

Redlands Airport Advisory Board Meeting Minutes

April 22, 2022
City Council Chamber
City of Redlands

Board Members Present

Debbie Forthun - Chair	Michael Sullivan - Vice Chair
Bob Pearce	Jim Pickens
Thomas Cook- via Zoom	Jason Golembeski

1. 1. CALL TO ORDER

- a. Meeting called to order at 6:01 PM
- b. Pledge of Allegiance

2. PUBLIC COMMENTS

- a. Cindy Gablin- Spoke about the upcoming RAA blood drive/pancake breakfast and invited the AAB and public to join if possible. Pancakes are to be made available for a donation. Also rides are scheduled to take place for the young eagles program.
 - i. Event will take place in the Redlands airport lobby April 23, 2022 at 8:00 AM
 - ii. Debbie Forthun- Recommended Cindy post the event on Facebook and Redlands 411.

3. APPROVAL OF MINUTES

- a. Minutes from the 3/17/2022 AAB meeting were adopted.
 - i. Member Pearce requested two corrections to the previous meeting minutes; these were punctuation fixes.
- b. Motion: Pearce 2nd: Golembeski Approved by all members present

4. COMMUNICATIONS

5. Report from airport Staff (Report Given by Bruce Schaffer)

6. Administration Update

- a. Fee Schedule: The fee schedule was not sent to council in April. Some additional narrative is being added. The schedule will most likely be submitted in May or June.
- b. Municipal Code update: Mr.Shafter made reference to conflict speed limit signs posted at the airport. Specifically, member Pearce raised the point that there is a 10 mph speed limit posted in some locations and 25 mph in other airport locations. Mr.Shafter is having the municipal code updated to reflect a 10 mph speed.
- c. The annual airport Presentation was given, Mr.Shafter asked that Member Sullivan give a summary of what took place.
- d. Airport webpage- The updated website is set to go live any day now, Mr.Schafer is waiting on a vendor to add some links before going live. The site will be launched but there will be broken links. Staff will be able to make changes to the new site. Also, the web developer will stay on for a year to help with any changes needed. Question from member Sullivan- Will the city web site allow for " Oscars post events".Mr. Shaffer responded no, this communication will need to go through the chamber of commerce site. No external businesses will be allowed to be posted on the city site.
- e. Real-time weather: This will be added to the new Redlands airport website. This is the Micro Tower data via Potomac aviation.

7. Operations Update

- a. Jet- A Spill: Spill was located near coyote gate. Core sampling to begin on Monday 4/25/2022. The coring is to determine the amount of soiled earth and how much remediation will be needed. All paid for by the company responsible for the spill. A report will follow once information is available.
- b. Mr.Shafter asked that we move forward with a motion for the fee schedules.
- c. Member Pearce asked about airport security concerns and what is being done about it.
 - i. Mr.Shafter responded to a specific instance regarding a pickup that had gasoline siphoned from it. He continued that he reviewed camera information but

- wasn't able to make a positive identification.
- ii. Member Pearce suggests that the gate card system could and should be used for theft identification. However Mr. Schaffer responds that the card is read but it isn't possible to see who was using the gate card. Mr. Schaffer would like any security matters like this to be referred to the city police.

8. OLD BUSINESS

- a. Fee schedule
 - i. Approval of the fee schedule
 - ii. Member Sullivan recommends the proposed fee schedule
 1. Member Cook 2nds Motion
 2. All members approve
- b. Move to strike out 25 mph speed limit in the municipal code
 - i. Recommendation given by Sullivan
 - ii. 2nd Member Golembeski
 - iii. Approved by all present
- c. Discussion on Safety Sub Committee
 - i. Member Golembeski will coordinate and report back to the board at the next meeting.
- d. Discussion about AAB annual presentation to the city council.
 - i. Member Sullivan handed out hard copies of the annual presentation given to the council. The presentation consisted of administration highlights of the year and some of the mechanical things that take place at the airport.
 - ii. Member Sullivan made a statement requesting that the city council give the AAB a five year plan to help guide the AAB.
 - iii. Member Pearce added his personal opinion, that a meeting with the airport liaison would be more effective to develop such a plan. Member Pearce continued, mentioning it would be effective to have an informal meeting with a liaison to develop a plan.
 - iv. Member Forthun requested we have a date set in the future to meet with the council liaisons informally and discuss the vision of the airport. She will reach out to both liaisons and coordinate.
 - v. Mr. Schaffer added that there is a 10 year plan that was signed off by the council and the FAA, he would like us to keep the plan in mind as we meet with airport liaisons.

9. NEW BUSINESS

- a. Update on the KSBD airspace conflict
 - i. Ted Gablin talked about an airspace conflict involving a GA aircraft and a Prime air 767. The 767 had TCAS alert and was forced to perform a go-around. Ted added that there is no radar at this point however it is being worked on by the FAA.

10. AGENDA ITEMS FOR NEXT MEETING.

- a. Member Forthun would like a Liaison meeting update.
- b. Safety committee update
- c. New Business
 - i. Mr. Schaffer to show us the new Website.

11. Board member comments

- a. Member Pearce thanked Member Sullivan for working on the annual presentation. He commented that we should try to meet with council members at the airport if possible to more clearly demonstrate the issues of importance to the airport and community.
- b. Member Cook asked if any council members had been for a flight.

- c. Member Forthun will send an email coordinating contact with the airport liaisons

12. ADJOURNMENT/NEXT MEETING

- a. Adjournment - 7:02 pm
- b. Next Meeting -05/19/2022 6:00PM