

MINUTES of the regular meeting of the City of Redlands Airport Advisory Board held on December 5, 2012 at 5:00 PM in the City of Redlands City Manager's Conference Room, 35 Cajon Street, Suite 200, Redlands, CA, are as follows:

MEMBERS PRESENT:      Bob Pearce, Chairperson  
                                 John Caton, Vice Chairperson  
                                 Ingrid Biglow  
                                 Ron Klinkebiel  
                                 Nick Costa

EXCUSED:                      None

STAFF:                         Daniele Garcia  
                                 Chris Boatman

GUESTS:                      Dan Chapman, EAA  
                                 Jim Ott, Redlands Aviation

#### I. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The meeting was call to order at 5:06 P.M. by Chairperson Bob Pearce with the Pledge of Allegiance.

#### II. APPROVAL OF MINUTES OF THE REGULAR MEETING OF AUGUST 8, 2012

The minutes for August 8, 2012 were read with correction to the word committee under Item II to be changed to Advisory Board. Minutes were then approved as corrected.

#### III. ITEMS

##### A. Update regarding Citrus Reservoir

Danielle Garcia introduced Chris Boatman as a new Senior Project Manager for the city. Mr. Boatman informed the Board that a Temporary Use Permit has been taken out by the County of San Bernardino for the storage of material removed during the reservoirs construction. The storage would be to the north of the project. A discussion was held on the possible implications this could have to the airport along with wildlife mitigation concerns. It was decided that staff would research this matter further and report back to the board at the next scheduled meeting.

##### B. Modification of Airport Municipal Code Section 12.56

Ms. Garcia provided feedback from staff and the Police Department regarding the Boards proposed changes to Section 12.56 of the Redlands Municipal Code relative to the use of motor vehicles within the airport. (A discussion was held regarding each of the following sections.)

##### Section 12.56.330

The Police Department recommends that the speed limit be kept to 25 mph because it is a traffic standard. The Board disagrees with this noting that typical

motor vehicle speed limits on airports as being 15 mph. Since motor vehicles would be in close proximity to moving aircraft this presents a safety concern and justifies the slower speed.

Section 12.56.340

Staff recommends that the word “highway” not be deleted. The Board recommended this change so that it would include non-highway vehicles such as bicycles, scooters and others that are commonly used at the airport. The Board agrees that the word highway should not have been used at all.

Section 12.56.350

Upon further discussion it is recommended the section will read, “Any accident involving motor driven vehicles on the airport shall be reported immediately to the Redlands Police Department.”

Section 12.56.360

Upon further discussion it is recommended the section will read, “Unattended Vehicles on the airport shall only be parked in designated parking areas. Aircraft owners who rent hangar space may be permitted to park vehicles within that hangar space.

Section 12.56.370

After further discussion it was decided that this section would remain as is.

Section 12.56.380

It is recommended that staff research ways to word this section so that the city would be able to deal with an illegally parked vehicle without bringing liability upon the City.

- C. Dan Chapman of the EAA reported that the bulletin board project is moving forward. Ways to tilt and reposition the bulletin boards for easy viewing are being looked into. The addition of a light, possibly solar power is also being examined. It has been determined that the current Plexiglas should be replaced with glass due to hazing of the Plexiglas over time. The EAA will continue to work with the City on this project.
- D. Chris Boatman updated the Board on the status of the hangar address project. He reported that there is no fire code that requires addresses on both ends of the hangars. At this time Fire Code has been met regarding hangar addressing. There is a concern for the lack of addresses on the three rows of hangars behind (north) of the Bradco Hangar. Staff recommended the city issue a letter to the FBO’s asking that they voluntarily put addresses on the flight line side of their hangars. The Board considers this matter complete.
- E. The consideration of additional projects to add to the Five-Year Capital Improvement Plan was deferred to the next meeting.

#### IV. NEW BUSINESS

- A. Danielle Garcia reported that the paving project that was due to start in November had to be put on hold. The reason was that in a final review of the grant by the FAA it was found that the lease agreements that the city has with the

FBO's needed to be amended before grant monies could be released. Staff is hoping to quickly have this done. The contractor understands the issue and is working with the City to adjust the start time for the project.

- B. Danielle Garcia reported that the budget year to date income was 30% realized and that debt was 19% realized. At this time things look good for the airport to be financially in the black for the year.

#### V. PUBLIC COMMENT

- A. Jim Ott reported that Ben Cook, of Hangar 24 was researching the possibility of an air show in June to coincide with their fifth anniversary celebration.

#### VI. ADJOURNMENT

Next Regular meeting will be February 6, 2013 at 5:00 P.M. in the City Manager's conference room.

Meeting adjourned at 7:10 P.M.