

# CITY OF REDLANDS AIRPORT ADVISORY BOARD AGENDA

JASON GOLEMBESKI, CHAIR

MICHAEL ALLEN, VICE CHAIR  
ROBERT PEARCE, BOARD MEMBER  
VAL DOTCHKOV, BOARD MEMBER

DENNIS NODINE, BOARD MEMBER  
AMBER HARRISON, BOARD MEMBER  
RICHARD JONES, BOARD MEMBER

**This meeting will be held in the City Council Chamber, Civic Center, 35 Cajon Street, Suite 2; Redlands, California at the date and time noted below.**

The following information comprises the agenda for a regular meeting of the Airport Advisory of the City of Redlands at the date and time noted below.

**THURSDAY, January 16, 2025  
6:00 P.M.**

## **HOW TO SUBMIT COMMENTS:**

Speakers are encouraged to turn in a "Speaker Sign Up Sheet" before the meeting is convened. However, completion of speaker forms is not required to speak before the Commission. Once the meeting has convened, you may submit the speaker form to the Staff Liaison. Forms are available prior to the meeting in the Office of the City Clerk or in the Council Chambers/Conference Room during the meeting. Due to time constraints and the number of persons who may wish to give oral testimony, public comments will be limited to three (3) minutes.

Anyone desiring to speak on an agenda item at this meeting may do so during the consideration of that item. Anyone wishing to address the commission/board on a non-agenda item may do so during the Public Comment portion of the meeting.

## **1. CALL TO ORDER – Attendance, Pledge of Allegiance**

## **2. PUBLIC COMMENTS**

*(At this time, the Airport Advisory Board (Board) will provide an opportunity for the public to address them on any subject, within the jurisdiction of the Board, which is not already scheduled on this agenda. The Board may not discuss or take any action on any public comment made, except that the Board members or staff may briefly respond to statements made or questions posed by members of the public. However, any matter that requires action will be referred to staff for a report and possible action at a subsequent meeting. Comments will be limited to three (3) minutes.)*

## **3. APPROVAL OF MINUTES**

A. None Available

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Joe Bierma by telephone 909.798.7655 or email at [jbierma@cityofredlands.org](mailto:jbierma@cityofredlands.org). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)

NOTE: Any writings or documents distributed to a majority of the Airport Advisory Board regarding an open session agenda item less than 72 hours before this meeting are available for public inspection at the Facilities & Community Services Office, 35 Cajon Street, Suite 222.

#### **4. COMMUNICATIONS**

- A. Report(s) from staff:
  - i. Operations and Administration
    - 1. Redlands Municipal Airport Operations Report (Attachment A)
  - ii. Maintenance
    - 1. Runway Lights and Signage Repair Update
  - iii. Land Use Development / ALU
    - 1. No submittals were received during this period.
  - iv. Grants
  - v. Airport Financials (Attachment B)

#### **5. NEW BUSINESS**

#### **6. OLD BUSINESS**

- A. Discussion and possible action regarding the annual AAB report to City Council scheduled for January 21, 2025.
- B. Discussion and possible action on assigning board members duties as airport subject matter experts (SME) and liaisons to Redlands airport organizations.

#### **7. POSSIBLE AGENDA ITEMS FOR NEXT MEETING**

#### **8. BOARD MEMBER COMMENTS**

#### **9. ADJOURNMENT TO NEXT REGULAR MEETING ON February 20, 2025, AT 6pm.**

#### **ATTACHMENTS:**

- A. Redlands Municipal Operations Report for December 2024
- B. YTD Financials for REI Through November 30, 2024

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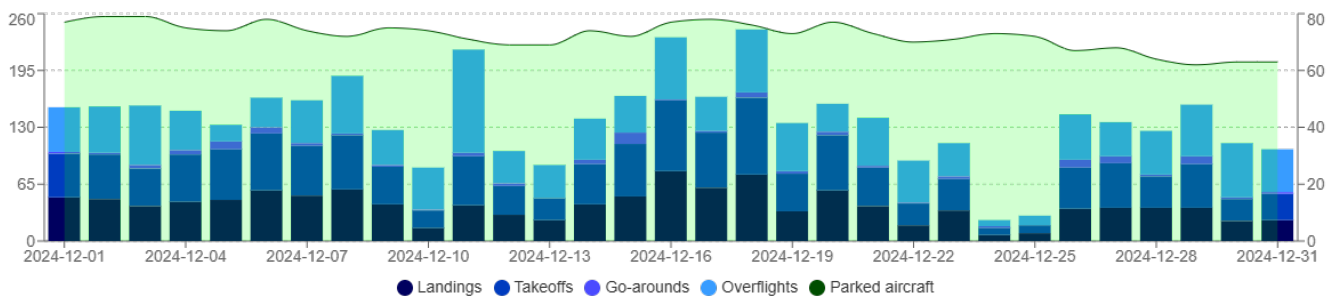
# **ATTACHMENT A**

# KREI - Redlands Municipal

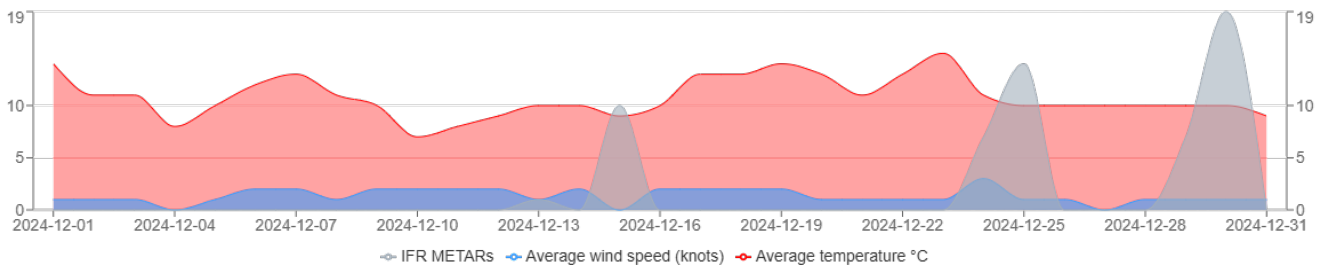
## Operations Report for December 2024

Operations <b>4,294</b>	Landings <b>1,260</b>	Takeoffs <b>1,422</b>	Go-arounds <b>118</b>	Overflights <b>1,494</b>
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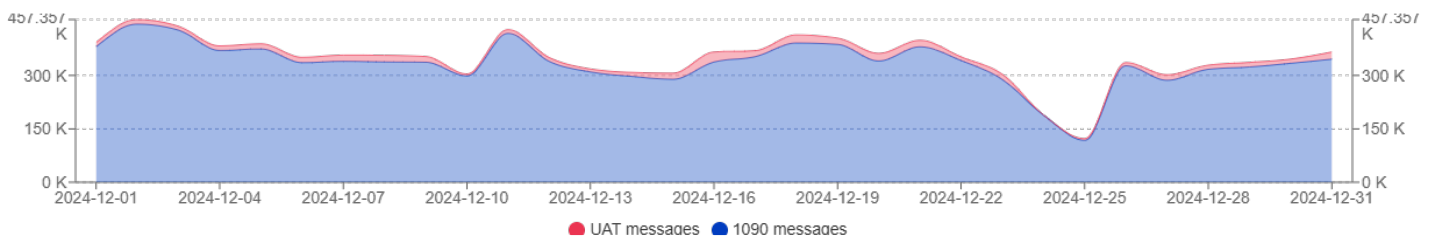
### Operations by Day



### Weather Conditions

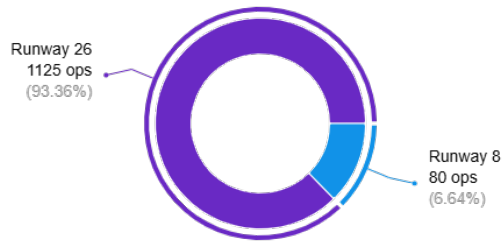


### Receiver health

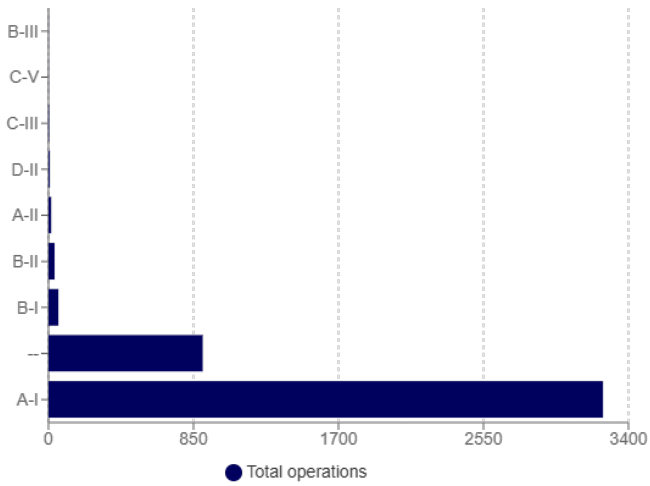


## Operations by Runway

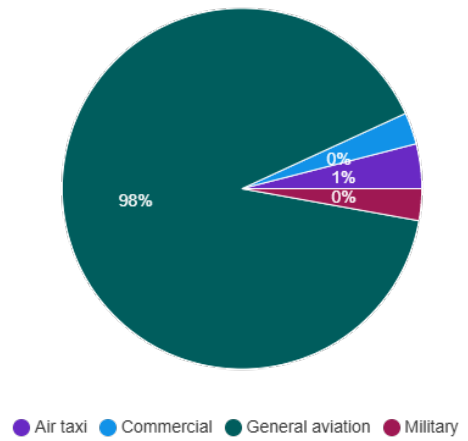
### Landings



## Operations by Category

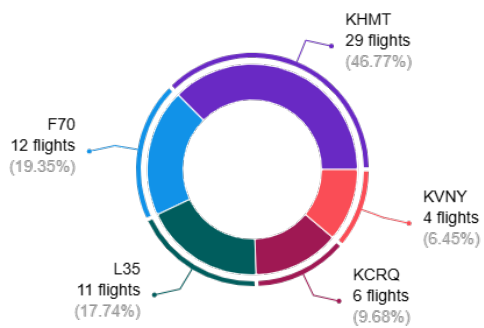


## Operations by Type

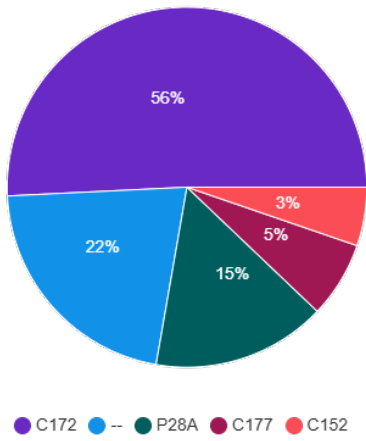


## Top Airports

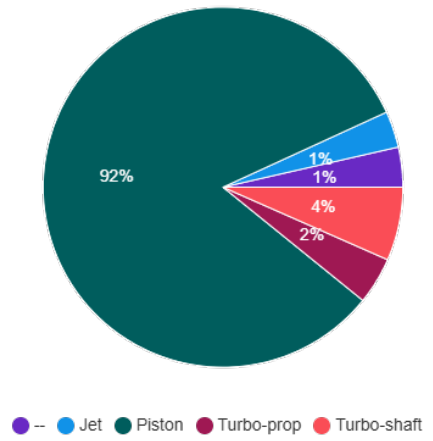
### Top Origin Airports



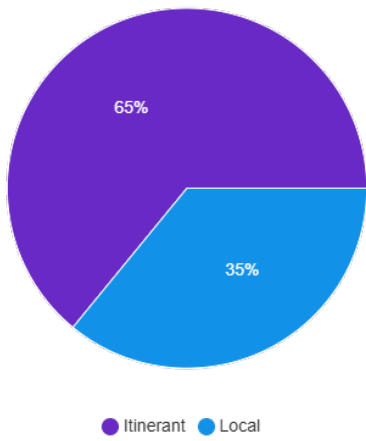
Top Aircraft Types



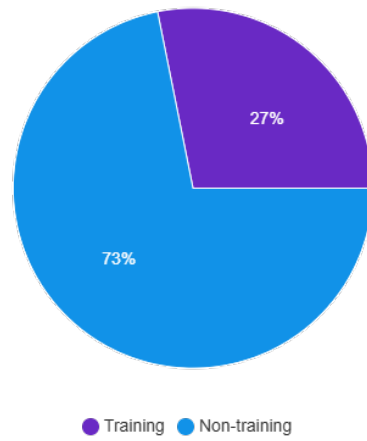
Operations by Engine Type



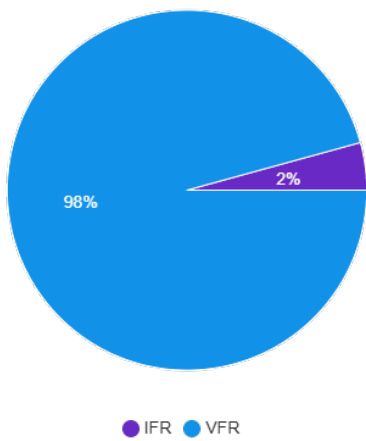
Local vs. Itinerant Flights



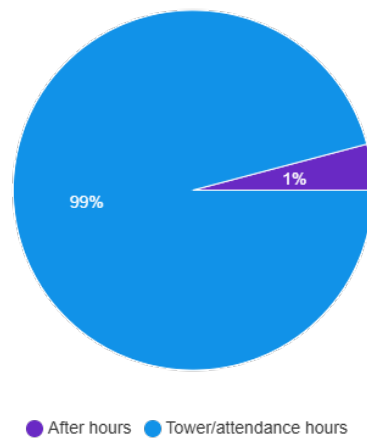
Training Operations



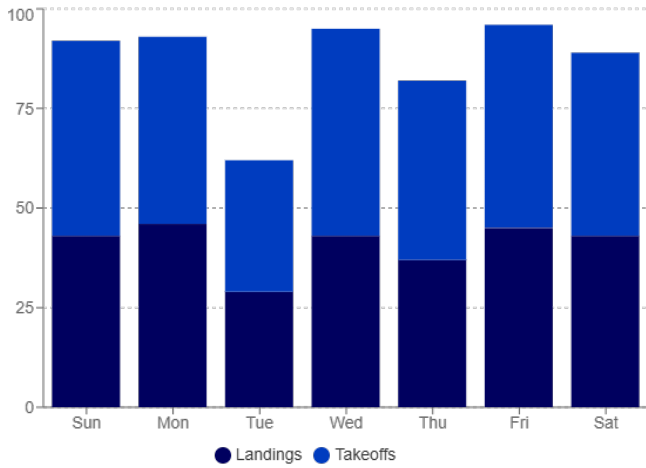
IFR vs. VFR flights



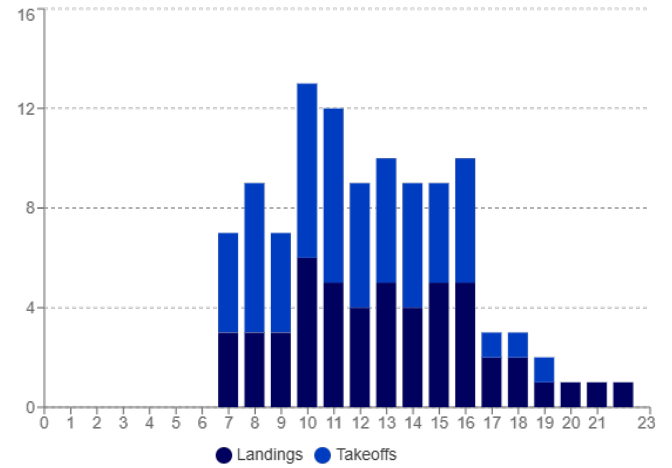
After Hours Operations



## Operations by Day of Week

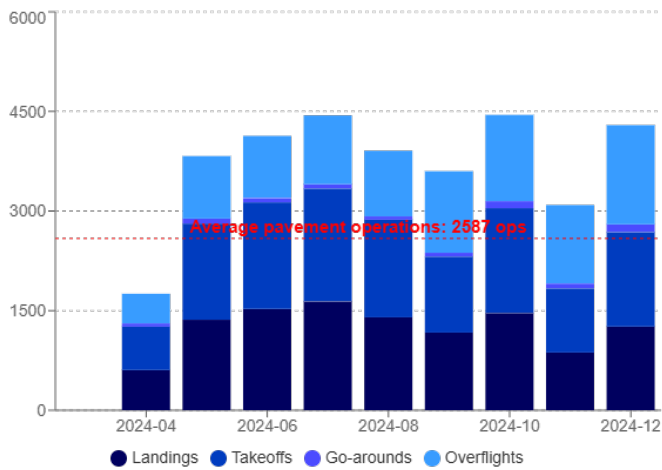


## Operations by Hour



## Historical Data

### Landings and Takeoffs by Month



### Busiest Days on Record

Rank	Date	Pavement ops	Aircraft
1	2024-09-02 (Mon)	178	32
2	2024-06-01 (Sat)	175	26
3	2024-06-05 (Wed)	174	36
4	2024-07-15 (Mon)	173	34
4	2024-05-30 (Thu)	173	41
5	2024-10-23 (Wed)	167	31
6	2024-05-09 (Thu)	166	36
7	2024-10-26 (Sat)	165	37
8	2024-12-18 (Wed)	164	32
8	2024-06-27 (Thu)	164	34

# **ATTACHMENT B**



YEAR-TO-DATE BUDGET REPORT

FOR 2025 05

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
564 Redlands Municipal Airport							
<b>564900 Redlands Airport - Operations</b>							
564900 4102 AirportOps Unsec Tax	-103,781	-103,781	-108,727.55	-108,727.55	.00	4,946.81	104.8%
564900 4415 AirportOps Cost Recov	0	0	-546.00	.00	.00	546.00	100.0%
564900 4707 AirportOps Tie-Down F	-8,058	-8,058	-5,500.00	-1,090.00	.00	-2,557.84	68.3%
564900 4708 AirportOps Gate Acces	-4,988	-4,988	-980.00	-165.00	.00	-4,008.14	19.6%
564900 4709 AirportOps Fuel Flowa	-10,000	-10,000	-4,980.48	5,870.94	.00	-5,019.52	49.8%
564900 4710 AirportOps Ground Lea	-147,016	-147,016	-70,841.20	-2,784.87	.00	-76,174.38	48.2%
564900 4808 Investment Income	0	0	-8,815.25	.00	.00	8,815.25	100.0%
564900 4813 AirportOps Rental Inc	-250,000	-250,000	-144,437.00	-24,612.00	.00	-105,563.00	57.8%
TOTAL Redlands Airport - Operatio	-523,842	-523,842	-344,827.48	-131,508.48	.00	-179,014.82	65.8%
TOTAL Redlands Municipal Airport	-523,842	-523,842	-344,827.48	-131,508.48	.00	-179,014.82	65.8%
TOTAL REVENUES	-523,842	-523,842	-344,827.48	-131,508.48	.00	-179,014.82	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 05

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
564 Redlands Municipal Airport							
<b>564900 Redlands Airport - Operations</b>							
564900 5001 Salaries: Full-Time	93,996	93,996	34,137.81	7,250.80	.00	59,858.19	36.3%
564900 5101 Overtime Salaries	0	0	8.20	.00	.00	-8.20	100.0%
564900 5202 Holiday Pay	0	0	12.38	11.12	.00	-12.38	100.0%
564900 5203 Bonus	41	41	.00	.00	.00	41.00	.0%
564900 5301 Banked Leave Buy Back	1,340	1,340	64.62	64.62	.00	1,275.38	4.8%
564900 5401 Pension Contributions	29,329	29,329	10,352.54	2,272.22	.00	18,976.46	35.3%
564900 5501 Social Security/Medica	7,258	7,258	2,749.89	587.44	.00	4,508.11	37.9%
564900 5601 Deferred Compensation	1,495	1,495	.00	.00	.00	1,495.00	.0%
564900 5701 Health/Dental Insuranc	5,059	5,059	2,175.59	503.47	.00	2,883.41	43.0%
564900 5702 workers' Comp Insuranc	2,739	2,739	.00	.00	.00	2,739.00	.0%
564900 5703 Disability Insurance	0	0	10.65	2.00	.00	-10.65	100.0%
564900 5704 Unemployment Insurance	456	456	5.26	5.26	.00	450.74	1.2%
564900 5705 Life Insurance	66	66	24.25	5.67	.00	41.75	36.7%
564900 5801 Vehicle Allowance	60	60	.00	.00	.00	60.00	.0%
564900 5802 Eyecare Reimbursement	315	315	.00	.00	.00	315.00	.0%
564900 5803 Clothing Allowance	0	0	37.50	.00	.00	-37.50	100.0%
564900 5903 Other Taxable Benefits	158	158	181.93	.00	.00	-23.93	115.1%
564900 6007 AirportOps Penalties	0	0	45.44	.00	.00	-45.44	100.0%
564900 6301 AirportOps WaterWWD	12,000	12,000	1,659.47	.00	.00	10,340.53	13.8%
564900 6304 AirportOps Telephone	12,000	12,000	2,861.36	733.10	.00	9,138.64	23.8%
564900 6307 AirportOps Electricit	40,000	40,000	11,791.35	1,878.76	.00	28,208.65	29.5%
564900 6403 AirportOps Training	1,000	1,000	.00	.00	.00	1,000.00	.0%
564900 6703 Software Support/Devel	1,500	1,500	.00	.00	.00	1,500.00	.0%
564900 6710 AirportOps Special Co	22,000	22,000	21,021.82	867.26	45,248.97	-44,270.79	301.2%
564900 6712 AirportOps Landfill T	0	0	3,194.64	.00	.00	-3,194.64	100.0%
564900 6802 AirportOps Info Tech	7,616	7,616	.00	.00	.00	7,616.00	.0%
564900 6803 AirportOps City Garag	4,961	4,961	2,067.10	413.42	.00	2,893.90	41.7%
564900 6804 AirportOps General Go	80,375	80,375	33,489.60	6,697.92	.00	46,885.40	41.7%
564900 6902 AirportOps Advertisin	2,500	2,500	1,660.02	.00	.00	839.98	66.4%
564900 6903 AirportOps Janitorial	20,000	20,000	3,365.12	.00	3,223.24	13,411.64	32.9%
564900 6907 AirportOps Comms Serv	1,654	1,654	.00	.00	.00	1,654.00	.0%
564900 6909 AirportOps Subscripti	500	500	125.00	.00	.00	375.00	25.0%
564900 6910 Labor	8,000	8,000	4,938.33	275.00	4,115.00	-1,053.33	113.2%
564900 6911 AirportOps Bad Debt E	0	0	144.00	144.00	.00	-144.00	100.0%
564900 6912 AirportOps Reimbursed	0	0	112.21	112.21	.00	-112.21	100.0%
564900 7002 AirportOps Office Sup	1,500	1,500	.00	.00	.00	1,500.00	.0%
564900 7102 AirportOps Small Tool	1,200	1,200	.00	.00	.00	1,200.00	.0%
564900 7204 AirportOps Building/G	45,000	45,000	1,198.25	.00	5,850.00	37,951.75	15.7%
564900 7208 AirportOps Repair/Mai	23,000	23,000	157.27	.00	14,936.97	7,905.76	65.6%
564900 7210 AirportOps Building S	4,000	4,000	.00	.00	.00	4,000.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 05

ACCOUNTS FOR: 564	Redlands Municipal Airport	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
564900 7807	AirportOps Food	500	500	.00	.00	.00	500.00	.0%
564900 7810	Special Departmental s	0	0	2,166.25	2,166.25	.00	-2,166.25	100.0%
564900 8801	Capital Lease	7,910	7,910	.00	.00	.00	7,909.68	.0%
564900 9001	AirportOps Principal	57,000	57,000	.00	.00	.00	57,000.00	.0%
564900 9101	AirportOps Interest	3,000	3,000	.00	.00	.00	3,000.00	.0%
TOTAL Redlands Airport - Operatio		499,528	499,528	139,757.85	23,990.52	73,374.18	286,395.65	42.7%
<b>564910 Red. Airport - Projects/Grants</b>								
564910 6710	Special Contractual Se	0	0	1,974.50	.00	57,839.27	-59,813.77	100.0%
564910 6912	Reimbursed Expenditure	0	0	.00	.00	616,499.00	-616,499.00	100.0%
TOTAL Red. Airport - Projects/Gra		0	0	1,974.50	.00	674,338.27	-676,312.77	100.0%
TOTAL Redlands Municipal Airport		499,528	499,528	141,732.35	23,990.52	747,712.45	-389,917.12	178.1%
TOTAL EXPENSES		499,528	499,528	141,732.35	23,990.52	747,712.45	-389,917.12	