

**CITY OF REDLANDS  
AIRPORT ADVISORY BOARD**

**June 5, 2019 Meeting Minutes**

ROBERT PEARCE, CHAIR

DEBORAH FORTHUN, VICE CHAIR  
JAMES D. PICKENS, BOARD MEMBER  
RENEA WICKMAN, BOARD MEMBER

CASEY ANN ERICKSON, BOARD MEMBER  
MICHAEL SULLIVAN, BOARD MEMBER  
vacant, BOARD MEMBER

**1. CALL TO ORDER** – Attendance, Pledge of Allegiance

Chairman Pearce called the meeting to order at 6:02 PM. Casey Erickson was the only AAB member absent. Paul Barich Council Member; Tricia Swope, staff were present. There were 7 community members in the chambers at the start of the meeting.

**2. PUBLIC COMMENTS**

Ingrid Biglow stepped up to podium to comment on the fire danger posed by the weeds at the airport and the damage the weeds can cause to the pavement. She suggested that a weed pre-emergence be applied for prevention.

**3. APPROVAL OF MINUTES**

- A. Minutes of May 1, 2019 regular meeting approved by a motion from Renea Wickman, seconded by Deborah Forthun and carried

**4. COMMUNICATIONS**

- A. Report by Hangar 24 Charities on Airfest event: Sue Cook presented a professionally done 5 minute video clip of the Airfest event. This was followed by her verbal report: attendance was down 18,000 for the two day due to the rainy weather; 73 vendors participated; 19 kid zone activities; 28 food vendors; 22 Redland's sponsors; all US Military Services represented except the Army; Redlands City Departments were represented; 800 entry tickets were donated to the Airport residents; National Guard provided the flight line security; there were 550 volunteers; \$7,000 was donated to the REV High School Baseball Team for their parking lot support. The Parking Lot required special K-Rat protection efforts, the cost (\$25,000) was covered by the generosity of Airfest supporters. It was reported that no K-Rats were injured or killed during the event. The final financial settlement was not yet available since all invoices had not been received. The Next Airfest is scheduled for May 15 through May 17, 2020.

- i. Discussion on Airfest issues, comments and future considerations: It is reported that on Friday night there was a collision between a golf cart and a parked airplane unrelated to the Airfest. Children were driving the cart at the time of the accident. The subject of alcohol consumption at the airport was discussed. Paul Barich will confer with the RPD Chief to see what measures can be implemented to prevent drag racing and accidents. As public comment, Ingrid Biglow questioned if there was a RPD & RFD Report on the Airfest. Renea Wickman expressed the wish that more sponsors could be found so that the Council's fee waiver could be reduced.

**B. Report from Staff**

- i. Updates on general operations and maintenance: Lobby upgrades almost completed except a few minor items. Construction is underway on the Airport sign. Staff is investigating the wash rack details at other local airports and will report with the results of their study. Hanger #30 is in the final stages of rental paper work.
- ii. Status update on paraglider activity: The discussions about the paraglider intrusion into the airport flight path continued along the same general lines from the previous meetings. The key question that still needs a resolution is how to insure the safety of both the airplane and pilot and the paraglider if the paraglider crosses the flight path to land at Hanger 24. Can the paraglider legally, per FAA regulations, cross the airport flight paths.
- iii. Projects & Grants – update on PAPI Certification: The PAPI certification is completed with no adjustments required. The night time certification is still pending an appointment date.

All FAA and other grants are closed out for the Fiscal Year. Grant request for future projects will be composed and submitted by Staff as required.

**5. OLD BUSINESS**

- A.** Discussion and Possible Action Regarding an Airport Fee Schedule: Airport Fee Schedule review is tabled to allow the City Staff additional time to research fees charged by other similar sized airports.
- B.** Discussion and Possible Action Regarding the Five Year Airport Capital Improvement Plan
  - i. Update of priority project list: An Ad Hoc committee was formed to look into areas of improvement at the airport. Deborah Forthun and Michael Sullivan volunteered to be the committee.

**6. NEW BUSINESS**

City Staff reported that the Airport will be closed June 10 & 11 for weed spraying and closed June 17 & 18 for clean and crack filling with possible closure again on June 24th if necessary to complete the work. This announcement prompted discussions about how much prior notice is required, how to share the notice with the airport community, and accommodations for those pilots who use the airport for business or commuting.

**7. POSSIBLE AGENDA ITEMS FOR NEXT MEETING:** None forthcoming

**8. BOARD MEMBER COMMENTS:** None forthcoming

**9.**

**10. 7:17 PM ADJOURNMENT TO NEXT REGULAR MEETING OF JULY 3, 2019.**

Note: depending on availability of the Council Chambers, the July 3<sup>rd</sup> meeting may be cancelled and a special meeting held on July 10 or 17, 2019.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact Tim Sullivan in the Quality of Life Department at (909) 798-7655 ext. 7355. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)

NOTE: Any writings or documents distributed to a majority of the Airport Advisory Board regarding an open session agenda item less than 72 hours before this meeting are available for public inspection at the Quality of Life Office, 35 Cajon Street, Suite 222.