

City of Redlands  
2014-2015  
Adopted Budget

Police

**Mission Statement:**

The strategic purpose of the Redlands Police Department is to control crime before it occurs by supporting strong families, resilient youth and safe and sustainable neighborhoods.

Department values are "CLEER"

C ollaboration  
L eadership  
E xcellence  
E thical Behavior  
R espect for Human Dignity

The Redlands Police Department has developed and implemented the strategy of Risk-Focused Policing. This is a data and results-driven, community-oriented policing and problem solving strategy that focuses on those factors in a community that place its youth and their families most at risk for criminal and other problem behaviors. Included in the strategy is prevention, intervention and suppression efforts designed to enhance the department's Safe Community Initiatives: strong families/resilient youth; safe and sustainable neighborhoods; safe schools; and safe businesses.

**Departmental Goals:**

- Improve and maintain physical plant and equipment
- Use technological improvements to improve service, internal performance, and accountability
- Improve customer service, morale, and performance
- Improve use of technology to prevent and reduce crime
- Implement an Officer Wellness Program
- Create an innovative environment to find new solutions to reduce crime
- Improve organizational professionalism
- Leverage available resources through the use of volunteers, analysts, video cameras and data driven solutions to create greater efficiencies

**Sustainability Efforts:**

- Officers and volunteers continue to regularly use Segways, foot patrol, and bicycles for downtown patrol duties and special events.
- The department is implementing a paperless field interview data collection process on smart phones that will significantly reduce the amount of paper used to collect this information.
- The expanded use of smart phones results in fewer vehicle trips to and from the station as the information needed by officers is now readily available to them in the field.
- Staff has implemented a paperless reporting system to reduce redundancy, capture and deliver information to field officers more quickly and reduce data backlogs. Currently, approximately 60% of the department's reports are completed in this system.

**Performance Measures:**

- Maintain our response time to emergency calls-for-service at 5:30 or less
  - Improved safety of citizens through an expedient response

- Increase the online use of DocView for automated traffic accident report requests by 5% during FY 2014/15
  - Increased convenience to those requesting traffic collision reports
  - Decreased staff time for Records personnel preparing reports
- Decrease injury collisions in the City by 5% through education and enforcement
  - Improved safety of citizens while driving in the City
- Maintain Part 1 Crime clearance rates above national average
  - Improved ability to reunite victims with their stolen property
  - Improved accountability for offenders that commit crime in the City

City of Redlands  
2014-2015  
Adopted Budget

REVENUE DETAIL

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>POLICE DEPARTMENT</u></b>				
3102 Bicycle License	743	100	50	50
3170 Code Enforcement/Admin Citation	1,100	0	1,575	2,500
3171 Adult Oriented Business Permit	10,951	5,000	2,850	3,500
3195 Miscellaneous Permit	1,669	1,100	2,400	2,400
3305 Cost Recover/Reimb Expenditure	112,011	110,000	105,000	110,000
3309 Application/Filing Fee	717	0	1,010	700
3320 Depositions	3,782	4,000	7,200	6,000
3321 Fingerprints/Background Check	14,792	15,000	12,000	12,000
3324 Police Reports	2,049	2,000	2,000	2,000
3430 Vehicle Impound Fees	37,462	35,000	41,000	40,000
3431 Tow Fees	38,499	31,000	26,000	26,000
3432 False Alarm Fees	68,093	50,000	65,000	65,000
3433 Booking Restitution	5,786	0	1,200	1,200
3512 Returned Check Charge	191	0	157	150
3516 Sale of Surplus Property	4,737	2,000	14,425	2,000
3530 Miscellaneous Receipts	42,783	1,000	2,650	1,000
3590 Donations	40,082	6,000	6,500	0
3730 POST Training Reimbursement	42,335	25,000	13,000	13,000
3732 Crossing Guard Reimbursement	53,886	57,713	57,713	57,713
3734 Contract Services	6,712	7,000	6,000	6,000
3735 IRNET Reimbursement	34,597	27,500	18,000	20,000
<b>TOTAL POLICE DEPARTMENT</b>	<b>522,977</b>	<b>379,413</b>	<b>385,730</b>	<b>371,213</b>
<b><u>POLICE - ANIMAL CONTROL</u></b>				
3170 Code Enforcement/Admin Citation	100	0	1,200	0
3332 Animal Adoptions	12,589	10,000	13,000	12,000
3333 Boarding Fees	1,848	1,500	1,200	1,200
3334 Owner Release for Adoption	6,970	6,500	6,750	6,500
3335 Shelter Apprehension Fees	6,250	6,500	7,000	7,000
3336 Shelter Deposit Fees	21,273	18,000	21,600	21,600
3512 Returned Check Charge	347	0	250	250
3570 Trap Rentals	1,508	1,500	1,500	1,500
3590 Donations	15,618	0	0	0

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REVENUE DETAIL

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>POLICE - ANIMAL CONTROL (CONT)</u></b>				
3737 Animal Pick-Up Reimbursement	0	16,500	5,000	5,000
<b>TOTAL POLICE - ANIMAL CONTROL</b>	<b>66,503</b>	<b>60,500</b>	<b>57,500</b>	<b>55,050</b>
<b><u>TRAFFIC SAFETY (223)</u></b>				
3450 Traffic Fines	10,475	8,000	8,000	8,000
3453 Red Light Traffic Fines	345	400	450	450
3455 Parking Fines	178,253	440,870	215,000	250,000
3512 Returned Check Charge	487	0	0	0
<b>TOTAL TRAFFIC SAFETY</b>	<b>189,560</b>	<b>449,270</b>	<b>223,450</b>	<b>258,450</b>
<b><u>ASSET FORFEITURE (246)</u></b>				
3460 Drug Confiscation - State	17,792	8,250	28,734	21,000
3461 Drug Confiscation - Federal	365,732	284,775	322,372	294,500
3462 Drug Confiscation - Fed Treas	30,194	0	0	0
3463 15% Drug/Gang Prevention - St	3,140	1,455	5,071	3,675
<b>TOTAL ASSET FORFEITURE</b>	<b>416,858</b>	<b>294,480</b>	<b>356,177</b>	<b>319,175</b>
<b><u>POLICE GRANTS (247)</u></b>				
3200 State Grants	0	0	356,247	0
3250 Federal Grants	1,358,867	35,377	2,047,066	0
3540 Other Grants	0	0	125,000	0
3590 Donations	0	0	1,911	0
<b>TOTAL POLICE GRANTS</b>	<b>1,358,867</b>	<b>35,377</b>	<b>2,530,224</b>	<b>0</b>
<b><u>SUPPL LAW ENFORCEMENT (249)</u></b>				
3200 State Grants	14,780	0	128,997	106,643
3510 Investment Income	(27)	0	0	0
<b>TOTAL SUPPL LAW ENFORCE.</b>	<b>14,753</b>	<b>0</b>	<b>128,997</b>	<b>106,643</b>

City of Redlands  
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Police  
Field Services

**Investigative Services Bureau**

**Program Description:**

The Redlands Police Department's Investigative Services Bureau takes the responsibility for criminal investigations and unresolved field investigations. Following up on the initial efforts of patrol and community service officers, the Investigative Services Bureau's mission is to identify and apprehend those accountable for the commission of various crimes, such as homicides, sexual assaults, robberies, burglaries, thefts and aggravated assaults, the recovery of stolen property, and eliminating the innocent and wrongfully accused. Criminal investigations include gathering information, interviewing parties, and collecting evidence. The arrests of offenders and recovery of stolen property is accomplished through the evaluation of crime trends and patterns, the identification and location of past and probable offenders, and the utilization of modern police technology and the forensic sciences. By developing and maintaining active relationships between the Redlands Police Department and other law enforcement agencies, social service organizations, local citizen groups, and the District Attorney, the investigators successfully bring criminal cases to prosecution and conviction.

The Redlands Police Department's Investigative Services Bureau (ISB) is comprised of the following specialized units:

- *Violent Crimes Unit:* This unit has primary responsibility for homicides, rapes, assaults, robberies, and other acts of violence against adults.
- *Special Victims Unit:* This unit has primary responsibility for crimes against children, senior citizens, and crimes committed by juveniles. The unit is also part of the Los Angeles area Internet Crimes against Children Task Force.
- *Property Crime Unit:* This unit is responsible for burglaries, fraud, identity theft, vehicle theft and other theft related crimes.
- *Forensic Investigation / Property and Evidence Unit:* This unit is responsible for crime scene processing, evidence, property retention, and all forensic evidence development and preservation.
- *Crime Analysis Unit:* This unit has primary responsibility for analyzing crime trends, series, and patterns to increase the Department's ability to investigate and apprehend criminals, as well as control crime.

**Program Objectives:**

- Investigate crimes to disposition, including arrest, prosecution and conviction
- Develop and implement strategies to address crime trends, patterns and series
- Train and educate patrol officers in specialized criminal investigations and procedures
- Process crime scenes and effectively handle all evidence and seized property

**Significant Program Changes:**

None

#### Accomplishments for Fiscal Year 2013-2014:

- An arrest was made in the 2013 murder of a 23-year-old female. Her body was dumped in an orange grove in an unincorporated area of Redlands. Detectives followed up on hundreds of leads and eventually were able to identify a 34-year-old San Bernardino man as the suspect.
- An arrest was made on a cold case murder from 1988. The suspect who was arrested had been the primary suspect since 1988. The victim and suspect worked for the same employer. After further follow-up and interviews, the District Attorney filed murder charges on the suspect. He was located in Arizona, arrested, extradited back to California, and is currently awaiting trial.
- Detectives investigated a case of a remote control bomb that was attached to a vehicle. The bomb was discovered by the victim as she returned to her vehicle with her children at JCPenney in Redlands. The parking lot and adjoining business were cordoned off. The bomb squad was able to remove the bomb with a robot and it was detonated out of harm's way. Detectives were able to identify the victim's ex-husband as the suspect. He was located in Highland with the remote for the bomb as well as other incriminating evidence.
- The GPS Tracker Program that the Department began using in unique situations to solve crime and apprehend criminals is now a nationally recognized crime-fighting tool. To date, the program is responsible for the arrest of 96 suspects for various crimes in the City.

#### Special Operations Bureau

##### Program Description:

The Redlands Police Department's Special Operations Bureau (SOB) was created to lead the department's proactive efforts to intervene in street level felonious crime through prevention, intervention, and suppression of criminal activity and known criminal offenders through data-driven approaches. (SOB) is comprised of the following seven specialized units:

- *Multiple Enforcement Team (MET)*: (MET) is a proactive group of officers whose responsibilities include monitoring and suppressing gang activity, addressing emerging crime patterns and series, and conducting investigations on gang-related crimes. MET suppresses gang activities and crime patterns through street contact, intelligence gathering and selective enforcement. MET works closely with the Probation and Parole Departments and participates in countywide gang suppression activities. MET is also responsible for staffing the PACT position and fulfilling the obligations associated with the assignment. MET is responsible for fugitive apprehension of suspects who have committed serious crimes in the City of Redlands. MET also handles all criminal extraditions for the police department. This requires team members to travel to different jurisdictions or states to retrieve wanted suspects who have been apprehended for crimes committed in Redlands. The team relies heavily on crime data and analysis to perform their mission. MET also serves as the department's Special Weapons and Tactics Team (SWAT). They perform high-risk operations that fall outside the abilities of regular officers. SWAT duties include serving high-risk search warrants, barricaded suspects, heavily-armed criminals, and hostage rescues.
- *Post Release Community Supervision (PRCS) Liaison*: The Redlands Police Department has partnered with the San Bernardino County Probation Department in efforts to better supervise and rehabilitate people who are released into our community from state prison and county jail, pursuant to Assembly Bill 109. The San Bernardino County Probation Department has assigned one probation officer, on a full time basis, to work with the Redlands Police Department Multiple Enforcement Team. The team interacts with the PRCS probationers released to the Redlands area on a daily basis, and is responsible for monitoring the compliance of their terms of probation and

taking the appropriate enforcement action when appropriate. Through collaborative efforts of the Redlands Police Department, San Bernardino County Probation Department, and the community volunteers, the team also offers a wide variety of resources to assist the PRCS probationers with their re-entry into society. This is a collateral duty of the Multiple Enforcement Team.

- **Police and Corrections Team (PACT):** The Police and Corrections Team (PACT) is a team consisting of one Redlands police officer along with three State of California Department of Corrections Parole Officers. They interact on a daily basis with those parolees released to the Redlands area. The team focuses on facilitating the parolee's successful transition back to the community and into their family environment. The team is also responsible for monitoring the parolee's compliance with their terms of parole, and taking the appropriate enforcement action when appropriate. This is a collateral duty of the Multiple Enforcement Team.
- **Narcotics Unit:** This unit addresses the persistent issues surrounding the sales, distribution and use of illegal drugs. It supervises and staffs much of the *East Valley Street Enforcement Team (EVSET)* which is a regional narcotics task force also comprised of members of the San Bernardino County Sheriff's Department and the Beaumont Police Department. The Unit is responsible for suppressing drug-related crime in the eastern portion of the San Bernardino Valley up to and including the City of Beaumont. The Narcotics Unit has an Officer that is a member of IRNET, the *Inland Regional Narcotics Enforcement Team*. The Team is responsible for major narcotics investigations throughout the Inland Empire. The Unit also has an Officer assigned to the Drug Enforcement Agency (DEA) Task Force. The Task Force is responsible for major narcotics investigations throughout the Greater Inland Empire area and beyond. Additionally, an Officer and narcotics detection canine are assigned to a Parcel Interdiction Team. This team is responsible for locating narcotics and paraphernalia entering the community through the mail or package delivery.
- **Drug Court Program:** The Drug Court Officer represents an integral part of the success of the Drug Court Program. This officer participates in the selection, evaluation, and monitoring of drug court clients throughout the course of their program. The Drug Court Officer's involvement in the program allows for frequent and open communications between department personnel and court/probation representatives. The Drug Court Officer has been invaluable in involving client's families in the program process. Drug Court Officer duties include home visits, testing, GPS monitoring, frequent telephone checks and taking clients into custody when appropriate.
- **Air Support Unit:** The Air Support Unit provides aviation support to the Redlands Police Department, as well as regionalization with the Fontana Police Department, with the goal of enhancing the safety of officers and the public, reducing crime and increasing community support for law enforcement.
- **Crisis Negotiation Team:** The Crisis Negotiation Team responds to incidents that involve barricaded subjects, with or without hostages, and suicidal subjects. Using highly skilled and trained negotiators, the team strives to resolve incidents as peacefully as possible, thereby reducing the risk of injury or loss of life.

#### Program Objectives:

- Use proactive efforts through prevention, intervention, and suppression to address criminal activity, crime trends, and criminal offenders.
- Continued participation in the EVSET, IRNET, DEA, and Parcel task forces to enhance the effectiveness of efforts to lower illegal narcotic sales, use, and production in the Inland Empire area.
- Continue collaborative efforts to supervise and rehabilitate probationers released into our community on Post Release Community Supervision (PRCS).
- Continue implementation of the Police and Corrections Team (PACT) which has achieved success with parolees and their families.
- Prevent reoccurring drug abuse through increased participation in the drug court program.
- Train and educate patrol officers in specialized criminal investigations and procedures.
- Leverage the Department's resources through air support.

### Significant Program Changes:

Beaumont Police Department joined the EVSET task force to further drug suppression efforts in the Inland Empire through law enforcement regionalization.

### Accomplishments for Fiscal Year 2013-2014:

- MET partnered with several businesses and groups in the community to provide resources to disadvantaged families, as well as individuals entering society after release from incarceration
- After checking an occupied suspicious vehicle at a City park, MET conducted an investigation which led to the occupants being arrested for four Redlands vehicle burglaries and nine vehicle burglaries in San Bernardino. Stolen property was located in the vehicle and returned to the victims.
- MET conducted a search warrant on a drug dealer supplying narcotics to the City of Redlands. At the residence Officers located 2 pounds of heroin, 1.5 pounds of methamphetamine, 4 firearms, ¼ pound of cocaine, and 1 pound of marijuana.
- EVSET regionalized with Beaumont Police Department to improve investigations and prosecution across county lines.
- EVSET served a search warrant in the City and located an illegally operated marijuana dispensary and sales of narcotics. Items located at the scene include cocaine, marijuana honey oil lab, 4 pounds of marijuana, drug money, over 350 various illegal narcotic prescription pills, and a loaded firearm.
- Year-to-date EVSET has seized \$50,000 in drug money, 53 pounds of methamphetamine, 2.5 pounds of heroin, 100 pounds of marijuana, 2,900 marijuana plants, ¼ pound of bath salts, 2,800 illegal prescription pills, 26 firearms, 7 clandestine labs, served 75 search warrants and arrested 273 suspects.
- The Parcel Interdiction Team has seized hundreds of pounds of illegal narcotics and over \$600,000 in drug money.
- The Redlands DEA Task Force Officer spearheaded an extensive national drug trafficking investigation which led to the seizure of 70 kilos of cocaine, 157 pounds of methamphetamine, 20 firearms, 15 vehicles, \$1.45 million in drug money, and the arrest of 30 suspects.
- IRNET served a search warrant at a local residence and located 100 kilos of cocaine hidden inside the stairwell.
- IRNET conducted an investigation regarding large shipments of drugs and drug profits going across state lines. A semi-truck was stopped entering the Inland Empire that contained \$1 million in cash.
- The Air Support Unit increased service days from 4 to 5.
- The Air Support Unit handled over 1,700 calls, 733 of those calls were without the use of ground units. They were the first on scene to over 500 calls, assisted on 91 felony arrests, located 12 stolen vehicles with Lojack, assisted in 7 vehicle pursuits and 22 foot pursuits, and assisted in the seizure of over \$1.2 million in narcotics.
- Volunteer pilots and co-pilots volunteered a total of 2,724 hours.

### OPERATIONS DIVISION

#### Patrol Services Bureau

#### Program Description:

The Patrol Services Bureau is one of the most visible units in the department, as it provides twenty-four hour a day service to the citizens of our community. Patrol Officers respond to a wide variety of emergency and non-emergency calls for service. The Patrol Services Bureau is comprised of several sub-units which are:

- *Patrol:* Patrol teams are comprised of seven to eight officers including the corporal and sergeant. There are six patrol teams that rotate schedules supplemented by civilian Community Service Officers.



- *Traffic and Special Events:* One sergeant is assigned to the Traffic and Special Events Unit. This person is responsible for coordinating the efforts of the traffic officers assigned to each patrol team and parking control officers to effectively investigate traffic related matters and to enforce parking standards throughout the City. The sergeant also manages all the OTS (Office of Traffic Safety) grants which encompass sobriety checkpoints, Click It or Ticket, additional traffic enforcement and DUI saturation patrols during special events and holidays. In addition to traffic duties, the sergeant and three parking control officers organize traffic flow for all the special events in town such as the Christmas Parade, Redlands Bicycle Classic, Run Through Redlands, Lincoln Pilgrimage Parade, RHS and REV graduation ceremonies, several triathlon/5-10 K runs and approximately thirty additional special events that are held on weekends that require traffic control. The police sergeant also supervises all Citizen Volunteer Patrol members and our Park Rangers.
- *Reserves:* The Redlands Police Department Reserve Unit is comprised of volunteers from a variety of professions, who live in the city or neighboring communities. Reserve officers receive extensive training in the many facets of law enforcement, which they routinely put to use while assisting the department. Reserve officers render valuable assistance to all units in the department including; patrol, traffic, community policing, and investigations. Reserve officers most frequently assist in patrol related activities such as traffic and crowd control. They are also involved in investigative and administrative assistance. Reserve officers are available for call-out to assist in special emergency situations, such as flooding, fires, major traffic collisions and crime scene security. The officers provide other public service assistance, such as maintaining security at school functions and sports activities. The Reserve Unit also serves as valuable training for future law enforcement officers. Throughout the history of the Unit, many members have been hired by the Redlands Police Department and other local agencies as full-time police officers. The Reserve Unit currently consists of seven members.
- *Citizen Volunteers:* The Department also has a Citizen Volunteer Patrol (CVP) unit consisting of 47 hard working men and women. After a person successfully completes the application process to join the CVP program, they spend 32 hours in a preparation academy. This intensive training gives them an understanding of the various components of the department and the expectations of the community. After their initial training the CVPs patrol the City in specially marked patrol units.
- *Park Rangers:* The Redlands Police Department's Citizen Volunteer Park Ranger (CVPR) Unit follows the concept that a highly visible, uniformed, unarmed "eyes and ears" unit will assist the Police Department in making the City parks, City orange groves, the Santa Ana River Wash, and San Timoteo Canyon safer places for the community's use. The CVPRs patrol on horseback, dual sport motorcycles, Segways, mountain bikes and on foot. CVPRs routinely visit with citizens in the patrol areas and are considered one of the department's "public relations" units. CVPRs are on the lookout for illegal activities in the patrol areas, including the use of alcohol, smoking in the parks, after-hours activities in the parks, significant trash accumulations, and signs of suspicious activity. All CVPRs on patrol carry a police radio and are in constant contact with dispatch and the officers on duty. The Unit currently has 36 CVPRs.
- *Explorers:* The Redlands Police Department Law Enforcement Explorer Post is a career exploration program, sponsored by the department and affiliated with the Boy Scouts of America. The Explorer Post began in 1968 and has been the starting point for many future law enforcement officers. Young men and women interested in joining the program must be at least 15 years of age and no older than 21 years. The program is one of career exploration and education for youth interested in learning about the field of law enforcement. The program is not designed to rehabilitate troubled youth, but to further the knowledge of youth of good moral, ethical and educational standing who maintain a GPA of 2.0 or higher. The program currently has 10 Explorers.
- *Field Training and Evaluation Program:* The field training and evaluation program is responsible for the development of new recruits into competent officers. The Department currently has 11 field training officers.
- *Custody:* The Department contracts with G4S Secure Solutions for 80 hours per week to provide custody officers who are responsible for the booking, processing, and transportation of prisoners.

#### Program Objectives:

- Respond to all calls for service in a timely manner and render appropriate assistance upon arrival
- Conduct criminal investigations and prepare required documentation to be forwarded to investigators, District Attorneys and/or other agencies
- Maintenance of a 'lockup' custodial facility that is in compliance with applicable state and federal law
- Development of new recruits into competent police officers
- Maintain an atmosphere of positive and professional contacts between all officers and members of our community
- Support the department's community policing and problem solving efforts through active participation and input on issues
- Conduct proactive patrols and take the appropriate enforcement action when the situation demands
- Reduce the amount of traffic collisions by enforcing traffic violations
- Reduce the amount of traffic collisions caused by DUI drivers by conducting DUI checkpoints
- Maintain a strong, viable volunteer program that assists Department members in their efforts to provide a safe and sustainable community

#### Significant Program Changes:

- Sworn Police Officer staffing remains at 98 authorized positions, but has been reduced to 80 budgeted positions.

#### Accomplishments for Fiscal Year 2013-2014:

- The Department is constantly looking for new methods to address emerging crime and disorder series, patterns, and trends. Challenges brought on by issues such as declining resources, realignment, and rising crime rates necessitated a response by our Department to perform its mission of controlling crime and reducing the fear of crime in the community. To address these issues, a Community Response Unit was created as an ad-hoc addition to our current crime control, prevention, and response mechanisms. The CRU performs a variety of suppression, prevention, and intervention activities to address crime, traffic, and disorder issues. The CRU is a function of the Patrol Services Bureau and will primarily be staffed with officers on an overtime basis and by Reserves, when they are available.
- During its first operation, the CRU arrested a subject for stealing copper wire from City street light poles. This subject was responsible for thousands of dollars in theft and damage to City property.
- Five new police officers were successfully trained in the Field Training and Evaluation Program to fill vacancies created through attrition.
- Primarily funded through grants, the Traffic Unit has performed over two dozen DUI checkpoints and 12 DUI saturation patrols this year in an effort to curb the deadly crime of impaired driving.
- The Department implemented the Responsible Redlands initiative to address underage drinking, DUI, binge drinking and other issues associated with alcoholic beverage consumption. The initiative is a cooperative project involving the police department, the state Department of Alcoholic Beverage Control, businesses, community partners and the county Department of Public Health.
- Patrol officers have become accustomed to utilizing their department issued smart phones to aid in solving problems. For example, officers commonly use their phones to capture and transmit images of missing persons, suspects, and other 'Be On the Look Out' information instantaneously leading to incredible time and resource savings.
- CVP members donated 11,143 hours and the Citizen Volunteer Park Rangers donated 9,486 hours in 2013. These volunteers are a vital part of the department's strategy to meet the needs of the community.

City of Redlands

2014-2015

Adopted Budget

**DEPARTMENT/DIVISION**

FIELD SERVICES

**FUND**

GENERAL FUND

**ORGKEY**

101200

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	7,162,999	7,518,111	6,969,115	7,821,968
4002 Labor Code Section 4850	116,855	0	389,833	0
4005 Salaries: Part Time	50,796	63,947	68,764	65,769
4010 Overtime Salaries	263,671	292,217	292,217	334,849
4011 Overtime: Reimbursable	216,251	255,000	255,000	280,500
4012 Stand By	0	0	2,200	21,708
4014 Homicide OT	61,071	0	15,448	0
4015 Banked Leave Buy Back	1,208,933	925,014	1,438,604	960,000
4025 Police Reserves	10,375	15,300	10,225	17,400
4035 Overtime: Court/Other	56,654	65,000	65,000	71,500
4050 Pension Contributions	3,928,681	4,022,677	3,909,271	4,273,113
4051 Fica/Medicare	159,271	177,599	167,413	186,327
4053 Deferred Compensation	9,406	9,540	9,406	9,881
4055 Health/Dental Insurance	1,513,729	1,539,020	1,635,785	1,765,616
4056 Worker's Comp Insurance	113,635	0	0	0
4057 Disability Insurance	5,538	4,914	4,519	5,132
4058 Unemployment Insurance	30,868	36,456	36,456	38,192
4059 Life Insurance	5,128	5,150	5,137	5,335
4081 Eyecare Reimbursement	675	2,025	2,025	2,025
4082 Clothing Allowance	99,600	93,900	96,375	98,400
4085 Other Taxable Benefits	58,407	76,140	59,395	72,180
<b>TOTAL SALARIES AND BENEFITS</b>	<b>15,072,543</b>	<b>15,102,010</b>	<b>15,432,188</b>	<b>16,029,894</b>
<b><u>SERVICES</u></b>				
5040 Undercover Investigations	20,000	20,000	20,000	20,000
5360 Machinery & Equip Maint	1,095	7,500	7,500	7,500
5395 Info Technology Services Charge	130,274	130,274	130,274	130,274
5880 Special Contractual Services	208,730	214,819	214,819	255,990
5950 Bad Debt Expense	4,134	5,500	12,000	12,000
<b>TOTAL SERVICES</b>	<b>364,233</b>	<b>378,093</b>	<b>384,593</b>	<b>425,764</b>

City of Redlands  
2014-2015  
Adopted Budget

**DEPARTMENT/DIVISION**  
FIELD SERVICES

**FUND**  
GENERAL FUND

**ORGKEY**  
101200

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SUPPLIES</u></b>				
6120 Chemical & Lab Supplies	2,347	3,000	3,000	3,000
6510 Small Tools & Equipment	4,657	5,000	5,000	5,000
6580 Damaged/Theft/Obsolete Stock	494	0	0	0
6590 Special Departmental Supplies	18,004	19,800	19,800	19,800
<b>TOTAL SUPPLIES</b>	<b>25,502</b>	<b>27,800</b>	<b>27,800</b>	<b>27,800</b>
<b><u>FIXED ASSETS</u></b>				
7100 Motor Vehicles	222,806	100,282	99,595	338,000
7140 All Other Equipment	0	53,205	53,205	117,000
7150 Other Betterments/Improvement	39,325	15,161	36,661	0
<b>TOTAL FIXED ASSETS</b>	<b>262,131</b>	<b>168,648</b>	<b>189,461</b>	<b>455,001</b>
 <b>DIVISION TOTAL</b>	 <b>15,724,409</b>	 <b>15,676,551</b>	 <b>16,034,042</b>	 <b>16,938,459</b>

**City of Redlands  
2014-2015  
Adopted Budget**

**Police  
Communications**

**Program Description:**

The Communications Section is a significant component of the Police Department, providing a vital link between the community and public safety personnel. Communications personnel are often the first contact in a citizen's emergency situation. Communications personnel interpret the individual's needs and coordinate the response of appropriate services to meet those needs. These highly trained individuals are responsible for providing assistance to callers on more than twenty-five incoming telephone lines including 911 emergency, alternate emergency and business lines. In addition to answering the multitude of phone lines, communications personnel are tasked with dispatching calls via radio and a Computer Aided Dispatch (CAD) system. They also monitor over a dozen different radio channels. These radio channels include all of the frequencies utilized by the various units of the department, local government and other allied agencies. Dispatchers use a unified channel to link a Redlands Police Department officer with officers from other area agencies. This radio link capability is especially useful during vehicle pursuits into other jurisdictions and when responding to mutual requests for assistance. The Communication Section also utilize a variety of cameras from various locations in town to support responding units on calls for service and by providing an additional resource to ensure site security at the various locations. The Communications Section implemented the ability for members of the community to contact the Communications Unit through a 911 e-mail system which is currently one of the only such systems in San Bernardino County. The Communications Section is currently allocated 4 camera operators, 13 full-time dispatchers, 3 part-time dispatchers and one shift supervisor, who respond daily to hundreds of telephone and radio calls.

**Program Objectives:**

- Increase effectiveness and improve efficiency through increased information in the field and to further compatibility to a SDSV System
- Answer all incoming calls on emergency, alternate emergency, and business lines in an expeditious and courteous manner, instantly prioritizing and relaying calls to police personnel in the field by entering designated calls for service into the CAD system, or immediately transferring the call to the appropriate agency for response; monitor and utilize over 100 cameras placed at various locations throughout the City of Redlands
- Dispatch calls for service, process requests from officers in the field, to include the response of additional personnel, equipment and/or resources
- Facilitate and prioritize telephone contacts and communication between the public, public safety agencies and other City departments
- Support the department's community policing policy, including but not limited to the one-on-one instruction from Redlands Police Dispatchers to local elementary students through the 911-for-Kids program. Support problem solving efforts through active participation and input on police department issues

**Significant Program Changes:**

Communications Supervisor position eliminated.

**Accomplishments for Fiscal Year 2013-2014:**

- Continued Quality Assurance and Review Program where Supervisors randomly reviewed calls to ensure that Police Department customer service expectations, departmental protocols and guidelines are met.
- Dispatchers answered 36,930 9-1-1 calls.
- Dispatchers answered 119,756 business and alternate emergency lines.
- There were 52,350 calls for service.
- Video cameras were used on 2,263 calls.
- Dispatchers continue taking on the additional responsibility of entering officer citations and field interview cards in order to help alleviate records workload due to staff reduction.

City of Redlands  
2014-2015  
Adopted Budget

**DEPARTMENT/DIVISION**  
**COMMUNICATIONS**

**FUND**  
GENERAL FUND

**ORGKEY**  
101201

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	647,538	687,179	681,227	767,520
4005 Salaries: Part Time	0	27,051	27,051	41,764
4010 Overtime Salaries	38,896	72,075	55,000	72,075
4015 Banked Leave Buy Back	12,939	35,762	30,914	17,280
4050 Pension Contributions	142,669	155,227	151,178	140,501
4051 Fica/Medicare	54,415	60,597	60,563	70,138
4055 Health/Dental Insurance	174,416	184,618	175,250	175,067
4056 Worker's Comp Insurance	16,197	0	0	0
4057 Disability Insurance	7,196	7,565	7,705	8,751
4058 Unemployment Insurance	5,225	8,282	8,246	8,246
4059 Life Insurance	857	882	852	882
4081 Eyecare Reimbursement	1,645	3,150	3,150	3,150
4082 Clothing Allowance	12,150	12,600	11,700	14,000
4085 Other Taxable Benefits	8,415	8,400	4,288	4,200
<b>TOTAL SALARIES AND BENEFITS</b>	<b>1,122,558</b>	<b>1,263,388</b>	<b>1,217,124</b>	<b>1,323,573</b>
<b><u>SERVICES</u></b>				
5340 Office Equipment Maintenance	442	2,500	2,500	2,500
5395 Info Technology Services Charge	14,597	14,597	14,597	14,597
5580 Communications Svs & Rental	356,263	370,000	370,000	370,000
<b>TOTAL SERVICES</b>	<b>371,302</b>	<b>387,097</b>	<b>387,097</b>	<b>387,097</b>
<b><u>SUPPLIES</u></b>				
6500 Office Equipment & Furniture	2,568	2,998	2,998	2,998
6510 Small Tools & Equipment	669	1,270	1,270	1,270
6590 Special Departmental Supplies	1,018	1,400	1,400	1,400
<b>TOTAL SUPPLIES</b>	<b>4,255</b>	<b>5,668</b>	<b>5,668</b>	<b>5,668</b>
<b>DIVISION TOTAL</b>	<b>1,498,115</b>	<b>1,656,153</b>	<b>1,609,889</b>	<b>1,716,338</b>

**City of Redlands  
2014-2015  
Adopted Budget**

**Police  
Support Services**

**Program Description:**

The Support Services Bureau is comprised of diverse responsibilities that effect all operations of the department. The goal of the Support Services Bureau is to supply the necessary equipment, provisions, and support personnel to facilitate the citizens of Redlands with courteous service. The Support Services Bureau is comprised of the following units: Office of the Chief of Police, Operations Manager, Records, and Maintenance.

The Office of the Chief of Police is comprised of the Chief, one Executive Assistant, one Management Analyst, and a Sergeant in charge of internal investigations. The Chief's Executive Assistant is the community's primary point-of-contact for the Office, handling complex and confidential executive level administrative and secretarial duties for the management staff. The Executive Assistant also coordinates special projects and events. The Management Analyst's responsibilities include ensuring the department's needs are being met through budget development and monitoring, purchase requisitions, grant coordination and payroll processing. The Executive Assistant and the Management Analyst ensure the department's compliance with governmental requirements. The Office also coordinates the background investigations for new hires. The Professional Standards Sergeant oversees internal investigations and personnel issues, is the point of contact for the community for any inquiries and complaints, and oversees and maintains all training and personnel files.

The Records Unit consists of five Customer Service Representatives who are responsible for the maintenance and security of all criminal records, as well as processing all reports, citations and other records produced by the other departmental units. The Customer Service Representatives are also the primary point-of-contact for the community when they come to the department for records. The Records Unit ensures the department's compliance with statutory requirements for the input and processing of many records and trains others in the California Law Enforcement Telecommunications System. Records personnel are also responsible for cross-reporting to other law enforcement agencies, courts, Child Protective Services, Department of Motor Vehicles and Department of Justice.

The Maintenance Worker responds to concerns of safety issues that are minor, general maintenance. He works with the City's Building Maintenance staff to assist the department when projects are larger in scale. Our maintenance worker provides minor repairs which keeps down time to a minimum.

The Operations Manager oversees the Records Unit, the D.A. liaison, the maintenance worker, fleet and other specialized duties. She works daily with other city staff to ensure a timely response from the Police Department.

**Program Objectives:**

- Ensure that all department members receive training for the California Law Enforcement Telecommunications System computer system
- Provide expedient service to police officers, court officials, citizens and the press when requesting records information
- Ensure department safety and efficiency through standard maintenance programs
- Process records in compliance with statutory requirements
- Provide outstanding customer service to internal and external customers



**Significant Program Changes:**

- CryWolf software was purchased as a false alarm management solution. It tracks false alarms, processes invoices, and collects payment. CryWolf false alarm management solutions reduce false alarms, increase fee and fine collections, and streamline false alarm administration drastically reducing the amount of staff time that was previously used to process false alarms.

**Accomplishments for Fiscal Year 2013-2014:**

- Customer Service Representatives processed nearly 12,000 reports, over 3,000 arrest reports, 2,000 traffic citations, and over 700 traffic collision reports in compliance with statutory requirements.
- The Operations Manager implemented paperless police reporting within the Police Department. It is estimated that the Department has saved approximately \$6,000 over the last eight months on paper supplies, reduction in printing costs and saved staff time. Paperless reporting has not only improved the efficiency of the Police Department, but has given officers real time crime data.
- The Operations Manager saved the Department \$14,000 over the last two years by analyzing the cell phone bill and making the necessary changes to save costs.
- Fourteen new police vehicles were purchased and outfitted, replacing 14 older units in the fleet and rotating them out of service, ensuring the safety of the officers driving them.

City of Redlands  
2014-2015  
Adopted Budget

**DEPARTMENT/DIVISION**  
SUPPORT SERVICES

**FUND**  
GENERAL FUND

**ORGKEY**  
101202

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	662,627	697,827	708,458	739,703
4005 Salaries: Part Time	29,335	82,318	36,559	128,000
4010 Overtime Salaries	4,311	11,200	11,200	11,200
4015 Banked Leave Buy Back	40,721	37,104	29,256	41,750
4050 Pension Contributions	176,984	220,656	194,181	209,481
4051 Fica/Medicare	43,039	54,368	47,725	57,490
4053 Deferred Compensation	8,369	10,273	8,630	8,708
4055 Health/Dental Insurance	143,831	135,342	144,607	124,727
4056 Worker's Comp Insurance	450,356	454,257	454,257	605,940
4057 Disability Insurance	3,488	3,986	3,829	4,359
4058 Unemployment Insurance	5,061	6,727	6,727	6,836
4059 Life Insurance	630	662	667	677
4081 Eyecare Reimbursement	871	2,362	2,362	2,419
4082 Clothing Allowance	1,313	1,300	1,313	1,234
4084 Clothing Cash Payment	1,400	1,400	1,400	2,485
4085 Other Taxable Benefits	2,088	6,630	5,888	5,850
<b>TOTAL SALARIES AND BENEFITS</b>	<b>1,574,424</b>	<b>1,726,412</b>	<b>1,657,059</b>	<b>1,950,859</b>
<b><u>SERVICES</u></b>				
5034 Collection Agent/Bank Fees	50	100	100	100
5050 Fingerprinting	14,673	21,000	15,000	20,000
5103 Software Support Development	7,000	0	0	0
5140 Legal Services	8,552	2,485	1,695	2,485
5141 Settlements/Judgements	0	0	790	0
5180 Medical/Physicals	54,734	72,000	62,000	72,000
5190 Other Professional Services	33,984	0	0	0
5255 Travel Expense Reimbursement	38,326	68,250	63,250	68,250
5270 Printing and Binding	10,396	20,870	18,000	20,870
5275 Postage	4,839	6,000	6,000	6,000
5303 Telephone	175,018	176,297	195,000	200,000
5310 Electricity & Gas	6,231	6,000	6,000	6,000

City of Redlands  
2014-2015  
Adopted Budget

**DEPARTMENT/DIVISION**  
SUPPORT SERVICES

**FUND**  
GENERAL FUND

**ORGKEY**  
101202

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SERVICES (CONT)</u></b>				
5360 Machinery & Equip Maint	2,400	5,000	5,000	5,000
5365 Vehicle Maintenance	1,185	4,000	7,550	4,000
5395 Info Technology Services Charge	1,143,170	1,093,170	1,093,170	1,093,170
5396 City Garage Charges	438,244	432,353	432,353	432,353
5570 Office Equip & Furn Rent	23,014	29,190	29,190	29,190
5590 Other Rentals	282	400	500	500
5800 Subscriptions & Memberships	4,064	4,500	4,500	4,500
5840 Training	33,970	38,793	43,793	50,493
5880 Special Contractual Services	26,237	23,659	23,659	34,716
5950 Bad Debt Expense	0	500	1,500	1,500
<b>TOTAL SERVICES</b>	<b>2,026,369</b>	<b>2,004,567</b>	<b>2,009,050</b>	<b>2,051,127</b>
<b><u>SUPPLIES</u></b>				
6130 Books & Supplies	500	500	500	500
6140 Office Supplies	33,871	34,000	34,000	34,000
6160 Medical Supplies	940	1,300	1,300	1,300
6170 Weapons & Ammunitions	37,300	40,495	45,495	130,833
6180 Turnouts/Uniforms/Sfty Clothing	28,478	30,000	35,000	40,000
6190 Photo & Copying Supplies	1,978	1,500	1,500	1,500
6210 Repair/Maintenance Supplies	415	500	500	500
6310 Janitorial Supplies	41	500	500	500
6500 Office Equipment & Furniture	5,337	5,500	5,500	5,500
6510 Small Tools & Equipment	1,500	1,500	1,500	1,500
6560 Food	2,006	2,000	2,000	2,000
6580 Damaged/Theft/Obsolete Stock	572	0	0	0
6590 Special Departmental Supplies	8,456	9,550	9,550	10,000
<b>TOTAL SUPPLIES</b>	<b>121,394</b>	<b>127,345</b>	<b>137,345</b>	<b>228,133</b>
<b>DIVISION TOTAL</b>	<b>3,722,187</b>	<b>3,858,324</b>	<b>3,803,454</b>	<b>4,230,119</b>

**City of Redlands  
2014-2015  
Adopted Budget**

**Police  
Animal Control**

**Program Description:**

The Animal Control Bureau enforces State and Federal animal laws and City Municipal Codes and provides a variety of services to meet the needs of the community and welfare of animals. The Animal Control Officers are responsible for handling stray animals loose on the City streets, animal disturbance calls, reports of injured or aggressive animals, and animals receiving fatal injuries. The Animal Control Bureau also quarantines animals after reported animal bites, investigates reports of animal abuse, and temporarily provides shelter to neglected livestock and injured wildlife. Field animal control service is budgeted to provide service to Redlands citizens five days a week. However, volunteers have allowed field service to continue seven days a week. The animal shelter is open Tuesday through Saturday for adoptions and animal turn-ins.

**Program Objectives:**

- Promote the adoption of cats and dogs housed in the shelter
- Increase the number of animals treated in the spay and neuter program
- Increase volunteer opportunities at the shelter and in special events
- Promote community partnerships to enhance animal welfare

**Significant Program Changes:**

Recruited volunteers which have allowed field service to expand to seven days a week

Pet adoption shows every other weekend at Petsmart businesses

**Accomplishments for Fiscal Year 2013-2014:**

- Pet adoptions and rescue events have increased adoption and helped to decrease euthanasia at the Redlands Animal Shelter.
- During an end of the year publicity fundraising event, over \$19K was donated to the spay/neuter account.
- Outdoor dog capacity was increased by six animal cages.

City of Redlands  
2014-2015  
Adopted Budget

**DEPARTMENT/DIVISION**  
ANIMAL CONTROL

**FUND**  
GENERAL FUND

**ORGKEY**  
101203

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	141,712	135,384	139,537	139,202
4005 Salaries: Part Time	12,372	13,484	22,986	13,484
4010 Overtime Salaries	7,426	8,500	3,026	8,500
4015 Banked Leave Buy Back	4,304	6,978	3,966	7,123
4050 Pension Contributions	31,888	30,942	31,244	25,475
4051 Fica/Medicare	12,829	12,315	13,186	13,065
4055 Health/Dental Insurance	40,919	41,667	37,979	35,957
4056 Worker's Comp Insurance	911	0	0	0
4057 Disability Insurance	1,556	1,475	1,475	1,573
4058 Unemployment Insurance	1,843	1,736	2,170	1,736
4059 Life Insurance	189	189	189	189
4081 Eyecare Reimbursement	0	675	675	675
4082 Clothing Allowance	2,175	2,175	2,175	2,475
4085 Other Taxable Benefits	0	780	0	0
<b>TOTAL SALARIES AND BENEFITS</b>	<b>258,124</b>	<b>256,300</b>	<b>258,608</b>	<b>249,454</b>
<b><u>SERVICES</u></b>				
5153 Veterinary Services	45,610	50,000	46,550	50,000
5360 Machinery & Equip Maint	0	500	500	500
5365 Vehicle Maintenance	48	0	0	0
5395 Info Technology Services Charge	4,727	4,727	4,727	4,727
5396 City Garage Charges	14,229	14,229	14,229	14,229
5570 Office Equip & Furn Rent	2,411	2,431	2,431	2,431
5800 Subscriptions & Memberships	120	165	140	165
5880 Special Contractual Services	15,720	16,680	16,680	16,680
5950 Bad Debt Expense	333	500	1,525	1,500
<b>TOTAL SERVICES</b>	<b>83,198</b>	<b>89,232</b>	<b>86,782</b>	<b>90,232</b>
<b><u>SUPPLIES</u></b>				
6120 Chemical & Lab Supplies	1,000	1,000	1,000	1,500

City of Redlands  
2014-2015  
Adopted Budget

**DEPARTMENT/DIVISION**  
ANIMAL CONTROL

**FUND**  
GENERAL FUND

**ORGKEY**  
101203

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SUPPLIES (CONT)</u></b>				
6140 Office Supplies	526	750	750	750
6160 Medical Supplies	16,576	18,000	18,000	18,000
6170 Weapons & Ammunitions	249	250	250	500
6180 Turnouts/Uniforms/Safety Clothin	217	750	416	750
6310 Janitorial Supplies	455	1,000	1,000	1,000
6510 Small Tools & Equipment	7	300	300	300
6560 Food	631	4,500	1,500	4,500
6580 Damaged/Theft/Obsolete Stock	208	0	0	0
6590 Special Departmental Supplies	3,015	3,550	6,200	5,500
<b>TOTAL SUPPLIES</b>	<b>22,884</b>	<b>30,100</b>	<b>29,416</b>	<b>32,800</b>
<b>DIVISION TOTAL</b>	<b>364,206</b>	<b>375,632</b>	<b>374,806</b>	<b>372,486</b>
<b>DEPARTMENT TOTAL</b>	<b>21,308,917</b>	<b>21,566,659</b>	<b>21,822,191</b>	<b>23,257,401</b>

City of Redlands  
2014-2015  
Adopted Budget

**DEPARTMENT/DIVISION**  
TRAFFIC SAFETY

**FUND**  
TRAFFIC SAFETY FUND

**ORGKEY**  
223130

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SERVICES</u></b>				
5950 Bad Debt Expense	455	750	750	750
TOTAL SERVICES	455	750	750	750
 FUND TOTAL	 455	 750	 750	 750

**City of Redlands  
2014-2015  
Adopted Budget**

**Police  
Asset Forfeiture and Grants**

**Program Description:**

The Redlands Police Department receives a share of the value of all assets seized during drug related arrests. Expenditures of these funds are intended to supplement, not supplant, police department needs, including personnel, equipment and vehicles. All expenditures follow guidelines as cited in the U.S. Department of Justice "Guide to Equitable Sharing of Federally Forfeited Property for State and Local Law Enforcement Agencies".

**Program Objectives:**

Asset forfeiture supplements a variety of community drug and violence resistance programs.

The Redlands Police Department actively seeks grants to supplement operations. Grants awarded and/or funded through the 2013-2014 fiscal year include:

- Community grants whereby local non-profit organizations may apply for financial aid and/or grants to serve community program needs
- Homeland Security Grant to provide funding for video surveillance system at Redlands Boulevard and California Street
- Justice Assistance Grant (JAG) provides funding to underwrite projects to reduce crime and improve public safety. Funding includes computer upgrades for the Investigative Bureau and transcription services for felony arrests.
- Office of Traffic Safety Selective Traffic Enforcement grant & a OTS mini grant that focuses on traffic safety issues and enforcement that funds overtime for DUI and Drivers License checkpoints; DUI Saturation patrols; Special Enforcement Operations and Court Stings. The OTS grant also provides for traffic enforcement related training, equipment and supplies
- Office of Community Oriented Policing Services (COPS) Technology grants partially funding a contracted Criminologist, protect and enhance valuable public safety infrastructure, and a 2011 COPS Hiring grant to fund four Police Officers salaries and benefits for three years
- National Institute of Justice Grant funding the development of an iPhone based crime mapping application to assist law enforcement officers with understanding spatial and temporal crime patterns
- 2011 Office of Justice Programs, Public/Private Partnership Grant, using social business software (SBS) to enhance public/private partnerships; a collaborative approach to community knowledge mining
- The ABC 2014 grant will be used to fund ABC enforcement programs throughout the City of Redlands
- Board of State and Community Corrections allocation to fund one Police Officer salary and benefits for purpose of addressing the crime impacts of realignment
- Supplemental Law Enforcement Services Fund (SLESF) supplements specialized training and part-time camera surveillance monitoring personnel

**Significant Program Changes:**

None



City of Redlands  
2014-2015  
Adopted Budget

**DEPARTMENT/DIVISION**  
ASSET FORFEITURE

**FUND**

ASSET FORFEITURE FUND

**ORGKEY**

246200

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4010 Overtime Salaries	0	26,000	0	26,000
4051 Fica/Medicare	0	377	0	377
<b>TOTAL SALARIES AND BENEFITS</b>	<b>0</b>	<b>26,377</b>	<b>0</b>	<b>26,377</b>
<b><u>SERVICES</u></b>				
5040 Undercover Investigations	0	26,000	0	26,000
5240 Meeting & Professional Devlpmt	125	0	0	0
5255 Travel Expense/Reimbursement	0	3,000	1,478	3,000
5280 Advertising	1,000	1,000	1,000	1,000
5285 Community Grant Awards	10,500	5,000	2,000	5,000
5303 Telephone/Upgrades	2,345	32,650	40,000	2,400
5310 Electricity & Gas	4,995	6,000	6,000	6,000
5510 Land and Building Rent	18,000	18,000	18,000	18,000
5760 Special Program Expenditures	100,000	125,000	125,000	175,000
5840 Training	0	1,500	1,595	1,500
5880 Special Contractual Services	9,787	8,500	8,500	8,500
<b>TOTAL SERVICES</b>	<b>146,752</b>	<b>226,650</b>	<b>203,573</b>	<b>246,400</b>
<b><u>SUPPLIES</u></b>				
6170 Weapons & Ammunitions	4,956	5,000	5,776	5,000
6180 Turnouts/Uniforms/Sfty Clothing	2,610	48,750	48,750	0
6510 Small Tools & Equipment	23,744	7,300	2,500	2,500
6590 Special Departmental Supplies	17,041	5,500	62,701	29,800
<b>TOTAL SUPPLIES</b>	<b>48,351</b>	<b>66,550</b>	<b>119,727</b>	<b>37,300</b>
<b><u>FIXED ASSETS</u></b>				
7100 Motor Vehicles	106,221	34,776	64,916	50,668
7140 All Other Equipment	2,763	16,018	101,826	16,501
<b>TOTAL FIXED ASSETS</b>	<b>108,984</b>	<b>50,794</b>	<b>166,742</b>	<b>67,169</b>
<b>FUND TOTAL</b>	<b>304,087</b>	<b>370,371</b>	<b>490,042</b>	<b>377,246</b>

City of Redlands  
2014-2015  
Adopted Job Ledger Budget

Department  
Police

Fund  
Drug Confiscation

Orgkey  
246200

Job Ledger No.	Project/Program Description	FY 2014 12-Month Estimate	FY 2015 Budget Request
25013	Drug Confiscation - State	15,000	7,000
25014	Drug Confiscation - Federal	447,252	367,746
25015	Drug Confiscation - Fed Treasury	25,790	0
25016	15% Drug/Gang Prevention (State)	2,000	2,500

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TOTALS	\$490,042	\$377,246
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City of Redlands

2014-2015

Adopted Budget

**DEPARTMENT/DIVISION**

POLICE GRANTS

**FUND**

POLICE GRANT FUND

**ORGKEY**

247200

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4000 Full Time Salaries	299,275	638,175	638,175	0
4005 Salaries: Part Time	30,849	18,950	18,950	0
4010 Overtime Salaries	2,958	17,092	17,092	0
4011 Overtime Reimbursable	128,567	285,657	285,657	0
4015 Banked Leave Buy Back	0	65,464	65,464	0
4050 Pension Contributions	143,466	301,884	301,884	0
4051 Fica/Medicare	7,172	17,264	17,264	0
4053 Deferred Compensation	0	860	860	0
4055 Health/Dental Insurance	81,686	233,924	233,924	0
4056 Worker's Comp Insurance	26,887	40,992	40,992	0
4058 Unemployment Insurance	1,625	5,117	5,117	0
4059 Life Insurance	283	545	545	0
4081 Eyecare Reimbursement	0	225	225	0
4082 Clothing Allowance	0	13,950	13,950	0
4085 Other Taxable Benefits	1,069	1,140	1,140	0
<b>TOTAL SALARIES AND BENEFITS</b>	<b>723,837</b>	<b>1,641,239</b>	<b>1,641,239</b>	<b>0</b>
<b><u>SERVICES</u></b>				
5103 Software Support/Development	108,315	18,000	18,000	0
5190 Other Professional Services	129,658	73,886	73,886	0
5255 Travel Expense/Reimbursement	1,850	18,099	18,099	0
5275 Postage	10	0	0	0
5303 Telephone	35,720	61,125	61,125	0
5320 Janitorial Supplies	2,080	0	0	0
5360 Machinery & Equipment Maint	31,712	0	0	0
5840 Training	1,200	450	450	0
5880 Special Contractual Services	55,408	156,064	156,064	0
<b>TOTAL SERVICES</b>	<b>365,953</b>	<b>327,624</b>	<b>327,624</b>	<b>0</b>

City of Redlands  
2014-2015  
Adopted Budget

**DEPARTMENT/DIVISION**  
POLICE GRANTS

**FUND**  
POLICE GRANT FUND

**ORGKEY**  
247200

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SUPPLIES</u></b>				
6375 Computer Components	8,542	343,198	343,198	0
6590 Special Departmental Supplies	45,048	5,500	5,500	0
<b>TOTAL SUPPLIES</b>	<b>53,590</b>	<b>348,698</b>	<b>348,698</b>	<b>0</b>
<b><u>FIXED ASSETS</u></b>				
7100 Motor Vehicles	0	17,157	17,157	0
7140 All Other Equipment	34,585	18,220	18,220	0
<b>TOTAL FIXED ASSETS</b>	<b>34,585</b>	<b>35,377</b>	<b>35,377</b>	<b>0</b>
 <b>FUND TOTAL</b>	 <b>1,177,965</b>	 <b>2,352,938</b>	 <b>2,352,938</b>	 <b>0</b>

City of Redlands  
2014-2015  
Adopted Job Ledger Budget

<u>Fund</u> Police Grants	<u>Department</u> Police	<u>Orgkey</u> 247200	FY 2014 12-Month Estimate	FY 2015 Budget Request
Job Ledger No.	Project/Program Description			
25097	Homeland Security COPLINK		45,000	0
25101	COPS 2009 - Technology Grant		73,886	0
25106	2010 Justice Assistance Grant (JAG)		2,691	0
25108	DOJ Technology Grant 2010		83,742	0
25109	2010 COPS Technology Grant		350,000	0
25119	OJP 2011 - Public/Private Partnership		245,874	0
25120	2011 COPS Hiring Grant		1,127,794	0
25128	2012 Justice Assistance Grant (JAG)		1,997	0
25129	OTS STEP 12/13		28,982	0
25130	OTS Mini Grant 2012-13		36,550	0
25131	ABC Grant 2013		823	0
25132	Board of State & Community Corrections		151,840	0
25133	2013 Justice Assistance Grant (JAG)		16,225	0
25134	ABC Grant 2014		23,714	0
25135	OTS STEP 2013-14		71,443	0
25136	OTS Sobriety Checkpoint 2013-14		57,000	0
25139	2013 Homeland Security Grant		18,220	0
25140	2014 Justice Assistance Grant (JAG)		17,157	0
<b>TOTALS</b>			<b>\$2,352,938</b>	<b>\$0</b>

City of Redlands  
2014-2015  
Adopted Budget

**DEPARTMENT/DIVISION**  
SUPPLEMENTAL LAW ENFORCEMENT

<b><u>FUND</u></b>	<b><u>ORGKEY</u></b>
SUPPLEMENTAL LAW ENFORCEMENT FUND	249200

	2012-13 ACTUAL (AUDITED)	2013-14 ADJUSTED BUDGET	2013-14 12 MONTH ESTIMATED	2014-15 COUNCIL ADOPTED
<b><u>SALARIES AND BENEFITS</u></b>				
4005 Part Time Salaries	91,655	97,121	95,850	97,049
4051 Fica/Medicare	6,982	7,430	7,324	7,424
4058 Unemployment Insurance	2,901	2,170	2,170	2,170
<b>TOTAL SALARIES AND BENEFITS</b>	<b>101,538</b>	<b>106,721</b>	<b>105,344</b>	<b>106,643</b>
 <b><u>SUPPLIES</u></b>				
6375 Computer Components	1,471	0	0	0
<b>TOTAL SUPPLIES</b>	<b>1,471</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>FUND TOTAL</b>	 <b>103,009</b>	 <b>106,721</b>	 <b>105,344</b>	 <b>106,643</b>