

**AIRPORT ADVISORY BOARD MEETING  
CITY OF REDLANDS  
MINUTES OF 19 AUGUST 2021**

**Deborah Forthun, Chairperson**  
**Michael Sullivan, Vice-Chair**  
**Bob Pearce, Member**  
**David Raley, Member**

**ABSENT: Dan Crow**  
**Jim Perkins**  
Renea Wickman

**StAFF: Bruce Shaffer**  
**Tim Sullivan**  
Joe Bierna

**Mayor Paul Barich, AAB Liason**

**1. Call To Order Attendance and Pledge of Allegiance**

Chairperson Forthun called to meeting order at 1805 with the Pledge of allegiance to the flag Of the United States of America.

**2. Public Comments**

Mr. Joe Bierna introduced himself TO the members of the board as he will be assisting staff and Administration Analyst.

**3. Approval of Minutes for 15 JUL 21**

Moved by Mr. Pearce, 2<sup>nd</sup> by Mr. Raley Minutes approved as submitted

**4. Communication**

Mr. Shaffer gave a quick update on the Grants and will be covered in Old Business

**5. Old Business**

A. Mr. Shafer is awaiting the SBD Community College to respond. This should be completed by the end of the current year.

B. Mr. Shaffer briefed the results of the Funding that the Airport has received. Signatures were obtained for AIP funds for \$19,363 for the airport update plan, Coronavirus Response & Relief Supplemental Appropriations Act for \$13,000 for Restroom updates, and the American Rescue Plan Act for \$32,000. With Mr. Shaffer traveling and out of state, some responses were not available.

C. City Council approved the Redlands Aerobatic event to be held on Labor Day Weekend. Traffic will be temporarily moved to the South Side of the Airport with Left Hand traffic. All traffic will not be delayed with the events control and safety concerns which will be totally controlled. Chair Forthun asked about advertising on the website and the use for information. Mr. Pearce stated

that the website is the best advertisement process the airport, business in and around the airport in addition to promoting the airport.

D. Mr. Raley asked about a Maintenance Plan, Security Cameras, Pavement Upkeep and Lighting in grant monies. He also asked to explain what a RFQ was which was explained and how funds are requested for projects stating costs and requirements.

E. The September Council Update for the airport was discussed. Mayor Barich suggested the event at Orton Center at the University as more people would have access for communicating the update. The website was also suggested to provide what the airport is about, could add to business visibility and the promotion of the airport. Dates suggested were 7, 14, and 21 SEP 21 for the presentation.

## **6. NEW BUSINESS**

A. Mr. Shaffer presented documentation on the ALUCP & Master Plan Charts on the Noise Survey. Helo traffic has increased substantially at the Airport which will affect the houses on the south. Mr. Sullivan will see if the Video information can be sent to online viewers. There was no UPS update. Chair Forthun as if the Master Plan will be included in the update and is paid by AIP Funding. Mr. Shaffer continued with the noise survey which produced much discussion. It is recommended that Mr. Shaffer continue with grant monies.

Mr. Bill Ingram addressed the Board on clarification on Noise issues and that the Noise Survey should follow the State guidelines for noise. Also caution should be used as to not jeopardize the airport as local land doesn't fall within the government guidelines. Residential housing south of the airport should be considered before the final review is accomplished. Mr. Raley believes the survey should be on hold until the airport update is completed. Mr. Sullivan recommended the table the discussion.

**B.** Mr. Sullivan stated that the Fee Schedule will take some time and have a full review before it is final.

Chair Forthun requested that dates and a list of fees be submitted\_pertaining to a Fee Schedule.

## **7. POSSIBLE AGENDA ITEMS FOR SEPTEMBER 21 MEETING**

Fee Schedule      Non Grant Infrastructure      September Presentation      Aerobatic Debrief  
FAA Grants for submission (OCT)      FAA Plan      Beacon Tower Paint

Mr. Sullivan asked about being Dark in 16 DEC 21 which was agreed to. Mrs. Cindy Gablin spoke about the Toys-4-Tots event. Recommendations from the Board to continue until finished the Fee Schedule.

Meeting adjourned at 1915