

CITY OF REDLANDS PARKS & RECREATION ADVISORY COMMISSION AGENDA

RYAN JOHNSON, CHAIR MARYN WELLS, VICE-CHAIR
BRADLEY L. BILLINGS, COMMISSIONER VACANCY, COMMISSIONER
DOUGLAS GONZALES, COMMISSIONER ADAM HEBDEN, COMMISSIONER RICHA JOS, STUDENT

COMMISSIONER This will be a teleconference meeting via Zoom.

Following public health recommendations to limit public gatherings during the COVID-19 pandemic, City Manager Charles M. Duggan Jr., acting as the City of Redlands Emergency Services Director has directed that Commission/Board meetings be closed to the public until further notice or until the current local State of Emergency has been lifted.

All votes during the teleconferencing meeting via Zoom will be conducted by roll call.

HOW TO SUBMIT COMMENTS: In order to have your public comment read into the public record at the meeting, members of the public are asked to submit comments (250 words or less) prior to 4:30 p.m. on Wednesday, April 7, 2021, by email at tkevari@cityofredlands.org or by telephone at 909-798-7655.

Individuals with a disability, consistent with the Americans with Disabilities Act, who need assistance with public comment, may contact Joe Bierma by telephone at 909-798-7655 or by email at jbierma@cityofredlands.org at least two hours before the meeting to make alternate arrangements.

The following information comprises the agenda for a **regular meeting** of the Parks and Recreation Advisory Commission of the City of Redlands at the date and time noted below.

**THURSDAY, APRIL 8, 2021
4:30 P.M.**

Zoom Webinar Information:

Link to join the webinar by computer or mobile device:

<https://cityofredlands.zoom.us/j/96100823646?pwd=TTRINIBsNmV6RjVpWWJqK0o1c25Ydz09>

Webinar ID: 961 0082 3646

Passcode: 575410

Telephone (for higher quality, dial a number based on your current location):

+1 669 900 6833 US (San Jose)
+1 346 248 7799 US (Houston)
+1 253 215 8782 US (Tacoma)
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Goutam Dobey, of the Municipal Utilities and Engineering Department at (909) 798-7584 ext. 2. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)

NOTE: Any writings or documents distributed to a majority of the Parks & Recreation Advisory Commission regarding an open session agenda item less than 72 hours before this meeting are available for public inspection at the Facilities & Community Services Office, 35 Cajon Street, Suite 222.

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888 788 0099 US Toll-free

877 853 5247 US Toll-free

1. CALL TO ORDER – Attendance

2. PUBLIC COMMENTS

Chair Johnson will read all public comments, up to 250 words, into record if they are received in accordance with the deadlines stated above.

The Commission may not discuss or take any action on any public comment made, except that the Commission members or staff may briefly respond to statements made or questions posed by members of the public. However, any matter that requires action will be referred to staff for a report and possible action at a subsequent meeting.

None were submitted

3. APPROVAL OF MINUTES

A. March 11, 2021 regular meeting (Attachment A) regular meeting minutes were approved as written,
and seconded by Commissioner Gonzalas and carried.

4. STATUS REPORTS

A. City Council Liaison report – Absent.

B. FCS staff report on Recreation and Park activities – Commissioner David reported that San Bernardino has transitioned into the orange tier and, with the capability of reopening the community center. The center will be open with limited capacity and by reservation only. Only the gymnasium for indoor sports, dance and fitness programs. All programs need to be reserved ahead of time. Programs are limited to an hour with 15 minutes set aside to clean and sanitize rooms.

C. Student Liaison report – No new changes have been made to the school schedule since the last commission meeting. The proposed plan is to have a bloc of students come in in-person and the remainder of students to continue in distance learning from 8:30 a.m. to 1:20 p.m., which is not finalized because the CDC has allowed a minimum of 3 feet of distance between students so there will be an additional meeting to determine how the extra students would fit in.

D. RUSD Liaison report – Elementary students have been going back to school in a hybrid mode, with one bloc in the morning and the other in the afternoon in 2 and a half hour increments. Next Monday middle school students will also be able to go back to school. Moderate and severe special education high schoolers will also be able to go back to school on Monday. Students will be on a block schedule everyday of the week with periods 1,2,3 on Monday and Thursday and periods 4,5,6 on Tuesday and Friday. Wednesday will be distant. Protective equipment has been installed in classrooms to do in-person and distance learning synchronously. High school is scheduled to go back on the 19th because the city is now in the orange tier. Graduations are also being planned in-person.

5. OLD BUSINESS

- A. Discussion and possible actions for solar lighting at the Dog Park within Ford Park
 - a. Tabled until next meeting by Chair Johnson.
- B. Discussion and possible actions related to survey questions for public input
 - a. Tabled until next meeting by Chair Johnson.
- C. Discussion and possible actions for park signage
 - a. Tabled until next meeting by Chair Johnson.
- D. Discussion and possible actions to a BMX and Mountain Bike pump track
 - a. Tabled until next meeting by Chair Johnson.
- E. Discussion and possible action for caretaker building at Sylvan Park
 - a. Tabled until next meeting by Chair Johnson.

6. NEW BUSINESS

- A. Discussion and possible actions for the City's field allocation policy (Attachment B)
 - a. Director Boatman presented possible actions for the City's field allocation policy. Key objectives of the policy are to maximize field use, prioritize residents of Redlands (non-residents must pay a premium), create industry standard maintenance, and provide market rate fees. The general field allocation policy has two group types: group 1 being non-profit recreational youth organization consisting of minimum 75% of residents. Group 2 is all organizations not qualifying for group 1. Requests will be made through the Recreation division with biannual allocation. Applicants will be categorized by priority group Classification. Group 1 requests will be considered over group 2. Group 1 may be allowed up to 70% of the Primary use hours for up to one season per year. Residents qualify as a percentage verifiable by the city of Redlands registered for the prior season within each organization. New organizations may provide a roster. Proposed fees are \$5.00 per field and \$2.50 additional hourly fee for field splitting for group 1 and \$25.00 per field with no lights, \$35.00 per field with lights for group 2 with an additional \$2.50 for field splitting per hour. Policy proposed to be presented to city council on May 18th and implemented by January 1, 2022.

- B. Discussion and possible action for incorporation of a public park as part of a proposed housing tract (Attachment C)
- a. Community Services Representative Tim Solvent discussed plans for actions for incorporation of a public park as part of a proposed housing tract. The Council approved Resolution 8109 on July 7, 2020, adopting Ordinance 2912, which establishes policies and procedures for the voluntary dedication of open space and park land. The acceptance process was described as an offer of dedication submitted concurrently with the development application. The Parks and Recreation Committee is required to make a recommendation to the city council on request to dedicate and prepare a comparative analysis report to the city council on value of improvements vs. open space. If the dedication request is approved, applicants must pay applicable open space and park fees in accordance with redlands municipal code prior to final map recordation. CFD assessments of \$200 per lot would generate around \$63,400 annually. Potential average revenue is estimated at \$204,000. Vice-Chair Maryn Wells motioned to recommend that the City Council accept the dedication of park land and improvements as represented by Tim Solvent's report and issue a credit for Park and Open Space development impact fees for the proposed MLC Holdings, LLC development, motion carries unanimous.

C. Discussion and possible action for the Annual Report of the Parks and Recreation Advisory Commission

- a. Commissioner Gonoles and Vice-chair Wells created the Annual Report of the parks and Recreation Advisory commission, set to be presented to the city council. Two new commissioners need to be added as well as an update by director Boatman.

7. POSSIBLE AGENDA ITEMS FOR NEXT MEETING

- Discussion and possible actions for solar lighting at the Dog Park within Ford Park
- Discussion and possible actions related to survey questions for public input
- Discussion and possible actions for park signage
- Discussion and possible actions to a BMX and Mountain Bike pump track
- Discussion and possible action for caretaker building at Sylvan Park

8. ADJOURNMENT TO SPECIAL MEETING ON THURSDAY, APRIL 15, 2021 AT 6:23 P.M.

9. ATTACHMENTS:

A. Minutes of the March 11, 2021, meeting

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B. Proposed Field Allocation Policy

C. Domestic Avenue Tract – Park Exhibit

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