



MANAGEMENT SERVICES
DEPARTMENT
Human Resources/
Risk Management Division

City of
REDLANDS

Incorporated 1888
35 Cajon Street, Suite 10
P.O. Box 3005, Redlands, CA 92373
909-798-7514

JANICE McCONNELL
Assistant City Manager

TOMMING, PHR
Assistant Director, HR/Risk Management

Park Reservation/Special Events Permits

Insurance Requirements

The Special Event Holder shall secure and maintain the insurance coverage described below for the duration of the Event, and such insurance shall act as primary coverage with respect to any insurance or self-insurance programs maintained by the City.

Single Day Event- General Liability Insurance:

- One Million Dollars (\$1,000,000.00) Per Occurrence
- The City of Redlands must be named as an Additional Insured and specify that the insurance is primary and non-contributing to any insurance maintained by the City
- Endorsements must be attached to the Certificate
- Event Name, Date, and Location should be noted in the Certificate's Description field

Liquor Liability Insurance: Required if alcohol is being served or sold at the Event

- One Million Dollars (\$1,000,000.00) Per Occurrence
- The City of Redlands must be named as an Additional Insured

Multiple Day Event- General Liability Insurance:

- One Million Dollars (\$1,000,000.00) Per Occurrence
- Two Million Dollars (\$2,000,000.00) Aggregate
- The City of Redlands must be named as an Additional Insured and specify that the insurance is primary and non-contributing to any insurance maintained by the City
- Endorsements must be attached to the Certificate
- Event Name, Dates, and Location should be noted in the Certificate's Description field

Liquor Liability Insurance: Required if alcohol is being served or sold at the Event

- One Million Dollars (\$1,000,000.00) Per Occurrence
- Two Million Dollars (\$2,000,000.00) Aggregate
- The City of Redlands must be named as an Additional Insured

The Special Event Holder shall instruct their insurance agent/broker to furnish a properly executed Certificate of Insurance to the City's Risk Management Division for review of compliance with these requirements. Submission **MUST** be made at least **10 Days Prior to Event** to avoid Permit cancellation and total or partial loss of paid fees.

Prior written notice must be provided to the City for any modifications or cancellations to insurance Certificate

Submissions are requested to be sent by the agent/broker directly via email to

sredinger@cityofredlands.org or via US Mail to:

Attn: SARAH REDINGER
City of Redlands
P.O. Box 3005
35 Cajon Street, Suite 200
Redlands, California 92373



MAJOR EXCLUSIONS
(Including, but not limited to)

- Automobile Liability
- Aircraft / Watercraft Liability
- Property Damage to Entity Premises
- Property of others in the Care, Custody and Control of the Insured
- Workers' Compensation
- Collapse of Tents and Concert Limitations
- Attendance Limitation Exclusion
- Outdoor Concerts Limitation Exclusion
- Seating, Glass & Fixtures Exclusion
- Pyrotechnics & Explosives Exclusion
- Exclude Specific Performances (without prior company approval)
- Bodily Injury, Property Damage, Personal Injury and Advertising Injury to any entertainer, stage hand, crew, independent contractor, audience member, patron or customer of the insured as a result of participating in a demonstration or show. Damage to property or equipment belonging to entertainer, stage hand, crew, independent contractor, audience member, patron or customer of the insured
- Punitive Damages
- Unmanned Aircraft
- Assault and Battery
- Terrorism
- Circus and Carnivals including Rides
- Mechanical Amusement Devices
- Motorized Sporting Events
- Tractor/Truck Pulls
- Boxing, Wrestling, Hockey, Contact Karate Events (including practice)
- Rodeos and Roping Events (including practice)
- Aircraft and Balloon Events
- Professional Sporting Events
- Pyrotechnical Uses / Fireworks Shows (does not apply to spectators)
- Heavy Metal, Alternative Music, Hip-Hop and Rap Concerts (without prior underwriter approval)
- Moonbounces, Jumphouses, and Trampolines
- Veterinary Legal Liability (NO animals)

