

**CITY OF REDLANDS  
AIRPORT ADVISORY BOARD  
Regular Meeting of September 2, 2020 Minutes**

Present: Robert Pearce, Chair  
Deborah Forthun, Vice Chair  
Catherine Pritchett  
James Pickens  
Michael Sullivan

Absent: Renea Wickman, Unexcused

Council Liaison: Paul Barich

Staff: Carl Shaffer, Larry Alms

The following information comprises the Minutes of a regular meeting of the Airport Advisory Board held at 6:00 p.m. on September 2, 2020, Via Zoom Webinar.

**1. CALL TO ORDER** – Attendance, Pledge of Allegiance  
Chairman Pearce called the meeting to order at 6:08 PM.

**2. PUBLIC COMMENTS**

- A. A letter was submitted by Ted Gablin, Redlands Airport Association President, regarding Redlands Municipal Code 12.56
- B. Dennis Bell provided a letter with concerns regarding accessibility to public comments.
- C. A letter was submitted by Ted Gablin, Redlands Airport Association President, regarding item 5.A. the Five Year Capital Improvement Plan.

**3. APPROVAL OF MINUTES**

- A. Minutes of March 4 approved by Chair Pearce, seconded by Vice Chair Forthurn, and carried.

**4. COMMUNICATIONS**

- A. Report from Staff
  - i. Updates on facilities maintenance  
Carl Shaffer presented a slide show including Airport objectives, accomplishments, facilities details, operations, old business, and new business
  - ii. Updates on general operational issues  
None forthcoming

**5. OLD BUSINESS**

- A. Discussion and Possible Action regarding the Five Year Airport Capital Improvement Plan.  
Carl Shaffer explained that there are no FAA grants available for the projects that the AAB is requesting. There are specific projects that need to be fulfilled before additional funding is available. Extensive discussion regarding the wash rack followed with a final agreement that someone from AAB would reach out to SBD management about use of the GA wash rack
- B. Discussion and Possible Action regarding the update to Redlands Municipal Code Chapter 12.56.  
Bruce reported that the RAA/AAB changes were incorporated the amendments were approved by the City Council

**6. NEW BUSINESS**

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**A.** Discussion regarding report on Asphalt Pavement Survey

Carl Shaffer provided an update with the pavement survey done by Kimberly Horn.

**7. POSSIBLE AGENDA ITEMS FOR NEXT MEETING**

- i. Follow up on final draft of the Chapter 12.56 Municipal Code if any Board action is required.
- ii. Continue the Capital budget and expenditure discussions
- iii. Update on Airport Maintenance
- iv. Update regarding REI using the wash rack at SBD

**8. BOARD MEMBER COMMENTS**

None forthcoming

**9. ADJOURNMENT AT 8:12 PM TO NEXT REGULAR MEETING ON October 7, 2020.**