

CITY OF REDLANDS

HUMAN RELATIONS COMMISSION

Ken Ford, Chairperson, Shaheen Zakaria, Vice Chairperson,
Varun Srivastava, Student Commissioner and Secretary, Stephanie Miranda, Treasurer,
Gretchen Andrews, Commissioner, Gail Howard, Commissioner

Special Meeting Minutes August 8, 2022

PRESENT: Kenneth Ford, Shaheen Zakaria, Varun Srivastava, Gretchen Andrews, Vanessa Aranda,
Julie Houston, Beatris Ordaz

ABSENT: Stephanie Miranda, Gail Howards

- I. Call to Order, Roll Call** - Chairperson Ford called the meeting to order at **6:29**
- II. Guest Speaker - None**
- III. Approval of the Minutes:** The minutes are not on hand and will be taken up at the next meeting on September 12.
- IV. Council Liaison Report** - Council Liaison is not here
- V. Staff Report** - Beatris Ordaz, City of Redlands Senior HR Analyst
 - Two positions are opening up this year
 - The posting for commissioner is currently available
 - Gretchen will submit her resignation so that her position can be filled before the next meeting
 - There may be more city involvement in the following meetings
- VI. Status Reports From Subcommittees:** No subcommittees as of yet
- VII. Old Business**
- VIII. Chairpersons' Report**
 - Monthly meetings may be a new
 - Make sure to finish sexual harassment training
 - Work with existing organizations around Redlands to benefit the community, make sure to show what the HRC is doing
 - Business cards
 - Usually, personalized business cards are not given, but Beatris will confirm on policy
 - Ken Ford will stay in his position
- IX. New Business**
 - A. Discuss and take action on health fair participation**
 - Work with healthcare organizations, like local hospitals, to work on health fair for the community
 - Ken has talked with the leaders of the hospitals, they are onboard
 - Additionally, work on creating program called "Healthy Redlands"
 - Originally the work of a previous commissioner
 - There are similar programs, like Healthy Chino, Fontana, etc. to improve the health of Redlands

- No current similar programs in the IE to our knowledge
- How can we ensure equality
 - Need some ways to measure success of the event to improve the experience
 - Have fair in areas where access to healthcare / services are poor
- Will be done through subcommittee, minimum three people

On motion of Commissioner Dr. Shaheen Zakaria, Seconded by Commissioner Gretchen Andrews, the Human Relations Commission moved to create a subcommittee to work on a health fair and a Healthy Redlands Program. The subcommittee will consist of Kenneth Ford, Vanessa Aranda, Julie Houston, and Shaheen Zakaria.

B. Working with the community

- Attend events by local community organizations to put HRC out there and listen to community feedback as to the issues that need to be addressed
- Ensure that at least one HRC member is at these events
 - HRC was involved in these events before, COVID hampered this
- See if the city can work with the local non profit organizations to create a calendar of community events to make sure that events do not interfere and so that the community is well aware of the opportunities.

X. Possible Agenda Items for Next Meeting

XI. Adjournment - Meeting was adjourned by Chair at 7:07

The next meeting will take place **September 12 at 6:30 pm**