

**CITY OF REDLANDS  
STREET TREE COMMITTEE MEETING  
February 26, 2015**

**1. Call to Order at 5:35 pm – Attendance**

Present: Don Buchanan, Chair  
Chris Sedmack  
Janet Ward  
Linda Richards  
Andrejs Galenieks  
Andy Hoder  
Roy Mannickarottu

City Council: Absent  
QOL Staff: Tim Sullivan  
Eric Reeves

Redlands Community  
Foundation liaison: Absent

- 2. Public Comments** – Introduction of all Street Tree Committee Members, QOL Staff plus visitors – David Dangermond and wife Pat Dangermond. David Dangermond spoke on possible recommendations to City Staff on dealing with current drought on city trees. 15 years ago, Don Buchanan had interviewed Allen Dangermond, his father who served on the Street Tree Committee decades ago and received good input, so Don Buchanan invited David Dangermond for update. Don Buchanan passed out a handout on how the state of Georgia deals with drought and the stress on their urban trees. Recommendations: Do not plant during hottest months of the year, plant in the late fall and winter so trees can become established before the summer months. Do not plant in the summer or early fall months. Palm Trees are very drought tolerant such as Washingtonia and Canary Date Palms. The problem with drought tolerant trees is how they are watered. Lawns are planted around the trees and therefore drought tolerant trees receive too much water and die from too much caring. Buffalo Grass is recommended. Takes water twice a month and looks good. Crape Myrtles are drought tolerant, but are killed due to weedwhackers. Holly Oak and Virginiana Live Oak are ideal because they are resistant to Oak Rot. Recommends that when it is raining, golf courses not water their roughs; turn-off water on schools, parks, public buildings, etc.. These few steps will save a lot of water. If everyone saves 1 gallon a day, plant a tree and water it.
- 3. Approval of Minutes** – Approval of Minutes for December 11, 2014. Correction on #3, Approval of Minutes from December 11, 2014. Correction should read **Andrejs Galenieks seconded**. Linda Richards motioned, Janet

Ward seconded. Motion carried with correction. (Don Buchanan, Chris Sedmack, Janet Ward, Linda Richards, Andrejs Galenieks, Andy Hoder, Roy Mannickarottu).

#### **4. Status Reports**

- a. *Bi-Monthly review of any new City parkway street trees in proposed developments (QOL)* – Erik Reeves reported no new plantings. DRC working on new developments, but nothing to report yet. The project on the North Side/San Bernardino Avenue - nothing to report.
- b. *Bi-Monthly Street Tree Overview (QOL) – Update on City parkway trees trimmed, removed, or planted* – Erik Reeves reported that few trees were trimmed, no new ones planted. City removed 100-150 trees in December and 2 emergency removals. No budget left for trimming until new budget approved.
  - Erik Reeves reported that in August 2014, the City removed twenty six, 90ft tall, over 100 year old palm trees, at the end of Nevada Street by the waste water plant. The Street Tree Committee was never informed of these trees in danger of being removed until tonight, Feb 26, 2015. Edison removed the entire row of historic trees all in a row. When the winds blow in that area, the palm fronds were blowing onto the wires and the waste water plant would lose power. They had many complaints over many months/years. Chris Sedmack asked why this was never brought before the STC and the response was it was an emergency. Chris Sedmack said we might have been able to do something had we known months ago. Erik Reeves stated that some trees were moved, but due to their age, weren't doing very well. QOL and CC stopped Edison from destroying any more historic Palm Trees without notifying QOL first. QOL has shifted to a quarterly permit instead of a yearly permit for Edison. Edison must contact Tim Sullivan at QOL before doing any tree removals.
  - Erik Reeves reported that they received a report of someone removing city trees on Campbell/Summit so they responded and saved the Palm Trees being illegally sold. Janet Ward asked if that Landscape Firm could buy some of our endangered under the Edison wire Palm Trees. Erik Reeves said he had the business card from the Landscape Firm and would contact them.

#### **5. New Business**

- a. WCA was to give STC an assessment on the drought challenges facing our parkway and street trees and predicted future drought conditions as requested in our December special meeting, but were not available to do so at this time. – Erik Reeves will provide STC a list of drought challenges – ideas at April meeting.

- b. Utility Bill – Work on new STC insert. Possible stressing our city trees being the 3<sup>rd</sup> most valuable asset to the city – Linda Richards will work with Tim Sullivan and Don Buchanan to come up with a Utility Bill insert on how to water parkway trees during a drought.
- c. PowerPoint Presentation – Don Buchanan to present updated PowerPoint presentation to STC for use at community/service group organizations for the purpose and contributions the STC has made to Redlands – Don Buchanan presented 2006 Power Point that Ron Mutter had produced and both of them had shared with service clubs and other organizations around Redlands for two years. None of the current members of the STC had ever seen this, and Don is working to revise it with QOL staff. He gave one version of the updated Power Point and noted additional items that needed to be included. Don is to continue updating Power Point Presentation and will present it to STC again at April STC meeting.
- d. Current count of all dead Redlands Street and Parkway Trees – Erik Reeves reported there are approximately 1100 dead trees which need to be removed in Redlands, including Liquid Ambers. Don Buchanan will provide Tim Sullivan with a list of addresses and pictures of small dead trees on the North Side which the Boy Scouts may be able to remove, along with stakes, so as to expedite the long standing list of trees to be removed. Andy Hoder asked if the city could give the firewood to a vendor if they will remove the dead trees for free. Upper Management current policy is all or nothing. Tim Sullivan will talk with Fred Cardenas and see if QOL could bid out proposal to remove dead tree for free firewood.
- e. Discussion of WCA approved Street Tree Palette recommendations – Tabled to next meeting since WCA representative was not present.
- f. City Parkway policy on what hardscape/plants can be planted in city parkways needs discussion at April meeting. Tabled due to late hour of 2 hour meeting.
- g. Each new STC and CC member liaison needs copy of CC Approved Street Tree Policy and Protection Guidelines Manual. Tim Sullivan to provide.
- h. Discussion on communication between QOL and STC on removal of trees in City Parkways to be continued at next meeting.

## 6. Old Business

- a. *Discussion and possible action of the Street Tree Committee's involvement with the Honorary Tree Program* - No report. Janet Ward will get with Char Burgess on Tree Planting Projects.
- b. *Street Tree Program Outline PowerPoint* – Don Buchanan, Tim Sullivan and Jocelynn Santa Cruz will continue to update PowerPoint Presentation.
- c. *Discussion and possible action regarding Arbor Day 2015 activities* – Erik Reeves reported that 1-2 thornless Palo Verde Trees and a California Sycamore will be planted at the Redlands Historical Park as recommended during our December special meeting. Eric Reeves to let the STC know

the date so we can help plant the trees. Janet Ward motioned and Linda seconded approval of this plan for limited plantings in Heritage Park for 2015 Arbor Day due to continued 4<sup>th</sup> year of drought. Motion passed (Don Buchanan, Chris Sedmack, Janet Ward, Linda Richards, Andrejs Galenieks, Andy Hoder, Roy Mannickarottu).

- d. *Discussion and possible action regarding 2015 Goals and 2014 STC Accomplishments to date* – Chris Sedmack as past Chair of STC and Don Buchanan gave Tim Sullivan and committee members the revised and updated 2014 STC Accomplishments to submit to CC. All STC members were given two page listing of 2015 goals for review and discussion at our April meeting due to the fact we just lost three members and added three new ones as of this evening. New members need time to evaluate the goals before approval.

**6. Possible Agenda items for Next Meeting –**

- a. SC Edison attend another STC meeting on using Ally Arms to save trees.
- b. New Utility insert DRAFT for final approval.
- c. Examples of contractor trees still not being pruned correctly.
- d. Review of updated 2015 Street Tree Committee Power Point for approval before Tim Sullivan and Don Buchanan start visiting service clubs and other organizations in town to publicize our support role to the QOL and City Council.

**7. Adjournment at 7:30 pm to next regularly scheduled meeting, April 23, 2015.**

Submitted by Chris Sedmack, Secretary

**CITY OF REDLANDS  
STREET TREE COMMITTEE MEETING  
April 23, 2015**

**1. Call to Order at 5:35 pm – Attendance**

Present: Don Buchanan, Chair  
Chris Sedmack  
Janet Ward  
Linda Richards  
Roy Mannickarottu

City Council: Mr. Paul Barich  
QOL Staff: Erik Reeves

Redlands Community  
Foundation liaison: Absent

**2. Public Comments** – Introduction of all Street Tree Committee Members, QOL Staff plus visitors Mario Saucedo, Community Advocate and Kristina Hernandez from The Redlands Facts.

a. Mario Saucedo, Community Advocate, voiced his concerns about City Street Tree trimming which occurred on the north side due to the “Paving Project” where one side of several oak trees was trimmed and the other sides were not. Mario was concerned that the oak trees might be unstable and questioned why these trees were trimmed this way. Erik Reeves, Quality of Life (QOL), said that this was a MUED project, but QOL was assisting with this issue. There is currently no one on staff to do tree work, except in an emergency situation. QOL was notified by the “Paving Project” that these Holly Oaks needed to be trimmed immediately for clearance for their dump trucks. Reeves got a city crew together and they did the trimming on emergency basis at end of work day and into evening since paving was to start the next morning. Reeves said these Holly Oaks will be fully trimmed when the city has additional funds from the new budget in July 2015. Further, 800 trees in the area need trimming, and 200 have already been trimmed. 1200 trees are due to be trimmed during the next parkway tree trimming schedule.

b. Mario Saucedo commented that on Clock/Aaron St. on the east end of Redlands, the City parkway trees were trimmed and the tree debris was left in the parkways and the homeowners cleaned it up. Reeves commented that this homeowner assistance was appreciated as crews finished trimming after normal work day when it was dark, and the paving was scheduled the next morning before crews were available to clean up.

**3. Approval of Minutes** – Approval of Minutes for February 26, 2015 required correction. Correction on #6a, Janet Ward met with Char Burgess and the Redlands Community Foundation has money, but will not be planting new trees

due to the California drought. Ward contacted Danny Payne, treasurer from the Redlands Community Foundation to set up a fund/method for Redlands citizens to donate money for the purpose of trimming city street trees in order to get a tax write-off. Linda Richards motioned, Don Buchanan seconded. Minutes passed unanimously (Don Buchanan, Chair, Chris Sedmack, Janet Ward, Linda Richards, Roy Mannickarottu).

#### **4. Status Reports**

- a. *Bi-Monthly review of any new City parkway street trees in proposed developments (QOL)* – Erik Reeves reported no new plantings or planned developments. DRC working on new developments, but nothing to report yet. The project on the North Side/San Bernardino Avenue - nothing to report. A warehouse is going up on Almond Ave using the standard street tree palette of St Mary's Magnolias and Palm Trees.
- b. *Bi-Monthly Street Tree Overview (QOL) – Update on City parkway trees trimmed, removed, or planted* – Erik Reeves reported that few trees were trimmed, no new ones planted, as City budgeted monies have expired for trimming and due to the drought we are not doing any major planting this year. City removed a Pepper Tree on San Jacinto/Highland Ave which was dead in the center. 11 dead Crape Myrtles removed on Colton Avenue. No budget for trimming until new budget.

#### **5. New Business – Discussion and possible recommendation regarding Palm Trees impacted by utility lines.**

- a. Janet Ward reported that contact information on two landscape companies was given to Erik Reeves as possible buyers of endangered Redlands Palm Trees under Edison lines - an Irvine Company and a San Fernando Valley Company as possible sources to buy endangered Palm Trees in the City parkways on Highland and Palm Avenues. Palm Trees on Cypress/San Mateo are due to be undergrounded by Edison in the near future.
- Chris Sedmack asked for further clarification on the report Erik Reeves gave at the February 26, 2015 STC meeting. That meeting ran over two hours and there were facts which were unclear to the STC members. Erik Reeves had reported that in August 2014, the City removed twenty six 90ft tall, possibly over 100 year old Palm Trees at the end of Nevada Street by the Waste Water Plant. Problems with the palm fronds had been reported for years and on that day, Edison called Erik Reeves who happened to be out of town on training, saying that these Palm Trees had to be removed right away. Erik Reeves informed his boss Tim Sullivan and the decision was made to remove these trees. These Palm trees were iconic trees in the East Valley Corridor, and Janet Ward stated that according to the Street Tree Policy and Protection Guidelines Manual definition, they were Landmark Trees, section 10.6. Mario Saucedo commented that the citizens of Redlands, along with the Northside citizens, were outraged that these Palm Trees were cut down without

anyone knowing, nor any action being taking to underground the wires, moving palms, trimming these palms, etc., considering the City had known these were a problem for years. Saucedo stated that the Waste Power Plant should have had back-up generators to prevent the power from going off. He further stated that the most disturbing issue was that no one was saying anything about these Palm trees being removed until it was brought up before City Council by Saucedo and there was no process to mitigate the damage, to replace and remove these palms behind the curb line. The near-by new Citrus Plaza shopping center addition moved some 90 year old Palm trees and most of them have survived and are doing well. A lot should have been done to save these iconic Palm trees. The community felt badly that the city did this. He further stated that the public needs to be told about tree issues and the city needs to be transparent with the public when this type of devastation is going to happen. These trees should have been reported to City Council by Fred Cardenas. Chris Sedmack commented on the loss to the city of this valuable resource and that she had called WCA and the replacement cost for this type and age of palm tree was at \$1500-\$2500. Possibly less. If these trees were still in place, the trees would be valued at considerably more. Janet Ward stated that in the Street Tree Policy and Protection Guidelines Manual under section 10.6, this policy has already been approved by City Council. Erik Reeves to trim the remaining 12 Palm Trees every 6-8 months. Reeves has asked the SCE Edison Representative to be at the next STC meeting. Saucedo suggested the STC and City Council look at all options for saving our trees. Janet Ward motioned to follow the City Council approved Street Tree Policy and Protection Guidelines Manual under, specifically, section 10.6. Chris Sedmack seconded, motion passed unanimously (Don Buchanan, Chair, Chris Sedmack, Janet Ward, Linda Richards, Roy Mannickarottu).

- b. *Discussion of non-standard trimming practices on street tree parkways and private property* – Linda Richards discussed poor tree trimming practices on street tree parkways, private property, and utility properties (Mowbrays) and how the poor practices were affecting trees and the quality of life in the city. She passed around examples of over trimming, topping and improper trimming practices on street tree parkways and private property. Janet Ward mentioned section 2.2 of the Redlands Municipal Code does not give the STC the authority to protect trees on private property and also section 12.20.020, of the Redlands Municipal code which states, “This policy also applies to private trees so far as a private tree directly affects or damages public property, public safety, or public trees.” Linda stated that there is a possible solution in that Pasadena does not have this problem. Pasadena has passed ordinances and established a \$100.00 fine for every improper tree trimming for residents and commercial owners, which is written in their city tree ordinances. Richards suggests proposing code changes for commercial properties or parking lots and potentially other private owners, using Pasadena as an example. Linda Richards and Janet Ward were asked by Chair Don Buchanan to research proposal for STC review for City Council

concerning improper tree trimming of City street trees, parking lots and other commercial tree trimming on commercial private properties. Possible recommendations – fine tree trimmers if caught in the process of bad trimming practices, use ANSI 300A standards, and ensure utilities use certified power line trimmers.

## **6. Old Business**

- a. *Discussion pertaining to STC PowerPoint Presentation* – Erik Reeves passed out a hard copy of the STC PowerPoint Presentation being edited, and due to the extended length of this meeting, Chair Don Buchanan requested a Table of this agenda item until the next meeting.
- b. *Discussion and possible recommendation regarding Arbor Day activity* - Don Buchanan contacted all City Council members through Tricia Swope and we expect Mayor Paul Foster and a few other council members to attend the City’s Arbor Day celebration at the Redlands Heritage Park on Friday April 24 at 5:00 pm at the NW corner of the park at Nevada/Orange St. We plan to plant two drought tolerant trees: a California Sycamore and a thornless Palo Verde in respect to Governor Brown’s concern with the 4<sup>th</sup> year of drought conditions.
- c. *Discussion and possible recommendation regarding street tree drought challenges, drought tolerant species on approved street tree palette and vacant tree wells/dead street trees* – Janet Ward commented on the Tree Gator wells which Sweden uses for watering their trees. Homeowners could buy them. Chris Sedmack asked if WCA was still watering the newly planted Street Trees and Erik Reeves said yes. Item continued. Linda Richards commented on the city’s mature trees, along with the young trees; require extra water during the drought, as discussed in previous STC meetings. Richards is to do article in the Redlands Daily Facts on this topic.
- d. *Discussion and possible recommendation pertaining to a utility bill informational insert* – Tim Sullivan already sent utility bill insert to be included in the 3-19 to 5-7 utility bills on “Watering Trees During Drought.”

## **6. Possible Agenda items for Next Meeting –**

- a. SC Edison attend STC meeting on using Ally Arms to save trees, undergrounding power lines. Erik said Mowbrays will be asked to join Edison at the June STC meeting.
- b. Review of updated 2015 Street Tree Committee Power Point.
- c. Utility Bill – Work on new STC insert. Possible stressing our city trees being the 3rd most valuable asset to the city.
- d. Discussion of WCA approved Street Tree Palette recommendations.
- e. City Parkway policy on what hardscape/plants can be planted in city parkways.



- f. Each new STC and CC member liaison needs copy of CC Approved The Street Tree Policy and Protection Guidelines Manual. Tim Sullivan to provide.
- g. Discussion and possible action regarding 2015 Goals and 2015 STC Accomplishments to date.
- h. Discussion and possible action of the Street Tree Committee's involvement with the Honorary Tree Program.

**7. Adjournment at 7:05 pm to next regularly scheduled meeting, June 25, 2015.**

Submitted by Chris Sedmack, Secretary

# **STREET TREE COMMITTEE AGENDA**

## **STREET TREE COMMITTEE NOTICE OF MEETING CANCELLATION**

The following information comprises the agenda of the regular meeting of the Street Tree Committee to be held at 5:30 p.m. on Thursday, June 25, 2015, in the City Council Chambers, 35 Cajon Street, Redlands, California.

The regular meeting scheduled for Thursday, June 25, 2015 has been cancelled.

A special meeting is scheduled for Monday, July 6, 2015, 5:30 p.m. in the City Council Chambers.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact Timothy Sullivan of Quality of Life Department at (909) 798-7655. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

(28 CFR 35.102-35.104 ADA Title II)

NOTE: Any writings or documents distributed to a majority of the Street Tree Committee regarding an open session agenda item, less than 24 hours before this meeting, are available for public inspection at the Quality of Life Office, 35 Cajon Street, Suite 222.



**CITY OF REDLANDS  
STREET TREE COMMITTEE  
SPECIAL MEETING  
July 6, 2015**

**1. Call to Order at 5:35 pm – Attendance**

Present: Don Buchanan, Chair  
Chris Sedmack  
Janet Ward  
Andy Hoder  
Roy Mannickarottu

City Council: Mr. Paul Barich  
QOL Staff: Erik Reeves  
Jocelynn Santa Cruz

Redlands Community  
Foundation liaison: Absent

- 2. Public Comments** – Janet Ward spoke about 3 dead Palm Trees at the New Hope church on Highland/Ford. City will be removing the 3 dead trees once there is a new city budget.

- 3. Approval of Minutes** – Approval of Minutes for April 23, 2015 Regular Meeting. Janet Ward motioned, Andy Hoder seconded. Unanimously approved (Don Buchanan, Chris Sedmack, Janet Ward, Andy Hoder, Roy Mannickarottu).

**4. Status Reports**

*Bi-Monthly review of any new City parkway street trees in proposed developments (QOL)* – Erik Reeves reported there were no new street trees to approve in new housing track at California/Lugonia Ave.

Tree removals – 444 Alvarado – Ash, no tree replacement planned due to new tree would be too close to Palm tree. 1246 W. Palm/Nottingham, Silver Maple, bees in it, will be replaced with smaller tree. 1042 W. Chestnut – Ash tree, city will redo cut stone curb, tree will be replaced.

Councilman Barich reported a hanging branch on an old Pepper tree on Highland/San Jacinto. Tree top was removed. City will remove whole Tree and will replace with new tree.

Don Buchanan reported on unacceptable tree trimming at Prospect Park/Cajon St, Roosevelt Ave, Highland/Redlands Blvd Palm trees. Erik Reeves reported that he and Tim Sullivan looked into the matter. Mowbray's did the tree trimmings, but not the Palm trees at Prospect Park/Cajon. Erik Reeves reported that Mowbray's is no longer employed by Edison and there will be a new tree trimming company trimming city parkway Palm trees for Edison.

## 5. New Business

- a. Discussion of 2015 Goals and Accomplishments to date – Chris Sedmack handed out 2015 GOALS to STC members.

1. *Amend the CC approved Street Tree Policy and Protection Guidelines Manual in two areas – Section 10.4 and Section 10.6.*  
The Street Tree Committee requested that the following two sections be amended in

The Street Tree Policy and Protection Guidelines Manual:

Under 10.4 Role of Street Tree Committee in Street Tree Removal Process (14), amend to read in paragraph one, **“The Quality of Life Department is required to submit, prior to removal, all non-emergency City tree removal requests to the Redlands Street Tree Committee for review and approval; whereas, the City will continue to have authority per Chapter 12 of the Redlands Municipal Code for emergency tree removals.”**

2. Under 10.6, Utility Line and Palm tree Conflicts (15), **“Any revenue collected would be used to purchase and plant new street trees, relocate other endangered palms, and/or used for trimming of palm trees.”**
3. *Increase the budget for city street tree trimming in order to meet the guidelines set forth in the Street Tree Policy and Protection Guidelines Manual.* Request City Council to add more funds to tree trimming budget. With the state increasing minimum wage, the extra money for tree trimming was reduced. Erik Reeves took a seminar in San Marino and reported on new type of mite killing Palm trees.
4. *Utilize the Grants and Donations section set forth in 3.2 of the Street Tree Policy and Protection Guidelines Manual for developing funds to trim city parkway trees.* Janet Ward referred to the April STC minutes for names of landscape companies for possibly purchasing endangered Palm trees under Edison Lines. That money could then be used for maintenance and trimming of city parkway trees. Janet Ward reported that she spoke with Danny Payne, treasurer from the Redlands Community Foundation, about initiating a program where citizens could donate funds for the use of trimming City Street trees, and such donations could be used as a tax write-off.
5. *Provide designation and protection for city parkway Landmark or Heritage trees.* Utilizing the Street Tree Policy and Protection Guidelines Manual, under section 6.2, page 10, Landmark Trees, Heritage Tree Rows and Stand, and Scenic Preservation, the STC will provide a list of City Parkway trees for designation. This will be incorporated into the city’s street tree data base. The STC is required to get this list in front of the City Council as soon as possible.
6. *Provide mechanism for city to transplant or sell city parkway palm trees.* Janet Ward provided possible landscapers who may be looking for some of our endangered palm trees to purchase. 2 landscape companies were given to Erik Reeves as possible buyers

of endangered Redlands Palm Trees under Edison lines. An Irvine Company and a San Fernando Valley Company as possible sources to buy endangered Palm trees in the city.

Janet Ward motioned to adopt 2015 GOALS, Roy Mannickarottu seconded. Motion passed unanimously (Don Buchanan, Chris Sedmack, Janet Ward, Andy Hoder, Roy Mannickarottu).

Don Buchanan reported on meeting with two groups and giving a STC presentations. Out of 160 attendees, only 1 had seen the write-up of caring for Oaks. Don Buchanan mentioned being at the city luncheon in June and the booklet handed out by the city barely mentioned the STC and did not mention our most significant accomplishments.

2014 STC Accomplishments for the year, with the exception of the removal of item #2 which was completed the year before, Janet Ward motioned and Andy Holder second. Motion passed unanimously. (Don Buchanan, Chris Sedmack, Janet Ward, Andy Hoder, Roy Mannickarottu).

- b. *Discussion of Street Tree Planting Palette* –Erik Reeves reported on a class he took in San Moreno and the new variety of Australian trees available as drought tolerant trees. The city’s goal is to add a number of special drought tolerant trees. West Coast Arborist grows their own trees, but with a year’s head notice, they would grow special ones for the city. There are 9 smaller Eucalyptus and 12-25 varieties, along with multi-trunk varieties suitable for parks, which could be planted in city parkways. Erik Reeves has grower/vendor nursery source which specialized in Australian trees and shrubs. Erik Reeves will provide DRAFT of Primary Street Tree Palette at the August STC meeting.
- c. Discussion of street trees and adjacent parkway vegetation - tabled

## **6. Old Business**

- a. *Discussion pertaining to STC PowerPoint Presentation* –Don Buchanan continued.
- b. *Parkway and street tree drought challenges - tabled*
- c. *Utility bill insert information - tabled*
- d. *Discussion and possible action of the Street Tree Committee’s involvement with the Honorary Tree Program - tabled*

## **7. Possible Agenda items for Next Meeting –**

- a. SC Edison attend STC meeting on using Ally Arms to save trees, undergrounding power lines. Erik Reeves will ask new Edison tree trimming company to be at the August 17 STC meeting.
- b. Utility Bill – Work on new STC insert. Possible stressing our city trees being the 3rd most valuable asset to the city. Possibly expanding to all of the local newspapers in addition. To provide better coverage.

- c. Discussion of Quality of Life's recommendations for Drought Tolerant Trees be added to the City Council approved Street Tree Palette recommendations.
- d. Discussion of City Parkway policy on what hardscape/plants which could be planted in city parkways.
- e. Discussion and possible action of the Street Tree Committee's involvement with the Honorary Tree Program.
- f. Discussion and possible action on recommended amendments to the Street Policy and Protection Guidelines Manual.
- g. Discussion and possible action on designation of Landmark Trees, Heritage Tree Rows and Stand, and Scenic Preservation trees.

**8. Adjournment at 7:30 pm to next regularly scheduled meeting, Aug 27, 2015**

Submitted by Chris Sedmack, Secretary

**CITY OF REDLANDS**  
**STREET TREE COMMITTEE REGULAR MEETING**  
**August 27, 2015**

**1. Call to Order at 5:30 pm – Attendance**

Present: Don Buchanan, Chair  
Chris Sedmack  
Janet Ward  
Andy Hoder  
Roy Mannickarottu  
Andrejs Galenieks

City Council: Absent  
QOL Staff: Tim Sullivan  
Jocelynn Santa Cruz

Redlands Community  
Foundation liaison: Absent

Visitors: Annette Franco, SCE  
Chuck Dykes, SCE  
Chris Abel, SCE  
Phil Garrison, Redlands Fire Department  
James Harris, SCE  
Gil Garcia, SCE

**2. Public Comments** – Don Buchanan introduced everyone present, including the SCE visitors. Don Buchanan received a phone call from Kathleen Noehren about a dead tree at 705 Lugonia Ave. Erik Reeves was contacted and is working with Cal Trans for removal. Tree is on removal list once city gets new tree trimming budget.

**3. Approval of Minutes** – Approval of Minutes for July 6, 2015, Special Meeting. Eric Reeves is Erik Reeves, and trees should be all in lower case. Janet Ward motioned to approve the minutes with changes in spelling of Erik’s name and making trees all lower case, Roy Mannickarottu seconded. Unanimously approved (Don Buchanan, Chris Sedmack, Janet Ward, Andy Hoder, Roy Mannickarottu, Andrejs Galenieks).

**4. Status Reports**

a. *Bi-Monthly review of any new City parkway street trees in proposed developments (QOL)* – Tim Sullivan reported that Erik Reeves had no new developments to report.

b. *Bi-Monthly Street Tree Overview (QOL) – Update on City parkway trees trimmed, removed or planted* – Tim Sullivan reported 8 emergency city parkway tree removals due to heat-related issues such as dropping limbs. 1446 Sylvan Blvd (Eucalyptus), 514 Buena Vista St (Coast Live Oak), Sylvan Park (Coast Live Oak) 1311 Stillman Ave (Ash tree), 256 Cajon St (3 Bottle trees ),1231 Friar Ln (Liquid Ambar), 1 E. State St (Bradford

Pear), 5 E State St (Bradford Pear), 1106 W. Highland Ave (Pepper tree), 1072 W. Pioneer Ave (3 Liquid Ambar). Tim Sullivan reported that the city's annual tree maintenance Purchase Order for City Tree Maintenance/trimming will be larger than before with the new 2016 city tree budget. Currently, there is \$35,000 to cover interim minor tree work with West Coast Arborist (WCA). The city must go out for new bids for city tree service in the 2016 city tree budget. Andy Holder asked about the Gateway Project. General Funds for the project were not used, just funds from the Palmetto Orange Grove Sale. Eureka Ave and Orange Street on and off ramps are being improved by Cal Trans. Janet Ward asked if the City could use some of the Palmetto funds from the sale of a city owned orange grove to start trimming palm trees in high density areas.

## 5. New Business

- a. *Presentation by SCE Region Manager Local Public Affairs (Annette Franco)* – The Redlands area Southern California Edison (SCE) came to the STC meeting to show their partnership with the city and the STC. The SCE Presentation stated that SCE covers 50,000 square mile area, have 21 arborists, most ISA certified, and certified tree trimmers for high voltage line work. SCE is regulated by the Public Utility commission. 99% of trees needing trimming do not belong to Edison. Palm trees which need trimming, or replacement, SCE tries to replace the removed trees with appropriate tree species which SCE grows up in the Central Valley of California. Edison stated they had 250 trees to donate to the city of Redlands, to be used only in Parks, not as Street Trees. Chuck Dykes, SCE, handed out brochures “Right Tree, Right Place”, and “Avoiding Tree & Utility Conflicts”, put out by ISA. As cities develop, SCE tries to avoid future hardscape conflicts. Undergrounding also could causes conflicts with water and roots.

Current undergrounding projects include Cypress/San Mateo using Rule 20A monies. Cable and telephone companies may provide additional funds. Janet Ward commented to have Edison buy endangered Palm trees now that the housing/building market is picking up and landscapers are looking for trees for their construction projects. Andy Holder clarified that endangered Palm trees are either destroyed or relocated. SCE commented that there is a policy in place where Edison notifies the QOL department daily for updates on where they will be working. Andy Holder commented that Mowbray's had been doing a bad job trimming trees and Edison needed to improve their contractors work, and needed to coordinate the tree trimming so the trees still looks like a tree. Edison said Mowbray's is no longer the Edison contractor. Utility Tree Service out of San Bernardino is their new tree trimming contractor.

- b. *Discussion of street trees and adjacent parkway vegetation* – Chris Sedmack discussed policy for planting City Parkways with inappropriate landscaping, such as rose bushes, and hardscape. Tim Sullivan said Code Enforcement is checking around to prevent inappropriate plantings before it happens. Chris Sedmack asked how QOL is going to tell the homeowner to tear up what they put in the city parkways, due to the



drought, when the city starts planting new trees again. Tim Sullivan is checking on that. Tim Sullivan reported MUED has a rebate program and citizens are calling in wanting to pull out all of their grass, including the city parkways, including the city parkway trees. QOL is going to the sites to prevent code violations and doing outreach to the homeowners. Linda Richards or Carl Baker will be asked to do up more newspaper articles on improving the health of the city parkway trees during this drought period. Tim Sullivan will find out what MUED is going on publicity and reaching out to the public, and will check on what can be done. Currently, no thorn bearing bushes, thorny cactus or thorny trees can be planted in city parkways. The city has had several issues with thorn bearing plants.

- c. *Discussion of Parkway and street tree drought challenges* – Don Buchanan reported on seeing additional dead city parkway trees with homeowners not watering the trees. Andy Holder brought up the Made-In-The-Shade Program and finding discrepancies in the forms on the city's web site. Jocelynn developed a new and improved form. Proposed having QOL and Tim Sullivan go over the improved new form and have it match the one on internet. Made-In-The-Shade Program is on hold until city approves new tree trimming/maintenance contract. Tree trimming prices may change, depending on new contractor.

## **6. Old Business**

- a. *Discussion and recommendation of STC public outreach Power Point Presentation* – Don Buchanan reported on the updated version of the Power Point STC Presentation. Don Buchanan and Tim Sullivan have been updating the presentation and needed a motion to allow them to go out into the Redlands community to give presentations. Power Point Presentation will be updated, as needed. Roy Mannickarottu motioned, Andy Holder seconded. Motion carried unanimously (Don Buchanan, Chris Sedmack, Janet Ward, Andy Hoder, Roy Mannickarottu, Andrejs Galenieks).
- b. *Discussion and possible recommendation of new utility bill insert information* – Possible new insert recommendation be on appropriate plantings in city parkways, such as no thorny shrubs, etc. Tim Sullivan and Don Buchanan will work on it. Tabled.
- c. *Discussion and possible recommendation of the STC's involvement with the Honorary Tree Program* – Tabled.

## **7. Possible Agenda items for Next Meeting**

- a. Discussion and possible action concerning the city's Municipal Code as it affects Street Trees. Discuss code discrepancy criteria for trimming trees.
- b. Utility Bill – Work on new STC insert. Stressing our city trees being the 3rd most valuable asset to the city. Possibly expanding to all of the local newspapers in addition. To provide better coverage on appropriate plantings in city parkways, such as no thorns on bushes, trees, etc.

- c. Discussion and possible action on revising the 2016 STC Goals and the 2015 STC Accomplishments and submitting current lists of Goals and Accomplishments.
- d. Discussion of City Parkway policy on what hardscape/plants which could be planted in city parkways, especially AFTER homeowner has planted the city parkway.
- e. Discussion and possible action on recommended amendments to the Street Policy and Protection Guidelines Manual with submission of Letter to CC for approval.
- f. Discussion and possible action on designation of Landmark Trees, Heritage Tree Rows and Stand, and Scenic Preservation Trees.

**8. Adjournment at 7:30 pm to next Special Meeting, September 28, 2015**

Submitted by Chris Sedmack, Secretary

**CITY OF REDLANDS  
STREET TREE COMMITTEE  
SPECIAL MEETING  
September 28, 2015**

**1. Call to Order at 5:32 pm – Attendance**

Present: Don Buchanan, Chair  
Chris Sedmack  
Janet Ward  
Andy Hoder  
Roy Mannickarottu  
Linda Richards

City Council: CC Paul Barich  
QOL Staff: Erik Reeves

Redlands Community  
Foundation liaison: Absent

Visitors: Olivia Crowley, Community Relations  
Coordinator  
Bill Cunningham

- 2. Public Comments** – Bill Cunningham voiced his concerns around what is happening with the City's Parkway Trees. While driving around Redlands, seeing damaged, dead and dying city parkway trees. The City Council and staff need to make our city concerned over the lack of water to the city parkway trees. CC Barich stated that the State has said that water for trees and city parkways is considered waste. There is a \$300,000 grant to study watering trees and city parkways, and the Planning Commission wants to build more houses since new houses have better water efficient appliances. Mr. Cunningham said we need to get more water to our trees, that mature trees require the same amount of water even in the drought. The City of Redlands needs to be made aware of the importance of trees to Redlands and our community. Jim Rock commented and passed around photos on Sequoias, (Coastal redwoods) located on the 600 block of Valley View Ave which are surrounded by a cactus environment and gravel and will soon die. CC Barich stated that the state told Redlands to cut back water use by 36%. CC Barich will send Jim Rock's photos to Code Enforcement. SOFA reports that an average citizen uses 40 gallons of gray water a day, but the current City Municipal Code does not allow the city to use gray water. Don Buchanan commented that he and Chris Sedmack are on the Redland's Drought Task Force and at the last meeting they are preparing paperwork to change our City Municipal Code. Mr. Cunningham stated that the city has two choices for additional water – Gray Water and non-potable water sources which could be used for parks/school grounds/Sylvan Park/Prospect Park/Cemetery/Country Club, etc. Non-potable water is NOT counted in the States 36% water reduction figure. There are current pipes around Redlands, which, with minor hook ups, could be used for non-potable water. There is a current pipe for non-potable water from Colton to 6<sup>th</sup> St, and Bear Valley has a line on San Bernardino Ave. Mr. Cunningham wants to create dialogue between all city divisions for any of their inputs on using gray/non-potable water.

Redlands has sufficient amounts of water for irrigation and it is unfair the state is requiring us to cut our water usage. The City of Riverside has sued the State over this issue. CC Barich will check into this matter and will get in touch with Mr. Cunningham. The City needs to get out more press releases to encourage homeowners to water their trees and the value trees have to their homes as well as to the City. CC Barich and Carl Baker will do publicity and possible Letter to the Editor in The Facts. Homeowners can contact Quality of Life if they see people not watering their parkway trees. Need to stress ***STRESSED TREES DROP BRANCHES***.

Olivia Crowley, Community Relations Coordinator, commented on future Construction Project of repairing Redlands broken sidewalks. The city is actively installing new pipes for non-potable water supplies when possible. One is already in place from State Street from Orange to Redlands Blvd, and they are designing these water pipes into future projects. They have \$450,000 for sidewalk repairs and will prioritize repairs with Senior Centers, dense areas, schools, parks, bus stops and areas with greater than 1” sidewalk lift first.

Erik Reeves commented that the trees mainly affected by the new sidewalk repair project will be Liquid Ambers and he is coordinating these trees to be removed when the new sidewalks go in. He will provide the STC a list of the locations, or general areas, for the new sidewalks and parkway trees affected.

Andy Hoder passed around letter about a leaning Camphor Tree located at 230 S. Center St, cross streets Olive/Clark Ave. Tree is leaning across sidewalk by McKinley Elementary School. Erik Reeves to check on tree. Mr. Hoder also commented on all of the fallen Palm fronds in the roads. Sometimes for weeks at a time. Erik Reeves reported that it is impossible for their crew to pick up all of the fallen Palm fronds since there are 18,000 palms in the city of Redlands, but the QOL is doing the best they can. The Made-In-The-Shade Program is still in limbo and is tied to the new city tree budget having to go out for new bids for the new city fiscal year. Currently under review. Mr. Hoder handed out copies of newspaper and/or internet articles of tree topics which illustrate the loss of our tree heritage across the country.

3. **Approval of Minutes** – Approval of Minutes for August 27, 2015. Chris Sedmack motioned to approve the minutes, Janet Ward seconded. Unanimously approved (Don Buchanan, Chris Sedmack, Janet Ward, Andy Hoder, Roy Mannickarottu, Linda Richards).
4. **New Business**
  - a. Discussion and recommendation concerning the city’s Municipal Code as it affects Street Trees and trimming criteria of trees – (Andy Hoder) – Andy Hoder discussed Code Enforcement Conflict between 12.12.110 (Streets and Sidewalk Use) and 12.52.120 (Trees & Tree Protection) with regards to two references in the Redlands Municipal Code which do not match each other. Both sections need to be folded into one and have one Code number. The Redlands website also needs to be corrected to match the correct Code number in the Redlands Municipal Code.

Andy Hoder motioned “City review the Redlands Municipal Codes (12.12.110 and 12/52/120) be changed so all references to trees and tree maintenance be consistent.” Linda Richards seconded. Motion passed unanimously (Don Buchanan, Chris Sedmack, Janet Ward, Andy Hoder, Roy Mannickarottu, Linda Richards).

- b. Discussion and possible recommendation for utility bill insert information pertaining to street tree care – (Don Buchanan) – Don Buchanan and Tim Sullivan to meet this week. Tabled until next STC meeting.
- c. Discussion pertaining to the 2015 STC Goals and the 2014 STC Accomplishments and possible recommendation to submit lists of Goals and Accomplishments to City Council – (Chris Sedmack) – Chris Sedmack stated the previously STC approved 2014 STC Accomplishments and the 2015 STC Goals be recalled and the corrected ones dated September 28, 2015 be approved. Janet Ward motioned, Andy Hoder seconded. Motion passed unanimously. (Don Buchanan, Chris Sedmack, Janet Ward, Andy Hoder, Roy Mannickarottu, Linda Richards).
- d. Discussion of amendments to the Street Policy Protection Guidelines Manual with possible recommendation to City Council – (Janet Ward) – Janet Ward motioned to submit to the City Council the letter to amend the City Council approved Street Tree Policy and Protection Guidelines Manual in two areas – Section 10.4 and Section 10.6.” Linda Richards seconded. Motion passed unanimously (Don Buchanan, Chris Sedmack, Janet Ward, Andy Hoder, Roy Mannickarottu, Linda Richards).
- e. Discussion and possible recommendation on designation of Landmark Trees, Heritage Tree Rows, and Scenic Preservation Trees – (Janet Ward and Chris Sedmack) – Having a designated Landmark Trees, Heritage Tree Tows, and Scenic Preservation Trees program is used throughout the country. Redlands currently does not have one in place. Tabled.

## **7. Agenda items for Next Meeting**

- a. Add to New Business every month, Palm Tree Issues to include trimming/maintenance/selling of Endangered Palms.
- b. Discussion on City using non-potable water and gray water to irrigate city parkways, schools, city parks, Country Club, etc.
- c. Discussion on new City Project concerning repairing damaged city sidewalks.
- d. Discussion on city parkway trees not being watered.

## **8. Adjournment at 6:50 pm to next Regular Meeting, October 22, 2015**

Submitted by Chris Sedmack, Secretary

**CITY OF REDLANDS  
STREET TREE COMMITTEE  
REGULAR MEETING  
October 22, 2015**

**1. Call to Order at 5:32 pm – Attendance**

Present: Don Buchanan, Chair  
Janet Ward  
Andy Hoder  
Roy Mannickarottu  
Linda Richards  
Andrejs Galeneras

City Council: CC Paul Barich  
QOL Staff: Erik Reeves  
Jocelynn Santa Cruz  
Chris Diggs  
Cecilia Griego

Redlands Community  
Foundation liaison: Absent

Visitors: Nancy Sidhu  
Dip Sidhu  
Chris Sedmack

- 2. Public Comments** – Redlands resident Dip Sidhu spoke concerning all the dying trees all around Redlands. He and his wife Nancy have donated funds to plant trees, and now they are dying. The Bethany Church on Cajon has dying trees on their property and in the parkway. CC Barich to contact the Boys and Girls Club at that church to see if they could water the trees as a project. The Sidhu's will contact the church again to see if they could help save the trees. They suggested the city post signs around town about "It Is OK to Stop Watering Your Turf, BUT WATER THE TREES".

Janet Ward commented that on Texas/Carmody Court there are dead or dying city parkway trees. Erik Reeves will investigate both locations.

- 3. Approval of Minutes** – *Approval of Minutes for September 28, 2015.*  
Amend minutes to remove 4A, discussion and recommendation concerning the city's Municipal Code as it affects Street Trees and trimming criteria of trees – (Andy Holder) – Andy Holder will discuss the Code Enforcement Conflict with 12.12.110 (Streets and Sidewalk Use) and 12.52.120 (Trees & Tree Protection) with regards to 2 references in the Redlands Municipal Code which do not match each other and add to the December Agenda. With the removal of 4A, Roy Mannickarottu motioned to approve the minutes, Janet Ward seconded. Unanimously approved (Don Buchanan, Janet Ward, Andy Hoder, Roy Mannickarottu, Linda Richards, and Andrejs Galeneras).

#### 4. Status Reports

- a. *Bi-Monthly review of any new City parkway street trees in proposed developments* – No parkway trees proposed. West Coast Arborist won City's Tree Maintenance bid, but awaiting to award bid due to administrative issues. Erik Reeves reported there are dead Liquid Ambers/Crape Myrtles, and other smaller trees all over town and the city workers are removing them since they are small and are not a hazard. No block or mass trimmings going on at this time due to lack of contract. Approximately 100 dead oak trees and under 1000 dead city parkway trees to remove. Mostly dead trees.
- b. *Bi-Monthly Street Tree Overview (QOL) – Update on city parkway trees trimmed, removed or planted* – CC Barich reported that the City is trying to add an additional \$20,000-\$40,000 to the new City's Tree Trimming Budget.

#### 5. New Business

- a. *Discuss Palm tree issues to include trimming/maintenance/selling of endangered Palms* – Erik Reeves will contact the new building project next to Pharaoh's Kingdom Park which may have a need to buy some of the City's endangered Palm trees for the new project. Janet Ward will continue to attempt to contact Shelli Stockton and Char Burgess to see if there are funds to trim city Palms. Andy Holder commented on the wind during this week and the Palm frowns in the streets in Redlands. Erik Reeves said there is a process to pick up the palms, and there is a Fusarium Wilt hitting Palm trees.
- b. *Discussion on City using non-portable water and gray water to irrigate city parkways, schools, city parks, Country Club, etc.* – Don Buchanan spoke about comments at the last STC meeting concerning Gray Water, Recycled Water, Potable Water and Non-Potable Water issues. Chris Diggs, Director of Municipal Utilities and Engineering Department, gave presentation on the sources of water in Redlands and an update on water issues. The State of California and Redlands plan to use non-potable water. The City's landscaping ordinance is in effect until December 1, 2015 and if the City of Redlands does not strengthen said ordinance, then the State of California's ordinance stays in effect. Gray Water – City is reviewing the State of California requirements, plumbing code, kinds of gray water, where water can be used, grass usage, there are a lot of issues to be addressed. Laundry to Landscape – still has to have Building & Safety involved, State of California has no permit process, but falls to the City for permits. There is NO water wasted in Redlands. Citizens use water twice. All Gray Water goes back into the Mt. View Waste Water Treatment Plant then back into the underground basin where Redlands taps into for our water. Potable water – Drinking water. Non-Potable Water – Well water, straight from the ground. Irrigation systems used for irrigating groves – Bear Valley Co, West Redlands Co, Crafton Water Co. Recycled water NOT counted against the numbers the state has stated Redlands has to cut their water usage by. Redlands has 35 miles of non-

potable water lines or pipes in Redlands (Recycled water). Basin levels are at an all-time low. Ground water basin used for water in Redlands. 50% ground water, 50% from service flows. Redlands uses NO Gray Water – Soapy water. Redlands needs snow so water can soak into the ground. ½ of the rain water soaks into the ground. Redlands is in a good position regarding water supplies.

- c. *Discussion on new City Project concerning repairing damaged city sidewalks* – Erik Reeves reported on the \$900,000 approved budget for repairing sidewalks throughout Redlands. If any concrete is pulled out, mostly on the North Side, QOL makes every effort to save trees. Erik Reeves using measures to protect and save our city Parkway Trees. Erik will give the STC a list of trees/areas affected with this project.
- d. *Discussion on city parkway trees not being watered* – CC Barich to get with Carl Baker to put article out that it is OK to stop watering the turf, but WATER THE TREES. Don Buchanan commented that Redwood trees need more water, and southern California has experienced a significant loss of them during our 4-year drought.

## **6. Old Business**

Don Buchanan reported on STC PowerPoint Presentation to the Noon Kiwanis Meeting. Kiwanis wants information about using a link on the City's Web Page for people to link to the Kiwanis and various tree issues. Need to work this request.

## **7. Agenda items for Next Meeting –**

- a. Discussion and possible recommendation on designation of Landmark Trees, Heritage Tree Rows, and Scenic Preservation Trees – (Janet Ward and Chris Sedmack) – Having designated Landmark Trees, Heritage Tree Rows, and Scenic Preservation Trees is a practice throughout the country. Redlands currently does not have a policy or list of these trees in place.
- b. Discussion and possible action on City Banner across Cajon about IT IS OK TO KILL TURF, but WATER YOUR TREES.

## **8. Adjournment at 6:50 pm to next Meeting, December 15, 2015**

Submitted by Chris Sedmack, Secretary



**CITY OF REDLANDS  
STREET TREE COMMITTEE  
SPECIAL MEETING  
December 14, 2015**

**1. Call to Order at 5:32 pm – Attendance**

Present: Don Buchanan, Chair  
Janet Ward  
Andy Hoder  
Roy Mannickarottu  
Linda Richards  
Absent: Andrejs Galenieks

City Council: Absent  
QOL Staff: Erik Reeves  
Jocelynn Santa Cruz

Redlands Community  
Foundation liaison: Absent

Visitors: Chris Sedmack

**2. Public Comments – None.**

**3. Approval of Minutes – *Approval of Minutes for October 22, 2015.***

Amend minutes to correct spelling. Change Fwisarium to Fusarium. Amend 7.1. under Agenda items for Next Meeting, remove policy or. to read “Redlands currently does not have a list of these trees in place.” Janet Ward motioned to approve the minutes with corrections, Roy Mannickarottu seconded. Unanimously approved (Don Buchanan, Janet Ward, Andy Hoder, Roy Mannickarottu and Linda Richards.)

**4. Status Reports**

- a. *Bi-Monthly review of any new City parkway street trees in proposed developments* – Erik Reeves reported a project on Orange St/Highway 38, the Lugonia Project, that will be planting 38 Brisbane Box or Plum trees. Six parkway trees are to be planted from the approved Street Tree Committee Palette. He has solar timer for irrigation system. Alabama/K-Mart at Redlands Blvd, is being planted with Mexican Blue Palms. New warehouse going in on Lugonia/I-10, but not using any palms.
- b. *Bi-Monthly Street Tree Overview (QOL)* – Erik Reeves reported that Ronda in Quality of Life along with Jocelynn and he have created a new spreadsheet to track tree trimming throughout Redlands. The spreadsheet will address locations, trim/removal dates, work orders, etc., to populate the spreadsheet. There are approximately 1100 dead trees to remove in Redlands parkways. The City now has three full-time grounds workers, and they work on city trees depending on size of the trees. The City has

also hired two additional part-time grounds workers to assist as necessary. Wind damage with December storms had more Palm fronds down. Erik Reeves to refine spreadsheet and will present it to the STC. West Coast Arborist (WCA) was finally awarded city maintenance bid for trimming palms. Trimming Palms on Cajon from San Bernardino Ave to Highland Ave to cost \$30,000. Redwoods getting hit hard with the drought, but are starting to look better with current rain falls. Los Robles lost two redwoods. Andy Hoder inquired about coordinated effort between the Quality of Life Department and WCA to repair curbs when trees are removed and before new trees are planted. He commented about McKinley Elementary School curbs and tree removal problems. Street Department to hire new employees to repair streets, as budget dictates.

## 5. New Business

- a. Discussion about Landmark Trees, Heritage Tree Rows, and Scenic Preservation Trees – (Janet Ward) – Recommendation to add Section 6.2 to the Street Tree Committee’s Landmark Trees, Heritage Tree Rows & Stand, & Scenic Preservation section. Janet Ward motioned to adopt and approve list developed by the STC for submission for City Council approval dated September 28, 2015 specifying 27 specific locations. Roy Mannickarottu seconded. Unanimously approved (Don Buchanan, Janet Ward, Andy Hoder, Roy Mannickarottu and Linda Richards.)
- b. *Discussion about Made in the Shade Program* – (Andy Hoder) – Andy Hoder reported there is a backlog of trees to be trimmed utilizing the “Made in the Shade” Program. It was on hold, but now that WCA has been awarded the tree trimming/maintenance agreement with the City of Redlands, it is in place and funded. Jocelynn Santa Cruz will be updating the city’s website with the current prices. Increased fees are due to wage increases. Palm frond disposal more restricted now, costs more due to efforts to stop spread of diseases and requirement to burn the palm fronds.
- c. *Discussion of trimming criteria of Street Trees dictated in the City Municipal Code and the Street Tree Manual* – (Andy Hoder) – CC Paul Barich and Chris Boatman working on increasing tree trimming budget. Andy Hoder stated that Paul Barich has received a letter with a Code Enforcement issue disagreement that needs to be resolved. Tabled due to Barich’s absence. Linda Richards asked about using ANSI A300 Standards which are more general to use when trimming city parkway trees. Linda will look into getting more information on the ANSI A300 standards for the next STC meeting.
- d. *Discussion and possible recommendation to create an informational banner about water conservation and proper Street Tree watering* – (Erik Reeves) – Erik Reeves working on banner issue. Tabled.

## **6. Old Business**

1. Don Buchanan reported on meeting with Tim Sullivan about presenting the STC's PowerPoint Presentation to various service clubs. Don has lined up the morning Rotary Club and Optimist Club for spring 2016 presentations. Not many service clubs left in town.
2. Kiwanis Club wants a link on the City's Web Page which will link to the Kiwanis web page as a way for people to link to the Kiwanis and various tree issues. Don Buchanan is working on this with Tim Sullivan. Tabled.
3. Linda Richards commented on what is a street tree by the Country Club area. How can you tell if it is a city street tree or on private property if there are no curbs? Erik Reeves said each tree is on an individual basis. Walnut and Olive trees in question by the Country Club had crown reductions. Erik told homeowners they needed an encroachment permit for the tree trimming work.
4. Janet Ward asked the status of when the STC's Letter regarding the amendment of Section 10.4 and 10.6 of The Street Tree Policy and Protection Guidelines Manual to be put on the City Council Calendar. Jocelynn Santa Cruz will check with Chris Boatman on the calendar date and will let the STC know.

## **7. Agenda items for Next Meeting –**

- a. 2016 Arbor Day Proclamation
- b. Guidance for Parkway plantings. Erik Reeves research. Need clarification of proper plantings in city parkways, what is allowed, what is not, where is it in writing?
- c. Discussion and possible action on City Banner across Cajon about IT IS OK TO KILL TURF, but WATER YOUR TREES.
- d. Put back under old business, Discuss Palm tree issues to include trimming/maintenance/selling of endangered Palms.
- e. Discuss contacting firewood companies to remove dead trees in Redlands City has to get bids, requires manpower hours. Erik Reeves to research.
- f. Drought issues in relationship to Street trees.

## **8. Adjournment at 6:40 pm to next meeting - February 25, 2016**

Submitted by Chris Sedmack, Secretary