

Redlands Airport Advisory Board Meeting Minutes

June 17, 2022
City Council Chamber
City of Redlands

Board Members Present

Debbie Forthun - Chair Jim Pickens
David Raley Thomas Cook Michael Sullivan

1. CALL TO ORDER

- a. Meeting called to order at 6:05 PM
- b. Pledge of Allegiance

2. PUBLIC COMMENTS

- a. Mr. Mario Saucedo: Asking for response to an issue regarding a proposed warehouse development on Sessums Dr.
 - i. Chairperson Forthun recommends Mr. Saucedo to contact their City Council member directly.
- b. Mr. Walt Ferrar: Mentioned several local airports are due for closing and it is an opportunity for hangar expansion at the airport. Mr. Ferrar then suggested the board begin talking about a plan to build hangars.
 - i. Chairperson Forthun reminds Mr. Ferrar that the city has a plan in motion which includes hangars.

3. APPROVAL OF MINUTES

- a. Corrections noted to 5/19/22 minutes
 - i. Name corrections & typos
 - ii. Correction to a subsection referring to aircraft operation numbers.
- b. Minutes from the 5/19/2022 AAB meeting were adopted.
 - i. Motion by Mr. Bob Pearce
 - ii. Mr. Michael Sullivan seconds
 - iii. All members approved

4. COMMUNICATIONS

- a. Staff Member Mr. Larry Alms
 - i. Administration
 1. Board member Pearce has been reappointed through 2026.
 2. Vice Chair Michael Sullivan's last meeting is the 6/17/2022 meeting.
 3. Hangars 10, 13, 14, 17, 22, 23, and 28 have renewed or have entered new lease agreements through June 2024. Hangar 30 is currently vacant with a draft lease being created.
 - ii. Operations
 1. IAC Contest to be discussed in continued item 5c.
 - iii. Airport Improvements
 1. Staff received two bids for airport lobby renovations. To be presented at the 6/21/22 City Council meeting. Funding for project to come from two FAA grants and two state entitlement grants.
 - iv. Maintenance
 1. Weed spraying was conducted on June 1st. Contractor to return for continued weed spraying before the end of the fiscal year (June 30th).
 - v. Comments/Questions
 1. Board member Pickins asks staff to address weed patch on approach end of runway 26.
 2. Mr. Ted Gablin (RAA) requests clarification regarding which bathrooms in city hangars to be renovated. Staff says hangar 30 will add a door to an existing hangar restroom.

5. Continued Items

- a. AAB Safety Committee

- i. Members not present. Item pushed to next meeting.
 - b. SBIA flight safety study
 - i. No further information. Item pushed to next meeting.
 - c. IAC 26 Aerobatic Competition
 - i. Ms. Susan Bell states the organization is pulling back on inviting the public due to lack of Airport Manager.
 - ii. Chairperson David Raley motions to recommend approval of the IAC 26 aerobatic competition September 1st to 4th.
 - iii. Board member Pierce seconds.
 - iv. All members approved.
 - v. Plan to be considered on the July 19th City Council meeting.
 - d. Airport web page
 - i. Staff reports delays due to navigation issues. Corrections awaiting final review. Website to be ready by next week.
 - ii. Item pushed to next meeting
 - e. Central gate card issue
 - i. Staff reports issues are fixed. Gate connection was moved from a network connection to a mobile connection.
 - f. AAB engagements with individual City Council members.
 - i. Chairperson Forthun reports no council members responded to flying invitations.
 - ii. Mayor Pro Tem Tejada says there's a possible conflict. Mr. Tejada wants a recommendation from the City Attorney's office before flights are conducted.
 - iii. Item pushed to next meeting.
- 6. **NEW Items**
 - a. None
- 7. **AGENDA ITEMS FOR NEXT MEETING.**
 - a. Discuss August Meeting
 - b. Member Thomas Cook motions to host a "Coffee Roundtable Meeting with the Board" Q&A at the Airport in July. Subcommittee to be assigned at next meeting.
 - i. Second by Board member Pierce
 - ii. All members approved.
 - iii. Specific details to be worked out by staff.
 - c. Vice Chair elections
- 8. **ADJOURNMENT/NEXT MEETING**
 - a. Adjournment – 7:00 pm
 - b. Next Meeting July 21, 2022, 6:00PM