

MINUTES

of a regular meeting of the City Council of the City of Redlands held in the Council Chambers, Civic Center, 35 Cajon Street, at 3:00 P.M. on February 19, 2002.

PRESENT

Karl N. (Kasey) Haws, Mayor
Susan Pepler, Mayor Pro Tem
Pat Gilbreath, Councilmember
Gary George, Councilmember
Jon Harrison, Councilmember

ABSENT

None

STAFF

John Davidson, City Manager; Daniel J. McHugh, City Attorney; Lorrie Poyzer, City Clerk; Beatrice Sanchez, Deputy City Clerk (evening session); Michael Reynolds, City Treasurer; Jim Bueermann, Police Chief (afternoon session); Cletus Hyman, Deputy Police Chief (evening session); Mel Enslow, Fire Chief; Bonnie Johnson, Finance Director; Ronald C. Mutter, Public Works Director; Karen Olsen, Personnel Director (afternoon session); Gary G. Phelps, Municipal Utilities Director; and Jeffrey L. Shaw, Community Development Director.

The meeting was opened with a reading of the words of Dr. Albert Einstein by Councilmember George followed by the pledge of allegiance.

PRESENTATIONS

Certificate of Appreciation - Mayor Haws presented a certificate of appreciation to Sherri Bigbee, volunteer RTV3 camera and graphics operator. Ms. Bigbee has volunteered over 65 hours during the past 10 months assisting the RTV3 crew by operating a camera for the live televised City Council meetings. She has also operated a camera for the Easter parade, election night, at two community meetings regarding the northside library, and the Red Ribbon program. Ms. Bigbee has continued to be a dependable volunteer showing up for every City Council meeting despite the fact her husband (present) had a serious operation several months ago. Mayor Haws also expressed appreciation to her mother (present) for relieving Sherri of at-home responsibilities so she could be present for the afternoon City Council meetings.

Employee Service - Introductions were made by the department heads and Mayor Haws presented five year service pins to: Nelson Rodriguez, Police Department and Peter Sterenberg, Solid Waste Division, Municipal Utilities Department. Ten year service pins were presented to: Greg Holmer, Police Department; Art La Mothe, Police Department; Brenda Sutton, Police Department; Joseph Woldruff, Administration, Public Works Department; and Bruce Diamond, Water Division, Municipal Utilities Department. Fifteen year service pins were presented to: Jeff Shaw, Planning and Community

Development Director; Alan Griffiths, Administration, Public Works Department; Terry Mongar, Street Division, Public Works Department; and Sandra Sanchez, A. K. Smiley Public Library. Twenty year service pins were presented to: Fran Serrao, Police Department, and Dan Crow, Fire Department. A twenty-five year service pin was presented to: Walter Harrison, Fire Department. In recognition of 30 years of service, gold watches were presented to: Glenn Crum, Fire Department, and Joe Vallejos, Parks Division, Public Works Department.

Employee of the Quarter - City Manager Davidson introduced the following nominees for the Employee of the Quarter award:

Category: Field

Ken French	Solid Waste Truck Driver Municipal Utilities Department
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Category: Safety

Mark Hardy	Police Detective Police Department
Jeffrey Spurlock	Police Officer Police Department
Rick Strobaugh	Police Corporal Police Department

Category: Administration

Laura Mechikoff	Animal Shelter Police Department
Derek Schott	Recreation Division Police Department

Mayor Haws presented a plaque with the City seal to the selected employees of the quarter as follows:

Ken French - Ken French is an outstanding representative of the City's Municipal Utilities Department. He has a reputation for going out of his way to assist his customers. The Solid Waste Division has received a number of phone calls complimenting his performance. Ken is more than just an outstanding employee; he is actively involved in the community. He and his wife have opened their home to approximately 15 foster children over the years. Ken contributes to the quality of life of our community in many ways.

Mark Hardy - Detective Mark Hardy has been the backbone of the Police Department's Crimes Against Person's Unit for many years. It is his knowledge, skills and abilities which have been instrumental in maintaining the department's high level of success in homicide, rape, robbery and homicide. During this past quarter, Mark was the lead investigator assigned to a trial in which all four suspects were convicted. A great deal of the success at the trial

and the entire investigation can be attributed to the dedication and commitment of Detective Hardy. He is truly dedicated to his profession and to the safety of the citizens of Redlands.

Laura Mechikoff - Laura Mechikoff wears many hats in her day to day office operations at the animal shelter. Recently her wardrobe changed to include a pair of rubber boots. It was apparent to Laura that due to the vacant Animal Control Officer position that the remaining ACO's were having to fill in the void in Sunday kennel duties. Laura took it upon herself to ask to be trained in kennel operations. She was successful in the training procedures and has been rotating into kennel duties (not a glamorous job!). Her participation has helped alleviate the burden of her fellow employees.

Employee of the Year - The following employees have been honored this past year as Employee of the Quarter:

Rick Pyatt	Parks Division Public Works Department
Gary Bierma and Jesse Savell	Team Nomination Building Maintenance Public Works Department
Shawn Ryan	Police Sergeant Police Department
Rachel Kelly	Police Officer Police Department
Marie Murphy	Recreation Program Coordinator-Senior Center Police Department
Bob Dalquest	Senior Planner Community Development Department
Ken French	Solid Waste Truck Driver Municipal Utilities Department
Mark Hardy	Police Detective Police Department
Laura Mechikoff	Administrative Assistant-Animal Control Police Department

From this honored group of employees, Mayor Haws presented a plaque with the City seal to the selected Employee of the Year:

Gary Bierma and Jesse Savell - Gary Bierma and Jesse Savell were nominated as a team last year by seven different employees for their excellent work with the relocation of Fire Station No. 261. During this time, they exhibited friendly, upbeat and positive attitudes, solved several crises, and generally provided work with a great display of competency and attention to detail. Without their hard work and tireless efforts, the move to the City Yard would have been delayed, and this would have resulted in additional City funds being expended. They are both a credit to the City and were recognized accordingly.

Manager of the Year - City Manager Davidson announced the following employees were nominated for Manager of the Year:

Bill Cranfill	Police Lieutenant Police Department
Rod Hill	Assistant Finance Director Finance Department
Tom Steele	Accounting Manager Finance Department

From this honored group of employees, Mayor Haws presented a plaque with the City seal to the Manager of the Year:

Rod Hill - Rod Hill has been with the City of Redlands for two and a half years and has done an incredible job during that time. During the first six months of his employment with the City, he was the Acting Finance Director during the Finance Director's maternity leave. During that time, he established himself as a true leader and earned the respect of not only his peers, but department heads as well. During Rod's employment with the City, the Finance Department has grown dramatically with the addition of Equipment Maintenance and MIS. Correspondingly, his responsibilities have also increased. No matter how busy and regardless of his workload, Rod conducts himself in a very calm and professional manner. He is able to "think on his feet" and welcomes new situations and challenges. He is a great fit in the Finance Department as well as for the City of Redlands in general. He is very deserving of this recognition for his accomplishments.

CONSENT CALENDAR

Minutes - On motion of Councilmember Pepler, seconded by Councilmember George, the minutes of the regular meeting of February 5, 2002, were approved as submitted.

Bills and Salaries - On motion of Councilmember Pepler, seconded by Councilmember George, payment of bills and salaries was acknowledged.

Contract - Fixed Assets - A contract with Conrad Business Services, Inc. to provide a fixed assets inventory and valuation was presented for consideration. Councilmember Harrison suggested a long term inventory of resources such as water and sewer lines and streets would also be important for a data base resource for future needs. Councilmember Harrison moved to approve the contract with Conrad Business Services, Inc. Motion seconded by Councilmember Haws and carried unanimously.

Planning Commission Actions - On motion of Councilmember Pepler, seconded by Councilmember George, the report of the Planning Commission meeting held on February 12, 2002, was acknowledged as received.

Redlands Business Survey 2002 - On motion of Councilmember Harrison, seconded by Councilmember Pepler, the City Council unanimously authorized to support and participate in the Redlands Business Survey 2002 along with the Redlands Chamber of Commerce and Crafton Hills College with the understanding the City Council would have access to the results of the survey. The purpose of the survey is to identify concerns that local business have, attempt to address problems, provide them with information on resources available, and to improve communication between the City of Redlands, Redlands Chamber of Commerce, Crafton Hills College, and the local business community.

Appointments - DRBA - On motion of Councilmember Pepler, seconded by Councilmember George, the City Council unanimously appointed Bradley Garner and Wayne Stair to the Downtown Redlands Business Association (DRBA) Advisory Board as recommended by the DRBA Advisory Board in accordance with their By-Laws.

General Plan - Annual Report - The Annual General Plan Report was presented for review. Councilmember George asked for a trails update. Community Development Director Shaw and Public Works Director Mutter reported the Trails Committee has met and will submit its recommendations. Councilmember Pepler expressed concerns about property notifications. Community Development Director Shaw offered to prepare a report for the next meeting as to what is legally required, what the City is doing which exceeds the legal requirements, and what we could do and the costs associated with a certified mailing. On motion of Councilmember George, seconded by Councilmember Harrison, the City Council unanimously approved the Annual General Plan Report as submitted and authorized it be forwarded to the Office of Planning and Research and Department of Housing and Community Development in accordance with Government Code Section 65400(b)(1).

CUP 683 - Time Extension - Redlands Christian Home, Applicant - On motion of Councilmember Pepler, seconded by Councilmember George, the City Council unanimously determined that no subsequent environmental documents are necessary for a one year extension of Conditional Use Permit No. 683, for the construction of a 200,000 square foot senior living facility on 20.34 acres located on the east side of Wabash Avenue, between Highland and Fifth Avenues, which is consistent with the previous Mitigated Negative Declaration adopted by the City of Redlands on January 12, 1999, based on the findings contained in the staff report. On motion of Councilmember Pepler, seconded by Councilmember George, the City Council unanimously approved a one year time extension for Conditional Use Permit No. 683, extending approval until January 12, 2003.

Fee Waiver - Showmobile - On motion of Councilmember Pepler, seconded by Councilmember George, the City Council unanimously authorized a waiver of

\$550.00 in fees for the City of Highland's Historic and Cultural Preservation Board for the one day use of the Showmobile, providing that certain other requirements noted in the rental contract are met for towing, set-up, a deposit, insurance coverage, and rental period.

Chamber of Commerce Business Expo - On motion of Councilmember Pepler, seconded by Councilmember George, the City Council unanimously approved the Redlands Chamber of Commerce's request to use the upper deck of the Citrus Avenue parking structure on Tuesday, June 11, 2002, from 5:00 P.M. to 7:00 P.M. for the purpose of hosting their annual Business Expo.

Contract Award - Barton House - Bids were opened and publicly declared on December 20, 2001, by the City Clerk for the Barton House Seismic Retrofit project; a bid opening report is on file in the Office of the City Clerk. It was the recommendation of the Public Works Department that the responsible bidder submitting the bid for said project which will result in the lowest cost for the City was R. Moody Construction, Inc., Cherry Valley, in the amount of \$52,900.00, and it would be in the best interest of the City that this contract be awarded to said firm. This recommendation received the concurrence of the San Bernardino County Office of Economic and Community Development Department for the use of Community Development Block Grant (CDBG) funds. On motion of Councilmember Pepler, seconded by Councilmember George, the City Council unanimously approved this recommendation.

Fee Waiver - Candlelighters Childhood Cancer Foundation - On motion of Councilmember Pepler, seconded by Councilmember George, the City Council unanimously approved a fee waiver for the Candlelighters Childhood Cancer Foundation of the Inland Empire for use and reservation of tables in Section A at Sylvan Park on March 23, 2002.

Resolution No. 6018 - Mission Gables Bowl House - Responding to Mayor Haws concerns about matching funds, Public Works Director Mutter reported matching funds are available from the Redlands Conservancy for the Mission Gables Bowl House restoration and adaptive re-use. Councilmember Haws moved to adopt Resolution No. 6018, a resolution of the City Council of the City of Redlands approving the application for California Heritage Fund Grant Program under the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2000 for the Mission Gables Bowl House restoration and adaptive re-use. Motion seconded by Councilmember Pepler and carried unanimously.

Sale of City Owned Property - Mission Aviation Fellowship - On motion of Councilmember Pepler, seconded by Councilmember George, the City Council unanimously approved the sale of a portion of Assessor's Parcel No. 168-041-33, located on the south side of Sessums Drive, west of Wabash Avenue, to

Mission Aviation Fellowship and authorized the Mayor and City Clerk to execute the Grant Deed on behalf of the City.

Funds - Grant Application - Airport Improvement - On motion of Councilmember Peppler, seconded by Councilmember George, the City Council unanimously authorized City staff to apply for the Federal Assistance for Airport Improvement for the Redlands Municipal Airport in the amount of \$150,000.00 and authorized an expenditure of \$15,000.00, subject to City Council appropriation, from the Aviation Operating Fund for the required 10 percent match. The list of proposed improvements at the airport consist of reconstruction of the runway and striping, stabilization of the shoulder area, and installation of lighting at the transient aircraft parking area.

General Fund - Fire Station No. 261 Renovation Project - Councilmember Gilbreath questioned the deficit accruing for the Fire Station No. 261 Renovation Project. Public Works Director Mutter reported that during the course of work, numerous structural problems have been encountered that need to be repaired or corrected during the construction in order to assure that structural integrity and weather-tightness of the building be upheld. It has been, and continues to be, staff's goal to complete this project with the least amount of money without compromising the integrity of this essential services building which will be a functioning showcase when completed with its two brass poles and red brick front façade. It is not expected that additional major problems will be discovered. Public Works Director Mutter said that future development impact fees will be earmarked for reimbursement to the General Fund. Action was taken after this report on the following requests:

Funds - Fire Station No. 261 Renovation Project - On motion of Councilmember Gilbreath, seconded by Councilmember Peppler, the City Council unanimously approved an additional appropriation in the amount of \$150,000.00 and approved Change Order Nos. 1-4 for the Fire Station No. 261 Renovation Project. On motion of Councilmember Gilbreath, seconded by Councilmember Peppler, the City Council unanimously approved an additional appropriation in the amount of \$25,000.00 and an amendment to the agreement with Inspection Consultants to continue providing inspection services for Fire Station No. 261 Renovation Project. On motion of Councilmember Gilbreath, seconded by Councilmember Peppler, the City Council unanimously approved an additional appropriation in the amount of \$25,000.00 and an amendment to the agreement with Claremont Environmental Design Group, Inc. to continue providing architectural and engineering services for Fire Station No. 261 Renovation Project.

Resolution No. 6019 - Barton House - Responding to Mayor Haws concerns about matching funds, Public Works Director Mutter reported matching funds are not available at this time for the restoration of the Barton House. Therefore,

Councilmember Haws moved to adopt Resolution No. 6019, a resolution of the City Council of the City of Redlands approving the application for California Heritage Fund Grant Program under the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2000 for the Barton House restoration and adaptive re-use with the understanding that acceptance of the grant by the City Council is subject to certification of eligibility of matching funds by the State of California.

Resolution No. 6010 - Street Lighting District No. 1 - This item was withdrawn from the agenda.

Resolution No. 6014 - Landscape Maintenance District No. 1 - On motion of Councilmember Pepler, seconded by Councilmember George, the City Council unanimously adopted Resolution No. 6014, a resolution of the City Council of the City of Redlands, instituting proceedings, appointing an assessment engineer, and ordering the preparation of an engineer's report in the matter of Landscape Maintenance District No. 1.

Experimental Aircraft Association - On motion of Councilmember Pepler, seconded by Councilmember George, the City Council unanimously authorized a letter to be signed by the Mayor on behalf of the City Council and the City of Redlands expressing appreciation and thanks to the Experimental Aircraft Association, Chapter 845, for conducting the volunteer work to maintain the segmented circle at the Redlands Municipal Airport.

Funds - California Street Landfill - On motion of Councilmember Pepler, seconded by Councilmember George, the City Council unanimously authorized the purchase of parts and materials from P & F Distributors for replacement of the landfill gas north header line for the California Street Landfill in the amount of \$25,705.58.

Redlands Recycled Water Project - On motion of Councilmember Pepler, seconded by Councilmember George, the City Council unanimously approved and authorized execution of Task Order No. 4 (Amendment No. 4) of the master services agreement with Carollo Engineers to provide engineering services for the Redlands Recycled Water Project treatment facilities.

Agreement - Ammonium Perchlorate - On motion of Councilmember Pepler, seconded by Councilmember George, the City Council unanimously approved a professional services agreement with Black & Veatch Corporation to perform water system analyses to identify opportunities for expanded performance of existing facilities and to mitigate issues regarding ammonium perchlorate in the City's water supply and authorized the Mayor and City Clerk to sign the agreement on behalf of the City.

Agreement - Housing and Finance Agency - Lew Sheppard explained the role and function of the Riverside-San Bernardino Housing and Finance Agency (RISFA). The purpose of this agency is to offer home buyers an affordable lease-to-own program. This agreement will enable Redlands to establish voting membership in RISFA, and he explained associate versus voting membership. The City will not need to provide funds, staff or assistance to participate in this program. Councilmember Gilbreath moved to approve the joint exercise of powers agreement with the Riverside-San Bernardino Housing and Finance Agency and authorized the Mayor and City Clerk to sign the document on behalf of the City. Motion seconded by Councilmember Harrison and carried unanimously.

Fee Waiver - Redlands Bicycle Classic - Following brief discussion, Councilmember Gilbreath moved to approve the request of the Redlands Bicycle Classic to waive all City-related fees, costs and charges associated with the 18th annual race to be held on March 13-17, 2002. Motion seconded by Councilmember George and carried unanimously.

Resolution No. 6020 - San Bernardino Courthouse - On motion of Councilmember Pepler, seconded by Councilmember George, the City Council unanimously approved Resolution No. 6020, a resolution of the City of Redlands making certain findings regarding, and supporting the construction and operation of, a new multiplex courthouse in downtown San Bernardino.

COMMUNICATIONS

Airport Security - Public Works Director Mutter reported staff from the Public Works Departments and Police Department are currently finalizing the scope of services for the installation and operation of a security system at the Redlands Municipal Airport and working with Ultra-Safe Security Specialists to negotiate the final contract for installation of an appropriation security system. It is anticipated that this contract will be presented to the City Council for approval on March 5, 2002. This item will include a recommendation for a contract award and a request for an additional appropriation for funding from the Special Aviation Fund. Mr. Jim Davenport, a retired access control contractor, offered assistance with any aspect of security at the Redlands Municipal Airport at no charge.

Mid-Year Budget Review - Finance Director Johnson presented a mid-year budget review which showed revenues exceeding original estimates. The focus of the mid-year review was on the General Fund, but a cursory review was also done of all other funds. Citywide, revenues are 44.78 percent received while expenditures are 36.01 spent. The lower than average expenditure percentage is due to the fact that much of the capital improvement budget remains unspent.

Fire Truck Purchase - Fire Chief Enslow and Finance Director Johnson reported to the City Council that a review of the Fire Department's current year budget indicated that the first year payment for an additional lease purchase of a Seagrave fire engine could not be absorbed into the current budget. Following brief discussion, Councilmembers concurred to include the lease purchase of a Seagrave fire engine in the 2002-03 annual budget process for consideration.

Certified Local Government Program - Councilmember Harrison felt that becoming a Certified Local Government would provide the City access to additional tools and resources to continue our preservation of historic and cultural resources efforts. He provided a brief description of the program and proposed making this a priority in 2002 to obtain the Certified Local Government status for Redlands, and asked the Historic and Scenic Preservation Commission to provide assistance to staff in the completion of the application forms. Community Development Director Shaw expressed concern about staffing and time needed to implement this program. Councilmember Harrison moved to direct staff and the Historic and Scenic Preservation Commission to analyze this proposal, provide alternatives and incorporate this request into the 2002-03 budget review process for further consideration by the City Council. Motion seconded by Councilmember George and carried unanimously.

Urban Forest Program - Councilmember Harrison proposed an urban forest management program to address the need to establish a staff position of City arborist; to update/recreate a tree inventory for streets and public spaces; to create a written agreement with Southern California Edison for monitoring street tree trimming and relocation programs; to determine suitable methods and identify available funding for catching up with tree trimming requirements in the short term and continued tree maintenance at appropriate levels in the long term; and to increase public awareness and education through the development of education materials, increased participation by the City in Arbor Day and development of an urban forest master plan or element of the General Plan. Following brief discussion, Councilmember Harrison moved to direct staff and the Street Tree Committee to analyze this proposal, provide alternatives and incorporate this request into the 2002-03 budget review process for further consideration by the City Council. Motion seconded by Councilmember Pepler and carried unanimously.

State Legislative Priorities - As a member of the League of California Cities' Legislative Task Force, Mayor Pro Tem Pepler recommended the City Council ratify the priorities adopted by the Legislative Task Force on January 24, 2002. She reviewed this list which included stabilization and protection of local government revenues and monitoring local control; reduction of low-income housing concentration in the Inland Empire; expansion of local government funding sources for transportation, enhancement of Alameda Corridor East financing; economic development/jobs; and endangered species legislation that mitigates negative impacts on community land use. Following discussion,

Councilmember Pepler moved to ratify the League of California Cities' Legislative Task Force's vote approving the legislative priorities as outlined in the staff report. Motion seconded by Councilmember Harrison and carried unanimously.

AB 81 - Mountainview Power Plant - Councilmember George asked Councilmembers to consider directing our state lobbyist, Aaron Reed & Associates, to lobby on our behalf for an amendment to Assembly Bill 81 to allow revenue from the Mountainview Power Plant to flow to Redlands. He also suggested a letter be sent to Assemblywoman Carole Midgen, D-San Francisco, to remind her of the situation here in Redlands and ask her to amend her bill to address our situation. Councilmembers concurred to immediately contact Aaron Reed and Associates for their advice and also directed staff to contact the IVDA to see if they would be willing to discuss this matter.

JOINT MEETING - CITY COUNCIL AND REDEVELOPMENT AGENCY

Resolution No. 6008 - Great Neighborhood Program - Councilmember George moved to adopt Resolution No. 6008, a resolution of the City Council of the City of Redlands authorizing the use of low- and moderate-income housing funds outside the Redlands Project Area. Motion seconded by Councilmember Harrison and carried unanimously. (Also see Redevelopment Agency minutes for February 19, 2002.)

Financial Reports - Councilmember George moved to accept the City of Redlands Comprehensive Annual Financial Report for the year ended June 30, 2001, and the Redevelopment Agency Annual Financial Report for the same period. Motion seconded by Councilmember Harrison and carried unanimously.

Resolution No. 6009 - First Time Home Buyer Program - Councilmember George moved to adopt Resolution No. 6009, a resolution of the City Council of the City of Redlands authorizing the use of low- and moderate-income housing funds outside the Redlands Project Area for a First Time Home Buyer loan agreement which will be acted upon by the Board of Directors of the Redevelopment Agency. Motion seconded by Councilmember Harrison and carried unanimously. (Also see Redevelopment Agency minutes for February 19, 2002.)

CLOSED SESSION

The City Council meeting recessed at 4:41 P.M. to continue the Redevelopment Agency meeting and reconvened at 4:53 P.M. to a closed session to discuss the following:

1. Conference with legal counsel: Anticipated litigation - Government Code Section 54956(c): One case

2. Conference with labor negotiator - Government Code Section 54957.6
Agency negotiator: John Davidson
Employee organization: Redlands Professional Fire Fighters, Local 1354

The meeting reconvened at 7:00 P.M.

ANNOUNCEMENTS/REPORTS

Mayor Haws reported he attended the dinner promoting the Lincoln Shrine on February 12, 2002, the Annual Lincoln Pilgrimage, and Congressman Jerry Lewis' public forum at the University of Redlands, Memorial Chapel, on February 18, 2002. Councilmember Harrison reminded folks of the Urban Design Workshop to be held on March 1-2, 2002, at the Heritage Hall. Mayor Pro Tem Pepler reported she participated in the Arrowhead Christian Academy's Readathon on February 16, 2002.

LAND USE AND PUBLIC HEARINGS

Ordinance 2492 - CUP 736 - Realty Bancorp Equities, Applicant - Public notice for a draft mitigated negative declaration and public hearings for Conditional Use Permit No. 736 for the construction of a 16,784 square foot retail building with drive-through service on 1.65 acres located within the University Shopping Center at the southeast corner of Church Street and Lugonia Avenue in the C-2 (Neighborhood Convenience Center) District and Ordinance No. 2492, Zoning Ordinance Text Amendment No. 277, to amend Section 18.88.100 of the Redlands Municipal Code to allow drive-through facilities as a permitted use in the C-2 (Neighborhood Convenience Center) District were continued to this time and place. Community Development Director Shaw explained the proposed ordinance has been modified from the last meeting and now excludes drive through facilities for restaurants in the C-2 Zoning District. Mayor Haws declared the meeting open as a public hearing for any questions or comments. No comments were forthcoming. Councilmember Harrison moved to approve the Environmental Review Committee's Mitigated Negative Declaration for Ordinance No. 2492 and Conditional Use Permit No. 736 based on the finding that the project will not have a significant effect on the environment, determining this project will not individually or cumulatively have an adverse impact on wildlife resources as defined in Section 711.2 of the California Fish and Game Code and directed staff to file and post a Notice of Determination in accordance with the City's guidelines. Motion seconded by Councilmember Haws and carried unanimously. Ordinance No. 2492, an ordinance of the City of Redlands amending Chapter 18.88 of the Redlands Municipal Code relating to drive through facilities and set back requirements within the C-2 Zoning District, was read by title only by City Clerk Poyzer, and on motion of Councilmember Harrison, seconded by Councilmember Pepler, further reading of the ordinance text was unanimously waived, and Ordinance No. 2492 was introduced with unanimous Council approval and laid over under the rules with adoption scheduled for March 5, 2002.

Appeal - CUP No. 732 - Public hearing was continued from December 18, 2001, to this time and place to consider an appeal to the decision made by the Planning Commission regarding the conversion of a single-family residence to office use at 214 Myrtle Street in the A-P (Administrative Professional) District.

At the request of the applicant, Councilmember Gilbreath moved to continue the public hearing for 60 days (May 21, 2002). Motion seconded by Councilmember Pepler and carried unanimously. Community Development Director Shaw reported it seems this matter will be resolved soon and staff hopes to receive a letter of withdrawal of the appeal.

Tentative Tract No. 16276 - Larry Cunningham, Applicant - Public notice for a draft mitigated negative declaration and public hearings for Socio-Economic Cost Benefit Study and Tentative Tract No. 16276 for a proposal to subdivide approximately 2.19 acres into five single family lots for property generally located at the southwest corner of Bellevue Avenue and Olive Avenue in the R-S (Suburban Residential) District was advertised for this time and place. Councilmember Harrison stated he was a member of the Planning Commission at the time this project was reviewed but his actions at this meeting would be based on what he heard at this meeting. Community Development Director Shaw described the project noting the Planning Commission worked diligently on this project and looked out for the adjacent property located at 208 Bellevue Avenue owned by Mrs. Capehart by relocating the cul-de-sac in a westerly direction providing an 8 foot buffer between the sidewalk and her property. Mayor Haws declared the meeting open as a public hearing for any questions or comments. On behalf of the applicant, Paul Welsh, informed Councilmembers they concurred with the recommendations of the Planning Commission. There being no further comments, the public hearing was declared closed. Councilmember Harrison moved to approve the Environmental Review Committee's Mitigated Negative Declaration for Tentative Tract No. 16276 based on the finding that the project will not have a significant effect on the environment, determining this project will not individually or cumulatively have an adverse impact on wildlife resources as defined in Section 711.2 of the California Fish and Game Code and directed staff to file and post a Notice of Determination in accordance with the City's guidelines. Motion seconded by Councilmember George and carried unanimously. Councilmember Harrison moved to approve the Socio-Economic Cost/Benefit Study for Tentative Tract No. 16276 as it has been determined that this project will not create unmitigable physical blight or overburden public services in the community and that no additional information or evaluation is needed. Motion seconded by Councilmember George and carried unanimously. Councilmember Harrison moved to approve Tentative Tract No. 16276 subject to the findings and conditions of approval contained in the staff report. Motion seconded by Councilmember George and carried unanimously.

PUBLIC HEARINGS

Resolution No. 6006 - Administrative Approval Fee - Public hearing was advertised for this time and place to consider Resolution No. 6006 to establish a new fee for alterations to approved Residential Development Allocations subject to administrative approval. Community Development Director Shaw

explained the City Council recently adopted Resolution No. 5995 which established a policy to implement Section 19.16.070 of the Redlands Municipal Code relating to the alteration of a project for which a Residential Development Allocation has been previously granted. In that resolution there was a specific provision for an administrative approval process under certain defined circumstances. This would be a considerably less costly process than that which requires City Council action, and a new fee for the administrative approval is being proposed. Councilmember Gilbreath moved to adopt Resolution No. 6006, a resolution of the City of Redlands establishing a fee for administrative approval of alterations to approved Residential Development Allocations. Motion seconded by Councilmember George and carried unanimously. (Note: this resolution will take effect in 60 days in accordance with State law.)

UNFINISHED BUSINESS

Charitable Care Commission - At the December 18, 2001, City Council meeting, Councilmember George proposed the formation of a new advisory commission to be called the Charitable Care Commission. Its functions would be to assess needs in the City of Redlands, identify resources available, and coordinate addressing the needs identified. He had proposed that the people involved on this commission would be the people who are already doing this work locally; formation of a commission would provide coordination of this work citywide. He also thought this commission could advise the Redevelopment Agency on ways to use the 20 percent set-aside funds for low and moderate-income housing and assist families in the transition to housing of their own. He did not realize this proposal would cause such controversy and suggested hearing further comments at this time from the public. Speaking in passionate support of this commission were: Ruth Saldaña, Lars Lovell, Reverend Craig S. Turley, Reverend Felix Roger Jones, Reverend Don Wallace, and Joshua Beckley. Pat Kohlmeier and Michael C. Jensen both felt this commission would be an unnecessary duplication of effort. Councilmember Pepler urged all to work together. Applauding all who provide services to those in need, Councilmember Harrison did not feel this was a practical role for the City. Councilmember Gilbreath suggested coordinating the efforts of United Way, Building A Generation, and other with an existing organization such as the Human Relations commission. Councilmember Haws felt the creation of this commission would create a bureaucracy that would not create the benefits desired. Councilmember George proposed to set aside the second Monday afternoon of every month at which time he would meet informally with all interested parties as a Charitable Resources Coordination Alliance with no agendas nor minutes prepared.

NEW BUSINESS

LNG/LCNG Fueling Station - Public Works Director Mutter and Civil Engineer Bill Hemsley presented a PowerPoint showing examples of LNG/LCNG fueling stations and processes.

Funds - Agreement - LNG/LCNG Fueling Station - Councilmember Gilbreath moved to approve a consultant services agreement with Gladstein & Associates, LLC for the preliminary design of the Redlands LNG/LCNG fueling station and to approve an additional appropriation in the amount of \$46,000.00. Motion seconded by Councilmember George and carried unanimously.

Funds - Agreement - Orthophotograph/Mapping Services - Councilmember Gilbreath moved to approve a consultant services agreement with Smith Survey for aerial orthophotograph and mapping services for the design of the Redlands Sports Complex and the Redlands LNG/LCNG fueling station and to approve an additional appropriation in the amount of \$20,226.00. Motion seconded by Councilmember Pepler and carried unanimously.

PUBLIC COMMENTS

Prospect Park - On behalf of the Friends of Prospect Park, Robert Carothers requested permission from the City to construct two gazebos in the overlook area in Prospect Park. Public Works Director Mutter informed Councilmembers the Parks Commission had unanimously recommended approval of this request at their meeting last Thursday (February 14, 2002) and the matter will be scheduled on the March 5, 2002, City Council agenda for consideration. Councilmembers expressed their appreciation to Mr. Carothers for the work done by the Friends of Prospect Park.

Condemnation - Referring to a newspaper article in the Redlands Daily Facts on January 24, 2002, in which Mayor Haws was quoted as saying he condemned the tactics used by both groups in relation to the circulation of a referendum petition, Mr. Bill Javert took exception to this comment and explained his viewpoint.

ADJOURNMENT

There being no further business, the City Council meeting adjourned at 8:56 P.M. The next regular meeting will be held on March 5, 2002.

The City Council will hold a special meeting on February 26, 2002, in the City Council Chambers, Civic Center, 35 Cajon Street, at 7:00 P.M. to conduct a public hearing to establish prioritization and funding distribution of the Community Development Block Grant (CDBG) funds.

The City Council will hold another special meeting on March 1-2, 2002, in the Heritage Hall, 255 East Olive Avenue, beginning at 2:30 P.M. to conduct a Downtown Redlands Urban Design workshop.

City Clerk