



CITY OF REDLANDS
MUNICIPAL UTILITIES/PUBLIC WORKS COMMISSION

APPROVED
@ MUPWC'S
regular meeting
Jun. 4, 2018

REGULAR MEETING MINUTES

Monday, April 2, 2018, at 4:00 P.M.

Municipal Utilities and Engineering Department
Conference Room
35 Cajon Street, Suite 15A

- I. Municipal Utilities/Public Works Commission - Call to Order, Roll Call and Approval of Regular Meeting Minutes of February 2, 2018

The regular meeting of the Municipal Utilities/Public Works Commission (Commission) was called to order at 4:03 pm by Chairperson Stanson with a roll call of all commissioners present, except Commissioner Norman Miner who was excused. Below is the list of all present at the meeting.

Commissioners Mark Stanson, Tim Landis, Richard Hernandez, Bill Bayne, R. Brad Thoms, and Adekunle Ojo; City staff Municipal Utilities and Engineering Director Paul Toor, Assistant City Engineer Michael Pool, Senior Civil Engineer Goutam Dobey, and Senior Administrative Technician Jane Weathers.

A motion was made by Vice Chairperson Landis and Chairperson Stanson to approve the February 5, 2018, regular commission meeting minutes and was approved with Commissioner Bayne abstaining.

- II. Continued Business
 - a. Discussion and Possible Action of the Commission's Annual Presentation to City Council of Accomplishments and Goals
 - i. The Commission was presented with a draft presentation that was prepared following input the commissioners had provided at their previous meeting and through a subcommittee in which Ms. Weathers met with Chairperson and Vice Chairperson Stanson and Landis, respectively. Following a discussion regarding the overall content, the commission desired to meet one more time to review the draft presentation. A special meeting to take place within the next couple weeks was discussed with April 16 as a possibility. Ms. Weathers would contact the commission and distribute a special meeting agenda once the date was finalized.
 - b. Schedule of Commission Meetings
 - i. It was discussed to coordinate regular commission meetings with items that are

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within the commission's purview and which staff is able to provide status or present to the group to allow for discussion and possible action, such as recommendations, on agenda items. Staff will work on scheduling routine agenda items for future regular meetings.

III. New Business

a. Overview of Municipal Utilities and Engineering Department's Project Progress Report

i. Mr. Dobe presented the department's executive summary which in the future will be continued to be reviewed and presented in addition to specific projects that necessitate this Commission's input. The summary is on the department's website and updated the first of each month. The document provides an overview of all the department projects and programs running concurrently and categorizes each into planning, design, construction, warranty, etc.

b. Update on the City's Wastewater Treatment Facility

i. Mr. Pool provided a background on the current status of the city's wastewater treatment plant and an update on the current design for modifications anticipated for the plant over the next several years. Staff will continue to keep the commission apprised of the facility.

IV. Public Comment - (for items not listed on this agenda, but within the jurisdiction of the Commission. Note that no general discussion of such items, or action on such items, may be taken by the Commission. At this time, the Commission will provide an opportunity for the public to address them on the subject which is scheduled on this notice. Please limit your comments to three (3) minutes).

There were no public comments.

V. Communications

a. Commissioner Reports and Requests for Future Agenda Items

i. An update on the five-year capital improvements projects, development impact fees (DIF) and related revenue and projects utilizing DIF funding, storm drains – challenges and potential fixes, flood control – downstream and upstream, status of Alabama Interchange Improvement, broadband/wireless impact to the City, potential for city to have input on freeway sound walls along corridor through the city, commissioner updates from external meetings, street calming and trails, and water rate increases and related water capital improvement projects.

VI. Adjournment

a. The meeting was adjourned at 5:22 PM.

Jane Weathers

Jane Weathers, Senior Administrative Technician

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