

**CITY OF REDLANDS
TRAFFIC AND PARKING COMMISSION
REGULAR MEETING
Thursday, May 27, 2021 at 6:00 P.M.**

MINUTES

1. ATTENDANCE

Roll Call:

Present

Commissioners:

Luis Estrada
Curtis Dison
Eric Shamp
Henry Schadwinkel

Staff:

Johana Silva, MUED
Jeremy Floyd, PD
John Harris, MUED
Goutam Dobey, MUED

Absent

Commissioners:

Matt Malouf
Anna Jaiswal
Robert Duron

2. CALL TO ORDER

The regular meeting of the Traffic and Parking Commission was called to order at 6:02 pm by Commission Chair Estrada.

3. APPROVAL OF MINUTES

Upon review of the meeting minutes of the Traffic and Parking Commission's last meeting on January 28, 2021, Commissioner Dison asked for a correction for Agenda Item 7A, stating that he did not make a motion. Ms. Silva stated that Commissioner Duron made the motion. **A motion was made by Commissioner Shamp and seconded by Commissioner Estrada to approve the minutes noting the correction as presented and carried.**

4. PUBLIC COMMENT

No non-agenda related public comments were received by 5:00 P.M. the day before the meeting. Comments related to specific agenda items are incorporated into the item discussion.

5. COMMUNICATIONS

5A. *Municipal Utilities and Engineering Department Director's presentation on upcoming traffic improvement projects*

Director John Harris updated the commission on a few upcoming projects. Mr. Harris stated that this year's fiscal budget included \$25,000 which will likely not be spent and carry over to the next fiscal year. Mr. Harris continued to state that for the 21/22 fiscal year budget, staff is recommending to Council to increase the budget to \$50,000 for Traffic and Parking Commission projects. Mr. Harris discussed other items that are included in staff's recommended budget which included four wireless radar traffic counters, update to development impacted fees, installation of a traffic signal at University and Brockton, the 2021 pavement management plans that will be combined with 2022 plans, replacement of sidewalk and ADA ramps, repaving selected alleys, widening of Citrus Avenue between Dearborn Street and Wabash Avenue. Mr. Harris asked the commission's opinion on items to be included in a Transportation Master Plan. Commissioner Dison suggested reflective glass beads on crosswalks in higher populated areas. Commissioner Dison suggested traffic calming measures throughout the city especially in school zones. Commissioner Shamp requested for Staff to propose a fair and equitable way to distribute funds for projects most in need.

5B. *Status of work orders on items previously recommended by Commission and approved by City Council*

Ms. Silva presented a slide and provided a brief overview of the status of work orders that were previously recommended by the Commission and approved by City Council.

5C. *Status of work orders on items approved by staff that fall within the existing Municipal Code not requiring Commission recommendation or City Council approval*

Ms. Silva presented a slide and provided a brief overview of the status of work orders which do not require Commission recommendation, and have been approved and completed by city staff in accordance with the Redlands Municipal Code.

5D. *Discussion of possible addition of the requirement of residential parking permits to the current 2-hour parking zone along the east side of Cajon Street between Clark Street and Fern Avenue*

Ms. Silva summarized the request of the addition of the requirement of residential parking permits to the current 2-hour parking zone along the east side of Cajon Street between Clark Street and Fern Avenue. Commissioner Shamp asked if there has been communication with the businesses on the east side of Cajon Street. Ms. Silva clarified that there has been no formal communication with the affected businesses, however, affected businesses and residents will be notified if the commission wants to proceed with this request. The commission expressed their desire to proceed with the request in a future commission meeting. Director Harris commented that the commission may consider standardizing the time-restricted parking zones to make enforcement easier.

6. NEW BUSINESS

6A. Request to recommend to City Council the installation of a 175 feet 'No-Parking Zone' on southbound Eureka Street north of Brookside Avenue

Ms. Silva summarized staff's request of the installation of a 175 feet 'No-Parking Zone' on southbound Eureka Street north of Brookside to the previous recommendation of a right-turn only lane and left-turn pocket on southbound Eureka Street. Ms. Silva explained the current width of Eureka Street does not allow sufficient width for on-street parking. Commissioner Estrada asked about potential impacts with a 'no-parking zone'. Ms. Silva explained that there is currently no impact on the adjacent property as it is currently vacant. **A motion was made by Commissioner Dison and seconded by Commissioner Shamp to recommend to City Council the installation of a 175 feet 'No-Parking Zone' on southbound Eureka Street north of Brookside Avenue. By roll call vote of 4-0, the motion carried unanimously.**

6B. Request to recommend to City Council approval of the installation of a crosswalk on Fifth Avenue at Marion Road

The summary of a request to recommend to City Council approval of the installation of a crosswalk on Fifth Avenue at Marion Road was provided by Ms. Silva including a PowerPoint of the location map showing the current state of the intersection and proposed recommendation. Commissioner Shamp asked if there was any coordination with the school district installation and location of the crosswalk and if a crossing guard will be allocated to the crosswalk. Ms. Silva stated that the crosswalk was vetted by the Principal, Vice Principal and District Coordinator, however, a crossing guard appointment to the crosswalk was not discussed. Commissioners expressed their concern with the width of the street and the 45 mph speed limit. **A motion was made by Commissioner Dison and seconded by Commissioner Schadwinkel to recommend to City Council approval of the installation of a crosswalk on Fifth Avenue at Marion Road. By roll call vote of 4-0, the motion carried unanimously.**

6C. Request to recommend to City Council approval of the installation of a crosswalk on Wabash Avenue at Highland Avenue

The summary of a request to recommend to City Council approval of the installation of a crosswalk on Wabash Avenue at Highland Avenue was provided by Ms. Silva including PowerPoint slides of the location map showing the current state of the intersection, nearby schools, and proposed recommendation. Ms. Silva read a comment for Agenda Item 6B into recorded that was not read during the discussion for Agenda Item 6B. **A motion was made by Commissioner Estrada and seconded by Commissioner Schadwinkel to recommend to City Council approval of the installation of a crosswalk on Wabash Avenue at Highland Avenue. A roll call vote followed and the motion carried with a 4-0 vote, the motion carried unanimously.**

7. ADJOURNMENT

The meeting was adjourned by Chair Estrada at 6:46 pm.