



Historic Property Contract (Mills Act) Property Owner's Annual Report

TO BE SUBMITTED BY THE LAST BUSINESS DAY IN JULY,
AT THE END OF EACH FISCAL YEAR

Property Address: _____

Annual Report for the Fiscal Year (July 1st to June 30th) of: _____

Checklist of required information and items for all Mills Act Annual Reports:

Proof of payment with line-item descriptions for the work completed, all required expenditures, building permits, etc. (such as paid receipts, canceled checks, etc.). [Cost estimates, proposals, or unpaid invoices are not proof of payment.]

Photographs for all work performed during the last year, whether included in the required expenditures or not (to verify compliance with Title 20).

Photographs of the structure and exterior of the property.

Copies of the applicable property tax statements (including the Assessment Notice and the Tax Collector Bill).

Updated Contact Information: Please provide any changes to the property owner's name, mailing address, telephone, or e-mail address:

Name(s): _____

Address: _____

Phone: _____

Email: _____

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What was the total amount of your property tax savings this year? _____

Attach copies of your tax statements for the year (Assessment Notice and current Tax Bill).

Information from the Assessment Notice:

1-A: Maximum Assessment (current Prop. 13 Value): _____

or

1-B: Fair Market Value (Prop. 8 Value, if applicable): _____

Information from County Assessor's Office:

2: Property Tax would have been (per Prop. 13 or Prop. 8): _____

Information from the most recent Tax Bill:

3: Restricted Use Value (Historic Property Contract): _____

4: Property Tax paid for the Restricted Use Value: _____

Calculate Property Tax Savings:

Subtract line 4 from line 2 above = _____

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What were your projects this year? Please describe each project contributing to your required expenditure amount, including the cost of each project or component:

(if necessary, attach additional sheets if more space is needed)

Description of Task or Project	Cost
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

What was the total cost of the projects? _____

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Would you like to **revise or amend** any of the projects in your *original* Ten-Year Work Plan (i.e., any changes to the *previously approved* projects or tasks listed in the contract, such as the schedule or scope of work)?

No

Yes If Yes, How? (please use the attached Revisions Worksheet)

Would you like to **add any new work or projects** to your approved Ten-Year Work Plan (i.e., any *proposed* work or projects *to be added* to the original list of projects in the contract)?

Remember that one year is automatically added to the term of the Agreement unless notice of nonrenewal was provided in writing. Therefore, additional work or projects in the future may be required to ensure that 100% of the property tax savings are used to finance the preservation, maintenance, rehabilitation, and improvement of the subject property.

No

Yes If Yes, How? (please use the attached Revisions Worksheet)

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Comments or Suggestions: (attach separate page if more space is needed)

Name of person preparing this Annual Report: _____

Property Owner's Name(s): _____

Signature of report preparer: _____

Date signed: _____

Return Form and Attachments by the Last Business Day in July to:

City of Redlands
Development Services Department
Planning Division
35 Cajon Street, Suite 20
Redlands, CA 92373
E-mail: planning@cityofredlands.org

If you have any questions, please contact us:
(909) 798-7551 extension 3 for Planning

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10-Year Rehabilitation Plan – Revisions Worksheet

Contract Year	Fiscal Year	Project or Task Description	Cost Estimate	Tax Savings	Amt. Spent Beyond Tax Savings for the Year	Cumulative Amt. Spent Beyond Tax Savings
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						