

City of Redlands
2007-2008
Adopted Budget

Municipal Utilities
Water

Program Descriptions:

The Water Utility produces and distributes safe, clean drinking water for the residents of the City of Redlands and within the water service area. The Water Utility operates and maintains over 300 miles of pipelines, over 2,250 fire hydrants, 16 reservoirs, the 12 MGD Henry Tate Water Filtration plant, the 12 MGD Horace Hinckley Water Filtration Plant, 34 booster stations, 38 water transfer stations, 31 wells and over 18,000 water services. The Horace Hinckley Water Filtration Plant allows the City to fully utilize its rights to Santa Ana River water and to treat State Water Project water.

The Water budget is presented in thirteen job ledger/programs, including programs for administrative and general, engineering, which also provides GIS functions, water production, water treatment, water distribution system maintenance, water quality control, and water conservation.

Program Objectives:

- Provide water service subscribers of the City of Redlands with an adequate supply of potable and aesthetically pleasing water.
- Deliver water at a price which is economical and recovers all production and delivery costs reasonably borne.
- Meet regulatory requirements for potable water supply.
- Produce and distribute the Consumer Confidence Report to over 35,000 water consumers.
- Increase water awareness and encourage water conservation.
- Provide GIS capabilities to facilitate the ongoing need to effectively manage resources to provide a cost effective product to the rate payers.

Significant Changes:

None

City of Redlands

2007-2008

Adopted Budget

DEPARTMENT/DIVISION
WATER

FUND

WATER FUND

ORGKEY

501403

	2005-06 ACTUAL (AUDITED)	2006-07 ADJUSTED BUDGET	2006-07 12 MONTH ESTIMATED	2007-08 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	2,419,360	2,592,392	2,438,025	2,815,375
4005 Salaries: Part Time	53,651	35,000	37,866	56,720
4010 Overtime Salaries	145,415	138,650	135,751	145,000
4012 Stand By	52,074	31,500	53,446	35,000
4015 Banked Leave Buy Back	110,117	51,709	73,452	55,817
4016 Compensated Absences	117,516	0	0	0
4050 Pension Contributions	428,468	435,166	420,177	470,983
4051 Fica/Medicare	218,963	199,313	200,353	233,917
4053 Deferred Compensation	14,135	8,716	7,880	7,975
4055 Health/Dental Insurance	427,847	479,580	467,383	514,282
4056 Worker's Comp Insurance	252,293	310,000	310,000	176,228
4057 Disability Insurance	20,070	16,554	15,844	19,867
4058 Unemployment Insurance	21,107	21,171	20,764	21,131
4059 Life Insurance	3,154	3,366	3,017	3,360
4080 Vehicle Allowance	919	800	475	800
4081 Eyecare Reimbursement	5,528	6,098	6,098	6,086
4082 Clothing Allowance	9,829	7,457	10,184	12,773
4083 Uniform Rental	0	599	0	0
4084 Clothing Cash Payment	840	1,100	1,190	1,200
4085 Other Taxable Benefits	124,049	4,565	6,801	5,986
4086 Tuition Reimbursement	1,806	6,500	2,500	5,000
TOTAL SALARIES AND BENEFITS	4,427,141	4,350,236	4,211,206	4,587,499
<u>SERVICES</u>				
5110 Architect & Engineer	515	30,000	10,000	30,000
5140 Legal Services	0	0	16,292	0
5142 City Attorney Legal Service	65,902	67,333	0	0
5180 Medical/Physicals	1,150	1,050	1,050	1,000
5190 Other Professional Services	255,035	357,594	275,000	300,000
5240 Meeting & Professional Devlpmt	11,417	30,000	12,000	20,000

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DEPARTMENT/DIVISION
WATER

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	2005-06 ACTUAL (AUDITED)	2006-07 ADJUSTED BUDGET	2006-07 12 MONTH ESTIMATED	2007-08 COUNCIL ADOPTED
<u>SERVICES (CONT)</u>				
5255 Travel Reimbursement	0	500	500	500
5270 Printing and Binding	13,915	18,000	24,000	30,000
5275 Postage	7,625	17,000	17,000	17,000
5280 Advertising	8,511	2,500	2,500	2,500
5300 Water	148	500	500	500
5302 Disposal	3,725	2,380	3,600	3,600
5303 Telephone	20,957	41,500	19,000	26,500
5310 Electricity & Gas	136,880	120,000	200,000	200,000
5312 Elec Service Function Facility	1,504,742	1,900,000	1,900,000	2,000,000
5313 Contract Service (Heating/AC)	4,372	4,372	3,500	4,372
5314 Gas Service Function Facility	2,442	3,000	2,100	2,500
5317 Service for Function Facility	171,449	401,588	300,000	315,000
5318 Energy for Treatment	45,833	90,000	60,000	70,000
5340 Office Equipment Maintenance	0	4,000	2,000	2,000
5392 License & Permits	38,585	42,500	30,000	40,000
5396 City Garage Charges	244,847	243,611	243,611	346,895
5451 Retiree Health Insurance	101,142	124,591	124,591	111,518
5570 Office Equip & Furn Rent	11,558	12,269	12,269	12,500
5580 Communications Svs & Rental	0	5,500	2,000	3,000
5590 Other Rentals	8,422	22,000	10,000	22,000
5710 Street Repairs	43,623	50,000	50,000	65,000
5720 Taxes	7,454	5,100	7,500	7,500
5730 Stock Assessment	439,504	500,000	500,000	500,000
5760 Special Program Expenditures	2,098	0	0	0
5800 Subscriptions & Memberships	6,916	18,390	15,036	18,390
5840 Training	6,380	19,900	8,000	15,000
5870 General Govt Service Charge	1,031,841	928,236	928,236	963,509
5880 Special Contractual Services	216,138	337,900	250,000	301,309
5890 Landfill Tipping Charges	1,407	1,000	1,600	1,800
5898 State Mandated Fees	0	5,000	0	0
5950 Bad Debt Expense	11,189	40,000	5,000	20,000

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DEPARTMENT/DIVISION
WATER

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501403

	2005-06 ACTUAL (AUDITED)	2006-07 ADJUSTED BUDGET	2006-07 12 MONTH ESTIMATED	2007-08 COUNCIL ADOPTED
<u>SERVICES (CONT)</u>				
5980 Billing Services	564,980	601,201	601,201	480,000
TOTAL SERVICES	4,990,702	6,048,515	5,638,086	5,933,893
<u>SUPPLIES</u>				
6100 Purchased Water	122,384	150,000	300,000	300,000
6120 Chemical & Lab Supplies	196,550	323,000	200,000	300,000
6130 Books & Supplies	1,042	3,000	1,734	3,000
6140 Office Supplies	17,627	20,000	14,000	20,000
6180 Clothing	52	0	0	0
6210 Materials to Maintain	708,212	610,000	500,000	610,000
6310 Janitorial Supplies	588	6,800	2,500	4,800
6375 Computer Components	30,278	28,500	28,500	28,500
6500 Office Equipment	21,263	21,000	21,000	21,000
6510 Small Tools & Equipment	37,996	15,196	50,000	50,000
6560 Food	1,342	2,000	1,400	1,400
6570 Water Meters & Fittings	75,266	140,000	160,000	340,000
6590 Special Departmental Supplies	48,547	36,000	24,000	36,000
TOTAL SUPPLIES	1,261,147	1,355,496	1,303,134	1,714,700
<u>FIXED ASSETS</u>				
7100 Motor Vehicles	343,928	25,000	25,000	0
7140 All Other Equipment	30,809	261,903	261,903	450,000
7150 Other Betterments/Improvement	0	0	0	323,000
7900 Depreciation	1,855,868	0	0	0
TOTAL FIXED ASSETS	2,230,605	286,903	286,903	773,000
FUND TOTAL	12,909,595	12,041,150	11,439,329	13,009,092

City of Redlands
2007-2008
Adopted Budget

DEPARTMENT/DIVISION
WATER PROJECTS

FUND **ORGKEY**
WATER PROJECTS FUND 503403

	2005-06 ACTUAL (AUDITED)	2006-07 ADJUSTED BUDGET	2006-07 12 MONTH ESTIMATED	2007-08 COUNCIL ADOPTED
<u>SERVICES</u>				
5110 Architect & Engineer	270,644	2,293,082	760,419	538,000
5190 Other Professional Services	34,719	51,305	136,000	436,000
5240 Meeting & Professional Devlpmt	1,432	0	2,772	0
5275 Postage	41	0	0	0
5300 Water	2,355	0	0	0
5317 Service for Function Facility	0	620,000	0	0
5392 License & Permits	11,948	0	25	0
5840 Training	0	1,500	0	0
5870 General Govt Service Charge	20,713	0	0	0
5880 Special Contractual Services	643,526	225,160	68,100	30,000
5990 Reimbursed Expenditures	13,996	0	0	0
TOTAL SERVICES	999,374	3,191,047	967,316	1,004,000
<u>SUPPLIES</u>				
6210 Materials to Maintain	123	130,000	7,600	100,000
6375 Computer Components	10,234	1,881	8,000	15,000
6500 Office Equipment	3,638	0	0	0
6510 Small Tools & Equipment	0	1,500	245	0
6570 Water Meters & Fittings	0	0	0	150,000
6590 Special Departmental Supplies	34,806	0	644	10,000
TOTAL SUPPLIES	48,801	133,381	16,489	275,000
<u>FIXED ASSETS</u>				
7060 Office Furniture	33,775	7,450	7,450	0
7080 Computer Equipment	36,130	18,223	48,000	30,000
7140 All Other Equipment	14,002	0	0	0
7270 Building Construction	77,475	310,125	272,900	100,000
7700 Water Facilities	3,403,824	8,076,777	7,995,089	7,286,400
TOTAL FIXED ASSETS	3,565,206	8,412,575	8,323,439	7,416,400
 FUND TOTAL	 4,613,381	 11,737,003	 9,307,244	 8,695,400

City of Redlands
2007-2008
Adopted Job Ledger Budget

Department
Municipal Utilities

<u>Fund</u> Water Projects		<u>Orgkey</u> 503403
Job Ledger No.	Project/Program Description	Budget Request
71301	Hinckley Expansion	1,560,000
71322	CIP Master Plan	52,000
71325	Highline Relocation	2,040,000
71337	CIP Pipeline Replacement Project	2,640,000
71360	1350 Zone Booster Station	520,000
71365	Utilities Building Improvements	100,000
71375	North Orange Well Field Improvements	250,000
71377	South Mountain Ion Exchange	973,400
71386	Water Resources Management Plan	75,000
71396	Utility Billing System	185,000
71397	Water Resources & Info. Systems	150,000
71398	Automated Meter Reading	150,000

TOTAL JOB LEDGER REQUESTS \$8,695,400

City of Redlands
2007-2008
Adopted Budget

DEPARTMENT/DIVISION
WATER BOND PROJECTS

FUND
WATER BOND PROJECTS FUND

ORGKEY
505403

	2005-06 ACTUAL (AUDITED)	2006-07 ADJUSTED BUDGET	2006-07 12 MONTH ESTIMATED	2007-08 COUNCIL ADOPTED
<u>SERVICES</u>				
5110 Architect & Engineer	99,176	17,228	78,978	0
5190 Other Professional Services	9,331	41,525	13,000	0
5392 License & Permits	3,909	825	0	0
5870 General Govt Service Charge	16,394	0	0	0
5880 Special Contractual Services	8,961	0	0	0
TOTAL SERVICES	137,771	59,578	91,978	0
<u>FIXED ASSETS</u>				
7700 Water Facilities	643,988	344,356	2,309,104	0
TOTAL FIXED ASSETS	643,988	344,356	2,309,104	0
 FUND TOTAL	 781,759	 403,934	 2,401,082	 0

City of Redlands
2007-2008
Adopted Budget

DEPARTMENT/DIVISION
WATER DEBT SERVICE

<u>FUND</u>					<u>ORGKEY</u>
WATER DEBT SERVICE FUND					506403
	2005-06	2006-07	2006-07	2007-08	
	ACTUAL	ADJUSTED	12 MONTH	COUNCIL	
	(AUDITED)	BUDGET	ESTIMATED	ADOPTED	
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<u>SERVICES</u>					
5030 Fiscal Agent Fees	7,775	7,800	7,775	7,800	
5870 General Govt Service Charge	3,712	0	0	0	
5993 Amortization Expense	62,382	0	0	0	
TOTAL SERVICES	<hr/> 73,869	7,800	7,775	7,800	
<u>DEBT SERVICE</u>					
8100 Principal	1,357,172	1,710,921	1,415,310	1,728,765	
8200 Interest	944,494	952,607	952,607	857,176	
TOTAL DEBT SERVICE	<hr/> 2,301,666	2,663,528	2,367,917	2,585,941	
FUND TOTAL	2,375,535	2,671,328	2,375,692	2,593,741	

City of Redlands
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DEPARTMENT/DIVISION
SOURCE ACQUISITION

<u>FUND</u>	<u>ORGKEY</u>
SOURCE ACQUISITION FUND	508403

	2005-06 ACTUAL (AUDITED)	2006-07 ADJUSTED BUDGET	2006-07 12 MONTH ESTIMATED	2007-08 COUNCIL ADOPTED
<u>SERVICES</u>				
5870 General Govt Service Charge	3,555	0	0	0
TOTAL SERVICES	3,555	0	0	0
 <u>FIXED ASSETS</u>				
7340 Purchase Water Shares	12,500	180,000	15,000	100,000
TOTAL FIXED ASSETS	12,500	180,000	15,000	100,000
 <u>DEBT SERVICE</u>				
8200 Interest	40,277	0	0	0
TOTAL DEBT SERVICE	40,277	0	0	0
 FUND TOTAL	 56,332	 180,000	 15,000	 100,000

City of Redlands
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DEPARTMENT/DIVISION
WATER CAPITAL IMPROVEMENT

<u>FUND</u>	<u>ORGKEY</u>
WATER CAPITAL IMPROVEMENT FUND	509403

	2005-06 ACTUAL (AUDITED)	2006-07 ADJUSTED BUDGET	2006-07 12 MONTH ESTIMATED	2007-08 COUNCIL ADOPTED
<u>SERVICES</u>				
5870 General Govt Service Charge	177	0	0	0
TOTAL SERVICES	177	0	0	0
 <u>FIXED ASSETS</u>				
7700 Water Facilities	0	30,000	14,986	30,000
TOTAL FIXED ASSETS	0	30,000	14,986	30,000
 FUND TOTAL	 177	 30,000	 14,986	 30,000