

# CITY OF REDLANDS AIRPORT ADVISORY BOARD AGENDA

ROBERT PEARCE, CHAIR

DEBORAH FORTHUN, VICE CHAIR

DON CRAW, BOARD MEMBER

JAMES D. PICKENS, BOARD MEMBER

CATHERINE PRITCHETT, BOARD MEMBER

MICHAEL SULLIVAN, BOARD MEMBER

RENEA WICKMAN, BOARD MEMBER

The following information comprises the agenda of a special teleconference meeting of the Airport Advisory Board to be held at **6:00 p.m.** on **Thursday, October 15, 2020**. This public meeting will be held via Zoom Video Webinar.

Following public health recommendations to limit public gatherings during the COVID-19 pandemic, City Manager Charles M. Duggan Jr., acting as the City of Redlands Emergency Services Director has directed that Commission/Board meetings be closed to the public until further notice or until the current local State of Emergency has been lifted.

All votes during the teleconferencing meeting via Zoom will be conducted by roll call.

## Public Zoom Webinar Information:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join.

<https://cityofredlands.zoom.us/webinar/tJloduuprDwjEtOQP5lkqmbEowhOkp635aPE/ics?icsToken=98tyKuCuqzooG9aSuRGARowAGYj4a-vzpmZEj7dyrS-wDytCbwHTOfVKHblvRouF>

Passcode: 325800

Webinar ID: 965 1212 7987

Description: REI AAB Meeting

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: (669) 900-6833 or (346) 248-7799 or (253) 215-8782 or (301) 715-8592 or (312) 626-6799 or (929) 205-6099 or (888) 788-0099 (Toll Free) or (877) 853-5247 (Toll Free)

International numbers available: <https://cityofredlands.zoom.us/j/96512127987>

**HOW TO SUBMIT COMMENTS:** In order to have your public comment read into the public record at the meeting, members of the public are asked to submit written comments (250 words or less) via email to [tsullivan@cityofredlands.org](mailto:tsullivan@cityofredlands.org) by Tuesday, October 13, 2020, at 5:00pm Pacific Standard Time.

Individuals with a disability, consistent with the Americans with Disabilities Act, who need assistance with public comment, may contact the Facilities and Community Services Department by telephone (909) 798-7655 or by email at [tsullivan@cityofredlands.org](mailto:tsullivan@cityofredlands.org) at least two hours before the meeting to make alternate arrangements.

**1. CALL TO ORDER** – Attendance, Pledge of Allegiance

## **2. PUBLIC COMMENTS**

*(In accordance with the San Bernardino County Health Officer's Order, social distancing practices will be observed. Following public health recommendations to limit public gatherings during the Covid-19 pandemic, City Manager Charles M. Duggan, Jr., acting as the City of Redlands Emergency Services Director has directed that Airport Advisory Board meetings be closed to the public until further notice or until the current local State of Emergency has been lifted. Chairperson Robert Pearce will read all public comments, up to 250 words, into record if they are received in accordance with the deadlines stated above.)*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Goutam Dobey, of the Municipal Utilities & Engineering Department at (909) 798-7584 ext. 2. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)

NOTE: Any writings or documents distributed to a majority of the Airport Advisory Board regarding an open session agenda item less than 72 hours before this meeting are available for public inspection at the Facilities & Community Services Office, 35 Cajon Street, Suite 222.

**3. APPROVAL OF MINUTES**

- A. Minutes of September 2, 2020, meeting

**4. COMMUNICATIONS**

- A. Report from Staff
  - i. Staff updates on airport facility maintenance and general operations

**5. OLD BUSINESS**

- A. Discussion and update pertaining to CALUP and Master Plan
- B. FAA ACIP Submission

**6. NEW BUSINESS**

- A. Discussion and possible action pertaining to REI FBO Responsibilities
- B. Discussion and possible action relating to Airport Advisory Board reoccurring meeting schedule to be moved to the 3<sup>rd</sup> Thursday of each month

**7. POSSIBLE AGENDA ITEMS FOR NEXT MEETING**

**8. BOARD MEMBER COMMENTS**

**9. ADJOURNMENT TO NEXT REGULAR MEETING ON NOVEMBER 4, 2020.**

If the Board elects to change the meeting date to the third Thursday of each month, the next regular meeting date will be November 19, 2020

**ATTACHMENTS:**

- A. Minutes of the September 2, 2020, meeting

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