

REDLANDS AIRPORT ADVISORY BOARD MEETING MINUTES

April 20, 2023

City Council Chambers

City of Redlands

Board Members Present

Deborah Forthun - Chair Dennis Nodine Thomas Cook
Robert Pearce Karl Grove

ABSENT: Nathan Freeman Jason Golembeski

STAFF: AJ Lawson Michelle Groenke

1. CALL TO ORDER

- a. Meeting called to order at 6:02 PM
- b. Pledge of Allegiance

2. PUBLIC COMMENTS

- a. None

3. APPROVAL OF MINUTES

- a. Robert Pearce comment: 'No-new items' need more details of what is to be covered.
- b. Approved as published, seconded, and passed unanimously.

4. COMMUNICATIONS

- a. Report from Staff
 - i. *Operations and Administration*: Airport supervisor AJ Lawson discussed the wildlife study. Wildlife biologists have been on site for a month. Biologists will survey local species. This study is required to receive funding for the wildlife perimeter fence.

Supervisor Lawson has been conducting hangar inspections. 85% complete. Remaining are Redlands Hangar Association and City hangars. 125 hangars complete. 98% of hangars are in regulatory compliance. Board Member Pearce commented on the city reviewing FAA registration and airworthiness certificates as part of the hangar inspection. Mr. Pearce doesn't believe the city has a right to review airworthiness certificates. Board Member Cook asked what

experimentally built aircraft do if they don't have an airworthiness aircraft yet. Supervisory Lawson said project aircraft must show progress every 90 days.

Supervisor Lawson provided a debrief on the FAA Safety Risk Management Board (SRM) meeting. The SRM board identified safety hazards and discussed mitigation to safety risks.

ii. *Maintenance*: Supervisor Lawson says a weed abatement contract has been signed. The coyote gate has been fixed.

iii. *Budget Update*:

Board Member Robert Pearce wanted clarification on the following line items...

- 4102 – Unsecured Taxes – Supervisor Lawson will review
- 5001 – Salaries – Supervisor Lawson will review
- 5401 – Pension Contributions – Supervisor Lawson will review
- 6802 – Airport Ops Info Tech – Supervisor Lawson will review
- 6710 – Special CO – Supervisor Lawson clarified
- 7204 – Building/GM – Supervisor Lawson will review
- 9001 – Principal – Supervisor Lawson will review
- 7901 – Non-Capital – Supervisor Lawson will review
- 6710 – Special Contractual Se – Supervisor Lawson will review

Where is the line item on legal services? Will legal services come out of the city general fund or the airport budget? Older budgets used to list legal services.

Board Member Cook wanted clarification on the following line items...

- 5203 – Bonuses – Supervisor Lawson will review

RAA President Ted Gablin wanted clarification on the following line item...

- 6106 – Airport Ops Other Prof – Supervisor Lawson will review

Chairperson Forthun wanted clarification on the following line item...

- 6710 – Special Contractual Se – Supervisor Lawson clarified

iv. *Grants*:

1. Wildlife Study underway
2. Finalizing grant packet for the runway re-slurry and west apron re-slurry. July 15 to August 15. The runway will be closed for a week. Plans are being made to voluntarily move aircraft to SBD during the runway closure. The taxiways and fuel areas will still be open. Board Member Cook asked if helicopters will be able to land on the taxiway during the closure. Supervisor Lawson said he will check in with Caltrans.
3. Excess funds from Banning Airport total \$60,000. To be used to move wash-rack project up by one year.

5. OLD BUSINESS

- a. Airport Layout Plan: Board Member Pearce moves to table this agenda item to the next meeting. Seconded and passed unanimously. RAA President Ted Gablin provided comment on the ALP report.
- b. Ultralights and paragliders: RAA President Ted Gablin made public comment. No further discussion needed. Tabled indefinitely.

6. NEW BUSINESS

- a. Brown Act Meeting: Shall be pushed to May 18th at 5:15pm as a special meeting to occur before the regular meeting. A special meeting for the training was motioned, seconded, and approved unanimously.
- b. Aerobatic contest was motioned, seconded, and approved unanimously.

7. POSSIBLE AGENDA ITEMS FOR THE NEXT MEETING

- a. Chairperson Forthun: Discussion and possible action vote for next chairperson at the June meeting. Discussion and possible action on ALP.
- b. Member Cook: discussion and possible action regarding the formation of a Subcommittee for Community Engagement.

8. BOARD MEMBER COMMENTS

- a. Board Member Cook: Beehive by the Blue Raven hangar.

9. ADJOURNMENT TO NEXT REGULAR MEETING

- a. Meeting was adjourned at 7:21 pm