

City of Redlands
2009-2010
Adopted Budget

Quality of Life

Mission Statement:

It is the mission of the Quality of Life Department to promote and develop policies and practices that minimize impacts to the environment, improve the response to citizen reports and complaints, provide quality service to City residents and improve the quality of life for present and future generations.

Departmental Description:

The Quality of Life Department is comprised of the following divisions and functions:

- The solid Waste Division (collection of residential and commercial green waste, refuse and recyclables and operation of the California Street Landfill)
- Street Division (Street maintenance, sidewalk repairs, curb and gutter repairs, traffic signal ,street lights maintenance, street sweeping, Storm drain maintenance and weed abatement.
- Parks Division (maintenance of City Parks, freeway on/off ramps, tree trimming and community facility district & landscape maintenance contract administration)
- Equipment Maintenance Division (maintenance of all equipment and City fleet of cars and trucks)
- The Redlands Municipal Airport
- Citrus Groves
- Hillside Memorial Park (Management and operation of the city owned cemetery)
- Code Enforcement
- Building Maintenance
- Graffiti Removal
- Responsible for development of environmental policy for the City

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REVENUE DETAIL

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>QUALITY OF LIFE DEPARTMENT</u>				
3113 Building Permits	0	0	1,342	0
3121 Sign Permit	494	0	308	100
3131 Outdoor Dining Permits	414	600	0	0
3170 Code Enforcement/Admin Citation	1,100	0	4,457	2,600
3305 Cost Recover/Reimb Expenditure	87,172	70,000	52,182	35,000
3310 Litter Control Fees	5,478	5,500	5,644	5,500
3311 Street Cleaning Fees	332,083	315,000	284,147	300,000
3316 WQMP Review Admin		0	9,055	0
3331 Lighting Fees	13,818	14,000	10,130	5,000
3516 Sale of Surplus Property	2,700	0	0	0
3520 Rental Income	18,321	20,000	19,578	20,000
3525 Import Waste Fees	0	0	0	900,000
3530 Miscellaneous Receipts	0	0	116	0
3533 Misc Taxable Sales	4,544	2,500	95	1,000
3540 Other Grants	33,000	33,000	0	0
3590 Donations	45,000	5,000	0	0
3640 Landfill Mitigation Fees	180,739	180,000	150,000	150,000
3734 Contract Services	0	0	48,000	48,000
TOTAL QUALITY OF LIFE DEPARTME	724,862	645,600	585,054	1,467,200
<u>STREET LIGHTING DIST. #1 (260)</u>				
3650 Assessment District	24,567	22,000	23,700	22,000
TOTAL ST. LIGHTING DIST. #1	24,567	22,000	23,700	22,000
<u>COMM FAC DIST 2004-1 (261)</u>				
3305 Cost Recovery/Reimb Expenditure	0	0	171	0
3510 Investment Income	11,295	5,500	6,000	5,500
3650 Assessment District	94,328	83,000	83,000	83,000
TOTAL COMM FAC DIST	105,624	88,500	89,171	88,500

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	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>LANDSCAPE MAINT DISTRICT (263)</u>				
3650 Assessment District	32,597	33,600	27,000	33,600
TOTAL LANDSCAPE MAINT DIST.	32,597	33,600	27,000	33,600
<u>SOLID WASTE (511)</u>				
3200 State Grants	0	18,000	236,940	18,000
3305 Cost Recover/Reimb Expenditure	50	0	2,381	0
3372 Special Hauls & Roll-Offs	1,196,667	1,000,000	997,714	1,000,000
3373 Solid Waste Svrc Residential	3,867,118	3,700,000	3,277,057	3,333,789
3374 Solid Waste Svrc Non-Resident	3,814,748	3,300,000	3,137,216	3,358,527
3376 Recycled Material	418,651	300,000	250,117	60,000
3510 Investment Income	347,134	150,000	100,000	66,857
3515 Land Sale Proceeds	1,463,624	0	0	0
3516 Sale of Surplus Property	31,980	40,000	12,282	8,000
3520 Rental Income	13,200	16,000	13,038	13,000
3530 Miscellaneous Receipts	2,500	0	29,060	5,000
3533 Misc Taxable Sales	2,057	0	980	0
3540 Other Grants	100,000	0	160,000	0
3643 Refuse Auto Sys Developer Fee	10,220	12,000	11,424	12,000
TOTAL SOLID WASTE	11,267,950	8,536,000	8,228,209	7,875,173
<u>SOLID WASTE PROJ (513)</u>				
3305 Cost Recover/Reimb Expenditure	0	0	1,024,966	0
3510 Investment Income	4,572	0	5,000	0
3530 Miscellaneous Receipts	282,680	0	0	0
TOTAL SOLID WASTE PROJ	287,252	0	1,029,966	0
<u>SOLID WASTE BOND PROJ (515)</u>				
3510 Investment Income	226	0	0	0
TOTAL SOLID WASTE DEBT SVC	226	0	0	0
<u>CALIF ST LANDFILL CLOSURE (517)</u>				
3510 Investment Income	227,784	140,000	120,000	120,000
TOTAL CALIF ST LANDFILL CLOSURE	227,784	140,000	120,000	120,000

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	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SOLID WASTE CAP IMPROVE (519)</u>				
3369 Cap Improv Chrg Non-Res	217,495	320,000	482,914	250,000
3370 Cap Improv Chrg Resident	137,925	100,000	0	25,000
3510 Investment Income	102,288	50,000	50,000	27,000
TOTAL SOLID WASTE CAP IMPROVE	457,708	470,000	532,914	302,000
<u>GROVES (538)</u>				
3510 Investment Income	17,273	15,000	7,500	5,000
3530 Miscellaneous Receipts	87,806	40,000	180,420	100,000
3550 Grove Receipts	512,555	500,000	314,603	325,000
3590 Donations	1,799,650	0	0	0
TOTAL GROVES	2,417,284	555,000	502,523	430,000
<u>CEMETERY (562)</u>				
3305 Cost Recover/Reimb Expenditure	4,100	0	0	0
3360 Cemetery Internment	189,938	160,000	149,134	160,000
3361 Cemetery Lots	194,220	150,000	143,058	150,000
3362 Cemetery Crypts	13,475	45,000	21,071	22,500
3510 Investment Income	63,640	60,000	43,957	60,000
3511 Finance Charges	4,893	8,000	1,069	1,500
3520 Rental Income	18,000	18,000	44,950	35,000
3530 Miscellaneous Receipts	35,516	36,000	34,088	36,000
3533 Misc Taxable Sales	43,179	35,000	34,215	27,500
TOTAL CEMETERY	566,961	512,000	471,542	492,500
<u>CEMETERY PRE-NEED (563)</u>				
3510 Investment Income	26,641	16,000	9,500	7,500
TOTAL CEMETERY PRE-NEED	26,641	16,000	9,500	7,500
<u>AVIATION OPERATING (564)</u>				
3001 Current Unsecured Taxes	51,398	55,000	55,000	55,000
3200 State Grants	17,500	10,000	81,977	0
3250 Federal Grants	75,040	150,000	16,957	274,000

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	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>AVIATION OPERATING (564) (CONT)</u>				
3520 Rental Income	217,740	200,000	200,000	215,000
3530 Miscellaneous Receipts	1,633	2,500	2,600	2,000
3545 Tie-Down Fees	5,230	5,000	5,600	5,500
3546 Gate Access Fees	6,232	6,000	6,200	6,000
3770 Property Damage Reimbursement	0	0	440	1,000
TOTAL AVIATION OPERATING	374,773	428,500	368,774	558,500
<u>EQUIPMENT MAINTENANCE (607)</u>				
3305 Cost Recover/Reimb Expenditure	86,438	10,000	125,000	147,000
3393 Internal Svc Rcpts: General Fund	1,948,096	1,983,114	1,983,114	1,618,928
3394 Internal Svc Rcpts: Non-Gen Fund	2,304,390	2,299,886	2,299,886	1,795,918
3398 LCNG Outside Fuel Sales	273,067	150,000	150,000	150,000
3530 Miscellaneous Receipts	1,486	0	4,750	0
TOTAL EQUIP MAINTENANCE	4,613,477	4,443,000	4,562,750	3,711,846
<u>UTILITY BILLING (608)</u>				
3305 Cost Recover/Reimb Expenditure	33	100	0	100
3385 Water Turn-On	85,429	95,000	86,750	95,000
3390 Utility Billing Service	965,000	1,001,925	1,001,758	937,707
3510 Investment Income	15,905	5,000	5,000	5,000
3511 Finance Charges	368,003	350,000	435,895	400,000
3512 Returned Check Charge	12,661	11,000	16,141	13,000
3530 Miscellaneous Receipts	37,391	40,000	36,174	40,000
TOTAL UTILITY BILLING	1,484,422	1,503,025	1,581,717	1,490,807
<u>CEMETERY ENDOWMENT (702)</u>				
3364 Cemetery Endowment	73,380	55,000	46,017	55,000
TOTAL CEMETERY ENDOWMENT	73,380	55,000	46,017	55,000

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DEPARTMENT/DIVISION
QUALITY OF LIFE ADMINISTRATION

FUND
GENERAL FUND

ORGKEY
101300

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	346,276	343,096	391,324	250,265
4005 Salaries: Part Time	19,471	46,664	29,967	39,391
4010 Overtime Salaries	618	500	2,320	3,000
4015 Banked Leave Buy Back	80,893	7,869	31,235	4,469
4050 Pension Contributions	59,931	61,061	67,721	42,923
4051 Fica/Medicare	26,371	30,200	46,792	17,461
4053 Deferred Compensation	4,057	2,491	1,395	1,667
4055 Health/Dental Insurance	59,727	69,619	74,544	50,454
4056 Worker's Comp Insurance	40,983	0	0	7,492
4057 Disability Insurance	1,114	1,521	2,192	1,391
4058 Unemployment Insurance	2,503	4,091	3,589	1,766
4059 Life Insurance	393	399	447	252
4081 Eyecare Reimbursement	754	1,030	1,660	688
4084 Clothing Cash Payment	670	846	1,054	582
4085 Other Taxable Benefits	1,446	1,571	1,790	172
TOTAL SALARIES AND BENEFITS	645,208	570,958	656,030	421,973

SERVICES

5180 Medical/Physicals	167	0	40	0
5240 Meeting & Professional Devlpmt	856	3,000	740	2,000
5255 Travel Reimbursement	313	300	930	930
5270 Printing and Binding	423	2,000	1,746	2,000
5275 Postage	2,444	5,000	2,669	3,500
5303 Telephone	3,538	6,500	7,289	6,500
5340 Office Equipment Maintenance	456	0	485	500
5350 Building/Grounds Maintenance	0	0	3,855	0
5392 License & Permits	0	0	85	0
5395 Info Technology Services Charge	7,274	9,948	9,948	9,912
5396 City Garage Charges	0	10,793	10,791	19,382
5570 Office Equip & Furn Rent	5,975	5,650	5,633	5,650
5800 Subscriptions & Memberships	75	2,000	180	1,000

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DEPARTMENT/DIVISION
QUALITY OF LIFE ADMINISTRATION

<u>FUND</u>					<u>ORGKEY</u>
GENERAL FUND					101300
	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED	
<u>SERVICES (CONT)</u>					
5950 Bad Debt Expense	2,307	0	26	0	
TOTAL SERVICES	23,827	45,191	44,417	51,374	
<u>SUPPLIES</u>					
6140 Office Supplies	3,023	13,000	5,760	8,000	
6160 Medical Supplies	8	50	49	50	
6180 Clothing	174	250	566	500	
6210 Repair/Maintenance Supplies	436	6,600	2,500	2,500	
6310 Janitorial Supplies	434	1,000	402	500	
6375 Computer Components	173	0	183	0	
6500 Office Equipment & Furniture	321	200	1,059	0	
6510 Small Tools & Equipment	892	1,200	603	1,200	
6560 Food	0	0	73	100	
6590 Special Departmental Supplies	2,857	9,653	2,441	5,000	
TOTAL SUPPLIES	8,318	31,953	13,636	17,850	
 DIVISION TOTAL	 677,353	 648,102	 714,083	 491,197	

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Quality of Life
Building Maintenance Division

Program Description:

The Building Maintenance Division performs routine maintenance of City-owned facilities. The Building Maintenance crew consists of two full-time positions and one half-time position. This crew provides maintenance services to the Civic Center, A.K. Smiley Library, 4 fire stations, Safety Hall, the Police Annex, Joselyn Senior Center, the Community/Senior Center, the Corporate Yard and miscellaneous facilities such as water, wastewater and Hillside Memorial Park. In addition, two parking structures are maintained by this Division. Employees handle a wide range of building maintenance functions including carpentry, plumbing, electrical, HVAC, painting and general cleaning services. This crew is also utilized for special projects including office construction and remodeling.

The City contracts with various vendors to provide ongoing and/or specialized maintenance services. Among the contracted services are janitorial, pest control, HVAC maintenance, elevator servicing, and security alarm systems.

Program Objectives:

- Provide quality service when responding to calls from various departments regarding maintenance and repair of City-owned facilities.
- Reduce response time for maintenance/service calls.

Significant Program Changes:

None

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DEPARTMENT/DIVISION
BUILDING MAINTENANCE

FUND
GENERAL FUND

ORGKEY
101301

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	111,282	114,517	105,187	110,107
4005 Salaries: Part Time	15,953	14,932	16,624	14,360
4010 Overtime Salaries	4,609	5,000	3,240	5,000
4012 Stand By	877	1,000	506	1,000
4015 Banked Leave Buy Back	0	2,643	0	2,592
4050 Pension Contributions	19,279	20,039	18,346	18,940
4051 Fica/Medicare	10,252	10,009	9,581	8,979
4055 Health/Dental Insurance	26,645	27,380	26,305	24,804
4056 Worker's Comp Insurance	40,983	13,830	13,830	7,011
4057 Disability Insurance	826	938	1,033	1,241
4058 Unemployment Insurance	1,608	1,302	1,170	1,302
4059 Life Insurance	124	124	112	124
4081 Eyecare Reimbursement	325	450	325	450
4082 Clothing Allowance	550	550	550	550
4085 Other Taxable Benefits	750	0	0	0
TOTAL SALARIES AND BENEFITS	234,062	212,714	196,810	196,460
<u>SERVICES</u>				
5190 Other Professional Services	10,807	25,000	590	25,000
5255 Travel Expense/Reimbursement	0	0	96	0
5275 Postage	19	25	0	0
5300 Water, Sewer, Disposal	70,252	25,333	50,004	50,000
5303 Telephone	12,814	8,625	13,672	13,670
5310 Electricity & Gas	614,611	595,000	523,732	580,000
5313 Contract Service (Heating/AC)	72,864	72,864	61,910	72,864
5320 Janitorial Services	104,784	110,062	89,966	126,732
5350 Building/Grounds Maintenance	56,171	29,000	88,284	89,000
5360 Machinery & Equip Maint	14,668	7,000	14,184	13,290
5392 License & Permits	140	9,700	0	0
5395 Info Technology Services Charge	2,657	3,577	3,577	3,564
5396 City Garage Charges	3,612	4,274	4,273	4,080

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DEPARTMENT/DIVISION
BUILDING MAINTENANCE

FUND
GENERAL FUND

ORGKEY
101301

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SERVICES (CONT)</u>				
5840 Training	0	1,000	0	0
5880 Special Contractual Services	111,340	139,640	38,800	36,665
TOTAL SERVICES	1,074,739	1,031,100	889,088	1,014,865
<u>SUPPLIES</u>				
6140 Office Supples	191	500	106	100
6160 Medical Supplies	94	300	123	125
6180 Clothing	38	250	250	250
6210 Repair/Maintenance Supplies	8,561	16,500	34,398	34,000
6310 Janitorial Supplies	28,859	30,500	27,601	27,000
6350 Building Supplies	26,528	26,500	3,757	13,375
6375 Computer Components	0	0	553	0
6410 Motor Vehicle Supplies	47	300	39	0
6510 Small Tools & Equipment	1,301	3,000	2,382	3,000
6590 Special Departmental Supplies	756	2,000	781	2,000
TOTAL SUPPLIES	66,374	79,850	69,990	79,850
<u>FIXED ASSETS</u>				
7150 Other Betterments/Improvements	131,068	10,610	10,782	0
TOTAL FIXED ASSETS	131,068	10,610	10,782	0
<u>DEBT SERVICE</u>				
8100 Principal	42,595	21,297	21,297	0
TOTAL DEBT SERVICE	42,595	21,297	21,297	0
 DIVISION TOTAL	 1,548,838	 1,355,571	 1,187,967	 1,291,175

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DEPARTMENT/DIVISION
ELECTRICAL

FUND
GENERAL FUND

ORGKEY
101302

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	166,276	174,853	161,519	175,508
4005 Salaries Part-Time	37	0	0	0
4010 Overtime Salaries	1,492	3,700	470	3,700
4012 Stand By	669	0	0	0
4015 Banked Leave Buy Back	3,880	4,035	2,339	2,373
4050 Pension Contributions	28,904	30,604	28,161	30,198
4051 Fica/Medicare	13,196	13,692	12,553	14,292
4055 Health/Dental Insurance	33,928	34,772	36,013	36,867
4056 Worker's Comp Insurance	40,983	0	0	14,527
4057 Disability Insurance	1,218	1,431	1,522	1,977
4058 Unemployment Insurance	1,130	1,302	1,478	1,302
4059 Life Insurance	186	186	170	186
4081 Eyecare Reimbursement	234	675	112	675
4082 Clothing Allowance	825	825	825	825
TOTAL SALARIES AND BENEFITS	292,959	266,075	245,162	282,430

SERVICES

5240 Meeting & Professional Devlpmt	0	0	385	0
5275 Postage	0	0	88	0
5303 Telephone	1,060	1,500	1,225	1,225
5310 Electricity & Gas	0	0	87	0
5315 State Owned Traffic Signal	26,519	33,000	16,310	18,000
5316 City Traffic Signal Elec	33,950	36,000	26,269	28,000
5330 State Owned Street Lighting	15,012	20,000	12,664	18,000
5331 SCE Street Lighting Power	96,876	85,000	90,390	92,000
5360 Machinery & Equip Maint	8,164	15,000	74,590	90,000
5370 City Street Lighting Power	281,323	240,000	245,429	245,430
5395 Info Technology Services Charge	5,437	7,320	7,320	7,293
5396 City Garage Charges	16,601	17,311	17,308	17,342
5510 Land and Building Rent	3,843	7,000	3,997	7,000
5880 Special Contractual Services	87,811	93,000	33,905	30,000

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DEPARTMENT/DIVISION
ELECTRICAL

FUND
GENERAL FUND

ORGKEY
101302

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SERVICES (CONTD)</u>				
5950 Bad Debt Expense	6,900	0	18,314	0
5990 Reimbursed Expenditures	0	(10,000)	0	(10,000)
TOTAL SERVICES	583,497	545,131	548,281	544,290
<u>SUPPLIES</u>				
6140 Office Supplies	556	575	745	730
6160 Medical Supplies	1	25	16	20
6180 Clothing	273	75	602	600
6210 Repair/Maintenance Supplies	15,662	7,750	51,109	35,000
6310 Janitorial Supplies	67	25	137	100
6350 Building Supplies	36,776	36,000	2,319	3,000
6375 Computer Components	0	0	2,708	0
6510 Small Tools & Equipment	742	2,000	1,766	2,000
6590 Special Departmental Supplies	1,584	3,000	8,010	8,000
TOTAL SUPPLIES	55,662	49,450	67,412	49,450
DIVISION TOTAL	932,118	860,656	860,855	876,170

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Quality of Life
Parks Division

Program Description:

The Parks Division is responsible for the maintenance and upkeep of approximately 233 acres consisting of 14 established parks, parking lots, median strips and traffic islands throughout the City. The Parks Division provides for maintenance on a seven day per week basis during the summer months with a staff of 13 employees. Two additional parks, with a total of about 20 acres, are under construction. This Division also includes a community facilities district, a landscape district and a lighting district. Graffiti removal is also a function of the Parks Division.

Program Objectives:

- Provide clean, safe, and attractive open space and parkland areas.
- Maintain irrigation systems functioning properly in all areas of responsibility.
- Maintain playgrounds and other facilities in a safe, clean manner.

Significant Program Changes:

- Opening of a natural open space park with trails on the end of Sutherland Drive.

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DEPARTMENT/DIVISION
PARKS

FUND
GENERAL FUND

ORGKEY
101303

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	715,865	759,287	755,228	775,684
4005 Salaries: Part Time	27,056	47,818	25,984	45,979
4010 Overtime Salaries	20,597	34,000	30,000	34,000
4012 Stand By	9,733	4,000	7,914	7,900
4015 Banked Leave Buy Back	8,462	8,582	8,563	13,907
4050 Pension Contributions	123,762	134,585	131,280	137,714
4051 Fica/Medicare	60,276	63,711	62,338	65,085
4055 Health/Dental Insurance	180,840	182,424	197,238	203,628
4056 Worker's Comp Insurance	225,407	55,320	53,318	96,214
4057 Disability Insurance	5,366	6,511	6,426	8,809
4058 Unemployment Insurance	8,472	9,548	8,404	9,548
4059 Life Insurance	1,128	1,178	1,056	1,178
4081 Eyecare Reimbursement	1,009	1,800	1,693	2,475
4082 Clothing Allowance	4,400	5,225	5,225	4,950
4085 Other Taxable Benefits	1,811	1,800	1,867	1,800
TOTAL SALARIES AND BENEFITS	1,394,184	1,315,789	1,296,534	1,408,871

SERVICES

5180 Medical/Physicals	0	0	231	0
5275 Postage	0	0	28	0
5300 Water, Sewer, Disposal	290,411	82,949	167,306	0
5303 Telephone	3,206	2,000	3,400	3,400
5310 Electricity & Gas	46,338	56,400	39,340	42,000
5320 Janitorial Services	1,008	0	2,592	1,000
5350 Building/Grounds Maintenance	0	0	11,525	11,500
5395 Info Technology Services Charge	16,121	21,701	21,699	21,622
5396 City Garage Charges	213,912	275,888	275,885	163,219
5800 Subscriptions & Memberships	0	0	15	0
5880 Special Contractual Services	11,030	19,000	3,817	19,000
5890 Landfill Tipping Charges	6,771	15,000	14,583	15,000

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2009-2010
Adopted Budget

DEPARTMENT/DIVISION
PARKS

<u>FUND</u>					<u>ORGKEY</u>
GENERAL FUND					101303
	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED	
<u>SERVICES (CONT)</u>					
5950 Bad Debt Expense	0	0	794	0	
TOTAL SERVICES	588,798	472,938	541,215	276,741	
<u>SUPPLIES</u>					
6140 Office Supplies	392	50	546	546	
6160 Medical Supplies	446	250	891	1,000	
6180 Clothing	1,489	575	3,854	3,800	
6210 Repair/Maintenance Supplies	12,489	12,500	59,607	59,500	
6310 Janitorial Supplies	5,923	3,000	11,309	11,000	
6350 Building Supplies	54,288	60,000	2,908	7,000	
6410 Motor Vehicle Supplies	24	50	408	0	
6510 Small Tools & Equipment	5,811	10,000	12,050	13,000	
6590 Special Departmental Supplies	13,160	22,589	7,225	12,000	
TOTAL SUPPLIES	94,021	109,014	98,798	107,846	
<u>FIXED ASSETS</u>					
7100 Motor Vehicles	36,311	0	0	0	
7140 All Other Equipment	0	20,000	20,000	0	
TOTAL FIXED ASSETS	36,311	20,000	20,000	0	
 DIVISION TOTAL	 2,113,313	 1,917,741	 1,956,547	 1,793,458	

City of Redlands
2009-2010
Adopted Budget

Quality of Life
Street Division

Program Description:

The Street Division provides for the general maintenance and repair of 314 miles of streets and 45 miles of storm drains through the City. Crews respond to approximately 1,000 annual calls for routine street maintenance services.

The Division also provides routine street cleaning and sweeping services on all public roadways within the City of Redlands. This includes mechanical sweeping, debris removal, storm cleanup, and other related services. Streets are swept on a bi-monthly basis. A total of 510 curb-miles are swept during each sweeping rotation equating to a total of 1,020 curb-miles swept per month. The City provides street sweeping services with City-owned and operated equipment.

The Division is also charged with providing for the maintenance and repair of 68 City-owned traffic signals and approximately 5,000 City Owned street lights. Division personnel also provide maintenance and repair of City radio equipment.

Program Objectives:

- Patch and repair to asphalt surfaces including pot holes, utility trenches, and cracks.
- Repair and ramping of sidewalks damaged by tree roots.
- General maintenance and repair to the storm drain system including clearing of vegetation, repairs to open and rock channels, debris removal, cleaning of blockages, and general inspections.
- Operation of a weed abatement program to include shoulder grading and mowing, spraying and removal to comply with Fire Department's abatement requirements.
- Provide support to public safety departments for barricades, signs and manpower in response to emergencies.
- Install, replace, repair and maintain all traffic signage within the public right-of-way.
- Install, replace and maintain all roadway markings and striping including painted curbs, street legends, crosswalks, centerline and lane-line stripes, and parking lot lines.
- Remove graffiti and repair damaged signs resulting from vandalism.

Significant Program Changes:

- The Division has adopted new performance measures to evaluate its performance and level of customer service over time.

City of Redlands
2009-2010
Adopted Budget

DEPARTMENT/DIVISION
STREETS

FUND
GENERAL FUND

ORGKEY
101304

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	522,395	609,595	501,803	589,889
4010 Overtime Salaries	5,881	10,000	5,329	10,000
4012 Stand By	7,332	8,500	9,324	9,000
4015 Banked Leave Buy Back	3,611	5,707	4,534	6,783
4050 Pension Contributions	90,674	102,322	86,724	101,075
4051 Fica/Medicare	41,607	49,943	40,731	45,909
4055 Health/Dental Insurance	124,729	149,965	123,860	146,819
4056 Worker's Comp Insurance	0	41,490	41,490	10,162
4057 Disability Insurance	3,795	5,250	4,315	6,602
4058 Unemployment Insurance	4,716	6,148	5,062	6,076
4059 Life Insurance	752	878	627	868
4081 Eyecare Reimbursement	900	1,613	770	1,575
4082 Clothing Allowance	3,575	3,896	5,185	3,850
4085 Other Taxable Benefits	0	0	170	0
TOTAL SALARIES AND BENEFITS	809,965	995,307	829,924	938,608
<u>SERVICES</u>				
5180 Medical/Physicals	140	0	402	0
5240 Meeting & Professional Devlpmt	305	1,075	87	1,000
5303 Telephone	1,829	2,000	2,126	2,000
5395 Info Technology Services Charge:	13,540	18,228	18,222	18,161
5396 City Garage Charges	390,367	527,847	527,846	346,841
5590 Other Rentals	436	2,000	470	2,000
5720 Taxes	0	0	207	0
5800 Subscriptions & Memberships	15	0	205	120
5880 Special Contractual Services	101,021	36,000	16,069	38,016
5890 Landfill Tipping Charges	42,666	40,000	29,046	40,000
5950 Bad Debt Expense	2,066	0	5,439	0
5990 Reimbursed Expenditures	(16,774)	(10,000)	(10,823)	(10,000)
TOTAL SERVICES	535,613	617,150	589,297	438,138

City of Redlands
2009-2010
Adopted Budget

DEPARTMENT/DIVISION
STREETS

FUND
GENERAL FUND

ORGKEY
101304

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SUPPLIES</u>				
6140 Office Supplies	894	350	438	350
6160 Medical Supplies	220	100	326	100
6180 Clothing	1,091	150	3,507	150
6210 Repair/Maintenance Supplies	88,842	89,500	102,025	41,000
6310 Janitorial Supplies	1,292	350	2,401	350
6410 Motor Vehicle Supplies	207	100	399	100
6510 Small Tools & Equipment	3,618	1,750	8,982	5,000
6560 Food	0	0	125	0
6590 Special Departmental Supplies	59,812	63,450	52,362	49,700
TOTAL SUPPLIES	155,977	155,750	170,565	96,750
<u>FIXED ASSETS</u>				
7100 Motor Vehicles	101,264	167,000	167,000	0
7140 All Other Equipment	0	0	6,289	0
7230 Street Construction	500,000	50,000	50,000	109,000
TOTAL FIXED ASSETS	601,264	217,000	223,289	109,000
<u>DEBT SERVICE</u>				
8100 Principal	86,782	89,950	89,950	93,233
8200 Interest	13,381	10,213	12,213	6,930
TOTAL DEBT SERVICE	100,163	100,163	102,163	100,163
 DIVISION TOTAL	 2,202,982	 2,085,370	 1,915,238	 1,682,659

City of Redlands
2009-2010
Adopted Budget

DEPARTMENT/DIVISION
TREES

FUND
GENERAL FUND

ORGKEY
101305

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SERVICES</u>				
5880 Special Contractual Services	175,938	100,000	100,000	100,000
TOTAL SERVICES	175,938	100,000	100,000	100,000
DIVISION TOTAL	175,938	100,000	100,000	100,000

City of Redlands
2009-2010
Adopted Budget

Quality of Life
Code Enforcement

Program Description:

The Code Enforcement Division is responsible for enforcement of the Redlands Municipal Code. Such enforcement includes, but is not limited to, enforcement of codes related to property maintenance, health and safety, unsafe buildings, and the eradication of neighborhood blight. This Division is currently funded for two officers

Program Objectives:

- Enhance and improve the visual appearance of our neighborhoods through the enforcement of the property maintenance ordinance.
- Respond to citizen complaints pertaining to Municipal Code violations.
- Affect voluntary compliance with the Municipal Code through mediation and diplomacy in advance of enforcement actions.

Significant Program Changes:

- Enforcement of a new Property Maintenance Ordinance adopted in March 2008.

City of Redlands
2009-2010
Adopted Budget

DEPARTMENT/DIVISION
CODE ENFORCEMENT

FUND
GENERAL FUND

ORGKEY
101306

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	0	0	0	140,690
4015 Banked Leave Buy Back	0	0	0	2,290
4050 Pension Contributions	0	0	0	24,142
4051 Fica/Medicare	0	0	0	10,989
4055 Health/Dental Insurance	0	0	0	27,531
4057 Disability Insurance	0	0	0	1,580
4058 Unemployment Insurance	0	0	0	1,302
4059 Life Insurance	0	0	0	186
4081 Eyecare Reimbursement	0	0	0	675
4084 Clothing Cash Payment	0	0	0	600
4085 Other Taxable Benefits	0	0	0	1,800
TOTAL SALARIES AND BENEFITS	0	0	0	211,785
DIVISION TOTAL	0	0	0	211,785
DEPARTMENT TOTAL	7,650,543	6,967,440	6,734,690	6,446,444

City of Redlands
2009-2010
Adopted Budget

Quality of Life
Landscaping and Street Lighting Districts

Program Description:

The City established Landscape District No. 1 and Street Lighting District No. 1 in accordance the "Landscaping and Lighting Act of 1972".

The San Bernardino County Assessors Office collects annual assessments from affected district property owners to provide for the management, administration, and maintenance and operational expenses. Maintenance costs associated with the Landscape District No. 1 include the cost of water and labor, materials and equipment to maintain/replace trees, bushes, groundcover and turf and repair irrigation lines and irrigation control systems. Maintenance cost associated with the Street Lighting District include the cost of power to illuminate the street lights and the labor, materials, and equipment to replace burnt out or broken street light bulbs, a replace damage street light standards.

The revenues collected through the assessments in both districts have not been adequate to cover the cost of providing these services, as such, general fund revenues have been used to subsidize the cost of providing these services. The district should adequately fund the cost of providing the district services.

Program Objectives:

- Comply with the requirements of the "Landscaping and Lighting Act of 1972".
- Implement adjustments to assessments to ensure there is adequate cost recovery for the services provided.
- Provide satisfactory landscape maintenance to meet the City desire for well maintained, attractive and aesthetically landscape areas to improve community quality of life.
- Provide satisfactory street light maintenance to provide well lighted and safe pedestrian and vehicular travel ways.

Significant Program Changes:

None

City of Redlands
2009-2010
Adopted Budget

DEPARTMENT/DIVISION
STREET LIGHTING DISTRICT #1

FUND STREET LIGHTING DISTRICT #1 FUND **ORGKEY** 260300

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	8,780	2,943	23,212	6,502
4010 Overtime Salaries	0	0	171	0
4015 Banked Leave Buy Back	65	68	163	147
4050 Pension Contributions	1,528	518	4,047	1,123
4051 Fica/Medicare	627	228	1,615	480
4053 Deferred Compensation	200	26	989	98
4055 Health/Dental Insurance	442	380	1,323	733
4058 Unemployment Insurance	21	13	96	30
4059 Life Insurance	5	2	10	4
4081 Eyecare Reimbursement	0	7	0	11
4085 Other Taxable Benefits	106	4	168	5
TOTAL SALARIES AND BENEFITS	11,773	4,189	31,794	9,133
<u>SERVICES</u>				
5190 Other Professional Services	2,500	16,500	28,610	41,021
5270 Printing and Binding	0	100	0	100
5370 City Street Lighting Power	0	8,000	0	8,000
5395 Info Technology Services Charge	59	0	0	0
5860 Labor	0	5,400	0	5,400
5870 General Govt Service Charge	1,199	1,239	1,238	1,239
5880 Special Contractual Services	9,766	24,521	0	0
TOTAL SERVICES	13,524	55,760	29,848	55,760
FUND TOTAL	25,297	59,949	61,642	64,893

City of Redlands

2009-2010

Adopted Budget

DEPARTMENT/DIVISION
COMMUNITY FACILITIES DIST 2004-1

FUND

CFD 2004-1 ASSESSMENTS FUND

ORGKEY

261300

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	3,794	7,747	19,214	17,937
4010 Overtime Salaries	0	0	147	0
4015 Banked Leave Buy Back	87	179	211	413
4050 Pension Contributions	659	1,384	3,313	3,084
4051 Fica/Medicare	299	603	1,288	1,308
4053 Deferred Compensation	34	77	615	322
4055 Health/Dental Insurance	494	1,018	1,237	1,835
4057 Disability Insurance	0	0	0	47
4058 Unemployment Insurance	9	39	96	87
4059 Life Insurance	2	5	12	12
4081 Eyecare Reimbursement	0	15	0	28
4085 Other Taxable Benefits	0	14	174	18
TOTAL SALARIES AND BENEFITS	5,380	11,081	26,307	25,091
<u>SERVICES</u>				
5140 Legal Services	3,881	0	24,472	24,472
5190 Other Professional Services	3,000	4,000	8,425	28,425
5300 Water, Sewer, Disposal	1,198	20,000	11,214	15,000
5310 Electricity & Gas	191	500	414	500
5350 Building/Grounds Maintenance	9,975	10,000	9,938	10,000
5870 General Govt Service Charge	1,840	1,901	1,899	1,901
5880 Special Contractual Services	15,944	98,688	20,000	54,791
TOTAL SERVICES	36,030	135,089	76,362	135,089
FUND TOTAL	41,410	146,170	102,669	160,180

City of Redlands
2009-2010
Adopted Budget

DEPARTMENT/DIVISION
LANDSCAPE MAINTENANCE DISTRICT

FUND LANDSCAPE MAINTENANCE DISTRICT FUND ORGKEY 263300

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	8,780	2,942	23,212	6,502
4010 Overtime Salaries	0	0	171	0
4015 Banked Leave Buy Back	65	68	278	147
4050 Pension Contributions	1,527	518	4,047	1,123
4051 Fica/Medicare	627	228	1,616	480
4053 Deferred Compensation	200	26	989	98
4055 Health/Dental Insurance	441	380	1,323	733
4057 Disability Insurance	0	0	0	12
4058 Unemployment Insurance	21	13	96	30
4059 Life Insurance	5	2	10	4
4081 Eyecare Reimbursement	0	7	0	11
4085 Other Taxable Benefits	106	4	168	12
TOTAL SALARIES AND BENEFITS	11,773	4,188	31,910	9,152
<u>SERVICES</u>				
5190 Other Professional Services	0	9,000	9,000	45,000
5270 Printing and Binding	0	100	0	100
5300 Water, Sewer, Disposal	15,238	6,399	24,052	24,000
5310 Electricity & Gas	1,312	1,000	1,260	1,300
5350 Building/Grounds Maintenance	0	0	26,365	26,365
5395 Info Technology Services Charge	59	0	0	0
5870 General Govt Service Charge	37,725	38,970	38,968	38,970
5880 Special Contractual Services	37,594	80,074	0	0
TOTAL SERVICES	91,928	135,543	99,645	135,735
FUND TOTAL	103,701	139,731	131,555	144,887

City of Redlands
2009-2010
Adopted Budget

Quality of Life
Solid Waste

Program Descriptions:

The Solid Waste Division operates automated refuse, recycling, and green waste collection for approximately 19,000 single-family residential units. Commercial bin service is provided one to six days per week to 900 customers and commercial recycling service is provided to approximately 300 businesses. Roll-off bin service is provided using 160 roll-off bins, which are rented on a weekly basis. An un-staffed drop-off center is provided at the City Yard for residents and businesses that don't otherwise have an opportunity to recycle. As a community service, the Solid Waste Division provides cleanup of illegal dumping; free community clean up events for household waste, used tire, scrap metal, and electronics recycling; subsidized backyard composting containers and training; educational activities with schools; and other solid waste education, including recycling and waste reduction for residents and businesses in Redlands.

Program Objectives:

- Comply with all local, state, and federal regulatory requirements (e.g., AB 939 State mandated waste diversion, landfill operating requirements, etc).
- Provide cost effective, high quality service to all solid waste customers

Significant Changes:

- The Solid Waste Division completed construction of an area at the landfill that will be used to sort construction and demolition waste from roll-off boxes. The sortation of waste will be accelerated and expanded during FY07-08 to maximize the City's diversion efforts.
- The Solid Waste Division is in the process of planning and constructing double composite liners for all successive liners at the California Street Landfill in order to accept filter cake from the Southern California Edison Power Plant. The incrementally higher cost for installation of double composite liners is borne by the power company.
- The California Street Landfill will expand the landfill gas collection system incrementally as waste increases in height in the newly lined waste cell. This gas will be tied to the City's landfill gas header for delivery to a cogeneration facility at the adjacent wastewater reclamation facility, providing electricity to meet the energy demands of the wastewater facility.

City of Redlands
2009-2010
Adopted Budget

DEPARTMENT/DIVISION
SOLID WASTE

FUND
SOLID WASTE FUND

ORGKEY
511401

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	1,796,918	1,962,092	1,742,955	1,786,092
4005 Salaries: Part Time	41	0	0	0
4010 Overtime Salaries	259,105	300,000	273,172	300,000
4015 Banked Leave Buy Back	86,832	26,877	69,742	42,484
4016 Compensated Absences	40,805	0	0	0
4050 Pension Contributions	320,087	342,537	316,972	306,541
4051 Fica/Medicare	160,712	148,342	157,986	136,730
4053 Deferred Compensation	3,857	4,221	5,260	3,404
4055 Health/Dental Insurance	412,727	454,459	410,537	448,856
4056 Worker's Comp Insurance	184,424	87,180	79,980	148,608
4057 Disability Insurance	13,006	14,127	15,518	18,618
4058 Unemployment Insurance	14,415	17,251	17,628	16,253
4059 Life Insurance	2,256	2,405	2,137	2,322
4080 Vehicle Allowance	138	324	0	0
4081 Eyecare Reimbursement	2,400	6,193	2,079	8,631
4082 Clothing Allowance	8,850	10,775	15,855	9,950
4084 Clothing Cash Payment	404	60	50	50
4085 Other Taxable Benefits	3,092	2,167	3,918	1,980
TOTAL SALARIES AND BENEFITS	3,310,069	3,379,010	3,113,789	3,230,519
<u>SERVICES</u>				
5110 Architect & Engineer	118,384	287,891	179,598	287,891
5142 City Attorney Legal Service	0	0	20,837	21,247
5180 Medical/Physicals	863	1,600	712	700
5190 Other Professional Services	303,281	188,400	217,061	217,000
5240 Meeting & Professional Devlpmt	4,557	11,500	218	200
5255 Travel Reimbursement	263	250	327	325
5270 Printing and Binding	10,911	15,000	11,787	17,000
5275 Postage	10,013	11,500	6,002	7,000
5280 Advertising	1,466	2,500	1,710	2,500
5300 Water, Sewer, Disposal	768	6,000	1,357	4,000

City of Redlands
2009-2010
Adopted Budget

DEPARTMENT/DIVISION
SOLID WASTE

FUND
SOLID WASTE FUND

ORGKEY
511401

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SERVICES (CONT)</u>				
5303 Telephone	26,105	16,500	17,972	18,000
5310 Electricity & Gas	1,736	2,000	1,838	2,000
5317 Service for Function Facility	0	500	445	500
5360 Machinery & Equip Maint	24,303	0	127,350	127,350
5365 Vehicle Maintenance	2,789	0	828	825
5392 License & Permits	27,768	39,000	38,824	39,000
5395 Info Technology Services Charge	65,875	86,074	86,070	85,761
5396 City Garage Charges	1,746,830	1,794,317	1,794,288	1,492,943
5451 Retiree Health Insurance	141,495	141,496	141,496	141,496
5510 Land & Building Rent	2,537	0	2,634	2,634
5530 Clothing and Linen Rent	0	0	1,962	2,000
5580 Communications Svs & Rental	0	6,250	0	0
5590 Other Rentals	0	0	246	246
5720 Taxes	5,345	7,000	9,194	9,000
5800 Subscriptions & Memberships	1,098	1,000	1,024	1,000
5840 Training	2,570	6,000	150	4,000
5870 General Govt Service Charge	582,184	625,875	625,874	625,875
5880 Special Contractual Services	832,604	671,500	391,886	675,000
5890 Landfill Tipping Charges	0	7,000	7,000	7,000
5898 State Mandated Fees	68,303	90,000	104,508	105,000
5950 Bad Debt Expense	23,269	1,000	0	0
5980 Billing Services	340,000	340,000	330,636	332,000
5995 Depreciation Expense	136,939	0	0	0
5996 Landfill Closure/PC Expense	264,419	0	0	0
TOTAL SERVICES	4,746,673	4,360,153	4,123,834	4,229,493
<u>SUPPLIES</u>				
6140 Office Supplies	1,766	2,000	1,362	2,000
6160 Medical Supplies	259	100	552	550
6180 Clothing	14,528	12,900	17,053	17,000
6210 Repair/Maintenance Supplies	7,178	11,800	3,087	6,000

City of Redlands
2009-2010
Adopted Budget

DEPARTMENT/DIVISION
SOLID WASTE

FUND
SOLID WASTE FUND

ORGKEY
511401

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SUPPLIES (CONTD)</u>				
6310 Janitorial Supplies	2,503	2,000	6,245	6,500
6410 Motor Vehicle Supplies	150	0	556	560
6420 Tires & Tubes	2,790		0	0
6500 Office Equipment & Furniture	0	1,500	0	0
6510 Small Tools & Equipment	3,157	7,000	4,479	4,500
6590 Special Departmental Supplies	171,146	448,582	178,494	440,000
TOTAL SUPPLIES	203,477	485,882	211,828	477,110
<u>FIXED ASSETS</u>				
7100 Motor Vehicles	1,411,673	458,854	433,854	50,000
7140 All Other Equipment	0	0	6,900	5,000
TOTAL FIXED ASSETS	1,411,673	458,854	440,754	55,000
<u>DEBT SERVICE</u>				
8100 Principal	0	67,334	29,873	54,554
8200 Interest	0	0	9,077	13,623
TOTAL DEBT SERVICE	0	67,334	38,950	68,177
 FUND TOTAL	 9,671,892	 8,751,233	 7,929,155	 8,060,299

City of Redlands
2009-2010
Adopted Job Ledger Budget

		<u>Department</u> Quality of Life			
<u>Fund</u> Solid Waste			<u>Orgkey</u> 511401		
<u>Job Ledger No.</u>	<u>Project/Program Description</u>	FY 2009 12-Month Estimate	FY 2010 Budget Request		
72001	Solid Waste General Administration	1,398,870	1,424,428		
72020	Solid Waste Landfill - General	554,549	599,465		
72032	Solid Waste Landfill - Maint & Operations	376,555	370,695		
72040	Solid Waste Landfill - Quality Control	100,299	99,135		
72060	Solid Waste Collection - General	541,979	557,881		
72061	Solid Waste Green Waste Collection	852,543	858,251		
72062	Solid Waste Residential Collection - Auto	920,690	930,154		
72063	Solid Waste Residential Collection - Non-Auto	80,801	79,968		
72066	Solid Waste Commercial Collection	2,058,404	2,066,332		
72068	Solid Waste Special Collection	331,414	350,896		
72090	Solid Waste Recycling	713,051	723,094		
TOTALS		\$7,929,155	\$8,060,299		

City of Redlands
2009-2010
Adopted Budget

DEPARTMENT/DIVISION
SOLID WASTE PROJECTS

FUND
SOLID WASTE PROJECTS FUND

ORGKEY
513401

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SERVICES</u>				
5110 Architect & Engineer	8,458	56,000	0	90,000
5190 Other Professional Services	10,007	50,000	0	0
5275 Postage	86	0	0	0
5590 Other Rentals	9,595	0	0	0
5880 Special Contractual Services	0	0	136,375	110,000
TOTAL SERVICES	28,145	106,000	136,375	200,000
<u>SUPPLIES</u>				
6210 Repair/Maintenance Supplies	0	0	1,336	0
6590 Special Departmental Supplies	0	0	0	45,000
TOTAL SUPPLIES	0	0	1,336	45,000
<u>FIXED ASSETS</u>				
7650 Solid Waste/Landfill	192,878	5,274,416	1,771,193	0
TOTAL FIXED ASSETS	192,878	5,274,416	1,771,193	0
 FUND TOTAL	 221,023	 5,380,416	 1,908,904	 245,000

City of Redlands
2009-2010
Adopted Job Ledger Budget

<u>Fund</u> Solid Waste Projects	<u>Department</u> Quality of Life	<u>Orgkey</u> 513401	
Job Ledger No.	Project/Program Description	FY 2009 12-Month Estimate	FY 2010 Budget Request
72309	Wtr. Quality Protection	0	10,000
72311	Landfill Site Work	15,000	20,000
72315	LFG Probes	0	120,000
72317	GWM Wells & Lysimeter	40,000	10,000
72318	Gas Collection System	71,000	10,000
72321	Landfill - Horizontal Expansion	1,627,904	0
72328	Recycling Project	130,000	25,000
72335	Construct Load Consolidation Area	0	0
72340	Rate Study	0	25,000
72386	CSL Planning & Reports	25,000	25,000

TOTALS \$1,908,904 \$245,000

City of Redlands
2009-2010
Adopted Budget

Quality of Life
Citrus Groves

Program Descriptions:

The City currently farms, through local farming companies, 17 separate citrus groves totaling approximately 207 acres. Several citrus varieties, including Navel Orange, Valencia Orange, Ruby Star Grapefruit, and Rio Grapefruit, are farmed within these groves. This past year has seen the introduction of the newly-planted Mt. View Grove. The Citrus Preservation Commission has been appointed by the City Council to advise staff and the City Council on both the technical and business matters relative to citrus grove management. Seventy acres of the City-owned groves are designated as Citrus Heritage Groves to be protected for future generations. The groves were primarily purchased with funds from Measure "O" and Park Acquisition Funds.

The Citrus Grove budget is presented in eighteen separate job ledger/programs in a separate enterprise fund, with the goal of being supported by revenue received from the sale of citrus products from these groves. The groves currently owned and maintained by the City are known as the Texas / Webster, Fifth Avenue, Judson, Prospect, I-10 California, Nevada / Palmetto No. 1 (Best), Nevada / Palmetto No. 2 (Ramirez), Nevada / Palmetto No. 3 (Daniels), Olive, Granite, Lugonia, Mullin Memorial, Jacinto Memorial, Riverview, University, and Mt. View Groves.

Program Objectives:

- Staff support for the Citrus Preservation Commission on matters of acquisition, improvement, preservation, operation, and retention of citrus properties within the City.
- Efficiently, effectively, and economically manage the day-to-day operation of the groves, and market the crops to recover all costs of operation.
- Preserve acreage in citrus production consistent with the City's historical and cultural heritage as a citrus growing community while providing an economic basis for supporting private citrus development and processing facilities.

Significant Program Changes:

Addition of Mt. View Grove.

City of Redlands
2009-2010
Adopted Budget

DEPARTMENT/DIVISION
GROVES

FUND
GROVES FUND

ORGKEY
538404

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	20,609	35,109	30,417	21,770
4010 Overtime Salaries	0	0	134	0
4015 Banked Leave Buy Back	0	810	268	520
4050 Pension Contributions	3,572	6,116	5,330	3,759
4051 Fica/Medicare	1,605	2,734	2,350	1,807
4053 Deferred Compensation	344	387	387	215
4055 Health/Dental Insurance	4,119	6,160	5,584	3,543
4057 Disability Insurance	10	0	0	0
4058 Unemployment Insurance	79	196	269	109
4059 Life Insurance	19	28	23	16
4081 Eyecare Reimbursement	0	101	101	56
4082 Clothing Allowance	0	0	60	0
4084 Clothing Cash Payment	8	0	0	0
4085 Other Taxable Benefits	38	68	0	38
TOTAL SALARIES AND BENEFITS	30,403	51,709	44,923	31,833
<u>SERVICES</u>				
5240 Meeting & Professional Devlpmt	0	150	0	0
5255 Travel Reimbursement	0	150	0	0
5270 Printing and Binding	0	1,000	0	500
5275 Postage	6	100	100	100
5300 Water, Sewer, Disposal	9,498	8,200	15,082	15,000
5303 Telephone	215	0	800	800
5312 Elec Service Function Facility	32,220	34,000	34,000	45,000
5395 Info Technology Services Charge	219	295	295	294
5490 Other Insurance	4,385	6,980	6,980	6,980
5720 Taxes	483	1,000	600	600
5730 Stock Assessment	13,320	8,200	13,320	13,320
5870 General Govt Service Charge	13,224	13,660	13,660	13,660
5880 Special Contractual Services	499,190	608,400	500,000	558,400
TOTAL SERVICES	572,760	682,135	584,837	654,654

City of Redlands
2009-2010
Adopted Budget

DEPARTMENT/DIVISION
GROVES

FUND
GROVES FUND

ORGKEY
538404

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SUPPLIES</u>				
6140 Office Supplies	0	100	100	100
6510 Small Tools & Equipment	0	0	100	100
6570 Water Meters & Fittings	860	0	500	500
6590 Special Departmental Supplies	975	2,500	2,500	2,500
TOTAL SUPPLIES	1,835	2,600	3,200	3,200
 FUND TOTAL	 604,998	 736,444	 632,960	 689,687

City of Redlands
2009-2010
Adopted Job Ledger Budget

<u>Fund</u> Groves	<u>Department</u> Quality of Life	<u>Orgkey</u> 538404	
Job Ledger No.	Project/Program Description	FY 2009 12-Month Estimate	FY 2010 Budget Request
76600	Groves General Administration	37,508	35,028
76610	Texas/Webster Grove	52,111	57,771
76616	Fifth Avenue Grove	23,750	29,410
76617	Judson Grove	30,185	35,845
76618	Prospect Grove	31,763	37,433
76622	I-10/California Grove	25,259	30,916
76623	Nevada/Palmetto Grove #1	77,933	83,593
76624	Olive Avenue Grove	5,167	10,827
76626	San Bernardino/Granite Grove	7,156	12,816
76627	Nevada/Palmetto Grove #2	131,879	137,539
76628	Nevada/Palmetto Grove #3	60,534	66,194
76629	Lugonia Avenue Groves	20,920	26,580
76630	Mullin Grove	29,404	35,064
76631	Jacinto Memorial Grove	5,179	10,839
76632	University Grove	37,170	42,830
76633	Riverview Grove	7,683	13,343
76634	Mountain View Grove	49,359	23,659
TOTALS		\$632,960	\$689,687

City of Redlands
2009-2010
Adopted Budget

Quality of Life
Cemetery Division

Program Description:

Hillside Memorial Park is an historical cemetery consisting of fifty acres of developed land containing over 38,000 gravesites. The principal purpose of Hillside Memorial Park is to provide a place of reflection and remembrance. Hillside staff work with public and private organizations to provide the best possible services to the public. Ground space or mausoleum areas for both casket and cremation burials are available to accommodate various interring requests. Hillside Memorial Park conducts approximately 300 services per year. A typical burial service lasts about one hour, however, significant administrative coordination, planning and grounds preparation are required throughout the process.

The cemetery is an enterprise fund organized to produce revenue to offset expenditures. Revenues and interest from an endowment fund are also used to provide for maintenance. Over 38,000 gravesites are maintained on the 50 acres of developed grounds.

Program Objectives:

- Continue to modernize record keeping system to include computerized information storage and retrieval.
- Convert archived records to book format for research sales.
- Engage volunteer programs utilizing individuals from service clubs and church groups to assist with maintenance and minor capital improvements.
- Work with the 'Friends of Hillside program.
- Continue research and development of possible grant opportunities for continued development of facilities.
- Create area plans to develop a new cremation garden.

Significant Program Changes:

- New cell tower site under construction
- New in-ground burial area completed

City of Redlands
2009-2010
Adopted Budget

DEPARTMENT/DIVISION
CEMETERY

FUND
CEMETERY FUND

ORGKEY
562430

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	141,232	134,460	143,192	141,941
4005 Salaries: Part Time	28,645	29,570	28,816	29,575
4010 Overtime Salaries	1,397	3,500	1,405	3,500
4015 Banked Leave Buy Back	6,187	2,297	2,436	3,354
4016 Compensated Absence	(992)	0	0	0
4050 Pension Contributions	24,476	23,462	24,927	24,362
4051 Fica/Medicare	13,417	13,076	13,485	10,964
4055 Health/Dental Insurance	38,327	36,820	37,725	38,391
4056 Worker's Comp Insurance	20,492	14,530	13,326	0
4057 Disability Insurance	937	1,109	1,399	1,576
4058 Unemployment Insurance	2,533	2,170	2,120	21,700
4059 Life Insurance	197	186	191	186
4080 Vehicle Allowance	10	0	0	0
4081 Eyecare Reimbursement	225	450	243	450
4082 Clothing Allowance	550	550	550	550
4084 Clothing Cash Payment	218	200	200	200
4085 Other Taxable Benefits	60	0	0	0
TOTAL SALARIES AND BENEFITS	277,911	262,380	270,015	276,749
<u>SERVICES</u>				
5034 Collection Agent/Bank Fees	5,501	0	4,081	4,000
5190 Other Professional Services	45,661	40,000	28,746	36,000
5240 Meeting & Professional Devlpmt.	60	0	0	0
5255 Travel/Expense Reimbursement	142	0	1,227	1,200
5270 Printing and Binding	300	1,300	373	0
5275 Postage	182	300	90	0
5280 Advertising	0	3,000	456	3,000
5300 Water, Sewer, Disposal	6,752	8,000	6,318	7,000
5303 Telephone	2,797	2,200	3,123	3,000
5310 Electricity & Gas	2,343	2,500	2,345	2,500
5340 Office Equipment Maintenance	50	200	50	0

City of Redlands
2009-2010
Adopted Budget

DEPARTMENT/DIVISION
CEMETERY

FUND
CEMETERY FUND

ORGKEY
562430

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SERVICES (CONT)</u>				
5350 Building/Grounds Maintenance	0	0	2,825	2,800
5395 Info Technology Services Charge:	2,760	3,715	3,712	3,702
5396 City Garage Charges	32,851	35,373	35,369	40,805
5451 Retiree Health Insurance	21,447	21,447	17,068	21,000
5570 Office Equip & Furn Rent	3,491	3,500	3,492	3,500
5740 Resale Materials	16,109	10,000	10,670	10,000
5840 Training	0	2,000	975	2,000
5870 General Govt Service Charge	29,518	30,492	30,492	30,492
5880 Special Contractual Services	978	1,400	2,248	2,250
5950 Bad Debt Expense	17,772	0	14,621	0
5995 Depreciation Expense	620	0	0	0
TOTAL SERVICES	189,336	165,427	168,281	173,249
<u>SUPPLIES</u>				
6140 Office Supplies	260	450	296	225
6160 Medical Supplies	57	0	78	0
6180 Clothing	415	50	625	600
6190 Photo & Copying Supplies	23	0	0	0
6210 Repair/Maintenance Supplies	964	1,100	3,025	3,000
6310 Janitorial Supplies	22	100	192	100
6350 Building Supplies	0	500	0	0
6400 Equipment Parts	464	600	0	0
6410 Motor Vehicle Supplies	6	0	173	0
6500 Office Equipment & Furniture	122	300	182	300
6510 Small Tools & Equipment	2,682	4,340	3,653	4,000
6590 Special Departmental Supplies	18,894	12,785	8,652	12,000
TOTAL SUPPLIES	23,907	20,225	16,876	20,225
<u>FIXED ASSETS</u>				
7245 Repurchase Cemetery Property	0	9,000	6,063	9,000
TOTAL FIXED ASSETS	0	9,000	6,063	9,000

City of Redlands
 2009-2010
 Adopted Budget

DEPARTMENT/DIVISION
 CEMETERY

FUND
 CEMETERY FUND

ORGKEY
 562430

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>DEBT SERVICE</u>				
8200 Interest	61,835	61,000	61,000	25,000
TOTAL DEBT SERVICE	61,835	61,000	61,000	25,000
FUND TOTAL	552,989	518,032	522,235	504,223

City of Redlands
2009-2010
Adopted Budget

Quality of Life
Redlands Municipal Airport

Program Description:

This Division provides administration of airport land leases, tie downs, and airport public facilities and equipment. The Airport budget is presented in a separate enterprise fund with the goal of sustaining the program through airport revenue. The Airport Advisory Board has been appointed by City Council to advise staff and the City Council on all matters relating to airport management.

The airport encompasses 177 acres, with 126 hangars, 307 tie downs, and approximately 230 based aircraft. There are approximately 51,000 annual operations (take-offs or landings). There are 11 businesses based at the airport.

Program Objectives:

- Maintain a safe aviation environment.
- Provide regular inspection of airport public facilities and equipment and provide maintenance as required.
- Administer the City-owned west ramp tie downs.
- Administer four land leases.
- Administer the airport storm water pollution prevention program.
- Provide staff support to the Airport Advisory Board.
- Provide routine maintenance and repair of runway lighting, security gates and other airport facilities.

Significant Program Changes:

None

City of Redlands
2009-2010
Adopted Budget

DEPARTMENT/DIVISION
AIRPORT

FUND

AVIATION OPERATING FUND

ORGKEY

564450

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	28,103	35,110	34,606	21,770
4010 Overtime Salaries	0	0	1,500	2,000
4015 Banked Leave Buy Back	1,981	810	268	520
4050 Pension Contributions	4,872	6,116	6,136	3,786
4051 Fica/Medicare	2,226	2,734	2,732	1,691
4053 Deferred Compensation	344	387	387	215
4055 Health/Dental Insurance	5,771	6,160	6,978	3,543
4057 Disability Insurance	24	0	30	0
4058 Unemployment Insurance	132	196	274	109
4059 Life Insurance	27	28	34	16
4080 Vehicle Allowance	5	0	0	0
4081 Eyecare Reimbursement	225	101	225	56
4084 Clothing Cash Payment	6	0	0	0
4085 Other Taxable Benefits	53	68	68	38
TOTAL SALARIES AND BENEFITS	43,769	51,710	53,238	33,744
<u>SERVICES</u>				
5110 Architect & Engineer	97,024	252,596	65,947	230,000
5240 Meeting & Professional Devlpmt	1,490	2,500	1,085	1,500
5255 Travel Reimbursement	279	250	1,055	250
5270 Printing and Binding	5	0	5	50
5275 Postage	139	350	200	250
5280 Advertising	1,979	1,500	1,500	1,500
5300 Water, Sewer, Disposal	1,574	1,000	1,910	2,000
5303 Telephone	1,590	500	2,261	2,300
5310 Electricity & Gas	20,871	21,000	19,450	21,000
5320 Janitorial Services	2,330	5,400	9,592	3,855
5350 Building/Grounds Maintenance	19,840	16,190	16,190	16,190
5392 License and Permits	1,743	2,500	1,800	2,500
5395 Info Technology Services Charge	880	1,185	1,000	1,180
5490 Other Insurance	7,098	8,000	7,146	8,000

City of Redlands
2009-2010
Adopted Budget

DEPARTMENT/DIVISION
AIRPORT

FUND

AVIATION OPERATING FUND

ORGKEY

564450

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SERVICES (CONT)</u>				
5510 Land and Building Rent	8,957	12,000	0	0
5590 Other Rentals	555	0	500	500
5870 General Govt Service Charge	4,189	4,327	4,200	4,327
5880 Special Contractual Services	7,553	7,200	7,200	0
5995 Depreciation Expense	98,008	0	0	0
TOTAL SERVICES	276,103	336,498	141,041	295,402
<u>SUPPLIES</u>				
6140 Office Supplies	0	0	100	100
6180 Clothing	58	100	143	250
6210 Repair/Maintenance Supplies	1,955	3,000	3,000	3,000
6310 Janitorial Supplies	133	200	0	0
6350 Building Supplies	392	1,700	1,700	1,700
6510 Small Tools & Equipment	0	500	1,097	500
6590 Special Departmental Supplies	979	500	1,442	1,500
TOTAL SUPPLIES	3,517	6,000	7,482	7,050
<u>FIXED ASSETS</u>				
7150 Other Betterments/Improvement	0	49,963	49,963	0
TOTAL FIXED ASSETS	0	49,963	49,963	0
<u>DEBT SERVICE</u>				
8100 Principal	0	56,977	80,055	57,000
8200 Interest	76,909	68,078	45,000	68,000
TOTAL DEBT SERVICE	76,909	125,055	125,055	125,000
FUND TOTAL	400,298	569,226	376,779	461,196

City of Redlands
2009-2010
Adopted Job Ledger Budget

<u>Fund</u> Airport	<u>Department</u> Quality of Life	<u>Orgkey</u> 564450	
Job Ledger No.	Project/Program Description	FY 2009 12-Month Estimate	FY 2010 Budget Request
64001	Airport Admin & General	208,500	241,196
64081	Airport Pavement Rehabilitation Grant	168,299	220,000

TOTALS	\$376,799	\$461,196
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City of Redlands
2009-2010
Adopted Budget

Quality of Life
Equipment Maintenance Division

Program Description:

The Equipment Maintenance Division provides the service, maintenance, repairs and safety inspections for vehicles and equipment assigned to the thirty divisions in the City of Redlands. Emphasis is placed on safety, preventive maintenance and compliance with air quality regulations. In addition to a superintendent, this division employs eleven mechanics, one welder, one storekeeper and two administrative assistants. The mechanics service everything from heavy equipment and safety vehicles to lawn mowers and weed-eaters. The Equipment Maintenance Division is an internal enterprise fund.

Program Objectives:

- Provide effective and reliable service.
- Implement programs as required by the State of California and other regulatory agencies.
- Increase training for mechanics to raise their skill level and update their knowledge pertaining to the computer and electronic technology on newer model vehicles and the alternative fuel converted vehicles.

Significant Program Changes:

- The City is expanding the sale of Liquid and Compressed Natural Gas (LNG/CNG) to outside users resulting in increased revenue and promotion of alternative fuel use by nearby public and private fleet operators.

City of Redlands
2009-2010
Adopted Budget

DEPARTMENT/DIVISION
EQUIPMENT MAINTENANCE

FUND
EQUIPMENT MAINTENANCE FUND

ORGKEY
607500

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SALARIES AND BENEFITS</u>				
4000 Full Time Salaries	790,802	820,623	763,758	638,461
4010 Overtime Salaries	7,057	20,000	5,000	10,000
4012 Stand By	1,210	2,000	1,300	2,000
4015 Banked Leave Buy Back	17,759	18,258	33,794	14,548
4016 Compensated Absences	16,103	0	0	0
4050 Pension Contributions	137,479	143,492	133,947	103,192
4051 Fica/Medicare	62,646	63,803	61,682	49,510
4053 Deferred Compensation	1,233	1,246	1,200	1,285
4055 Health/Dental Insurance	143,874	149,929	140,391	134,098
4056 Worker's Comp Insurance	122,949	29,060	26,660	210
4057 Disability Insurance	5,071	6,621	5,961	5,880
4058 Unemployment Insurance	5,724	6,575	6,404	5,251
4059 Life Insurance	939	939	814	750
4081 Eyecare Reimbursement	2,093	3,397	457	2,722
4082 Clothing Allowance	1,650	1,650	2,829	1,350
4083 Uniform Rental	24,767	18,500	13,144	13,500
4084 Clothing Cash Payment	616	610	1,029	1,350
4085 Other Taxable Benefits	3,786	3,615	3,607	1,965
TOTAL SALARIES AND BENEFITS	1,345,758	1,290,318	1,201,977	986,072

SERVICES

5103 Software Support/Development	2,025	0	0	0
5180 Medical/Physicals	175	100	163	150
5190 Other Professional Services	468	1,000	8,863	1,000
5240 Meeting & Professional Devlpmt	118	1,000	802	1,000
5255 Travel/Expense Reimbursement	250	0	0	0
5270 Printing and Binding	139	500	323	225
5275 Postage	220	750	227	45
5280 Advertising	0	0	4,777	4,000
5303 Telephone	4,130	3,100	0	3,000
5340 Office Equipment Maintenance	30	0	37	0

City of Redlands
2009-2010
Adopted Budget

DEPARTMENT/DIVISION
EQUIPMENT MAINTENANCE

FUND **ORGKEY**
EQUIPMENT MAINTENANCE FUND 607500

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SERVICES (CONT)</u>				
5350 Building Grounds & Maintenance	0	0	16,030	16,000
5360 Machinery & Equip Maint	37,276	32,130	128,004	128,000
5365 Vehicle Maintenance	293,921	264,074	215,862	220,000
5392 License & Permits	3,137	0	8,367	4,200
5395 Info Technology Services Charge	40,560	13,214	13,214	13,166
5570 Office Equip & Furn Rent	3,491	3,500	3,491	3,500
5590 Other Rentals	242	3,015	394	300
5720 Taxes	0	0	8,832	6,500
5722 Penalties and Interest	0	0	279	200
5840 Training	5,464	5,400	2,418	7,400
5870 General Govt Service Charge	291,878	301,510	301,510	301,510
5880 Special Contractual Services	0	75,000	0	5,000
5890 Landfill Tipping Charges	2,817	2,500	471	480
5898 State Mandated Fees	3,641	0	0	0
5950 Bad Debt Expense	0	0	1,142	0
5995 Depreciation Expense	12,714	0	0	0
TOTAL SERVICES	702,698	706,794	715,206	715,676

SUPPLIES

6120 Chemical & Lab Supplies	139	0	0	0
6130 Books & Supplies	0	100	0	0
6140 Office Supplies	1,283	2,200	1,437	1,000
6160 Medical Supplies	18	0	118	100
6180 Clothing	409	200	1,107	700
6210 Repair/Maintenance Supplies	1,210	0	355	300
6310 Janitorial Supplies	181	250	419	300
6375 Computer Components	486	313	3,043	15,000
6400 Equipment Parts	146	1,000	0	0
6410 Motor Vehicle Supplies	874,632	600,643	537,389	535,000
6420 Tires & Tubes	179,544	200,000	158,834	180,000
6430 Gasoline	587,755	530,428	505,488	510,000

City of Redlands
2009-2010
Adopted Budget

DEPARTMENT/DIVISION
EQUIPMENT MAINTENANCE

<u>FUND</u>		<u>ORGKEY</u>
EQUIPMENT MAINTENANCE FUND		607500

	2007-08 ACTUAL (AUDITED)	2008-09 ADJUSTED BUDGET	2008-09 12 MONTH ESTIMATED	2009-10 COUNCIL ADOPTED
<u>SUPPLIES (CONT)</u>				
6440 Compressed Natural Gas (LCNG)	484,909	366,410	336,772	340,000
6450 Oil and Lubricants	36,034	43,600	38,697	39,000
6460 Diesel Fuel	423,372	488,379	328,336	330,000
6470 Steel	3,242	3,500	4,424	3,000
6500 Office Equipmenty & Furniture	0	0	384	200
6510 Small Tools & Equipment	21,005	20,276	3,748	20,000
6560 Food	296	0	0	0
6590 Special Departmental Supplies	1,820	0	8,097	9,000
TOTAL SUPPLIES	2,616,480	2,257,299	1,928,648	1,983,600
 <u>FIXED ASSETS</u>				
7140 All Other Equipment	0	36,995	36,995	0
TOTAL FIXED ASSETS	0	36,995	36,995	0
 FUND TOTAL	 4,664,937	 4,291,406	 3,882,826	 3,685,348