

**CITY OF REDLANDS AIRPORT
ADVISORY BOARD
June 17, 2021 Minutes**

Present: Robert Pearce, Chair
Deborah Forthun, Vice Chair
Don Crow
Michael Sullivan
David Raley
Renea Wickman

Absent: James Pickens
Council Liaison: Paul Barich
Staff: Carl Bruce Shaffer, Larry Alms

1. **CALL TO ORDER** – Attendance, Pledge of Allegiance
 - A. Chairman Pearce called the meeting to order at 6:02 PM.

2. **PUBLIC COMMENTS**
 - A. Mr. Fass noted that the current helicopter usage and noise generation exceed the 2002 airport land use plan. Chairman Pearce noted that the plan was updated in 2008 and that he and Mr. Shaffer would get together to review the Airport land use plan. Board Member Sullivan reported that Southern California Edison was conducting firefighting helicopter training for the past 2 months. The training was for both the normal daytime operation plus a specialized night fighting operation unique to this group of helicopters and pilots. It was also noted that all residents of the new Diversified Development were made aware of the A/P and signed an abrogation agreement accepting the noise.

3. **APPROVAL OF MINUTES**
 - A. Minutes of May 20, 2021, submitted by Board Member Sullivan, approved by Member Wickman, seconded by Board Member Crow, and carried.

4. **COMMUNICATIONS**
 - A. Report from Staff
 - i. Mr. Shaffer presented a slide that covered:
 1. Lease renewals and or CPI increases completed.
 2. Storm Water Prevention Plan Review completed.
 3. FAA Grant acceptance by the end of July 21.
 4. 4 Residents submitted helicopter noise complaints.
 5. Working on Bathroom upgrades and tower painting.
 6. Ordering replacement lights for the runway, taxiway and windsock.
 7. All IAC Aerobatics permits moving along with a pattern change. Expected Council approval during the July Council Meeting.

5. **OLD BUSINESS**
 - A. Mr. Shaffer informed the Board that the City, last year, reached an agreement with San Bernardino Valley College for internship help at the airport. Now that Covid restrictions are being removed the college and city are working to initiate the internship program.
 - B. Update on the FAA Grants 2021 to 2025
 - i. Mr. Shaffer reported that grant request for the next 3 years will be focused on planning. The First, for \$150,000 is for a revised REI layout plan. The Second will be Wild Life Hazard assessment. The Third will be on Wild Life Hazard management plan. In 2024 & 2025 the plan is to apply for a discretionary grant of \$3.3M to design and construct a fence

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around the entire 180 acre airport site. This fence will be designed to keep terrestrial wild life out of the airport.

C. Update REI Safety Actions to UPS Visual Approach

- i. The FAA requested an annual operations inventory for the airport to which Mr. Shaffer reported that there are 267 permanently based A/C at REI with another 24 based part time during the year. With the help of RAA the estimate for REI operations is 80,000 operations per year up from the 60,000 during 2016 (this increase may be related to the closure of the Rialto airport).
- ii. Only about 50% of the aircraft at REI are equipped with the ADS-B transponder.
- iii. Pilot Guide information was also submitted to the FAA detailing runway usage and flight patterns at REI.

D. Update on IAC Aerobatic Competition Group event request.

- i. It was noted that this is not a public event. Requests have been submitted to the City, County, Water Conservation, Wildlife, and FAA for approvals. Permits seem to be moving along for approval as reported in Communications above.

E. Staff report on FBO lease renewal status.

- i. Coyote Hanger is still in negotiations.

F. Discussion and possible action pertaining to the May 18, 2021 AAB Annual Report to the City Council.

- i. There will be a power point presentation given to the Council in September. Member Forthun is working on pulling this together with a meeting with Mr. Shaffer still outstanding.
- ii. The Board will format the presentation

G. Discussion and possible action with respect to Board Chair and Vice Chair elections to take effect in July 2021.

- i. All 7 Board members were not present at the meeting so nominations, elections and officer seating will take place during the July 15th Meeting. Motion presented by chairman Pearce and seconded by Member Forthun and carried.

H. Discussion and possible action recommending the amendment of Redlands Municipal Code Section 12.18.030 to allow non-City residents to reside on the Board.

- i. Chairman Pearce noted that he received inputs from a number of Board members opposed to amending the code to allow non-residents to become Board members. .
- ii. The board will table/put on hold the discussion until such time when there is a shortage of qualified Redlands residents applying for an open position (the last open position had 10 qualified applicants).

6. NEW BUSINESS

- A. Discussion and possible action relating to REI aircraft operational data. The airport staff does not have the resources to perform this task.
- B. Discussion and possible action relating to the drafting of an airport fee schedule. This topic will be carried over until next meeting when Board Member Pickens is present.
- C. Discussion and possible action relating to adding additional trash bins at the airport. Trash bins have combo locks that tenants have. More bins are required.
- D. Discussion and possible action relating to non-grant infrastructures projects. To be discussed when Member Pickens is present.
- E. Discussion and possible action relating to the September City Council Meeting. Covered in old business.

7. POSSIBLE AGENDA ITEMS FOR NEXT MEETING

- i. Financial review of REI activities for FY2022.
- ii. 5 year plan status.
- iii. Follow up on the New Business items above once Member Pickens is present.

8. BOARD MEMBER COMMENTS

None.

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9. ADJOURNMENT AT 7:54 PM TO NEXT REGULAR MEETING ON July 15, 2021 which is expected to be held in Council Chambers.