590 Special Departmental Supplies	8,293	25,302	25,000	25,402
TOTAL SUPPLIES	56,604	77,102	74,338	77,102
<u>FIXED ASSETS</u>				
7100 Motor Vehicles	0	25,800	26,434	0
TOTAL FIXED ASSETS	0	25,800	26,434	0
 DIVISION TOTAL	 1,178,622	 2,034,436	 1,942,034	 1,601,196

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Public Works
Street Division

Program Description:

The Street Division is responsible for the general maintenance and repair of 310 miles of streets and 50 miles of storm drains through the City. Crews respond to approximately 1,000 annual calls for routine street maintenance services.

Programs include the maintenance of asphalt pavement, including a limited pavement management program for resurfacing and pot hole patching, concrete maintenance for curbs, gutters, sidewalks and drainage facilities, sign and traffic marking maintenance, and general litter abatement and cleanup services. A street sweeping program is also included.

The primary purpose of street sweeping is to provide routine street cleaning and sweeping services on all public roadways within the City of Redlands. This includes mechanical sweeping, debris removal, storm cleanup, and other related services. Street sweeping is funded through a fee program to all residents and commercial properties. The annual revenue from this fee is \$295,000. Streets are swept on a bi-monthly basis. A total of 510 curb-miles are swept during each sweeping rotation equating to a total of 1,020 curb-miles swept per month. The City provides street sweeping services with City-owned and operated equipment.

Program Objectives:

- Provide for general, non-specific operations and administrative functions of the Street Division, to include funding for purchase of barricades, cones, sand bags and other tools and materials.
- Patch and repair to asphalt surfaces including pot holes, utility trenches, and cracks.
- Repair and ramping of sidewalks damaged by tree roots.
- General maintenance and repair to the storm drain system including clearing of vegetation, repairs to open and rock channels, debris removal, cleaning of blockages, and general inspections.
- Operation of a weed abatement program to include shoulder grading and mowing, spraying and removal to comply with Fire Department's abatement requirements.
- Provide support to public safety departments for barricades, signs and manpower in response to emergencies.
- Analyze various resurfacing methods, such as slurry seals, chip seals, standard asphaltic concrete overlays, and provide the most effective resurfacing program.
- Install, replace, repair and maintain all traffic signage within the public right-of-way.
- Install, replace and maintain all roadway markings and striping including painted curbs, street legends, crosswalks, centerline and lane-line stripes, and parking lot lines.
- Remove graffiti in street right-of-way and repair damaged signs resulting from vandalism.

Significant Program Changes:

None

City of Redlands
2006-2007
Adopted Budget

DEPARTMENT/DIVISION
STREETS

FUND **ORGKEY**
GENERAL FUND 101304

	2004-05 ACTUAL (AUDITED)	2005-06 ADJUSTED BUDGET	2005-06 12 MONTH ESTIMATED	2006-07 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	587,627	619,028	554,375	638,735
4010 Overtime Salaries	8,692	10,000	8,200	10,000
4012 Stand By	10,861	8,500	9,500	8,500
4015 Banked Leave Buy Back	18,473	3,528	3,528	4,074
4050 Pension Contributions	69,774	109,481	97,616	108,883
4051 Fica/Medicare	47,326	50,377	45,805	49,323
4053 Deferred Compensation	860	860	860	860
4055 Health/Dental Insurance	103,607	112,190	109,742	125,821
4056 Worker's Comp Insurance	5,518	1,171	1,171	40,000
4057 Disability Insurance	6,198	6,016	4,884	4,451
4058 Unemployment Insurance	6,110	6,467	4,725	6,467
4059 Life Insurance	775	1,030	933	1,028
4081 Eyecare Reimbursement	968	2,600	1,000	1,778
4082 Clothing Allowance	1,237	3,850	3,850	2,800
4085 Other Taxable Benefits	4,122	25,538	24,750	135
TOTAL SALARIES AND BENEFITS	872,149	960,636	870,939	1,002,855

SERVICES

5240 Meeting & Professional Devlpmt	455	1,075	1,000	1,075
5275 Postage	0	0	20	0
5280 Advertising	0	0	69	0
5303 Telephone	2,311	2,000	2,000	2,000
5396 City Garage Charges	248,597	244,471	244,471	235,210
5590 Other Rentals	436	2,000	1,500	2,000
5710 Street Repairs	47,301	0	0	0
5880 Special Contractual Services	160,556	238,327	238,327	116,300
5890 Landfill Tipping Charges	42,473	40,000	31,798	40,000
5950 Bad Debt Expense	902	0	2,500	0
5990 Reimbursed Expenditures	(7,480)	(10,000)	(3,752)	(10,000)
TOTAL SERVICES	495,551	517,873	517,933	386,585

City of Redlands
2006-2007
Adopted Budget

DEPARTMENT/DIVISION
STREETS

FUND
GENERAL FUND

ORGKEY
101304

	2004-05 ACTUAL (AUDITED)	2005-06 ADJUSTED BUDGET	2005-06 12 MONTH ESTIMATED	2006-07 COUNCIL ADOPTED
<u>SUPPLIES</u>				
6140 Office Supplies	553	800	800	800
6210 Materials to Maintain	72,946	64,000	64,000	64,000
6310 Janitorial Supplies	213	0	0	0
6350 Building Supplies	214	0	0	0
6510 Small Tools & Equipment	549	6,500	6,500	6,500
6590 Special Departmental Supplies	47,323	54,150	54,150	54,150
TOTAL SUPPLIES	121,798	125,450	125,450	125,450
<u>FIXED ASSETS</u>				
7100 Motor Vehicles	196,801	35,000	39,148	0
7230 Street Construction	144,269	200,000	200,000	200,000
TOTAL FIXED ASSETS	341,070	235,000	239,148	200,000
<u>DEBT SERVICE</u>				
8100 Principal	20,709	98,000	0	83,726
8200 Interest	0	0	0	16,437
TOTAL DEBT SERVICE	20,709	98,000	0	100,163
 DIVISION TOTAL	 1,851,276	 1,936,959	 1,753,470	 1,815,053

City of Redlands
2006-2007
Adopted Budget

DEPARTMENT/DIVISION
TREES

FUND
GENERAL FUND

ORGKEY
101305

	2004-05 ACTUAL (AUDITED)	2005-06 ADJUSTED BUDGET	2005-06 12 MONTH ESTIMATED	2006-07 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	168,889	0	0	0
4010 Overtime Salaries	4,134	0	0	0
4012 Stand By	3,026	0	0	0
4015 Banked Leave Buy Back	25,522	0	0	0
4050 Pension Contributions	20,410	0	0	0
4051 Fica/Medicare	15,539	0	0	0
4055 Health/Dental Insurance	27,022	0	0	0
4056 Worker's Comp Insurance	212,856	0	0	0
4057 Disability Insurance	2,399	0	0	0
4058 Unemployment Insurance	1,968	0	0	0
4059 Life Insurance	225	0	0	0
4081 Eyecare Reimbursement	225	0	0	0
4082 Clothing Allowance	343	0	0	0
4085 Other Taxable Benefits	3,024	0	0	0
TOTAL SALARIES AND BENEFITS	485,581	0	0	0
<u>SERVICES</u>				
5396 City Garage Charges	46,579	0	0	0
5880 Special Contractual Services	63,700	150,000	150,000	150,000
5890 Landfill Tipping Charges	10,320	10,000	0	0
TOTAL SERVICES	120,599	160,000	150,000	150,000
<u>SUPPLIES</u>				
6510 Small Tools & Equipment	3,039	0	0	0
6590 Special Departmental Supplies	1,329	0	0	0
TOTAL SUPPLIES	4,368	0	0	0

City of Redlands
 2006-2007
 Adopted Budget

DEPARTMENT/DIVISION
 TREES

FUND
 GENERAL FUND

ORGKEY
 101305

	2004-05 ACTUAL (AUDITED)	2005-06 ADJUSTED BUDGET	2005-06 12 MONTH ESTIMATED	2006-07 COUNCIL ADOPTED
<u>FIXED ASSETS</u>				
7100 Motor Vehicles	22,860	0	0	0
TOTAL FIXED ASSETS	22,860	0	0	0
DIVISION TOTAL	633,408	160,000	150,000	150,000
DEPARTMENT TOTAL	5,478,727	6,808,175	6,607,832	6,053,459

City of Redlands
2006-2007
Adopted Budget

Public Works
Measure I
Local Transportation
Storm Drains

Program Description:

The Capital Improvement Program provides for the design, administration, and construction of capital improvements such as street widening and reconstruction, traffic signals, storm drains and other public facilities.

Program Objectives:

- Prioritize, develop and program funding for significant capital improvement projects.
- Design capital improvement projects with city staff or consultant design engineers.
- Provide for the appraisal and acquisition of right-of-way necessary for capital improvement projects.
- Administer construction contracts in accordance with city specifications and standards.

Significant Program Changes:

- Completion of the construction of the Orange Street Bridge.
- Completion of Phase I and initiation of Phase II of the Redlands Sports Complex.
- Design and construction of the Church Street storm drain running between Pennsylvania Avenue and Pioneer Avenue.
- Completion of engineering design and right-of-way acquisition at Redlands Boulevard and Alabama Street/Colton Avenue.

City of Redlands
2006-2007
Adopted Budget

DEPARTMENT/DIVISION
MEASURE I

FUND
MEASURE I FUND

ORGKEY
208300

	2004-05 ACTUAL (AUDITED)	2005-06 ADJUSTED BUDGET	2005-06 12 MONTH ESTIMATED	2006-07 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	33,538	53,569	42,732	29,705
4015 Banked Leave Buy Back	0	434	0	101
4050 Pension Contributions	4,114	9,445	7,539	5,108
4051 Fica/Medicare	2,401	3,853	3,077	2,057
4053 Deferred Compensation	870	1,068	1,073	717
4055 Health/Dental Insurance	1,397	3,653	2,569	1,374
4057 Disability Insurance	0	33	0	23
4058 Unemployment Insurance	67	260	80	130
4059 Life Insurance	21	42	32	21
4081 Eyecare Reimbursement	0	135	0	68
4084 Clothing Cash Payment	0	10	0	10
4085 Other Taxable Benefits	481	533	510	398
TOTAL SALARIES AND BENEFITS	42,890	73,035	57,612	39,712
<u>SERVICES</u>				
5140 Legal Services	0	5,000	15,000	50,000
5160 Auditing and Accounting	0	2,000	0	2,000
5270 Printing and Binding	0	1,500	2,019	1,000
5275 Postage	0	0	900	900
5870 General Govt Service Charge	12,750	12,750	12,750	12,750
5880 Special Contractual Services	250,569	705,725	420,417	37,500
TOTAL SERVICES	263,319	726,975	451,086	104,150
<u>FIXED ASSETS</u>				
7150 Other Betterments/Improvement	35,213	0	0	0
7230 Street Construction	40,994	2,849,500	2,070,391	1,757,500
7250 Land Acquisitions	240,400	280,000	250,000	500,000
TOTAL FIXED ASSETS	316,607	3,129,500	2,320,391	2,257,500
FUND TOTAL	622,816	3,929,510	2,829,089	2,401,362

City of Redlands
2006-2007
Adopted Job Ledger Budget

<u>Fund</u> Measure I	<u>Department</u> Public Works	<u>Orgkey</u> 208300
<u>Job</u> <u>Ledger No.</u>	<u>Project/Program</u> <u>Description</u>	<u>Budget</u> <u>Request</u>
41017	Redlands, Alabama, Colton Improvements	2,201,362
41019	Street Resurfacing Program	200,000

TOTAL JOB LEDGER REQUESTS	\$2,401,362
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City of Redlands
2006-2007
Adopted Budget

DEPARTMENT/DIVISION
LOCAL TRANSPORTATION

FUND
LOCAL TRANSPORTATION FUND

ORGKEY
209300

	2004-05 ACTUAL (AUDITED)	2005-06 ADJUSTED BUDGET	2005-06 12 MONTH ESTIMATED	2006-07 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	284,253	267,508	191,876	279,089
4010 Overtime Salaries	64	0	2	0
4015 Banked Leave Buy Back	1,596	2,985	1,512	2,376
4050 Pension Contributions	34,709	47,145	33,803	47,894
4051 Fica/Medicare	20,605	19,425	14,365	20,714
4053 Deferred Compensation	5,031	3,707	2,832	3,064
4055 Health/Dental Insurance	42,898	42,378	25,277	39,150
4056 Worker's Comp Insurance	2,386	0	0	0
4057 Disability Insurance	593	467	375	528
4058 Unemployment Insurance	1,300	1,497	560	1,584
4059 Life Insurance	248	244	171	252
4081 Eyecare Reimbursement	0	776	0	821
4084 Clothing Cash Payment	110	170	180	250
4085 Other Taxable Benefits	949	750	7,100	540
TOTAL SALARIES AND BENEFITS	394,741	387,052	278,053	396,262
<u>SERVICES</u>				
5160 Auditing and Accounting	0	1,800	0	0
5190 Other Professional Services	728,626	1,674,384	1,725,675	0
5270 Printing and Binding	0	0	366	0
5275 Postage	0	0	290	500
5870 General Govt Service Charge	9,174	9,174	9,174	9,174
5880 Special Contractual Services	38,726	240,120	420,417	37,500
TOTAL SERVICES	776,525	1,925,479	2,155,922	47,174
<u>FIXED ASSETS</u>				
7150 Other Betterment/Improvement	1,301,321	11,457,297	8,676,738	0
7230 Street Construction	3,596	1,680,000	1,228,438	1,557,500
7250 Land Acquisitions	0	0	250,000	500,000
TOTAL FIXED ASSETS	1,304,917	13,137,297	10,155,176	2,057,500
FUND TOTAL	2,476,184	15,449,828	12,589,151	2,500,936

City of Redlands
2006-2007
Adopted Job Ledger Budget

<u>Fund</u>	<u>Department</u>	<u>Orgkey</u>
Local Transportation	Public Works	209300
Job Ledger No.	Project/Program Description	Budget Request
41004	Engineering	396,262
41017	Redlands, Alabama, Colton Improvements	2,104,674

TOTAL JOB LEDGER REQUESTS	\$2,500,936
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City of Redlands
2006-2007
Adopted Budget

DEPARTMENT/DIVISION
STORM DRAIN CONSTRUCTION

FUND **ORGKEY**
STORM DRAIN CONSTRUCTION FUND 405300

	2004-05 ACTUAL (AUDITED)	2005-06 ADJUSTED BUDGET	2005-06 12 MONTH ESTIMATED	2006-07 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	0	17,765	5,342	18,707
4015 Banked Leave Buy Back	0	288	0	302
4050 Pension Contributions	0	3,132	944	3,215
4051 Fica/Medicare	0	1,310	354	1,398
4053 Deferred Compensation	0	291	163	297
4055 Health/Dental Insurance	0	1,603	65	1,732
4058 Unemployment Insurance	0	87	22	87
4059 Life Insurance	0	14	3	14
4081 Eyecare Reimbursement	0	45	0	45
4085 Other taxable Benefits	0	120	95	120
TOTAL SALARIES AND BENEFITS	0	24,655	6,988	25,917
 <u>SERVICES</u>				
5880 Special Contractual Services	0	75,000	0	75,000
TOTAL SERVICES	0	75,000	0	75,000
 FUND TOTAL	 0	 99,655	 6,988	 100,917

City of Redlands
2006-2007
Adopted Budget

Public Works
Landscape and Street Lighting Districts Program

Program Description:

The Landscape and Street Lighting Districts Program provide for the maintenance of landscaped areas and street lights in the respective districts.

Program Objectives:

- Provide for the administration of the districts including the preparation of annual engineer's reports for each of the districts.
- Prepare assessment schedules for each of the districts for the County Tax Assessor.
- Maintain landscaped areas by contract and provide electrical power and maintenance to street lights.

Significant Program Changes:

None

City of Redlands

2006-2007

Adopted Budget

DEPARTMENT/DIVISION

STREET LIGHTING DISTRICT #1

FUND

STREET LIGHTING DISTRICT #1 FUND

ORGKEY

260300

	2004-05 ACTUAL (AUDITED)	2005-06 ADJUSTED BUDGET	2005-06 12 MONTH ESTIMATED	2006-07 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	5,179	10,278	10,677	10,264
4015 Banked Leave Buy Back	0	102	102	115
4050 Pension Contributions	635	1,796	1,883	1,765
4051 Fica/Medicare	363	743	780	729
4053 Deferred Compensation	159	205	315	211
4055 Health/Dental Insurance	61	587	740	611
4056 Worker's Comp Insurance	49	0	0	0
4058 Unemployment Insurance	12	43	41	43
4059 Life Insurance	2	7	9	7
4081 Eyecare Reimbursement	0	23	0	23
4085 Other Taxable Benefits	105	98	103	105
TOTAL SALARIES AND BENEFITS	6,566	13,882	14,650	13,873
<u>SERVICES</u>				
5270 Printing and Binding	0	0	0	100
5370 City Street Lighting Power	0	7,200	7,200	8,000
5860 Labor	0	5,310	5,310	5,400
5870 General Govt Service Charge	142	139	142	142
TOTAL SERVICES	142	12,649	12,652	13,642
FUND TOTAL	6,708	26,531	27,302	27,515

City of Redlands
2006-2007
Adopted Budget

DEPARTMENT/DIVISION
COMMUNITY FACILITIES DIST 2004-1

<u>FUND</u>	<u>ORGKEY</u>
CFD 2004-1 ASSESSMENTS FUND	261300

	2004-05 ACTUAL (AUDITED)	2005-06 ADJUSTED BUDGET	2005-06 12 MONTH ESTIMATED	2006-07 COUNCIL ADOPTED
<u>SERVICES</u>				
5140 Legal Services	0	0	3,500	0
5190 Other Professional Services	726	4,000	2,000	4,000
5880 Special Contractual Services	10	91,080	91,080	95,280
TOTAL SERVICES	735	95,080	96,580	99,280
 FUND TOTAL	 735	 95,080	 96,580	 99,280

City of Redlands
2006-2007
Adopted Budget

DEPARTMENT/DIVISION
LANDSCAPE MAINTENANCE DISTRICT

<u>FUND</u>	<u>ORGKEY</u>
LANDSCAPE MAINTENANCE DISTRICT FUND	263300

	2004-05 ACTUAL (AUDITED)	2005-06 ADJUSTED BUDGET	2005-06 12 MONTH ESTIMATED	2006-07 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	5,179	9,724	9,655	10,264
4015 Banked Leave Buy Back	0	102	102	115
4050 Pension Contributions	635	1,699	1,705	1,765
4051 Fica/Medicare	363	699	704	729
4053 Deferred Compensation	159	205	201	211
4055 Health/Dental Insurance	62	587	605	611
4056 Worker's Comp Insurance	119	0	0	0
4058 Unemployment Insurance	12	43	24	43
4059 Life Insurance	3	7	7	7
4081 Eyecare Reimbursement	0	23	0	23
4085 Other Taxable Benefits	104	98	103	105
TOTAL SALARIES AND BENEFITS	6,636	13,187	13,106	13,873
 <u>SERVICES</u>				
5270 Printing and Binding	0	100	0	100
5300 Water	10,174	17,000	45,322	46,000
5310 Electricity & Gas	925	1,000	660	1,000
5870 General Govt Service Charge	1,120	1,098	1,100	1,100
5880 Special Contractual Services	27,113	30,000	24,000	24,000
TOTAL SERVICES	39,332	49,198	71,082	72,200
 FUND TOTAL	 45,968	 62,385	 84,188	 86,073

City of Redlands
 2006-2007
 Adopted Budget

DEPARTMENT/DIVISION
 OPEN SPACE

FUND
 OPEN SPACE FUND

ORGKEY
 227130

	2004-05 ACTUAL (AUDITED)	2005-06 ADJUSTED BUDGET	2005-06 12 MONTH ESTIMATED	2006-07 COUNCIL ADOPTED
<u>SERVICES</u>				
5880 Special Contractual Services	20,000	0	0	0
TOTAL SERVICES	20,000	0	0	0
FUND TOTAL	20,000	0	0	0

City of Redlands

2006-2007

Adopted Budget

DEPARTMENT/DIVISION
GENERAL CAPITAL IMPROVEMENT

FUND

GENERAL CAPITAL IMPROVEMENT FUND

ORGKEY

240300

	2004-05 ACTUAL (AUDITED)	2005-06 ADJUSTED BUDGET	2005-06 12 MONTH ESTIMATED	2006-07 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	38,111	0	62,357	0
4050 Pension Contributions	4,660	0	10,989	0
4051 Fica/Medicare	2,913	0	4,909	0
4053 Deferred Compensation	462	0	720	0
4055 Health/Dental Insurance	5,717	0	8,445	0
4058 Unemployment Insurance	149	0	140	0
4059 Life Insurance	34	0	55	0
4081 Eye Care Reimbursement	0	0	0	0
4084 Clothing Cash Payment	0	0	20	0
4085 Other Taxable Benefits	0	0	8	0
TOTAL SALARIES AND BENEFITS	52,046	0	87,643	0
<u>SERVICES</u>				
5140 Legal Services	362	0	43	0
5190 Other Professional Services	292,197	5,907,098	155,521	0
5240 Meeting & Professional Devlpmt	1,765	0	0	0
5270 Printing and Binding	24	0	0	0
5275 Postage	697	0	39	0
5880 Special Contractual Services	29,410	180,590	260,100	0
TOTAL SERVICES	324,454	6,087,688	415,703	0
<u>FIXED ASSETS</u>				
7140 All Other equipment	22,981	0	0	0
7150 Other Betterments/Improvement	830,821	629,341	1,259,806	0
7256 Sports/Golf/Swim Complex	0	0	4,909,119	0
7270 Building Construction	357,174	855,242	900,000	0
TOTAL FIXED ASSETS	1,210,976	1,484,583	7,068,925	0
FUND TOTAL	1,587,476	7,572,271	7,572,271	0

City of Redlands
2006-2007
Adopted Budget

DEPARTMENT/DIVISION
PUBLIC FACILITY DEVELOPMENT - POLICE

FUND
PUBLIC FACILITY DEVELOPMENT FUND

ORGKEY
251202

	2004-05 ACTUAL (AUDITED)	2005-06 ADJUSTED BUDGET	2005-06 12 MONTH ESTIMATED	2006-07 COUNCIL ADOPTED
<u>SERVICES</u>				
5190 Other Professional Services	0	125,896	125,896	0
TOTAL SERVICES	0	125,896	125,896	0
 DEPARTMENT TOTAL	 0	 125,896	 125,896	 0

City of Redlands
2006-2007
Adopted Budget

DEPARTMENT/DIVISION
PUBLIC FACILITY DEVELOPMENT - PUBLIC WORKS

<u>FUND</u>	<u>ORGKEY</u>
PUBLIC FACILITY DEVELOPMENT FUND	251300

	2004-05 ACTUAL (AUDITED)	2005-06 ADJUSTED BUDGET	2005-06 12 MONTH ESTIMATED	2006-07 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	3,369	0	3,592	0
4050 Pension Contributions	413	0	632	0
4051 Fica/Medicare	261	0	289	0
4053 Deferred Compensation	43	0	43	0
4055 Health/Dental Insurance	455	0	495	0
4058 Unemployment Insurance	17	0	12	0
4059 Life Insurance	3	0	3	0
TOTAL SALARIES AND BENEFITS	4,561	0	5,066	0
 <u>SERVICES</u>				
5190 Other Professional Services	5,013	0	0	0
TOTAL SERVICES	5,013	0	0	0
 <u>SUPPLIES</u>				
6510 Small Tools & Equipment	604	0	0	0
6590 Special Departmental Supplies	2,271	0	0	0
TOTAL SERVICES	2,875	0	0	0
 <u>FIXED ASSETS</u>				
7150 Other Betterments/Improvement	0	0	18,713	0
TOTAL FIXED ASSETS	0	0	18,713	0
 DEPARTMENT TOTAL	 12,448	 0	 23,779	 0
FUND TOTAL	12,448	125,896	149,675	0

